

***North Carolina 911 Board Meeting***  
**MINUTES**  
**Banner Elk Room**  
**3514A Bush Street, Raleigh, NC**  
**June 24, 2016**  
**10:00 AM – 12:45 PM**

<b><u>Members Present</u></b>	<b><u>Staff Present</u></b>	<b><u>Guests</u></b>
Dave Bone (NCACC) Martin County	Richard Bradford (DOJ)	Ron Adams, Southern Software
Darryl Bottoms (NCACP) Pilot Mountain PD	Tina Bone (DIT)	Teresa Bottoms, Pilot Mountain PD
Eric Cramer (LEC) Wilkes Communication	Ronnie Cashwell (DIT)	Nelson Clark, Synergem
Chris Estes (911 Board Chair)	Dave Corn (DIT)	John Dorman, NCEM
Rick Edwards (CMRS) Sprint (WebEx/Phone)	David Dodd (DIT)	Lisa Falkner, Vance County 911
Len Hagaman (Sheriff) Watauga County	Karen Mason (DIT)	James Greer, Guilford Metro 911
Greg Hauser (NCSFA) Charlotte Fire Department	Marsha Tapler (DIT)	Joe Gurley, Consultant
Rick Isherwood (CMRS) Verizon	Richard Taylor (DIT)	Jeff Holshouser, Airbus DS
Dinah Jeffries (NCAPCD) Orange Co. Emergency Services	Cathy Jones (Stenographer)	Vivian Lassiter, Vance County 911
Jeff Shipp (LEC) Star Telephone		Christine Moore, Guilford Metro 911
Jimmy Stewart (NCAREMS) Hoke Co. 911		Melanie Neal, Guilford Metro 911
Slayton Stewart (CMRS) Carolina West Wireless (WebEx/Phone)	<b><u>Staff Absent</u></b>	Dominick Nutter, RWECC
		Thomas O'Connell
		Tonya Pearce, Durham 911
<b><u>Members Absent</u></b>		Philip Penny, MCP
Jason Barbour (NCNENA) Johnston Co. 911 (911 Board Vice Chair)		David Poston, CMPD
Andrew Grant (NCLM) Town of Cornelius		Brian Short, Vance County 911
Rob Smith (LEC) AT&T		Dean Skidmore, Consultant
		Mike Sprayberry, NCEM

Laura Sykora (LEC) CenturyLink		Vic Williams, Beaufort Co. Sheriff
Andrew Grant (NCLM) Town of Cornelius		Paul Winstead, CenturyLink
	<b>WebEx Attendees</b>	
	Rachel Bello, Wake County GIS	
	Cliff Brown, Federal Engineering	
	Brian Drum, Catawba County 911	
	Mike Edge, Scotland County 911	
	Jon Greene, GeoComm	
	Del Hall, Stokes County 911	
	Jim Lockard, Federal Engineering	
	Christy Shearin, Franklin County 911	
	Candy Strezinski, Iredell County 911	
	Corrine Walser, MEDIC	
	Stephanie Wiseman, Mitchell Co 911	
	Doug Workman, Cary PD 911	
	Brett Wrenn, Person County 911	
	Donna Wright, Richmond Co Emergency Services	
	Doug Young, Person, County 911	

#### 1. Chairman's Opening Remarks

North Carolina 911 Board Chairman Chris Estes called the meeting to order at 10:00 a.m., asking Executive Director Richard Taylor to conduct the roll call of Board members. Richard Taylor verified that Rick Edwards and Slayton Stewart were present by WebEx/phone. Chairman Estes noted that Jason Barbour was away to attend a ceremony honoring a former partner killed in the line of duty. He also noted that Buck Yarborough stepped down from his position on the board due to the change with his job at Time Warner and therefore, is not present at the meeting today.

Chairman Chris Estes invited Richard Taylor to give the background of the 911 call on 7/26/15 involving James Greer, Telecommunicator with Guilford-Metro 911 as he gives CPR instructions to Madeline O'Connell. The victim, Thomas O'Connell, survived due to CPR instructions and was present along with Telecommunicator James Greer. A plaque was presented to Mr. Greer for outstanding teamwork, professionalism and commitment to public safety. Mr. Greer thanked the Board for the award and said he was just doing his job. Mr. O'Connell expressed his gratitude to the Guilford Co. 911 communications group and other colleagues. He stated his cardiac event came with no warning, but thanks to the efforts of all involved, he will be able to celebrate his new 1-year "birthday." He is grateful for the opportunity to be seen rather than viewed and

urged everyone to be current with CPR instructions. Mrs. O'Connell was unable to attend today, so Mr. Taylor also presented Mr. O'Connell with an award to be given to Madeline O'Connell for the "heroic life saving efforts demonstrated by you performing CPR on your husband." Dinah Jeffries praised James Greer and all other 911 workers for their efforts every day to protect citizens in our state.

2. Ethics Awareness/Conflict of Interest Statement

Chairman Estes read the conflict of interest statement and asked if there were any conflicts to be identified. Dave Bone recused himself from voting or discussion on Item 10. No other conflicts were declared.

3. Consent Agenda

**Minutes of 5/20/16 Board Meeting** – Minutes were distributed earlier and no corrections were received by Richard Taylor

**Grant Fund Balance** – Mr. Taylor noted that the chart shows projects that were completed, but still await closing out. Any funding left on those projects goes back into the grant fund. The amount of \$28,042,566 was encumbered leaving a balance of \$1,402,628.12 in the fund.

**NG911 Fund Balance** – Mr. Taylor stated that there have not been any disbursements yet. The balance is now \$3,442,289.75. He anticipates disbursements will begin later this year.

**CMRS Fund Balance** – This fund represents where a portion of the grant fund comes from. Revenue received this past month was \$652,000 with disbursements of \$191,764, leaving a balance of \$3,144,265.72. This fund will make up a transfer to the grant fund in July or August to award requested grants.

**PSAP Fund Balance** – Each month the disbursements of \$4,146,495 are made. There was prepaid CMRS revenue of \$776,466, which leaves a balance of \$16,174,113 in the fund. There is anticipated to be approximately a \$15 million balance, depending on collections, for next month.

Mr. Taylor concluded his report by directing the Board to the web site and web book for their review of all other reports listed in the consent agenda. Chairman Estes asked for a motion to approve the consent agenda. Dinah Jeffries made the motion and it was seconded by Eric Cramer and passed by unanimous vote.

4. Public Comment

Chairman Chris Estes opened up the floor for comments from state and local government officials and other interested parties. There were no registered participants and no speakers came forward, so the Board proceeded with the agenda.

5. Executive Director Report

**Upcoming PSAP/Finance Director Meetings** - Richard Taylor reported that coming up next month is PSAP director meetings that are done once a quarter. He invites board members to attend the PSAP managers meeting in Williamston

the day before the scheduled board meeting. Agenda topics will include Ms. Tapler addressing the most common mistakes on revenue & expense reports, Dave Corn will address language translation services and Jimmy Stewart and the Education Committee along with Dr. Robbie Taylor will have information on the PSAP Managers certification program. David Dodd will also do updates on backup plans and Mr. Taylor is scheduled to conduct the open mike portion of the program. The dates are on the back of the agenda distributed to all present today. Chairman Estes asked Board members to notify Mr. Taylor of their intent to attend so we can make sure there is Board representation on each meeting.

**Report on Annual NASNA meeting** - Mr. Taylor reported that during the annual NASNA meeting in Indianapolis, an incredible amount of information was presented in this 2-day meeting with other 911 folks sharing information and experiences in their respective states. Mr. Taylor noted that an added benefit was the presence of Admiral David Simpson, Director of FCC Safety & Homeland Security Bureau, for the entire meeting. Mr. Taylor reminded the Board that the state reports are included in the web agenda book.

Mr. Taylor drew specific attention to Indiana having 91 out of 92 counties with the difference being they have a wireless (not wireline) network. Dave Corn also spent a lot of time there reviewing their progress with NG911. Indiana is also looking at funding by their legislature increasing 911 fee to \$1 on all technologies and per transaction on retail sales of prepaid minutes and collected \$72.2 million in 911 fees with \$60 million distributed to their PSAPs. Maine has a statewide NG911 project doing extremely well with only 24 PSAPs in the entire state and they have a 911 Board staff of 26. Mr. Taylor was impressed with the GIS piece of NG911 in which Maine has used an outside third-party vendor who has simplified the GIS aspect of this program. South Dakota have deployed statewide-hosted CPE at 12 of their 28 PSAPs and hope to have all deployed with a hosted solution by next year. They are routing their calls now through GeoComm Inc., a third-party vendor. Mr. Taylor suggested that Board members read through the different state reports to view the similarities and differences these states experience with 911 efforts.

**FCC Update** - The annual 911 funding report under the FCC is a federal mandate required each year to report the 911 fee collection and how the funds are used. This report has already been submitted to the Governor's office and they had a question about cybersecurity. It is a 22-page, in-depth report in which reviewers concentrate on misuse or misallocation of 911 funds. This is a huge issue which can disqualify our state from receiving grants and has not occurred in many years. An area of concern was how do you measure your 911 service and Mr. Taylor supplied them with some of the ECaTS numbers with almost 97% being answered in less than 15 seconds. Mr. Taylor called for any questions surrounding this topic. There being none, he moved on to the next agenda item.

**Public Safety & Homeland Security Bureau Chief Update** - Admiral Simpson shared information on Public Safety and Homeland Security, location accuracy TFOPA, 911 fee report, NSAI phones, 911 reliability and governance, wireless resiliency, 911 apps and other topics. Admiral Simpson made note of a chart to be shown at the National Governors meeting in August highlighting North

Carolina for being such a populated state and having the most text and 911 deployments. The chart shows 135 PSAPs and we really have 127, so the percentage is actually higher. Another big area is 911 outages. The FCC is looking at this from the PSAP and the carrier side. Each carrier has to certify they have diverse routing going into each PSAP. The certifications are actually confidential, but it is required from each carrier.

Another topic with onset of NG911 is broadband outage reporting and, interconnected VoIP outage reporting. A topic that needs further study is about companies that contract about doing emergency notifications. Admiral Simpson noted that the alerting systems can be used by local governments at no cost for doing weather and other notifications that we are currently paying for. We want to encourage the full exploitation of emergency alerting protocols and systems that are already in place, or soon will be.

Another topic to discuss was 911 apps because all 911 administrators are being approached about an influx of apps, but caution and extra care is required to make sure it is reliable and standardized. No PSAP should be paying for any app. The last topic was cybersecurity and the TFOPA Working Group and its ongoing work to develop cyber recommendations focused on PSAPs. Mr. Taylor concluded his report and asked for any questions or discussion.

**Report From the State Ethics Commission** – Mr. Taylor reported that that ethics statements were received on Eric Cramer, Chris Estes, Andrew Grant, Len Hagaman, Dinah Jeffries, Jeff Shipp and Rob Smith. It was noted that while there were no actual conflicts of interest found, there is a potential for a conflict of interest. Mr. Taylor urged these Board members to continue to recuse themselves from topics that have a potential conflict. He further emphasized that the rules of ethics cover all activities as a Board member, not just those involving the Board.

#### 6. Update on School Safety Project

John Dorman, Assistant State EM Director for Risk Management, thanked the Board for the opportunity to give an update on the Schools Risk and Response Management system. In 2013 the Governor's Safer Schools Task Force recommended the development of digital school emergency action plans. There are four applications on this list and one of them is the digital school risk management planning tool that tasks 2,306 schools in North Carolina for each to have a plan to prevent, prepare, mitigate, respond and recover for all hazards. The Anonymous Safety Tip app which is a mobile application that a number of counties have implemented at the high school level for students to alert for bullying, weapons, suicide, drinking, etc. The Panic Alarm app exists for individuals within the school to alert the 911 center.

The NC General Assembly established SRRMS and defined roles and responsibilities of local school administrative units/boards and state agencies. There are 12,564 buildings right now that go directly to the 911 center. All components of this initiative will be digital and runs off the risk management system. Mr. Dorman outlined the relationship between SRMP and SERA as well

as the other apps. The actual app allows for any hazard to be included in the procedures for response.

Some changes? Phase 1 was K through 12, but we now have all floor plans for all schools. In 2015 Phase II Community Colleges and Technical Institutes received federal funding due to the Wayne Community college shooting. Mr. Dorman noted the change in wording from “school” to “state emergency response application.” There may be pending money for Phase III (universities). Phase IV (state government) and Phase V Dam Inundation which include emergency evacuation plans

At the current time as of April, we were able to roll out the School Risk Management Planning app. Mr. Dorman stated they have initiated school risk management with 23 counties and have already drafted out over 150 individual school risk management plans. There are two community meetings. The first meeting is with school administrators and emergency responder representatives. The intent of this first meeting is to have a user requirements discussion. The second meeting is with teachers and principals to work through actual school plans to complete their first generation school risk management plan in the system. It then becomes automatically available on the school emergency response app.

Fire is a missing issue, so NCEM is working with State Fire Marshall’s office to incorporate NCIDs for fire chiefs. We are looking to have 10 user/stakeholder meetings to get functionality requirements set up. Following this analysis, NCEM will query the industry on what to use. Dave Bone asked for further explanation of the anonymous app. Mr. Dorman said the app is through a third-party vendor. The school meets and trains students about the app and logs it onto the phone for future reporting. This goes to ISSAC center (fusion center) and SRO as well. Mike Sprayberry stated there have been 111 reports so far from 5 counties.

Chairman Estes asked about the deployment phases and whether any consideration has been given to other large public venues such as arenas, stadiums as a possible future phase. Mr. Dorman believes this will expand with addition of chemical facility issues. He feels the panic alarm button is needed in Phases I through IV, but cost is a consideration.

Mike Sprayberry, NC Emergency Management and Deputy Homeland Security Advisor for the state of NC, addressed the Board to give additional info on topics covered by Mr. Dorman. He stated that work needs to be done on the panic alarm app. He requested that the 911 Board have the Safe Schools Committee begin meeting regularly and make recommendations on funding and implementation of the Panic Alarm App. He emphasized that our most valuable resource is our children and we must insure we are keeping our children safe. There are four components to this system: the SPK UP NC Student Anonymous Tip App, School Risk Management Plan is an all-hazards, web-based plan, School Emergency Response App which provides digital floor plans with great detail, and Panic Alarm App. This has already worked in Mecklenburg County which worked well because there was a panic alarm button that worked along with the app. This app will allow for expedited notification for emergency

responders. The most effective Panic Alarm App must provide means to automate notification to responders. Situations such as active shooter events are documented as being over within about 6 minutes. NCEM asks that the 911 Board initiate a Statewide Project to fund the portion of a Panic Alarm application that covers the required equipment housed within each primary PSAP and associated training. Mr. Sprayberry also asked that 911 board collaboratively partner with NCEM for assistance in the successful completion of this critical mission. Mr. Sprayberry emphasized that his agency and the 911 Board are natural partners and he looks forward to working together to ensure the safety of our children.

Chairman Estes stated that the shortfall is there's not a chair to the committee and asked for volunteers. Greg Hauser and Dinah Jeffries volunteered to be co-chairs. Chairman Estes said they have valuable resources of Board staff and DIT staff that can assist with required tasks of this committee. Jeff Shipp thanked Mr. Dorman for his update, but questioned whether this portion can be moving ahead of other projects. John Dorman responded that the real issue is resources. The Governor put forward 4 positions to support applications that are already being worked on. He admitted that the source of delay was lack of resources and he will certainly push this forward. Chairman Estes clarified we will partner and accelerate the panic piece in partnership with Emergency management. Mr. Dorman noted they have 10 counties over next 2 months to collect requirements.

Dinah Jeffries had a question about the SPK UP program. Are we keeping up when they actually use app as opposed to 911 direct calls. She questioned whether a direct call to 911 would provide quicker response than it going to the fusion center and the SRO calling for assistance. Mr. Sprayberry responded that when implementing these apps, going out to speak with school administrators is not a quick process. He promised to follow up on determining whether calls should be directed immediately to 911. Ms. Jeffries noted that this is where we can assist to re-educate. She feels that students will definitely use the apps, but need info on direction of calls to re-educate users. Mr. Sprayberry stressed input from counties is essential to properly implement this program.

7. Discussion on Establishing a NC Emergency Management Association Position on the NC911 Board

Mr. Sprayberry noted there are 29 county emergency managers that run PSAPs and 15 emergency services directors that run PSAPS for a total of 44 PSAP operators. This is a substantial percentage of the 127 PSAPs in North Carolina, so he requests that the Board consider adding a seat for NCEMA to have a voice at the Board. There is no agenda to promote, but they just want a seat at the Board. He understands this has to be legislatively done and could be supported in the long session. Mr. Sprayberry suggested that perhaps members of the association could assist on committees since there is no legislative requirement for that. Chairman Estes explained we would need to help lobby for this change, or sit quietly and let it potentially happen without the Board. Greg Hauser asked if this was discussed in Asheboro. Mr. Taylor said it was

discussed, but never formalized as a goal. Chairman Estes stated the Board can take a vote and let the General Assembly know the result when they meet again in January. Chairman Estes asked staff to keep up with this and put it on the agenda. Chairman Estes believes setting up a committee structure to include staff on Mr. Sprayberry's team is a good idea and asked staff to meet with Mr. Sprayberry to see where there is a possible inclusion so we can report back to the General Assembly that we are already working on this. Mr. Taylor inquired as to the association president and was informed that it is Russell Green in Alexander County. Chairman Estes asked Mr. Sprayberry for a recommended person to work with the Board staff. Mr. Sprayberry said the Board should work with him at this time and he will communicate with the NCEMA executive director to determine a point man. Mr. Sprayberry asked about the apparent discrepancy in a previous report between North Carolina having 127 PSAPs and a less populous state such as Colorado having more PSAPs. Mr. Taylor said there is not a short answer to that question.

Jeff Shipp noted that he looks forward to legislative workshops related to this issue and NG911 as well. Mr. Taylor stated that the Board has grown over the years. The last restructuring in 2012 now has the makeup of the Board with 8 members from the public sector and 8 members from the private sector. Mr. Taylor agrees an emergency management position needs to be on the Board, but feels the politics of the Board needs to be considered when changing the structure. Dinah Jeffries (speaking for APCO) supports this, but asked if there is such a thing as a non-voting or ad hoc position where they can participate and thus, get this position started earlier. Richard Bradford replied that this is not possible and that the earlier discussion about structure is the way to go.

8. FCC Task Force on Optimal PSAP Architecture (TFOPA).

Mr. Taylor said the Board needs to understand what this is all about. TFOPA was put together by the FCC and has a very widespread group participating looking at security, operations and funding. The first of three groups was responsible for dealing with cybersecurity strategy and developing a toolkit. Working Group 2 was the approach for implementing 911 into the PSAP as well as improving access to NG911 for people with disabilities through real-time texting. It also dealt with updating best practices for legacy PSAPs. Working Group 3 is responsible for understanding the challenges and need for new strategies for planning across multiple jurisdictions.

Mr. Taylor asked Mr. Bradford to discuss the cybersecurity aspect reporting on this agenda item. Mr. Bradford noted that Section 4 of the report, beginning with page 29, addresses optimal cybersecurity for PSAPs. He provided slides to give an outline to the Board and noted they are available in the report. This envisions a network approach. The basic principle is to view PSAPs not as standalone entities but as complex networks. The Identity Credentialing and Access Management (ICAM) is a big issue to solve. It is also important to distinguish between data and network access. Chairman Estes reminded the Board that Mr. Dorman's presentation of all school maps are online digitally. If this part is not right, bad guys see all the maps and all the emergency plan. We



must comprehend the difference in the reality of doing this and what is presented in the movies. Mr. Bradford pointed the Board to a graphic on page 61 of the report illustrating this, and he urged Board members to view this in connection with the report. Chairman Estes asked if there is an architect requirement. Mr. Bradford replied it is not required, but it is desirable. Mr. Bradford skipped forward to the cybersecurity checklist, use cases and other recommendations (4.7, p. 67) He stressed the need for public-private collaboration. The NIST framework can be implemented to attain the goal. There is a need for consistency in PSAP jobs, titles, etc. The ICAM is an important aspect of this to support multi-factor authentication but has placed greater emphasis on physical verification, consistency in use, maintenance, etc. Mr. Bradford's conclusion is that the TFOPA's problem statement (planning/integration of 911 specific security measures) is part of the Board's current NG911 effort. He urged the Board to use the checklist in Appendix 2 as this is helpful in dealing with PSAPs.

Dave Corn addressed optimal approach to NG911 architecture implementation. The primary question is, is there a best and optimal design? No, TFOPA does not believe there is a single best system, but it does come back to basic functions. We must have Internet Protocol – ESInet WAN; Client Servers systems which are standards-based and deployed at the PSAP; Server Virtualization to share a common platform among PSAPs, Cloud Virtualization to improve usage efficiency, service reliability and elasticity to support peak demands. Mr. Corn showed a graphic of first ESInet deployment, then GIS data system, then security plans implemented and deployed, NG911 Core services dealing with call routing and then finally applications to identify and deploy enhanced applications. This report talks about governance and policy considerations, communication and coordination with political & public safety agency leadership and general public. Operational considerations have a lot to do with the people involved in responding. There have been discussions about the effect of multimedia on call-takers. This increases their stress as they have to review and select the best video to send to responders on scene. The report also talks about the need for leadership in PSAPs to have technical understanding of this infrastructure and adherence to common standards. At some point in the future we need to connect to adjoining states and so we must all adhere to accredited technical standards and accepted technical specifications. When it comes to policy/regulation issues, oversight into the 911 environment may require changes in existing oversight and policies. Optimal configurations will result from ESInets and NG911 Core services that are designed and deployed to serve populations that maximize the utilization of networks and shared 911 infrastructure. Mr. Corn stated that best practices should be developed for all pieces and parts of this system including contract provisions. Regarding education/training issues, a comprehensive outreach and education for all stakeholders and public is critical to effectiveness. Mr. Corn asked for any questions from the Board, but there were none.

Mr. Taylor summarized that the 226-page document is available on the website. There are clear advantages to groups of PSAPs sharing infrastructure and the systems that provide NG911 services. Primary funding responsibility

rests with local governments. Existing fee collection systems are under increasing strains. At the same time, many policy makers at both federal state and local levels are aggressively pressing to deploy NG911 systems. States continue to face challenges in fitting emergency services. Some states continue to repurpose 911 funds and use it for something else. In short, the nation's system of 911 fee collection and expenditures is at risk. This report is a wake-up call for all policy makers on how we fund and move forward in the future. Fees must be reasonable, equitable and non-discriminatory. Technological and competitive neutrality is vital.

Mr. Taylor continued his report on other guiding principles that involve transitional cost, provisioning and operational costs. There are no NG911 networks in NC, but we must transition 3 different things at one time. We must upgrade a lot of PSAPS. The TFOPA report called out the work that ECU College of Business, Bureau of Business Research as useful in the deliberations and specifically the work it performed for the NC911 Board. This was acknowledged on a national level. An effective state and regional coordination is key to success in this area. Future funding alternatives include a network connection fee. We also need to be looking at education and outreach to decision and policy makers. A Local State Government Advisory Committee (LSAC) was developed to carry out the recommendations of the report. Mr. Taylor concluded by encouraging Board members to review the document to help them understand issues as we move forward on the NG911 project.

9. Status of Back-up PSAP Compliance

Tina Bone reported no response has been received from 7 PSAPs with the exception of Beaufort County reporting just this morning, but Brunswick, Davidson County, Eastern Band of Cherokee Indians, Halifax County, Warren County and Yadkin County are still nonresponsive. Mr. Taylor said he sent warnings of the one-week deadline and Beaufort, Brunswick and Davidson responded. Tina Bone says Eastern Band also contacted them. There are 46 requested extensions, 43 implemented backup plans. Chris Estes asked the Board if they had any questions. Greg Hauser stated he will push for Warren, Halifax and Yadkin County to complete their response. Brunswick County was noted as having a turnover. Tina Bone expressed that her most concern is with Warren and Halifax Counties.

10. Establishing Grant Priorities for FY2017 Cycle

Mr. Taylor says 21 applicants applied for grants, most of which center around backups. He presented a chart showing last year's recommended priority ranking. End of Life Replacement with 75% of weight and Regional Initiative with 25%. This year, he suggests a backup PSAP just requesting equipment or remodeling, receive 70% weight, a backup PSAP building with a regional initiative, receive 20% and a backup PSAP with new building, or equipment, would get 10%. Those were the staff's recommended priorities. Jeff Shipp made a motion to accept the recommended priority rankings for grants and Eric Cramer seconded the motion. It was noted for the record that Jimmy Stewart

and Dave Bone are recused from discussion and voting on this agenda item. No other conflicts were noted.

During discussion of this motion, Chairman Estes questioned why end of life equipment only gets zero weight? Mr. Taylor's answer was that this could be handled with funding reconsideration, not a grant. That is a dire need and doesn't need to go through a competitive process. Chairman Estes remarked that the Board has encouraged a lot of collaboration and the regional initiative reflects this, but wonders why it is only a 20% weight. What sort of message does this send? Dinah Jeffries feels it should be a heavier weight because it can be working with another county, not necessarily a region. She explained it involves dealing with attorneys in different counties and we are actually trying to save money. Chairman Estes asked for clarifications on whether this is an amendment to Mr. Shipp's motion. Mr. Bradford says this is a general discussion of what the Board thinks. Mr. Taylor explained that we would weigh regional initiative (collaboration between 2 or more PSAPs) higher. Mr. Taylor says a new building regional initiative means it will house 2 or more existing PSAPS. Chairman Estes asked if Item 1 could include 2 or more PSAPS or is 70% just one PSAP just for themselves? Mr. Taylor responded that it's just one PSAP, not a regional issue in Item 1. Mr. Taylor says no one has asked for that to date. Jeff Shipp says he's in support of the suggested 70% weight of backup PSAP (equipment, remodeling).

Chairman Estes asked the Grant Committee Chair how does this affect their decisions? Rick Isherwood responded that his concern is if we are allocating funds for projects, are we being shortsighted? He doesn't pretend to have answer, but has concern if we allocate funds that if you look at grant application on its own is good, but when looking at NG911, perhaps funds would be better spent on another application that fits NG911 better. Mr. Taylor responded that first, the equipment purchased by PSAP is NG-compatible. Dave Corn has driven this message home often. The regional initiative encourages other regional initiatives and that does look more like the NG911 future. Mr. Taylor's thought is there's a lot of PSAPs who have a good plan submitted, but had to ask for extension because they don't have funding to get their backup plan in place. He considered using the funding reconsideration to accomplish this, but there's no guarantee money will be spent that way. The grant guarantees money will be spent as specified. He reported that the Greene County manager is excited to go in with Lenoir and Jones. Chairman Estes reflected back to the prior report of cybersecurity concerns and asked if there any security-oriented funds requested that we would want to highlight? Mr. Taylor says no. Chairman Estes says General assembly's back up request is priority and wonders how to defend these suggestions if asked. Mr. Taylor stated he wants to make cybersecurity one of our new goals. Chairman Estes asked for further feedback or discussion? There being none, the motion passed by unanimous vote.

#### 11. Funding Committee Report

**Pender County** – Mr. Bone reported that the recommendation out of the Funding Committee for Pender County for \$96,258 is for FY 2016 due to a

misunderstanding on spending balances, so this funding will get them through the fiscal year. Mr. Taylor and Ms. Tapler are comfortable with this request. There is no second required for a motion coming out of the Funding Committee, and it passed by unanimous vote.

**Update to the Eligible Expenditure List (Fiber Leasing) - Dave Bone** suggested a directive for any PSAPs requiring fiber that they go to DIT first and ensure best use of limited resources. Mr. Taylor explained this provides better purchasing because DIT has contracts with multiple companies and is able to provide point-to-point connection. PSAPs should go to DIT first and get quote from them due to price factors involved. Mr. Bone's motion out of the Funding Committee is to require PSAPs to seek quotes for any re-leasing fiber connections from NC DIT prior to seeking a quote from a private vendor. Chairman Estes say the department doesn't provide the service, but are only providing the purchasing vehicle. Mr. Bradford clarified that DIT has personnel to assist in planning and gathering information on needed services. Jeff Shipp stated he supports this as long as all carriers are considered. Mr. Bradford stated that there are 10 or 12 providers on the contract today with one which provides services in only parts of 2 counties. There's coverage across the state in which larger carriers dominate the landscape, but doesn't exclude small carriers. Chairman Estes feels this ensures 911 funds are going to the most cost-effective mechanism. Hearing no further discussion, the motion was carried by unanimous vote.

**Approval of Revised Revenue Expenditure Reporting Form – Chairman Estes** moved that approval of revised revenue to the next month's agenda.

12. Update from NG911 Committee

Jeff Shipp supports passing the update to next month's agenda as well since there is no vote required and all is well. A more detailed report will be presented at next month's meeting.

13. Extend NG911 Consultant Contract

Mr. Taylor says we contracted with Federal Engineering for one year which runs out this month. We have only expended on \$264,000 so far that are only paid on deliverables, so there's still money remaining on the contract. There are two one-year extensions available and Federal Engineering is doing awesome work. Staff is asking for a vote to extend contact time, but no additional dollar amount is needed. Dave Bone made a motion to approve staff's recommendation to extend the timeline on the consulting contract. Greg Hauser seconded the motion. No discussion was had and the motion passed unanimously.

14. Logistics for 7/29 Board Meeting

David Dodd says this will be a replay of the Kinston meeting. The venue is the NC Telecenter for the managers meeting on Thursday and the board

meeting on Friday. We have contracted with the Hampton Inn in Williamston. He will send an e-mail by the first of week to ask for lodging requests and intents for physical attendance. Dave Bone suggested different events in Martin County and surrounding areas to make it a pleasant weekend.

Greg Hauser mentioned to the Board 5 members of fire service died or killed over the last few months. They are Kevin Britt of Northampton County who passed on 6/20, Josh Warren of the Alexis Fire Department died on 6/16, Captain Bradley Long of Catawba County was killed in the line of duty, John Davis, Jr. of the Kenly Fire Department passed away and Richard Sheltra of Pineville-Marrow Fire Department died. Chairman Estes asked for a moment of silence to remember those fallen in the line of duty.

Rick Isherwood questioned Richard Taylor about the dates for the Grant Committee. Mr. Taylor will do that Monday or Tuesday. He notified the Board that there is a new SharePoint website which is a secure area to put all documents. Jimmy Stewart asked if the revenue and expense report will be available for the PSAP managers meeting. Mr. Taylor replied we will show it, although it will not be posed until July. There being no other items, Chairman Estes asked for a motion to adjourn. Len Hagaman made the motion and Greg Hauser seconded. The meeting was adjourned at 12:24 p.m.