

**Work Plan  
Local Government Committee**

Local government agencies in North Carolina are major users of GIS technology and are primary developers of geographic data. The Local Government Committee (LGC) serves as a forum for organizations that represent local government GIS users and data producers in the state. The purpose of the LGC is to:

- 1) advise the Council on issues, problems, and opportunities relating to GIS and geospatial information within local governments in North Carolina;
- 2) inform local government users of geographic information about the status of GIS activities in the state, GIS efforts in state government, and the actions of the Council.

Issues of concern include policy and procedures for data distribution, technical standards, funding, data collection, and other matters related to the most effective use of geographic information and GIS technology.

**Goals**

- A. Geospatial datasets managed by state, local and regional organizations in North Carolina are consistent with state and federal data content standards, meet state mapping standards, are well documented, are current, are complete, and are of sufficient quality to add value to state, local, regional and federal business processes.
- B. Cooperative and collaborative geospatial data and mapping programs have sufficient funding to meet expectations for data quality and accessibility.
- C. Geospatial datasets are widely shared among GIS users and accessible for viewing and download.

**Objectives**

1. Advise the GICC and CGIA on standards, problems, opportunities and issues of concern to local government GIS users and the member organizations of the LGC.
2. Inform the membership of the LGC member organizations of the status of GIS activities in the state and the actions of the Council.
3. Promote and gain support for funding cooperative programs for statewide geospatial data and mapping.
4. Participate, through appointed LGC representatives on the Statewide Mapping Advisory Committee, the Technical Advisory Committee, the Management & Operations Committee and on working groups and ad hoc committees of the Council and on other committees as requested by the Council.

**Expected Benefits by Objective**

1. The GICC and CGIA will be well informed on issues, standards, problems and opportunities of concern to local government.
2. GIS users in the local government community will be well informed 1) about the availability, status, and qualities of framework and other geospatial datasets; and 2) the status of on-going Council initiatives
3. One or more cooperative programs will have adequate funding to maintain and enhance key geospatial datasets.
4. The activities and initiatives of the Council and its committees and working groups will reflect the concerns of the local government GIS community.

### Ongoing Responsibilities

- Members who participate on other GICC committees are expected to report to the LGC on a regular basis. Other committee assignments may include the Technical Advisory Committee (TAC) and the Statewide Mapping Advisory Committee (SMAC) and its many subcommittees and working groups including the NC Board on Geographic Names, Working Group for Orthophotography Planning, Working Group for Roads and Transportation, Metadata Committee, and the Stream Mapping Advisory Committee.
  - a. GICC and Management & Operations Committee: Kathryn Clifton, Chair
  - b. TAC: Tobin Bradley
  - c. SMAC: Alice Wilson and Marcus Bryant
  - d. Working Group for Roads and Transportation (WGRT): Harry Lee
  - e. Working Group for Orthophotography Planning (WGOP): Stephen Dew, Kevin Jamison, and Chris Koltyk
  - f. Board on Geographic Names: Amy Durden
  - g. Stream Mapping: Wright Lowery
  - h. Metadata Committee: Stephen Dew, Sarah Sheldon
  - i. Working Group for Seamless Parcels (WGSP): Pam Carver
  - j. Working Group for 2022 Reference Frame (2022 WG): Stephen Dew
  
- Members are encouraged to communicate the work of the LGC to their constituent organizations including the NC Property Mappers Association (NCPMA), Carolina Urban and Regional Information Systems Association (CURISA), NC Local Government Information Systems Association (NCLGISA), NC League of Municipalities (NCLM), NC Association of County Commissioners (NCACC), American Planning Association-NC Chapter (APA-NC), Lead Regional Organizations GIS Committee, as well as to meetings of regional user groups and to colleagues.
  - a. NCPMA Board meetings and Fall Conference: Robin Etheridge
  - b. CURISA Board: Travis Penland
  - c. NCLGISA GIS group and conferences: Michelle Deese
  - d. NCLM: Kathryn Clifton
  - e. NCACC: Benita Staples
  - f. APA-NC: Alice Wilson
  - g. Lead Regional Organizations: Jessica B. Welborn
  - h. Local and regional GIS user groups: all
  - i. Staff and officials in own jurisdiction: all
  
- Members will encourage their “A-Team” appointees to respond to email requests for information and/or advice initiated by the LGC.
  
- The LGC will send out LGC Alerts to the various listservs to inform the GIS community about activities, developments, and initiatives of the GICC and the LGC.

**Major Tasks Numbered by Objective**

<b>Objective number and task number</b>	<b>Lead Member</b>	<b>Date Initiated</b>	<b>End Date</b>	<b>Status</b>
1.1. Prepare / submit reports at GICC meetings	Kathryn	Quarterly	Quarterly	
1.2. Describe LGC accomplishments for GICC Annual Report	Jeff	May 2017	Jun 2017	
1.3. Members plus the GIS Advisory Team will a. Assist the Metadata Training Committee b. Provide information to the Stream Mapping Advisory Committee as requested	Kathryn	Jul 2016	Ongoing	
1.4. Publish a story map on the value of GIS in local government	Kathryn	Jul 2016	Ongoing	
2.1. Communicate with organizations (see ongoing responsibilities)	All	Jul 2016	Ongoing	
2.2. Prepare regular newsletter items for LGC organizations (CURISA, NCPMA, NCACC, NCLM)	All	Jul 2016	Ongoing	
2.3. Share data with the NC Parcel Transformer and encourage counterparts to participate	All	Jul 2016	Ongoing	
3.1. Support funding for cooperative projects	All	Jul 2016	Ongoing	
4.1. Support to GIS TAC on technical questions as requested, including practices using mobile devices	Tobin Bradley	Jul 2016	Ongoing	
4.2. Participate in the Working Group for Census Geospatial Data	David Nash	Jul 2016	Ongoing	
4.3. Participate on the WGSP to promote maintenance of statewide parcel data	Pam Carver	Jul 1016	Ongoing	
4.4. Participate in work on Standards and Practices including Datum 2022 and Roads	Stephen Dew, Harry Lee	July 2016	Dec 2016	
4.5. Participate on NC Board on Geographic Names	Amy Durden	Jul 2016	Ongoing	
4.6. Participate on the Working Group on Professional Licensed Surveyors and GIS	Kathryn Clifton	Jul 2016	June 2017	
4.7 Participate on the Working Group for 2022 Reference Frame	Stephen Dew	Jul 2016	Dec 2016	

**Dependencies**

Objective 3 depends on available funding for cooperative projects.