



**STATE OF NORTH CAROLINA
DEPARTMENT OF INFORMATION TECHNOLOGY (DIT)
STATEWIDE IT PROCUREMENT OFFICE**

Statewide IT Contract Number **208C – Reseller for Microsoft Enterprise Agreement**

Bid / Solicitation Number ITS-400175

Contract Award Type MANDATORY

Current Effective Dates May 1, 2017 through April 30, 2025
No renewal options

Contract Administrator Jennie Elias
Email: jennie.elias@nc.gov
Tel: 919-754-6615

Scope

The Department of Information Technology created this Statewide IT Contract as a Reseller Agreement for Microsoft Enterprise Agreement for State and Local Government Agencies within the State of North Carolina. Products and services are provided in accordance with the terms and conditions of the Microsoft Enterprise Agreement (MSEA) #01E73421 and any future MSEA Master contracts and associated Enrollments with the State of North Carolina.

This is a **MANDATORY Statewide Term Contract** for the use of **State Governmental Agencies** and is a **Convenience Contract**, not mandatory, for the use of **non-Educational Entities and Local** (Municipal and County) **Governments**.

This contract does **NOT INCLUDE** the **North Carolina University System** and its member campuses, **Instructional components of the Department of Public Instruction, Instructional components of the Department of Community Colleges.**

State Agencies with the need to acquire Microsoft Software not covered by this contract are required to comply with IT Procurement Rules, Policies and Procedures.

THERE IS NO SPENDING LIMIT ON THIS CONTRACT.

PLEASE NOTE:

State Agencies (per N.C.G.S.143B-1320(a)(17)) who wish to purchase **Copilot for Microsoft 365** licenses must have an approved Privacy Threshold Analysis (PTA) from the NC DIT Enterprise Security and Risk Management Office (ESRMO). Additional guidance may be found at the following link: [Copilot for Microsoft 365 Policy | NCDIT.](#)

The Statewide Privacy Threshold Analysis request and tracking system is available at the following link: - <https://ncconnect.sharepoint.com/sites/ESRMO-PTA/SitePages/Home.aspx>

Abnormal Quantity

There is no Abnormal Quantity provision for this contract.

Manufacturer Pricing

To obtain pricing, contact the Vendor(s) listed in the Ordering and Vendor Contact Information section.

Ordering and Vendor Contact Information

Vendor	
SHI International Corp. (HUB Vendor)	<p><u>Send Orders To:</u> SHI International Corp. (State Contract 208C) 290 Davidson Ave. Somerset, NJ 08873 Fed ID: 22-30099648 Fax: 800-211-7954</p> <p><u>Local Primary Representatives</u> Carolina Team (Inside Sales) CarolinaTeam@shi.com Phone: 800-211-0831 Fax: 800-211-7954</p> <p>Carly Higginbotham (Outside Software Sales) Carly_higginbotham@shi.com Phone: 919-219-7355</p>

Transportation Charges

FOB – Destination

Freight, handling and distribution charges shall be included in the total price of each item listed.

Delivery

The Vendor(s) will complete physical delivery within five (5) business days after receipt of a Purchase Order. As an alternative, if the end user wants the product delivered online, the Vendor(s) will complete online delivery within two (2) consecutive calendar days after receipt of a Purchase Order.

Return of Merchandise

Merchandise may be returned within thirty (30) days from date of delivery without penalty.

After thirty (30) days from date of delivery no returns are allowed.

Warranty

The Warranty provisions of the State of North Carolina and the Microsoft Enterprise Agreement apply.

Taxes

Prices do not include North Carolina sales or use taxes.

Value-Added Services

Contract related value-added services may be provided by the Vendor(s). These additional services will be negotiated by the Agency with the contract holder in accordance with IT Policies and Procedures. The Agency is responsible for reviewing and amending if necessary the scope of work, lease agreement, etc. prior to order placement.

History:

September 6, 2006 – Changed Contract Administrator.

May 8, 2009 – Updated the contract term

May 11, 2010 – Updated the contract term and Dell Contact Information

October 22, 2010 – Changed Contract Administrator

June 1, 2011 – Updated the contract term

April 25, 2013 – Updated Dell Contact Information

August 7, 2013 – Updated Dell Contract Information

February 24, 2014 - Updated Dell Contract Information

May 16, 2014 – Extended expiration date to May 31, 2015

June 26, 2014 – Updated Dell Contact Information

August 12, 2014 – Updated Dell Contact Information

May 28, 2015 – Extended expiration date to May 31, 2016

May 31, 2016 – Extended expiration date to December 31, 2016 and changed outside software sales rep.

May 1, 2017 – Change of Reseller to SHI International Corp.

April 21, 2020 – Extended expiration date to April 30, 2021

April 20, 2021 – Extended expiration date to April 30, 2022

April 7, 2022 – Extended expiration date to April 30, 2023

April 27, 2023 – Extended expiration date to April 30, 2024

April 29, 2024 - Extended expiration date to April 30, 2025, and changed Contract Administrator.

February 21, 2025 – Provided Copilot Security requirement

-end-