



**North Carolina 911 Board**  
**Education Committee Meeting**  
**Approved- Minutes**  
**Thursday, September 17 @ 10-11:30am**  
**Virtual – Meeting was conducted using simultaneous communication.**

Meeting Attendees:

Committee Members	Phone	In Person	Not in Attendance	Guests	Phone	In Person
Jeryl Anderson	X			Doug Workman – Cary Police	X	
Chuck Greene	X			Mike Reitz – Chatham Co. ECC	X	
Grayson Gusa			X	Ray Silance – Onslow Co. ECC	X	
J.D. Hartman			X			
Heather Joyner	X					
Hope Downs	X					
Brian Short			X			
Jimmy Stewart	X					
Donna Wright	X					
Staff	Phone	In Person	Not in Attendance			
Richard Bradford	X					
Stephanie Conner	X					
Kristen Falco	X					
Tina Gardner	X					
Pokey Harris	X					
Gerry Means	X					
Stanley Meeks			X			
David Newberry	X					
Marsha Tapler	X					
Angie Turbeville	X					

Agenda

1. Chair Opening Remarks – Chuck Greene kicked off the meeting welcoming the group.
2. Executive Director Opening Remarks - Pokey welcomed committee members and guests stating this was day 197 of the COVID-19 response; staff continues to check on the PSAPS weekly. Staff response will be ending at the end of the month. Pokey provided brief update on the ESInet cutovers; stating New Hanover County was number 49 and Bertie County was number 50. Pokey gave recognition to Hope Downs, Education Committee member for a successful cutover.
3. Roll Call – Chuck asked Angie Turbeville to conduct the roll call.

4. Approval of August Minutes – Chuck Greene asked committee members if they had reviewed the minutes and if anyone had any suggested edits or needed changes, if not he asked for a motion to approve the minutes. Hope Downs asked for the minutes to be amended with her name change to Downs from Lindsay. Jeryl Anderson made the motion to approve the minutes with the noted amendment. Donna Wright seconded the motion. A roll call vote was taken by those attending committee members. Minutes were approved.

Committee Members	Yes	No
Jeryl Anderson	X	
Chuck Greene	X	
Heather Joyner	X	
Hope Downs	X	
Jimmy Stewart	X	
Donna Wright	X	

5. UNC School of Government: Fundamentals of Supervision Class – Chuck Greene stated that after legal counsel review, the class does not meet statute to be an eligible expenditure. Mr. Bradford shared that even though the class has worth, supervisor and management training must be directly related to the PSAP. Chuck stated this class will be going back to the Board at the next meeting for reconsideration with the information provided by Mr. Bradford.

6. Training Eligibility Requests –

a. *Chatham County and New Hanover County: APCO – Fundamentals of Tactical Dispatch*

Staff recommended to approve. Donna Wright made an inquiry on whether this class would be comparable to the TERT training that is held in Charlotte annually. Angie stated she knew of the class but had not taken the class, so she had no further information to share. Chuck asked for any further discussion. Jeryl Anderson made the motion to approve; seconded by Donna Wright; Hope Downs recused herself.

Committee Members	Yes	No
Jeryl Anderson	X	
Chuck Greene	X	
Heather Joyner	X	
Jimmy Stewart	X	
Donna Wright	X	

b. *Onslow County: CAI Learning and Development – Fundamentals of Supervision Certificate Program*

Staff did not recommend approving due to the class not related to direct PSAP supervision. Jeryl stated she was familiar with the vendor; the company provides excellent training, but the training was not directly related to the PSAP. Ray Silance was given an opportunity to provide comment. He echoed this was excellent training; based on the information shared earlier, the class is not directly related to PSAP

supervision. Chuck asked for further discussion. Jeryl Anderson made the motion to not approve the class; Donna Wright seconded the motion.

Committee Members	Yes	No
Jeryl Anderson	X	
Chuck Greene	X	
Heather Joyner	X	
Hope Downs	Dropped the conference call at 10:24	
Jimmy Stewart	X	
Donna Wright	X	

c. *Person County: APCO – Cybersecurity Fundamentals for the ECC*

Angie Turbeville provided a brief synopsis of the class. She also stated the class did not meet legislation even though it was timely and needed by many PSAPs. Additionally, she shared that the NENA Cybersecurity Awareness class is an approved class on the Eligibility List as of 2018. Chuck Greene asked Mr. Bradford if the class meets statute. Mr. Bradford stated that the class was relevant, and technology has changed since the creation of statute; this would be a judgement call by committee. Pokey stated this class was not related to call processing. Jeryl Anderson provided that even though her PSAP was not a victim of a cybersecurity attack; Orange County Government was. She thought cybersecurity awareness was important for telecommunicators. Gerry Means thought the training was timely due to the Board’s current cybersecurity assessment project. Heather Joyner echoed that the training would be useful to telecommunicators due the advancement of phone applications in NG911. Jeryl Anderson made a motion to approve the training class but asked for staff to review both the NENA and APCO class; Donna Wright seconded the motion.

Committee Members	Yes	No
Jeryl Anderson	X	
Chuck Greene	X	
Heather Joyner	X	
Jimmy Stewart	X	
Donna Wright	X	

7. Website – Angie Turbeville gave an update to committee members. The stakeholder survey was sent out; the results will be shared with the committee at the next meeting.

8. Information Aid – Angie Turbeville provided she had received positive feedback on the first document. She will be sending out an updated version on the list serve and to board members.

Adjourn – Chuck asked if there was any new business; hearing none, the meeting was adjourned.

Meeting adjourned: 11:02am.

**Next Committee Meeting: Thursday, October 22 @ 10am**

Approved