

4. Consent Agenda — Vice Chair Wright asked Ms. Harris to proceed with the consent agenda.

a) Minutes of Previous Meeting – March 22, 2019

b) NG 911 Fund

March 2019 Fund Balance \$42,891,816

March 2019 Disbursement -\$87,151

c) CMRS Fund

March 2019 Fund Balance \$ 6,586,818

March 2019 Disbursement -\$750,049

d) PSAP Fund

March 2019 Fund Balance \$14,926,600

March 2019 Disbursement -\$4,273,829

e) Grant Fund

March 2019 Fund Balance \$33,471,496

March Grant Funds Encumbered -\$26,820,411

f) Grant Project Updates per Reports

Heather Campbell put forward the motion to accept the consent agenda as presented. The motion was seconded by John Moore and passed unanimously.

5. Executive Director Report

a) National Public Safety-Telecommunicator Week, April 14-20 – Ms. Harris thanked all the PSAPs and telecommunicators across North Carolina for their hard work and dedication.

b) NextGen 911 Migration Status – Ms. Harris gave a quick update on NextGen 911 migration status, advising more details will be provided during the Technology Committee report.

c) Gaston County ESInet Migration #3 – On March 25, Gaston County became the third PSAP to migrate to ESInet.

d) Lumberton ESInet Migration #4 – On March 27, Lumberton became the fourth PSAP to migrate to ESInet.

e) Meeting with Camp Lejeune – Ms. Harris has a meeting scheduled with representatives from Camp Lejeune to speak about NextGen 911. She thanked Chris Kolytk and Ronald Massey for facilitating the meeting.

f) Presentation to North Carolina Commander Council – Ronald Massey arranged a meeting with Ms. Harris and the North Carolina Commander Council on May 21 to speak about NextGen 911.

g) Upcoming NG911 GIS Roadshow – The next road show will be four (4) regional meetings planned for June. Detailed information will be forthcoming to the PSAPs in e-mails announcing the meetings and the need to also include the GIS staff/representatives from their respective jurisdictions.

h) Staffing Update – Ms. Harris welcomed Stanley Meeks, the new NMAC Manager. The Financial Review Specialists and Regional Coordinator positions are still in the works with DIT HR as they have a significant backlog.

i) Federal 911 Grant Program Status – The grant was submitted by the required deadline. \$3.6 million has been allocated to North Carolina with a required match is \$2.4 million. An additional \$3.5 million was submitted for consideration for diverse routing installation should there be additional funds allocated to the states. .

j) FY2018 Biennial Audit – Ms. Harris reported that the FY2018 audit is complete and more details will be provided during the Finance Team report.

k) Meeting with DIT CFO, Mark Newsome – Ms. Harris and Ms. Tapler met with DIT's new CFO, Mark Newsome, and had good conversation providing an overview of the 911 Board, operations, and current projects.

l) Upcoming Chairman PSAP Tours – PSAP tours are scheduled for Jacksonville PD and Onslow County in conjunction with the May Board meeting to be held in Jacksonville.

m) Legislative Update – House Bill 217 was presented to the Committee of State and Local Government and passed. Ms. Harris will report any future developments.

n) Note of Acknowledgement for PSAPs during recent events – Ms. Harris commended the PSAPs that assisted in the Durham gas explosion. She also made reference to the various counties impacted by the recent tornados.

6. Center of Geographic Information Analysis 2020-2023 Cycle Proposal

a) Presentation by Tim Johnson, CGIA Director – Tim Johnson gave a presentation of the Statewide Orthoimagery Project, detailing how consistent, current, and highly-accurate orthoimagery is and how essential it is for effective response. The proposal for the 2020-23 cycle calls for an investment of \$15,369,097 with an additional cost of \$268,822 over the four-year cycle if the color infrared imagery (CIR) option is chosen, for a total cost of \$15,637,919.

b) Proposal Consideration and Recommendation – Jeff Shipp made a motion to accept the proposal presented to include color infrared imagery with approval for the cost as presented for project year 2020 in the amount of \$4,108,739. Heather Campbell seconded the motion and it passed unanimously.

7. Education Committee Report – The Education Committee was not able to meet last month and had nothing to report.

8. Funding Committee Report

a) Funding Position Policy (Base Seat Count) – The Committee presented this item and asked for a 30-day review period to begin at the last meeting. This item came to the Board as a policy recommendation from the Committee.

Funding Position Policy

G.S. 143B-1406 requires distributions to primary PSAPs on a monthly basis to fund eligible operations and expenses of such operations. PSAP staffing, and work duty assignments, are made by local governments. It is the policy of the 911 Board to provide funding to primary PSAPs for achieving call taking metrics established by applicable rules and standards. Primary PSAPs may, from time to time, need to increase the number of personnel assigned, the number of call taking positions, or other changes impacting positions within the primary PSAP. Non call taking duties shall not be considered when determining staffing or positions. It is the further policy of the 911 Board to enable necessary changes by allocating funds as permitted by law for such necessary position changes.

A “position” refers to the workstation and other associated workspace attributes.

A primary PSAP may request funding associated with changes in the number of positions.

Prioritization of factors identified shall be determined by the Funding Committee and identified

Factors for consideration of such requests include:

- a) demonstration of staffing needs and the PSAP’s analysis of the staffing needs as shown by industry recognized methods (e.g. as published by APCO, NFNA, etc.), see e.g. 9 NCAC 06C.0208.
- b) comparison of similar PSAPs’ staffing, operations, levels of service, see e.g. 9 NCAC 06C.0211(a)(5).
- c) only call taking duties shall be considered when determining positions, see e.g. 9 NCAC 06C.0208(c), 06C.0208(e).
- d) PSAPs must demonstrate that staffing changes are necessary to meet the call taking rule; e.g. 09 NCAC 06C.0209(a) requires answering 90% of calls within ten seconds or less.
- e) other factors consistent with G.S. 143B-1406, 911 Board rules, and applicable laws.

Vice Chair Wright entertained a motion to accept the policy as recommended by the Committee and the motion passed unanimously.

b) FY2020 NC911 Board Budget – Marsha Tapler presented the FY2020 budget, and a motion to approve was brought forward by the Funding Committee. Vice Chair Wright entertained a motion to accept the Funding Committee’s recommendation and the motion passed unanimously.

c) ESInet Migration Related Funding Distribution Realignment – Mr. Bone brought forth the following recommendation of the Funding Committee: Recognizing that costs of the ESInet paid directly by the Board will replace some costs currently included in eligible expenses paid through monthly distributions to primary PSAPs, and that the Board has a duty to manage the 911 Fund for the benefit of all PSAPs and citizens, the Funding Committee recommends to modify distributions to primary PSAPs following migration to the ESInet for the purpose of retaining amounts for eligible expenses included in the Board’s

direct payments for ESInet costs associated with the ESInet. Board Staff will work with the primary PSAPs before ESInet migration to identify and reconcile monthly distributions with the Board's direct payments for ESInet costs for the PSAP. Eligible expenses arising from valid contracts of a PSAP will be identified, and such contracts will not be defunded if the PSAP will have a negative impact. Vice Chair Wright entertained a motion to accept the Funding Committee's recommendation and the motion passed unanimously.

d) General Report – Mr. Bone said the Committee is working with Staff on reconsideration requests for the May meeting, the Base Seat Count Sub-Committee is working on a formula and policy for overflow seats, and the Funding Committee will continue to work on both NextGen PSAP funding model and review of eligible expenditures.

9. Finance Team Report — Marsha Tapler noted that she is working on funding reconsiderations to be brought before the Funding Committee next month. Her current priority is working with PSAPs with open Revenue Expenditure Reports that wish to submit a grant. Ms. Tapler said she also is preparing PSAP distributions for approval at the May Board meeting. The 911 Board audit is complete. There should be distribution of final financial statements and an audit opinion in May, with a presentation by the auditors anticipated for the July Board meeting.

10. Grant Committee Report

a) 2020 PSAP Grant Program Applications (due May 31, 2019) – Heather Campbell reported the application for grants was posted online on April 1 and are due by midnight on May 3. She reminded everyone there will be no extensions to this deadline. The Committee will review applications at the end of June. PSAPs will present their grants to the Committee on July 9, 2019.

b) General Report – Ms. Campbell asks that PSAPs who are considering applying for a grant not to delay and to contact Marsha Tapler if they have any questions about their current revenue expenditure reports.

11. Standards Committee Report

a) Current PSAP Managers Course – A Peer Reviewer training will be held on May 15. The first PSAP Managers course finished with 51 out of 77 participants completing the course.

12. Technology Committee Report

a) ESInet/HCH Migration/Deployment – Gerry Means reported that Gaston County and Lumberton had migrated to ESInet. Scotland County will migrate May 1. Richmond County on June 5, Guilford Metro on June 19. Iredell/Statesville/Mooresville will migrate July 17. He expects seven or eight more PSAPs to migrate in August or September. Currently 90% of PSAPs have committed to ESInet migration.

b) NMAC Status – Stanley Meeks introduced himself and said he was excited to be present at the beginning of this project. He and Mr. Means are currently reviewing bids for console furniture for the NMAC facility.

c) Geospatial Call Routing – Mr. Means gave an update on call routing and the current progress. The project kickoff was on April 16 and went well. Two pilot PSAPs were secured to assist project development. PSAPs recruited are Durham EC and Richmond County.

d) General Report – Mr. Means continues to work on cybersecurity efforts and assessments at a local level. Mr. Cress, who was recently appointed to the Committee, has been asked to assist in the cybersecurity effort given his participation with the State CSRO on a cybersecurity project aimed at local government.

e) Committee Member Recognitions – Mr. Means mentioned that Chris Koltyk had rolled off the Technology Committee and had been replaced by Randy Cress and he looks forward to working with him in the future. Ms. Harris thanked Mr. Koltyk for his service on the committee.

Ms. Harris was pleased to unveil the newly developed online NC NG911 deployment map created by Ben Shelton with CGI. This map provides a live view of the migration of all PSAPs in the state. An announcement about the website and a link to access it will be sent out. However, it may be accessed at <https://nconemap.maps.arcgis.com/apps/opsdashboard/index.html#/ca70ca087c084a35ab644ea0b693ffc>

b.

13. 911 Regional Coordinator Reports — Tina Gardner reported she and Angie Turbeville have visited Wayne, Warren, Jones-Lenoir, Iredell and Anson Counties to speak with them about ESInet, hosted call handling solution, and the NC PSAP Information Portal. They are also working to set up additional PSAP reviews.

14. Other — Vice Chair Wright discussed EMD accreditation and mentioned that North Carolina has two call centers that have achieved the Triple Accredited Center of Excellence (TRI-ACE) accreditation from the International Academy of Emergency Dispatch. They are Johnston County E911 Communications and Fayetteville 911 Communications Center.

The next Board Meeting will be held on May 17 in Jacksonville, NC

Adjourn — Vice Chair Wright adjourned the meeting at 11:46 AM.

APPROVED BY NC 911 BOARD 05/17/19