

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 1 of 20

Scope

The Statewide Information Security Policies are the foundation for information technology security in North Carolina. The policies set out the statewide information security standards required by N.C.G.S. §143B-1376, which directs the State Chief Information Officer (State CIO) to establish a statewide set of standards for information technology security to maximize the functionality, security, and interoperability of the State's distributed information technology assets, including, but not limited to, data classification and management, communications, and encryption technologies. This policy covers all State information and information systems to include those used, managed, or operated by a contractor, an agency, or other organization on behalf of the State. This policy applies to all State employees, contractors, and all other users of State information and information systems that support the operation and assets of the State. Use by local governments, local education agencies (LEAs), community colleges, constituent institutions of the University of North Carolina (UNC) and other executive branch agencies is encouraged to the extent allowed by law.

Responsibilities

All covered personnel involved in the implementation or operation of system and communications protection controls are responsible for adhering to this policy and with any additional local system and communications protection requirements.

Role	Definition
Agency Management	The Agency Head, the Chief Information Officer (CIO), the Chief Information Security Officer (CISO), or other designated organizational officials at the senior leadership level are assigned the responsibility for documenting and implementing secure information system and communications protection practices throughout the agencies.
Agency Security Liaison	The Agency Security Liaison is responsible for ensuring that information system and service acquisition requirements are managed in compliance with the State's requirements by collaborating with organizational entities. Liaisons are responsible for maintaining the appropriate that information system and communications protection required for information security protection.
Information System Owner	The Information System Owner (SO) is responsible for the overall procurement, development, integration, modification, or operation and maintenance of an information system.
Third Parties	Third party service providers are responsible for by assuring that systems, system components and services they provide are secure and do not negatively impact security of pre-existing systems by implementing secure information system and communications protection practices in accordance with this policy.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 2 of 20

SC-1 - Policy

All agency information assets must meet the required security controls defined in this policy document that are based on the National Institute of Standards and Technology (NIST) SP 800-53, Security and Privacy Controls. This document addresses the procedures and standards set forth by the State to implement the family of System and Communications Protection security controls.

The State has adopted the System and Communications Protection security principles established in NIST SP 800-53, "System and Communications Protection" control guidelines as the official policy for this security domain. The "SC" designator identified in each control represents the NIST-specified identifier for the System and Communications Protection control family. The following subsections in this document outline the System and Communications Protection requirements that each agency shall implement and maintain in order to protect the confidentiality, integrity and availability of information and information systems by assuring systems, system components and services acquired are secure and do not negatively impact security of pre-existing systems used for conducting the agencies' mission critical business functions. This policy shall be reviewed annually, at a minimum.

SC-2 – Application Partitioning

Agencies shall separate user functionality (including user interface services) from information system management functionality in application components.

- a. For the Application and Database secure zones, an agency approved firewall or other network segmentation mechanism, for example micro segmentation or virtual local area networks (VLANs), is required to segregate application servers and database servers.
- b. Information systems shall prevent the presentation of information system management-related functionality at an interface for non-privileged users.
- c. Agencies' internal network infrastructures (i.e., agency local area networks [LANs]) shall be segregated into network zones to protect application servers from the user LAN.
- d. Production and non-production environments (e.g., test, development, QA, etc.) shall be segregated from one another.
- e. Wireless networks shall be physically or logically segregated from internal networks such that an unknown external user cannot access an agency's internal network.
- f. Systems not able to adhere to the DMZ and/or other security requirements of this policy need to be in a Special Assembly zone. Agencies must document the rationale for developing a Special Assembly zone.
 - i. An example of special assembly zones includes facility management systems, such as heating, ventilation or air conditioning (HVAC), badge access, electrical generators, power distribution, water, and closed-circuit television (CCTV). These may be excluded from the network zoning

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 3 of 20

requirements, provided those systems are not publicly accessible, are logically isolated (*i.e.*, VLANs) from other networked systems and cannot access other shared systems/services, and have appropriate access control mechanisms in place.

- g. Where technically configurable, agencies shall separate virtual machines with Highly Restricted data from those with unrestricted data.

SC-3 – Security Function Isolation (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-4 - Information in Shared Resources

Information systems shall prevent unauthorized and unintended information transfer via shared system resources.

- a. Information, including encrypted representations of information, produced by the actions of prior users/roles (or the actions of processes acting on behalf of prior users/roles) shall not be made available for object reuse or shall residual information be made available to any current users/roles (or current processes) that obtain access to shared system resources (e.g., registers, main memory, hard disks) after those resources have been released back to information systems.
- b. Information systems shall prevent unauthorized information transfer via shared resources in accordance with statewide information security standards when system processing explicitly switches between different information classification levels or security categories.
- c. This control is optional for LOW risk information systems.

SC-5 – Denial of Service Protection

Agencies shall limit the effects of denial of service (DoS) attacks by appropriately securing all hosts that could be a potential target for a DoS or distributed denial of service (DDoS) attack, by doing the following:

- a. Denying all inbound traffic by default, thus limiting the channels of network attacks;
- b. Periodically scanning network and devices for bots (software robots) and Trojan horse programs;
- c. Deploying authentication mechanisms wherever technically configurable;
- d. Designing and implementing networks for maximum resiliency;
- e. Developing specific plans for responding to DoS and DDoS attacks in the agency incident management plan and the business continuity plan;

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 4 of 20

- f. Managing excess capacity, bandwidth, or other redundancy to limit the effects of information flooding denial of service attacks;
- g. Providing detection and monitoring capabilities to detect indicators of denial of service attacks against the agency and to determine if sufficient resources exist to prevent effective denial of service attacks.
- h. Additional guidance is available NIST SP 800-61 Computer Security Incident Handling Guide.


SC- 6 – Resource Availability (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-7 – Boundary Protection

Agencies shall do the following:

- a. Connect to external networks or information systems only through managed interfaces consisting of boundary protection devices arranged in accordance with statewide security architecture requirements. Managed interfaces include, for example, gateways, routers, firewalls, network-based malicious code analysis and virtualization systems, or encrypted tunnels implemented within the security architecture (e.g., routers protecting firewalls or application gateways residing on protected subnetworks).
- b. Establish a traffic flow policy for each managed interface.
- c. Document each exception to the traffic flow policy with a supporting mission/business need and duration of that need.
- d. Review exceptions to the traffic flow policy annually and remove exceptions that are no longer supported by an explicit mission/business need.
- e. Monitor and control communications at the external boundary of the system and at key internal boundaries within the system.
- f. Implement subnetworks for publicly accessible system components that are physically and logically separated from internal agency network.
- g. Limit the number of external network connections to the information system. Limiting the number of external network connections facilitates more comprehensive monitoring of inbound and outbound communications traffic.
- h. Protective controls shall at a minimum include the following:
 - i. Positive source and destination address checking to restrict rogue networks from manipulating the State's routing tables;

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 5 of 20

- ii. Firewalls must use an authentication mechanism that provides accountability for the individual and to ensure device configuration does not become corrupted with false entries;
- iii. Screen internal network addresses from external view;
- iv. Information systems at managed interfaces shall deny network communications traffic by default and allow network communications traffic by exception (i.e., deny all, permit by exception). This control enhancement applies to both inbound and outbound network communications traffic. A deny-all, permit-by-exception network communications traffic policy ensures that only those connections which are essential and approved are allowed.
- i. Network routing controls should be implemented to supplement equipment identification by allowing specific equipment to connect only from specified external networks or internal sub networks (“subnets”).
- j. Web applications should be developed to use a minimum number of ports to allow for easy integration in traditional demilitarized zone (DMZ—filtered subnet) environments.
- k. Firewalls shall be configured to the following specifications:
 - i. Local user accounts shall be configured on network firewalls, for the sole purpose of eliminating possible extended outages.
 - ii. Local accounts shall be configured to only be used when the device cannot make contact with the central unit. During normal operation, the local account exists, but is not used.
 - iii. Passwords on firewalls shall be kept in a secure encrypted form as required by the Identification and Authentication Policy SCIO-SEC-307, Section IA-5 Authenticator Management.
 - iv. All agencies shall designate a minimum of two (2) authorized firewall administrators. At least one of the designated firewall administrators will be a security specialist who is consulted before firewall rule set changes are approved and implemented.
 - v. For temporary or emergency port openings, the agency process shall establish a maximum time for the port to be open, which shall not exceed 5 days. The agency authorized firewall rule set administrators, or the entity managing the firewall, shall subsequently close the port or develop additional hardening.
 - vi. System administrators shall configure the firewall so that it cannot be identifiable as such to other network(s), or, at most, appears to be just another router.
 - vii. Firewalls shall be installed in locations that are physically secure from tampering. Firewalls shall not be relocated without the prior approval of agency management.
 - viii. Firewall rule sets shall always block the following types of network traffic:
 - a) Unauthorized scanning activity that originates outside of its network, within its network, and between information systems.

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 6 of 20

- b) Inbound network traffic from a non-authenticated source system with a destination address of the firewall system itself.
- c) Inbound network traffic with a source address indicating that the packet originated on a network behind the firewall.
- d) Traffic inbound to the State Network containing ICMP (Internet Control Message Protocol) traffic will be blocked at the perimeter with the following exceptions: To allow testing initiated from internal IT support groups, ICMP echo replies and ICMP TTL expired will be permitted inbound to the State Network but will be limited to specific IP addresses or small subnets representing the internal support group. A ping point can be established at the perimeter, for troubleshooting purposes, with the sole purpose and sole capability of responding to a ping.
- e) Inbound network traffic containing IP Source Routing information.
- f) Inbound or outbound network traffic containing a source or destination address of 0.0.0.0 and/or containing directed broadcast addresses.
- ix. Logging features on State Network firewalls shall capture all packets dropped or denied by the firewall, and agency staff or the entity managing the firewall shall review those logs at least monthly.
- x. Each agency's firewall rule set shall be reviewed and verified by agency staff at least quarterly. If an outside entity, such as DIT, manages the firewall, then that entity shall be responsible for reviewing and verifying the agency's firewall rule set at least quarterly.
- xi. Additional requirements for protecting Federal Tax Information (FTI) on networks are provided in IRS 1075 Section 9.4.10, Network Protections.
- xii. Firewall configurations and associated documentation must be treated as restricted information and must be available to only authorized personnel (e.g., authorized administrators, auditors, security oversight personnel).
- l. Information systems, in conjunction with a remote device, shall prevent the device from simultaneously establishing non-remote connections (i.e. split tunneling) with the system and communicating via some other connection to resources in external networks.
- m. NIST SP 800-41 must be used as guidance on firewalls and firewall rule set.
- n. NIST SP 800-54 must be used as guidance on routers.
- o. NIST SP 800-77 must be used as guidance on Virtual Private Networks (VPNs).
- p. NIST SP 800-94 must be used as guidance on IDPS.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 7 of 20

SC-8 – Transmission Confidentiality and Integrity

Agencies shall protect confidentiality and integrity of transmitted information to ensure that the confidentiality and integrity of the data are maintained during the transfer process.

- a. Agencies shall implement safeguards to protect network cabling from being damaged and to reduce the possibility of unauthorized interception of data transmissions that take place across such cabling. (NC Electrical Code, Chapter 8, Article 830) The agency must ensure that all network infrastructure, access points, wiring, conduits, and cabling are within the control of authorized agency personnel.
- b. Network monitoring capabilities must be implemented to detect and monitor for suspicious network traffic.
- c. Agencies shall deploy controls to ensure that the State's resources do not contribute to outside-party attacks. These controls include the following:
 - i. Securing interfaces between agency-controlled and non-agency-controlled or public networks
 - ii. Standardizing authentication mechanisms in place for both users and equipment
 - iii. Controlling users' access to information resources
 - iv. Monitoring for anomalies or known signatures via intrusion detection systems (IDS) and/or intrusion prevention systems (IPS). IDPS signatures shall be up to date
- d. Public employees and other State Network users shall not intercept or attempt to intercept data transmissions of any kind that they are not authorized to access.
- e. Each agency shall document and retain on file a case-by-case risk management determination for each type of confidential information as to the appropriateness of its unencrypted transmission to a party not served by the agency's internal network
- f. Agencies shall address the risk involved in the transfer of different types of data and implement safeguards through the means of exchange used, such as through email, the Internet, or exchange of electronic media and tapes.
- g. Agencies shall use secure protocols, such as Secure Shell (SSH), Transport Layer Security (TLS), and Internet Protocol Security (IPSec), for secure network management functions.
- h. All communications that transfer confidentially sensitive data between web clients and web servers must employ the most current secure transport protocol that includes the most recent version of Transport Layer Security (TLS).
 - i. NIST SP 800-52 must be used as guidance on protecting transmission integrity using TLS.
 - j. NIST SP 800-77 must be used as guidance on protecting transmission integrity using IPsec.
 - k. NIST SP 800-81 must be used as guidance on Domain Name System (DNS) message authentication and integrity verification.

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 8 of 20

- I. NIST SP 800-113 must be used as guidance on SSL VPNs.
- m. Instant messaging technologies, where allowed, must not be used to transmit any type of Restricted or Highly Restricted data.
- n. The following types of transmission require enhanced protection (e.g., cryptography mechanisms) when integrity is an important consideration:
 - i. Internal traffic within the information system and applications
 - ii. Internal traffic between two or more information systems
 - iii. External traffic to or across the Internet
 - iv. Remote access
 - v. Email
 - vi. FTP transmissions
 - vii. Web services
 - viii. Voice over Internet Protocol (VoIP)
 - ix. Audio and video
 - x. Wireless client to host communications
- o. Agencies shall implement cryptographic mechanisms to prevent unauthorized disclosure of information and/or to detect changes to information during transmission unless otherwise protected by alternative physical safeguards.
- p. Agencies shall protect the confidentiality of data transmitted on the network from corruption or data loss by prohibiting the extending, modifying or retransmitting network services, such as through the installation of new switches or other network devices, unless prior agency CIO or delegate approval is granted.

SC-9 – Transmission Confidentiality

Withdrawn: Incorporated into SC-8

SC-10 – Network Disconnect

- a. Agencies shall terminate all sessions that have had no activity for a period of thirty (30) minutes or less, such that the user must re-authenticate his identity to resume the session.
- b. An absolute time-out shall occur after twenty-four (24) hours of continuous connection and shall require reconnection and authentication to re-enter the State Network.
- c. The information system must be configured to disconnect inactive remote VPN.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 9 of 20

SC-11 – Trusted Path (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-12 – Cryptographic Key Establishment and Management

Agencies shall ensure electronic key systems are managed according to the following requirements:

- a. Agencies shall use FIPS 140-2 compliant encryption mechanisms when protecting Restricted or Highly Restricted data. Products and modules that have been validated by NIST as FIPS 140-2 compliant and are currently listed as validated products list may be found at <http://csrc.nist.gov/groups/STM/cmvp/validation.html>.
- b. Agencies using key-based data encryption systems must implement a key escrow system to guarantee agency access to encrypted data when needed. Key escrow data shall be routinely backed up. Recovery procedures must be tested at least annually to ensure agency access and availability to encrypted data.
- c. Agencies must ensure that only authorized personnel have access to keys used to access Restricted or Highly Restricted data, and must ensure encryption keys are properly stored (separate from data) and available, if needed, for later decryption. Agencies must also ensure the following:
 - i. Separation of duties or dual control procedures are enforced.
 - ii. Any theft or loss of electronic keys results in the notification of management.
 - iii. All keys are protected against modification, substitution, and destruction, and secret/private keys are protected against unauthorized disclosure.
 - iv. Cryptographic keys are replaced or retired when keys have reached the end of their life or the integrity of the key has been weakened or compromised.
 - v. Physical protection is employed to protect equipment used to synchronize, store and archive keys.
 - vi. An electronic key management and recovery system, including all relevant key escrow procedures, is documented and in place. This shall be handled through key escrow procedures.
 - vii. Custodians of cryptographic keys formally acknowledge they understand and accept their key-custodian responsibilities.
 - viii. Encrypted data are recoverable, at any point in time, even when the person(s) who encrypted the data is no longer available.
- d. Only digital certificates either issued by and/or approved by the State Certification Authority (managed by NCDIT) can be used to access the State Network, applications, and/or systems.
- e. NIST SP 800-56A and NIST SP 800-56B must be referenced as procedures, on establishing cryptographic keys.

	<h1 style="margin: 0;">System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
	Effective Date 01/29/2018	Review Date 2/21/2020	Version 2

- f. NIST SP 800-57 must be referenced as guidance on managing cryptographic keys.

SC-13 – Cryptographic Protection

Agencies must implement cryptographic modules in accordance with applicable federal laws, Executive Orders, directives, policies, regulations, and standards.

- a. Each agency shall document and retain on file a case-by-case risk management determination for each type of Restricted or Highly Restricted data as to the appropriateness of its unencrypted transmission to a party not served by the agency’s internal network.
- b. All laptops that are used to conduct State business shall use encryption to protect all information stored on the laptop’s storage device.
- c. All other mobile computing devices and portable computing devices such as smart phones, tablets and portable storage devices such as compact disks (CDs), digital video disks (DVDs), media players (MP3 players) and flash drives that are used to conduct State business, shall use encryption to protect all Restricted and Highly Restricted data from unauthorized disclosure.

Device	Encryption Requirements
Laptops, Notebooks, etc.	All devices shall use Full Disk Encryption (FDE) using a FIPS 140-2 Level 1 certified AES-256 encryption algorithm.
Mobile and portable computing devices, such as tablets, smart phones and personal digital assistants. Removable Media such as CDs, DVDs, memory sticks (flash drives), tape media, or any other portable device that stores data.	All Restricted or Highly Restricted data shall be encrypted using a FIPS 140-2 Level 1 certified algorithm of at least a 128-bit strength. Note: Restricted and Highly Restricted State data should only be stored on State issued and State-owned media.

- d. Agencies shall enforce polices concerning the storage of the State’s Restricted and Highly Restricted data on all portable and removable media devices.
- e. For a list of validated cryptographic modules and products, refer to the following NIST publication: <http://csrc.nist.gov/groups/STM/cmvp/documents/140-1/140val-all.htm>.

SC-14 – Public Access Protections

Withdrawn: Capability provided by AC-2, AC-3, AC-5, AC-6, SI-3, SI-4, SI-5, SI-7, SI-10.

SC-15 – Collaborative Computing Devices

Agencies shall do the following when using collaborative computing devices:

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 11 of 20

- a. Prohibit remote activation of collaborative computing devices, for example, networked white boards, cameras, and microphones.
- b. Provide an explicit indication of use to users physically present at the devices. Explicit indication of use includes, for example, signals to users when collaborative computing devices are activated.

SC-16 – Transmission of Security Attributes (Optional)

This control is optional for LOW and MODERATE risk information systems.


SC-17 – Public Key Infrastructure Certificates

- a. Agencies shall issue public key infrastructure certificates or obtain public key certificates from an approved service provider.
- b. Registration to receive a public key certificate must include authorization by a supervisor or a responsible official.
- c. Public key certificates must be issued by using a secure process that both verifies the identity of the certificate holder and ensures that the certificate is issued to the intended party.
- d. NIST SP 800-32 must be used as guidance on public key technology.
- e. NIST SP 800-63, Version 1.0.2 must be used as guidance on remote electronic authentication.


SC-18 – Mobile Code

Agencies shall implement a tamper protection program for the information system, system component, or information system service to protect the State Network from mobile code that performs unauthorized and malicious actions. Refer to the Statewide Glossary of IT Terms for a definition of mobile code. The following are categories of mobile code/active content:

- a. Category 1/high risk mobile code technologies exhibit a broad functionality, allowing unmediated access to workstation, server and remote system services and resources. These pose a significant risk to the State's information systems because they allow unlimited access to a user's computer. There are two subgroups of Category 1 mobile code technologies:
 - i. Category 1 technologies can differentiate between signed and unsigned mobile code. The technologies can also be configured to allow the execution of signed mobile code while simultaneously blocking the execution of unsigned mobile code. Category 1 mobile code technologies may be used by agencies when additional restrictions are implemented. The following are assigned to Category 1:

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 12 of 20


- ActiveX controls
 - Shockwave movies (e.g., .dcr, .dxr, .dir files), including Xtras, that execute in the Shockwave for Director plug-in.
- ii. Category 1 consists of mobile code technologies that are prohibited from use on State information systems beyond the local information system's authorization boundary, or to or from external entities because they cannot differentiate between signed and unsigned mobile code nor can they be configured to block the execution of unsigned mobile code while enabling the execution of signed mobile code. The following are assigned to Category 1:
- Mobile code scripts that execute in Windows Scripting Host (WSH) (e.g., JavaScript or VBScript downloaded via URL file reference or email attachments)
 - Hypertext Mark-up Language (HTML) applications (e.g., .hta files) that download as mobile code
 - Scrap objects (e.g., .shs and .shb files)
 - Microsoft Disk Operating System (MS-DOS) batch scripts
 - UNIX shell scripts
 - Binary executables (e.g., .exe files) that download as mobile code
- ii. Category 1 mobile code must be obtained from a trusted source and must be signed with a State approved PKI code-signing certificate.
- iii. All agency information systems capable of executing mobile code must be configured to disable the execution of unsigned Category 1 mobile code obtained from outside the agency-managed boundary.
- b. Category 2/medium risk mobile code technologies have full functionality, allowing mediated or controlled access to workstations, server, and remote system services and resources. Category 2 technologies can pose a moderate security threat to the State's information systems because they offer limited control by the user on what the code is allowed to do. They may be used when the Category 2 restrictions described in Section 6, Procedures are implemented.
- i. The following are assigned to Category 2:
- Java applets and other Java mobile code
 - Visual Basic for Applications (VBA) (e.g., Microsoft Office macros)
 - LotusScript (e.g., Lotus Notes scripts)
 - PerfectScript (e.g., Corel Office macros)
 - Postscript

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 13 of 20

- Mobile code executing in .NET Common Language Runtime
- ii. Category 2 mobile code may be used if it is obtained from a trusted source over an assured channel (i.e., TLS VPN, IPsec, or other approved by the ESRMO).
- iii. Unsigned Category 2 code, whether or not obtained from a trusted source over an assured channel, may be used if it executes in a constrained environment without access to local system and network resources (e.g., file system, Windows registry, or network connections other than to its originating host).
- iv. Where technically configurable, web browsers and other mobile code-enabled products must be configured to prompt the user prior to the execution of Category 2 code.
- v. Where technically configurable, protections against malicious Category 2 technologies must be employed at end user systems and at system boundaries.
- c. Category 3/low risk mobile code technologies support limited functionality, with no capability for unmediated access to workstation, server, and remote system services and resources. Category 3 mobile code may be freely used without restrictions in information systems. Category 3 technologies pose limited risk to the State's information systems because they are very restricted in the actions they can perform. The following are assigned to Category 3:
 - JavaScript, including Jscript and European Computer Manufacturers Association (ECMA) Script variants, when executing in the browser
 - VBScript, when executing in the browser
 - Portable Document Format (PDF)
 - Flash animations (e.g., .swf and .spl files) that execute in the Shockwave Flash plug-in
- d. Emerging mobile code technologies refer to all mobile code technologies, systems, platforms, or languages whose capabilities and threat level have not yet undergone a risk assessment and therefore have not been assigned to one of the three risk categories described above. Emerging mobile code technologies must not be used unless approved by agency management. The download and execution of mobile code using emerging technologies must be blocked by all means available at the network boundary, workstation, host, and within applications.

SC-19 – Voice Over Internet Protocol

- a. Agencies shall establish usage restrictions and implementation guidance for Voice over Internet Protocol (VoIP) technologies based on the potential to cause damage to the information system if used maliciously.
- b. Agencies shall authorize, monitor, and control the use of VoIP within the information system.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 14 of 20

- c. Additional requirements for protecting FTI transmitted by VoIP systems are provided in Section 9.4.15, VoIP Systems of IRS 1075.
- d. This control is optional for LOW risk information systems.

SC-20 – Secure Name/Address Resolution Service (Authoritative Source)

Agency information systems shall require the following for domain name system (DNS):

- a. Enable external clients, including remote Internet clients, to obtain origin authentication and integrity verification assurances for the host/service name to network address resolution information obtained through the service using DNS servers.
- b. DNS servers shall not be configured to allow zone transfers to unknown secondary servers.
 - i. If an agency maintains a primary DNS server, zone transfers will be allowed only to trusted (known) servers
 - ii. If an agency maintains a secondary DNS server, zone transfers will be allowed to the primary DNS server only
 - iii. When a domain has a US extension (*i.e.*, state.nc.us), the US Domain Registry requires the domain allow copies to be transferred to the US Domain Registry's Master Server. Therefore, all domains registered with US Domain Registry will allow transfers of copies of their zones to the Master Server for the US Domain Registry. When DIT maintains the DNS, agencies may request DIT to allow additional IP addresses to receive zone transfers. Agencies must work with DIT to define acceptable IP addresses and/or IP address ranges.

SC-21 – Secure Name / Address Resolution Service (Recursive or Caching Resolver)

- a. Agency information systems shall request and perform data origin authentication and data integrity verification on the name/address resolution responses the system receives from authoritative sources using recursive resolving or caching domain name system (DNS) servers.
- b. Recursion on an authoritative name server is prohibited.
- c. NIST SP 800-81 must be used as guidance on secure domain name system deployment.

SC-22 – Architecture and Provisioning for Name / Address Resolution Service

Agency information systems that collectively provide name/address resolution service for an agency shall be fault-tolerant and implement internal/external role separation.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 15 of 20

- a. At least two authoritative domain name system (DNS) servers shall be deployed to eliminate single points of failure and to enhance redundancy. One configured as the primary server and the other configured as the secondary server.
- b. Servers shall be deployed in two geographically separated network subnetworks (i.e., not located in the same physical facility).
- c. DNS servers with internal roles shall only process name and address resolution requests from within the agencies (i.e., from internal clients).
- d. DNS servers with external roles only process name and address resolution information requests from clients external to organizations (i.e., on external networks including the Internet).
- e. Agencies shall specify clients that can access authoritative DNS servers in particular roles (e.g., by address ranges, explicit lists).
- f. Servers must be configured to provide redundancy, load balancing and distributed access.
- g. NIST SP 800-81 must be used as guidance on secure domain name system deployment.

SC-23 – Session Authenticity

- a. The information system must protect the authenticity of communications sessions. Agencies shall select and implement protection mechanisms to ensure adequate protection of data integrity, confidentiality, and session authenticity in transmission. Mechanisms include but are not limited to the following:
 - Security services based on IPsec
 - VPNs
 - TLS
 - DNS
 - SSH
 - Digital signatures
 - Digital certificates
 - Digital time stamping
 - FIPS 140-2 approved encryption technology
- b. The information system invalidates session identifiers upon user logout or other session termination to curtail the ability of adversaries from capturing and continuing to employ previously valid session IDs.
- c. NIST SP 800-52 must be used as guidance on the use of TLS mechanisms.
- d. NIST SP 800-77 must be used as guidance on the deployment of IPsec VPNs and other methods of protecting communications sessions.

	<h1 style="margin: 0;">System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2
		Page No. 16 of 20

- e. NIST SP 800-95 must be used as guidance on securing web services.
- f. NIST SP 800-113 must be used as guidance on SSL VPNs.

SC-24 – Fail in Known State (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-25 – Thin Nodes (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-26 – Honeypots (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-27 – Platform-Independent Applications (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-28 – Protection of Information at Rest

- a. Agency information systems shall protect the confidentiality and integrity of all Restricted or Highly Restricted data at rest. Information at rest refers to the state of information when it is located on storage devices as specific components of information systems.
- b. Restricted and Highly Restricted data stored in non-volatile storage (i.e. disk drive) on all endpoints shall be encrypted with FIPS 140-2 compliant encryption during storage (regardless of location).
- c. Agencies shall consider increasing integrity protection of data by recording data onto hardware-enforced, write-once media. Write-once, read-many (WORM) media includes, for example, Compact Disk-Recordable (CD-R) and Digital Video Disk-Recordable (DVD-R).
- d. Agencies shall also consider storing data at rest on a physically separate non-mobile storage device (e.g., disk drive, tape drive) with cryptographic protections in place.
- e. Whereas a virtual machine may store or process confidential data, the virtual machine image file shall use appropriate controls to protect the data at rest.
- f. This control is optional for LOW risk information systems.

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 17 of 20

SC-29 – Heterogeneity (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-30 – Concealment and Misdirection (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-31 – Covert Channel Analysis (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-32 – Information System Partitioning (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-33 – Transmission Preparation Integrity

[Withdrawn: Incorporated into SC-8].

SC-34 – Non-Modifiable Executable Programs (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-35 – Honeyclients (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-36 – Distributed Processing and Storage (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-37 – Out-of-Band Channels (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-38 – Operations Security (Optional)

This control is optional for LOW and MODERATE risk information systems.

	<h1 style="margin: 0;">System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 18 of 20


SC-39 – Process Isolation (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-40 – Wireless Link Protection

Agencies shall protect the confidentiality of data transmitted on external and internal wireless links from corruption or data loss by doing the following.

- a. Extending, modifying or retransmitting network services, such as through the installation of new switches or wireless access points, is prohibited, unless prior agency approval is granted.
- b. Wireless networks shall be physically or logically segregated from internal wired networks such that an unknown external user cannot access an agency's internal network.
- c. All Restricted and Highly Restricted data shall be encrypted when transmitted across wireless or public networks, including transmissions such as SFTP and electronic mail. For the encryption requirements of secure transmission of confidential data, refer to SC-13 Cryptographic Protection.
- d. Agencies must identify all network access points and verify that the safeguards for the network and individual systems are adequate and operational. These systems include wireless access points, network ingress and egress points, and network-attached devices.
- e. Use access points that require a key and which encrypt the wireless communication.
- g. Configure wireless LAN settings to not allow automatic joining of any wireless network.
- h. For wireless LAN communications, the following encryption settings shall be used:
 - i. Depending on the type of information traversing a wireless LAN, encryption is required at varying levels. At a minimum, public information requires Wi-Fi Protected Access (WPA) encryption and Restricted and Highly Restricted data require 802.11i (WPA2)-compliant Advanced Encryption Standard (AES) encryption. End-to-end encryption is highly recommended for the Restricted and Highly Restricted data classification.
 - ii. If the Temporal Key Integrity Protocol (TKIP) is the highest level of encryption available for WPA, then WPA2 shall be used.
 - iii. When WPA2 is used, AES encryption shall be enabled and shall be no less than 256 bits.
 - iv. WPA2 (802.11i) encryption must use TKIP, Counter Mode CBC-MAC Protocol (CCMP), or other IEEE- or NIST-approved key exchange mechanism.
- i. When end-to-end encryption is required across both an 802.11 wireless and a wired network, then in addition to WPA2 (802.11i), data transmitted between any wireless devices shall be encrypted using a proven encryption protocol that ensures confidentiality. Such protocols include TLS, SSH, IP Security (IPSec) and VPN tunnels.

	<h1>System and Communications Protection Policy</h1>		Document No. SCIO-SEC-316-00
Effective Date 01/29/2018	Review Date 2/21/2020	Version 2	Page No. 19 of 20

SC-41 – Port and I/O Device Access (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-42 – Sensor Capability and Data (Optional)

This control is optional for LOW and MODERATE risk information systems.

SC-43 – Usage Restrictions

Agencies may do the following regarding usage restrictions:

- a. Establish usage restrictions and implementation guidance for information system components including, for example: hardware, software, or firmware components (e.g., VOIP, mobile code, digital copiers, printers, scanners, optical devices, wireless technologies, mobile devices).
- b. Define the proper use of information assets through Acceptable User Policies (AUPs) and include critical technologies such as remote access technologies, removable electronic media, laptops, tablets, smartphones, email usage and Internet usage. See the Statewide AUP for further guidance.


SC-44 – Detonation Chambers

Agencies tasked with conducting incident response and forensics, should employ a detonation chamber capability also known as dynamic execution environments in a secure, quarantined environment, to do the following:

- a. Allow the opening of email attachments.
- b. Allow the execution of untrusted or suspicious applications.
- c. Allow the execution of Universal Resource Locator (URL) requests in the safety of an isolated environment or virtualized sandbox to quickly identify malicious code.
- d. Reduce the likelihood that the code is propagated to user environments of operation (or prevent such propagation completely).
- e. This control is optional for LOW risk information systems.

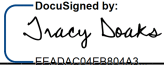
Enforcement

Violations of this policy or failure to implement provisions of this policy may result in disciplinary action up to and including termination, civil litigation, and/or criminal prosecution.

	<h1>System and Communications Protection Policy</h1>	Document No. SCIO-SEC-316-00	
Effective Date 01/29/2018		Review Date 2/21/2020	Version 2

Material Superseded

This current policy supersedes all previous versions of the policy. All State agencies and vendors of the State are expected to comply with the current implemented version of this policy.

Approved:  3/3/2020 | 11:17 AM EST
EEADAC04EB804A3

Secretary of Department of Information Technology (DIT)