

**Work Plan  
Local Government Committee**

Local government agencies in North Carolina are major users of GIS technology and are primary developers of geographic data. The Local Government Committee (LGC) serves as a forum for organizations that represent local government GIS users and data producers in the state. The purpose of the LGC is to:

- 1) advise the Council on issues, problems, and opportunities relating to GIS and geospatial information within local governments in North Carolina;
- 2) actively inform local government users of geographic information about the status of GIS activities in the state, GIS efforts in state government, and the actions of the Council.

Issues of concern include policy and procedures for data distribution, technical standards, funding, data collection, and other matters related to the most effective use of geographic information and GIS technology.

**Goals**

- A. Geospatial datasets managed by state, local and regional organizations in North Carolina are consistent with state and federal data content standards, meet state mapping standards, are well documented, are current, are complete, and are of sufficient quality to add value to state, local, regional and federal business processes.
- B. Cooperative and collaborative geospatial data and mapping programs have sufficient funding to meet expectations for data quality and accessibility.
- C. Geospatial datasets are widely shared among GIS users and accessible for viewing and download.

**Objectives**

1. Advise the GICC and CGIA on standards, problems, opportunities and issues of concern to local government GIS users and the member organizations of the LGC.
2. Inform the membership of the LGC member organizations of the status of GIS activities in the state and the actions of the Council.
3. Promote and gain support for funding cooperative programs for statewide geospatial data and mapping.
4. Participate, through appointed LGC representatives on the Statewide Mapping Advisory Committee, the Technical Advisory Committee, the Management & Operations Committee and on working groups and ad hoc committees of the Council and on other committees as requested by the Council.

**Expected Benefits by Objective**

1. The GICC and CGIA will be well informed on issues, standards, problems and opportunities of concern to local government.
2. GIS users in the local government community will be well informed 1) about the availability, status, and qualities of framework and other geospatial datasets; and 2) the status of on-going Council initiatives.
3. One or more cooperative programs will have adequate funding to maintain and enhance key geospatial datasets.
4. The activities and initiatives of the Council and its committees and working groups will reflect the concerns of the local government GIS community.

### Ongoing Responsibilities

- Members who participate on other GICC committees are expected to report to the LGC on a regular basis. Other committee assignments may include the Technical Advisory Committee (TAC) and the Statewide Mapping Advisory Committee (SMAC) and its many subcommittees and working groups including the NC Board on Geographic Names, Working Group for Orthoimagery and Elevation, Working Group for Roads and Transportation, Metadata Committee, and the Hydrography Working Group.
  - a. GICC Management & Operations Committee: Debbie Brannan, Chair
  - b. SMAC: Alice Wilson and Marcus Bryant
  - c. Working Group for Roads and Transportation (WGRT): Harry Lee and Greta Bumgarner
  - d. Working Group for Orthoimagery and Elevation (WGOE): Stephen Dew, Josh Norwood, and Natalie Walton-Corbett
  - e. NC Board on Geographic Names: Amy Durden
  - f. Hydrography Working Group: Wright Lowery and Marlena Isley
  - g. Metadata Committee: Stephen Dew and Sarah Sheldon
  - h. Working Group for Seamless Parcels (WGSP): Pam Carver
  - i. Working Group for 2022 Reference Frame (2022 WG): Stephen Dew
  - j. Working Group for Enhanced Emergency Response: Alice Wilson, Sallie Vaughn
  - k. Working Group for Municipal Boundaries: Marcus Bryant, Steve Averett, Alice Wilson
- Members are encouraged to communicate the work of the LGC to their constituent organizations including the NC Property Mappers Association (NCPMA), Carolina Urban and Regional Information Systems Association (CURISA), NC Local Government Information Systems Association (NCLGISA), NC League of Municipalities (NCLM), NC Association of County Commissioners (NCACC), American Planning Association-NC Chapter (APA-NC), Lead Regional Organizations GIS Committee, as well as to meetings of regional user groups and to colleagues.
  - a. NCPMA Board meetings and Fall Conference: Robin Etheridge
  - b. CURISA Board: Pam Carver
  - c. NCLGISA GIS group and conferences: George Brown
  - d. NCLM: v a c a n t
  - e. NCACC: Ben Strauss
  - f. APA-NC: Alice Wilson
  - g. Lead Regional Organizations: Aarti Sharma
  - h. Local and regional GIS user groups: all
  - i. Staff and officials in own jurisdiction: all
- Members will encourage their counterparts to respond to email requests for information and/or advice initiated by the LGC.
- The LGC will send out LGC Alerts to the various listservs to inform the GIS community about activities, developments, and initiatives of the GICC and the LGC.
- The LGC will hold work sessions/webinars once or twice a year on even year (non-NCGIS Conference years) to provide information on current projects and initiatives to all local governments and to receive feedback on current projects.

**Major Tasks Numbered by Objective**

| <b>Objective number and task number</b>   | <b>Lead Member</b>                          | <b>Date Initiated</b> | <b>End Date</b> | <b>Status</b> |
|---|---|-----------------------|-----------------|---------------|
| 1.1. Prepare / submit reports at GICC meetings  | Chair                                       | Quarterly             | Quarterly       |               |
| 1.2. Describe LGC accomplishments for GICC Annual Report for FY18-19.   | Chair, Anna                                 | July 2019             | November 2019   |               |
| 1.3. Assist and/or provide information to coordination efforts relating to metadata, stream mapping, and archiving, as requested by committees and working groups.  | Chair, Vice Chair (or relevant appointees)  | July 2019             | As needed       |               |
| 1.4.** Communicate with local jurisdictions regarding the NextGen 911 project. Ensuring these jurisdictions have all the information they need and encouraging participation. Initially focusing on those scheduled to migrate through Q4 of 2019 through Q2 of 2020 as well as the remainder of jurisdictions to migrate following Q2 of 2020. | Chair, Vice Chair (or relevant appointees)) | August 2019           | Ongoing         |               |
| 1.5** Provide advice, guidance, and support to GICC regarding the Public Access to Infrastructure Data topic.   | Chair, Vice Chair (or appointee)            | July 2019             | As needed       |               |
| 1.6. Contribute to the story map on the value of GIS in local government; promote free and open discovery of and access to geospatial data created and maintained by local governments  | Chair, Vice Chair (or appointee)            | July 2019             | Ongoing         |               |
| 1.7.** Identify opportunities to collaborate on geospatial data and technical solutions on a regional basis, engaging councils of government.   | Chair, Vice Chair (or appointee)            | July 2019             | Ongoing         |               |
| 1.8.** Identify jurisdictions in need, priority business needs and data needs, and practical ways to assist; engage professional organizations in outreach and solutions.   | Chair, Vice Chair (or appointee)            | July 2019             | Ongoing         |               |
| 2.1. Communicate with organizations (APA-NC, CURISA, NCPMA, NCAACC, NCLM, NCLGISA) and the GIS community, e.g., quarterly highlights, newsletter items, etc.  | Chair & All Members                         | July 2019             | Ongoing         |               |
| 2.2. Share data with the NC Parcels Transformer and encourage counterparts to participate   | Pam, Anna                                   | July 2019             | Ongoing         |               |
| 3.1. Support funding for cooperative projects   | Chair, Vice Chair (or appointee)            | July 2019             | As needed       |               |
| 4.1. Support GIS TAC on technical questions as requested  | Chair, Vice Chair(or appointee)             | July 2019             | As needed       |               |
| 4.2. Provide information about preparation for Census 2020  | David                                       | July 2019             | Ongoing         |               |

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|--|----------------------------------|--------------|-----------|--|
| 4.3. Participate on the WGSP to promote maintenance of statewide parcel data   | Pam, Anna                        | July 2019    | Ongoing   |  |
| 4.4.** Participate on the Working Group for Enhanced Emergency Response  | Alice, Sallie Vaughn             | July 2019    | June 2020 |  |
| 4.5. Participate on NC Board on Geographic Names   | Amy                              | July 2019    | Ongoing   |  |
| 4.6.** Participate on the Working Group for Municipal Boundaries   | Alice, Marcus, Steve Averett     | July 2019    | June 2020 |  |
| 4.7. Participate on the Working Group for 2022 Reference Frame   | Stephen                          | July 2019    | June 2020 |  |
| 4.8. Participate on the Metadata Committee   | Stephen Dew, Sarah Sheldon, Anna | July 2019    | As needed |  |
| 4.9 Organize and Lead at least one work session to provide information on current projects and initiatives to all local governments and to receive feedback on current projects in 2020. | Chair (or appointee)             | October 2019 | June 2020 |  |

**\*\* Tasks identified for GICC elements of strategic direction and/or GICC priorities.**

### **Dependencies**

Objective 3 depends on available funding for cooperative projects.