

NC Department of Information Technology Service Delivery DIT Home Page Web Address: https://it.nc.gov/ DIT Service Desk:(919)-754-6000;1-800-722-3946		Upload this form to the DIT Service Now Portal https://ncgov.servicenowservices.com/sp_dit ***Sign into the Service Now Portal using NCID credentials and add this form as an attachment to your request.		Page:
Service Request Number (IUO):		Bill -To Telephone Number (Optional):		
Please answer all questions below to expedite processing of this order. Please print or type.				
Requestor Name:		Telephone Number: () - EXT:		
Requestor E-mail:		Fax Number: () -		
Street Address (where work is to be performed):		City / Town:	Zip Code:	County:

Describe the Service Request.

Budget Officer's Signature (Mandatory): SOF <input type="checkbox"/>	Telephone Number: () -	Date:
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