

**North Carolina Longitudinal Data System
Data Quality Committee Meeting**

September 20, 2023

1:00-3:00 PM

AGENDA

- Call to Order and Welcome
- Approval of [Minutes](#)
- [Updates from the Executive Director](#)
- Discussion: Data Quality Sub-Committee Report-Outs and Recommendations for Board Consideration
 - Lexicon
 - Updates from NCLDS
 - [Element and Metadata Categories](#)
 - Updated Data Dictionary Recommendations
 - Common Elements
 - [Common Element and Common Name Process and Form](#) (Tabs 5 & 6)
 - Data-Matching
 - Updates from NCLDS (Including [Potential NCLDS Data Quality Services](#); Tab 2, cell K9)
- Break
- Final Phase 2 Tasks for Sub-Committees (Before November 2023)
 - Lexicon
 - Verification of Contributor Elements Available to NCLDS Requesters
 - Common Elements
 - Revisions to Common Element/Name Procedure and Form
 - Data-Matching
 - Recommendations for Standardizing Duplication/Near-Match Resolution
 - Recommendations for Preparing for New Contributor ID Assignment

- New Business
 - Items for Consent:
 - NCLDS Soft Open Date (January 2024)
 - Review of Contributor MOU Amendment #1 <link forthcoming>
 - Sub-Committee Process Transition
 - Phase 2 Task Reminders:
 - [Request Approval Team Members](#) (Tab 2)
 - Public Website Text Review
 - New [Data Quality Verification & Issue Resolution Sub-Committee Members](#)
 - Next meeting dates/times
- Adjourn