



North Carolina 911 Board
Education Committee Meeting
Approved - Minutes
Thursday, June 18, 2020 @ 10-11:30am
Virtual – Meeting was conducted using simultaneous communication.

Meeting Attendees:

Committee Members	Phone	In Person	Not in Attendance		Guests	Phone	In Person
Jeryl Anderson	X				Kenneth Everett	X	
Chuck Greene	X				Lt. Steven Williams	X	
Grayson Gusa	X				Melanie Neal	X	
J.D. Hartman	X				Dell Hall	X	
Heather Joyner	X				Roger Shook	X	
Hope Lindsay	X						
Brian Short		X					
Rick Thomas	X						
Donna Wright	X						
Staff	Phone	In Person	Not in Attendance				
Richard Bradford	X						
Ronnie Cashwell			X				
Stephanie Conner	X						
Kristen Falco			X				
Tina Gardner	X						
Pokey Harris	X						
Gerry Means	X						
Stanley Meeks	X						
David Newberry	X						
Marsha Tapler	X						
Angie Turbeville	X						

Agenda

1. Chair Opening Remarks – Chuck Greene kicked off the meeting welcoming the group.
2. Roll Call – Chuck asked Angie Turbeville to conduct the roll call.
3. Executive Director Opening Remarks - Pokey welcomed committee members and guests stating this was day 101 of the COVID-19 response; staff continues to check on the PSAPS weekly. Staff response will continue and could be changed dependent on impact around the state.
4. Approval of May Minutes – Chuck Greene asked committee members if they had reviewed the minutes and if anyone had any suggested edits or needed changes, if not he asked for a motion to approve the minutes. Angie stated that she would be making an amendment to the minutes, adding roll call vote of last meeting minutes. Grayson Gusa made the motion and Donna Wright seconded the motion. A roll call vote was taken by those attending committee members. Minutes were approved with no discussion.

Committee Members	Yes	No
Jeryl Anderson	X	
Chuck Greene	X	
Grayson Gusa	X	
J.D. Hartman	X	
Heather Joyner	X	
Hope Lindsay	X	
Rick Thomas	X	
Donna Wright	X	

5. Be Rail Safe Program Presentation – A presentation was given by Roger Smock, Rail Safety Consultant with NC DOT Railroad Division. Introductory Information was presented on how telecommunicators can assist with railroad events to ensure the safety of citizens and responders. The Be Rail Safe Program is a one of a kind in the country and would like to partner with the NC 911 Board.
6. Informational Aid – Chuck stated that a new draft had been sent with the committee meeting packet with the suggested edits; discussed comments provided by committee members such as adding hyperlinks and removing vendor names. It was also suggested adding the region maps to the back of every informational aid. Jimmy Stewart suggested an information aid on the work the board does with ESF2; Pokey agreed that could be another information aid. Chuck added that another draft of the Board Introduction will be completed and sent to committee members for further review.
7. Website – Angie provided an update to committee members. Two surveys have been created to capture feedback from stakeholders: internal and external. Internal is for staff. External will be sent to Board Members and all Committee Members (Education, Funding, Grant, Standards and Technology). This is a good population of vested stakeholders who regularly use the website. Rick Thomas suggested it should also be sent to the students in the PSAP Managers Course who have been using it quite regularly to complete course work. The external survey was displayed, and committee members were asked for feedback. The survey will be sent out after final revisions; stakeholders will be given 2 weeks to complete the survey. Once results are collected along with the DIT Comm’s audit on the website, a project plan will be created for the website.
8. Closing Remarks – Pokey stated there is a known issue with the chat message feature in MS Teams for those having issues. Additionally, she provided that ESInet migrations will resume beginning July 8. All precautions for safety with appropriate masks, social distancing and safe hygiene will be followed and/or as directed by the PSAP. The goal for the year is to migrate a total of 44 more PSAPs to the ESInet.

Adjourn – Chuck asked if there was any new business; hearing none, the meeting was adjourned.

Meeting adjourned: 11:24am.