



**North Carolina 911 Board  
Funding Committee Meeting  
MINUTES**

**November 19, 2020  
1:00pm – 3:00pm**

**Microsoft Teams, Raleigh, NC**

*Meeting was conducted via use of simultaneous communications*

<b>Members on Phone</b>	<b>Staff on Phone</b>	<b>Others on the Phone cont'd</b>
Randy Beeman	Richard Bradford	Jason Pennell
Jason Barbour (left at 1:30)	Stephanie Conner	Mike Reitz
David Bone	Kristen Falco	Corinne Rust
Greg Coltrain	Tina Gardner	Jeff Shipp
Allen Cress	Pokey Harris	Ray Silance
Chuck Greene	Gerry Means	Herbert Swaim
Del Hall	Stanley Meeks	Kyle Thaggard
Melanie Neal	David Newberry	Jennifer Velez
Candy Miller (left at 3:11)	Marsha Tapler	Chris Vernon
Stephanie Wiseman	Sarah Templeton	Stephen Williams
	Angie Turbeville	Donna Wright
	<b>Others on the Phone</b>	Doug Young
	Rebecca Bowles	<b>Unidentified Caller</b>
<b>Members Not Present</b>	Sheila Baskett	910-296-6220
Len Hagaman	Julia Conley	
	Chad Deese	
	Greg Foster	
	Henry Hedgepeth	
	Misty Hembree	
	Patty McDaniel	
	Stori McIntyre	
	Kevin Medlin	
	Christine Moore	
	Brandy Osbourne	

**1. Roll Call –**

The meeting was called to order at 1:00 pm by Mr. Bone. Mrs. Templeton proceeded to call the roll.

**2. Executive Director Opening Remarks –**

Mrs. Harris gave an update advising staff would continue to work virtually into at least the first quarter of next year due to COVID-19, as they have been doing for most of the year. Continuity planning workshop "Hold the Date" emails had been sent out, and Mrs. Harris welcomed any who were interested in attending to join.

**3. Chairs Opening Remarks –**

Mr. Bone said there was a full agenda, and for the sake of time, had nothing more to add to Mrs. Harris’s remarks.

**4. Approval of October 2020 minutes (Roll Call Vote Required)-**

Mr. Bone requested a motion to approve the October 2020 Funding Committee Meeting minutes after no suggestions were made for revisions. Randy Beeman made the motion, seconded by Del Hall. Motion carried.

<b>Approval of October 2020 Minutes</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
Jason Barbour	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

**5. Funding Reconsiderations (Roll Call Vote Required) -**

**a) Orange County Emergency Communications**

Orange County requested a funding reconsideration in the amount of \$103,234.00 to cover the eligible expenses for a recorder and dispatch protocol support and training. Kevin Medlin with Orange County was present on the phone and thanked Kristen Falco and Marsha Tapler for working through the funding reconsideration with them. Orange County had to evacuate and rebuild their primary PSAP due to mold in the PSAP and had spent most of their funding on outfitting the rebuilt PSAP and operational costs. Mr. Beeman asked if any insurance monies had been received by the PSAP because of the mold, to which Mr. Medlin answered they had not due to multiple buildings in the county having mold issues and insurance funds were used to address those other facilities.

A motion to approve the funding reconsideration in the amount of \$103,234.00 for Orange County Emergency Communications was made by Melanie Neal; seconded by Randy Beeman. Motion carried.

<b>Orange County Emergency Communications Funding Reconsideration</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Jason Barbour	X	
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

**b) Update on Remaining Funding Reconsiderations for FY2021**

Marsha Tapler gave an update on the remaining funding reconsideration requests for FY2021.

Halifax County- Halifax had withdrawn their funding reconsideration request for FY2021. They will re-evaluate their need for a funding reconsideration for the next fiscal year once they receive their estimated distribution letter for FY2022.

Currituck County- Currituck's funding reconsideration will be ready for review by committee members at the January Funding Committee meeting. Their reconsideration was completed, but staff did not receive final documents to complete their FY2020 revenue expenditure report until prior to the November Funding Committee meeting agenda being distributed.

High Point 911- Staff and High Point were still working on finalizing High Point's funding reconsideration request.

Chatham County- Due to unforeseen circumstances in Chatham County, staff is still working with Chatham County to finalize their FY2020 revenue expenditure report and clarify items on the Funding reconsideration request.

**6. PSAP Fund Balance Recommendations-**

Mr. Bone noted tremendous effort had been made by staff over the last several months to work towards the Funding Committee's goal of investigating high fund balances. Mrs. Harris echoed Mr. Bone's sentiments, advising staff had been working with PSAPs that were identified as having a fund balance of over 300% their annual distribution. Staff reviewed with several PSAPs their 5-year technology plans and how they intended to spend down the large fund balances. After review of multiple PSAPs technology plans over the past several months, seven PSAPs were identified as not having a technology plan in place that would utilize the high fund balance. Staff presented to the Funding Committee the financial impact of withholding funds for FY2022 for those seven PSAPs to show how the high fund balances would be lowered, and the PSAPs would still have enough Emergency Telephone System Funds to cover their operating expenses and planned capital purchases.

Chuck Greene asked the Regional Coordinators to also present information for Cleveland County, which was one of the PSAPs with a high fund balance noted for having a technology plan in place to utilize their existing fund balance. David Newberry presented the information provided from Cleveland County regarding their technology plan, advising if distribution were withheld for Cleveland County, they would not be able to afford their operating costs or capital improvement purchases in FY2023, as they would have a negative fund balance.

Candy Miller asked if the funds would only be withheld for the upcoming fiscal year. Pokey Harris advised Mrs. Miller she was correct, but staff would continue to review high fund balances each year going forward. Additionally, staff will continue outreach to the PSAPs with high fund balances to ensure they were following their technology plans and making necessary purchases, as had been presented in their technology plans.

Chuck Greene voiced concerns the Board had over the past years regarding the possibility of legislators targeting the large fund balances throughout the state and then reallocating the funds for purposes other than 911 spending, which would put the Board's federal grant in jeopardy. Mr. Greene suggested if the PSAPs could come up with a viable technology plan to spend the funds, they be allowed to come back to the Board for reconsideration of withholding funds.

PSAP representatives on the call were given an opportunity to address the Funding Committee members.

a) **Carteret County Recommendation** *(Roll Call Vote Required)*-

Brandy Osbourne with Carteret County disagreed with the recommendation put forward by staff. She noted her intent to revise her technology plan to present to the Board so Carteret County would not have their funds withheld.

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$178,141.37 for Carteret County, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 6-3 vote in favor of withholding funds for FY2022.

<b>Carteret County Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal		X
Candy Miller		X
Stephanie Wiseman		X

b) **Graham County Recommendation** *(Roll Call Vote Required)*-

Misty Hembree with Graham County also disagreed with staff's recommendation and advised she would continue to work on her technology plan.

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$32,337.54 for Graham County, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 6-3 vote in favor of withholding funds for FY2022.

<b>Graham County Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal		X
Candy Miller		X
Stephanie Wiseman		X

c) **Hertford County Recommendation** *(Roll Call Vote Required)*-

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$126,796.16 for Hertford County, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 8-1 vote in favor of withholding funds for FY2022.

<b>Hertford County Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Jason Barbour	X	
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller		X
Stephanie Wiseman	X	

d) **Mount Holly Police Department Recommendation** *(Roll Call Vote Required)*-

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$71,371.85 for Mount Holly Police Department, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 8-1 vote in favor of withholding funds for FY2022.

<b>Mount Holly Police Department Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller		X
Stephanie Wiseman	X	

e) **Pineville Police Department** *(Roll Call Vote Required)*-

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$169,075.28 for Pineville Police Department, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 7-2 vote in favor of withholding funds for FY2022.

<b>Pineville Police Department Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress		X
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller		X
Stephanie Wiseman	X	

f) **Wayne County Central Communications (Roll Call Vote Required)-**

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$79,689.73 for Wayne County Central Communications, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain. Motion carried with 8-1 vote in favor of withholding funds for FY2022.

<b>Wayne County Central Communications Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller		X
Stephanie Wiseman	X	

g) **Winston-Salem 911 Communications (Roll Call Vote Required)-**

Rebecca Boles with Winston-Salem wanted Funding Committee members to know Winston-Salem was considering relocation of their PSAP in the future.

Chuck Greene made the motion the Board withhold the FY2022 estimated funding distribution of \$322,960.29 for Winston-Salem 911 Communications, provided representatives of the PSAP are allowed to present to the Board, no later than March 31, 2021, additional evidence of their intent to spend down their fund balance. The Board may consider such evidence and if it deems it appropriate, reinstate the PSAP's FY2022 distribution when the final FY2022 PSAP distribution amounts are considered. Motion was seconded by Greg Coltrain.

<b>Winston-Salem 911 Communications Withhold Funds for FY2022</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller		X
Stephanie Wiseman	X	

**7. PSAP Estimated FY2022 Distribution (Roll Call Vote Required)-**

Marsha Tapler presented the PSAP Estimated FY2022 Funding Distributions in the amount of \$42,973,831.19. She explained the spreadsheet and the columns presented as to how the estimated funding distributions were calculated for FY2022. Mr. Bone requested a motion to approve the PSAP Estimated FY2022 Distribution as presented; Melanie Neal made the motion to approve the PSAP Estimated FY2022 Distributions; seconded by Allen Cress. Motion carried unanimously.

PSAP Estimated FY2022 Distribution		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Stephanie Wiseman	X	

**8. PSAP Status Update**

Mrs. Templeton reported the financial staff's progress on completing reviews for all PSAPs for the FY2018, FY2019, and FY2020 reporting periods.

**9. Funding Committee 2021 Goals (Roll Call Vote Required)-**

Mrs. Harris presented the following proposed goals for 2021 for the Funding Committee:

**Goal 1:** Explore strategies and develop procedures to assist with management of low/high PSAP fund balances.

**Goal 2:** Review the Approved Use of Funds List and vet expenditures to establish maximum allowable limits, where appropriate, while aligning with legislation.

**Goal 3:** Continue to explore backup capabilities and alignment with the ESInet.

**Goal 4:** Continue reviewing the funding model, taking into consideration the ongoing implementation of NextGen 911 Technologies.

Melanie Neal commented on Goal 1, saying she wanted to be sure staff and the Committee would be transparent with the PSAPs when trying to accomplish this goal. Mr. Bone requested a motion to approve the Funding Committee goals for 2021. Motion was made by Melanie Neal; seconded by Del Hall. Motion carried unanimously.



Funding Committee 2021 Goals		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Stephanie Wiseman	X	

**10. Executive Directors Closing Remarks-**

Pokey Harris thanked the Committee members and staff for all they had accomplished during the Funding Committee meeting and wished everyone a Happy Thanksgiving. Mr. Bone echoed Mrs. Harris's gratitude towards Committee members and staff for their work.

Meeting was adjourned at 3:22 pm.

APPROVED BY FUNDING COMMITTEE 02/18/2021