***Instructions:***[0300-0320-015-C PROJECT CONTRACT AWARD RECOMMENDATION](https://it.nc.gov/media/1026/open)

# 1.0 Project Information

|  |  |
| --- | --- |
| **Agency:** |  |
| **Project Name:** |  |
| **Project Manager:** |  |

2.0 Vendor and Contract Information

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Vendor Name** | | **Contract Number** | **Expiration Date** | **Award Amount** |
|  | |  |  |  |
| **Comments** |  | | |  |

# 3.0 Project Contract Award Recommendation Review and Approval

| **Title** | **Name** | **Signature** | **Recommendation** | **Comments** | **Date**  **(MM/DD/YYYY)** |
| --- | --- | --- | --- | --- | --- |
| Project Manager |  |  | Initiator - NA |  |  |
| Agency PMO |  |  | Concur  Non-Concur |  |  |
| Additional (list) |  |  | Concur  Non-Concur |  |  |
| **Title** | **Name** | **Signature** | **Approval** | **Comments** | **Date**  **(MM/DD/YYYY)** |
| Agency CIO |  |  | Yes  No |  |  |
| Agency CFO |  |  | Yes  No |  |  |
| Additional (list) |  |  | Yes  No |  |  |
| **Title** | **Name** | **Signature** | **Approval** | **Comments** | **Date**  **(MM/DD/YYYY)** |
| Enterprise Architecture |  |  | Yes  No |  |  |
| OSBM |  |  | Yes  No |  |  |
| Procurement and Strategic Sourcing |  |  | Yes  No |  |  |

# *The signatures above indicate an understanding of the purpose and content of the Project Contract Award. By signing this document or emailing approval, they are agreeing to approve the Project Contract Award.*