



**STATE OF NORTH CAROLINA  
DEPARTMENT OF INFORMATION TECHNOLOGY (DIT)  
STATEWIDE IT PROCUREMENT OFFICE**

Statewide IT Contract Number **915A – Cellular Services and Equipment**

Bid / Solicitation Number ITS-005001

Contract Award Type MANDATORY

Current Effective Dates June 1, 2011 through May 31, 2025

Contract Administrator Monica Olsen  
Email: [Monica.Olsen@nc.gov](mailto:Monica.Olsen@nc.gov)  
Tel: 919-754-6673

DIT Program Manager Keith Blackley  
Email: [Keith.Blackley@nc.gov](mailto:Keith.Blackley@nc.gov)  
Tel: 919-754-6284

### **Scope**

This contract covers the State's normal requirements for cellular service and equipment.

This is a **MANDATORY Statewide Term Contract** for the use of **State Governmental Agencies** and is a **Convenience Contract**, not mandatory, for the use of **non-State Agencies**. Non-state Agencies presently include the **North Carolina University System** and its member campuses, **Instructional components of the Department of Public Instruction**, **Instructional components of the Department of Community Colleges**, as well as **Local (Municipal and County) Governments**.

State Agencies with the need to acquire cellular services and equipment not covered by this contract are required to comply with IT Procurement Rules, Policies and Procedures.

### **Vendor Plans - Pricing - Ordering Information**

#### **Instructions**

Customers will process all cellular requests through the [ITS Service Catalog](#) in which you can access each vendor's web site by clicking on the Vendor's name. These requests include but are not limited to: provisioning of new equipment and service plan; add, change, suspend or cancel an existing plan, and port cellular services. The Vendor web sites provide information on the service plans that include cost and service parameters as well as coverage maps. **In order to complete any process from the Vendor web site, customers must have their Department Code and Vendor Account Code. The Department Code, consisting of sixteen (16) digits, and the Vendor Account Code can be found on the detailed portion of an existing cellular phone bill.** If a customer does not have any existing service with Information Technology Services, they may contact the ITS Service Desk at 919-754-6000 or toll free at 1-800-722-3926 for instructions on establishing a Department Code and/or Vendor Account Code.

**Please Note:** Netbooks and iPads are available under this contract only if a corresponding data/service plan is included with the device.

To obtain contract information or access Vendor's website, [CLICK HERE](https://it.nc.gov/services/service-directory/telephony/cellular-telephone)  
<https://it.nc.gov/services/service-directory/telephony/cellular-telephone>

### **Authorized Vendors**

AT&T

Sprint Solutions

T-Mobile

US Cellular

Verizon Wireless

### **Minimum Orders**

There is no Minimum Order requirement for this contract.

### **Abnormal Quantity**

There is no Abnormal Quantity amount requirement for this contract.

### **Transportation Charges**

FOB – Destination to any location located within North Carolina.

Freight, handling and distribution charges shall be included in the total price of each item listed.

### **Delivery**

The Vendor(s) will complete delivery within five (5) consecutive calendar days after receipt of a Purchase Order.

### **Warranty**

All equipment purchased under this contract includes at least a one (1) year parts and labor warranty. If during the warranty period, a unit is out of service awaiting parts or repair for more than forty-eight (48) hours, a loaner unit of similar type and function will be provided until repair can be accomplished.

### **Taxes**

The State of North Carolina is exempt from Federal excise taxes and no payment will be made for any personal property taxes levied on the Vendor or for any taxes levied on employee wages. Agencies of the State may have additional exemptions or exclusions for federal and state taxes. Evidence of such additional exemptions or exclusions may be provided to the Vendor by the Agencies, as applicable, during the term of this contract. Applicable State or Local sales taxes shall be invoiced as a separate item.

### **History:**

2023-04-24 Website contract manager update - US Cellular.  
2022-06-23 Contract management update.  
2022-05-16 Revised to extend contract for three (3) years.  
2019-05-31 Revised to extend contract.  
2017-10-17: Changed Contract Administrator  
2017-07-26: Changed Contract Administrator  
2017-06-20: Changed Contract Administrator  
2016-01-23: Changed Contract Administrator

2016-03-29: Changed Contract Administrator