
North Carolina 911 Board
MINUTES
June 19, 2015
Scotland County EOC
1403 West Blvd.
Laurinburg, NC

<u>Members Present</u>	<u>Staff Present</u>	<u>Guest</u>
Jason Barbour (NC NENA) - phone	Tina Boone	Randy Beeman (Cumberland Co Emergency Services)
Darryl Bottoms (NCACP) - phone	Richard Bradford	Rachel Bello (Wake County)
Rick Edwards (CMRS) Sprint	Dave Corn	Crystal Buchanan (Burke Co Emergency Comm Center)
Chris Estes - Chairman (State CIO)	David Dodd	Michael Byers (Burke Co Emergency Comm Center)
Margie Fry (VoIP) Time Warner	Karen Mason	Samantha Cameron (Cumberland Co Emergency Comm Center)
Andrew Grant (NCLM) Town of Cornelius - phone	Marsha Tapler	Robert Chapman Jr (Burke Co Emergency Comm Center)
Len Hagaman (Sheriff) Watauga Co	Richard Taylor	Jeff Childs (NCEM)
Rick Isherwood (CMRS) Verizon		Nelson Clark (Synergem) - phone
Jeff Shipp (LEC) Star Telephone		Michael Cone (Wilson Co. 911) - phone
Jimmy Stewart (NCAREMS) Hoke Co 911		Anthony Ellis (Burke Co Emergency Comm Center)
Slayton Stewart (CMRS) Carolina West Wireless		Del Hall (Stokes Co. 911) - phone
		Greg Hauser (Charlotte Fire Dept)

		Grant Hunsaker (Montgomery Co. 911)
<u>Members Absent</u>	<u>Staff Absent</u>	Glenn Lamb – (Guilford Metro 911) - phone
Eric Cramer (LEC) Wilkes Communications		Mark Loudermilk (Becker Morgan Group)
Dinah Jeffries (NCAPCO) Orange Co EMS		Alana McRae (Richmond Co. Emergency Services)
Rob Smith (LEC) AT&T		Tim Mitchell (Cumberland County Emergency Svcs)
Laura Sykora (LEC) CenturyLink		Kyle Morris (Montgomery Co. Addressing)
Lee Worsley (NCACC) Durham County		Lora Nock (Dare Co. 911) - phone
		Ernie Olds (Becker Morgan Group)
		Tonya Pearce (Durham 911)
		Philip Penny (Mission Critical Partners) - phone
		Bryan Phillips (Moore Co.)
		Ray Silance (Onslow Co. 911) - phone
		Kenneth R. Skipper (Moore County)
		Bob Smith (Richmond Co. Emergency Services)
		Candy Strezinski (Burke Co. EOC)
		Andrew Thomas (Burke Co Emergency Comm Center)
		Jennifer Tilley (Burke Co Emergency Comm Center)
		Keith Whitfield (Durham Co)
		Travis Wilkerson (Richmond Co. Emergency Services)

		Brenda Womble – (Wilson Co. 911) - phone
		Brett Wrenn (Person Co. 911) – phone
		Donna B. Wright (Richmond Co. Emergency Services)

Chairman's Opening Remarks

Chairman Estes welcomed everyone and conducted sound check with those attending via phone at 10:01. Chairman Estes invited Roylin Hammond to address everyone. Roylin welcomed everyone and gave information regarding the building of the Scotland County Emergency Operations Center and introduced Mark Loudermilk and Ernie Olds the architects of the Scotland EOC. Chairman of County Commissioners, Guy Cook welcomed the Board. A tour was given.

Following the tour Chairman Estes introduced new 911 Board staff member Karen Mason.

Richard Taylor presented audio from a 911 call and the CAD report from Burke County 911. Candy Strezinski and her team were recognized for outstanding performance, a plaque was presented by Chairman Chris Estes on behalf of the Board.

Richard Taylor called roll for those attending via teleconference. Board members Jason Barbour, Darryl Bottoms and Andrew Grant identified themselves; non-Board members Nelson Clark, Michael Cone, Del Hall, Glenn Lamb, Lora Nock, Philip Penny, Ray Silance, Brenda Womble and Brett Wrenn did likewise.

Ethics Awareness/Conflict of Interest Statement

Chairman Estes read the ethics awareness/conflict of interest statement printed on the agenda and asked Board members to indicate if they felt they had any conflict or potential conflict of interest with any of the matters

scheduled to come before the Board today. No conflicts were cited.

Consent Agenda

Agenda item 3a, draft minutes from May 28, 2015 were introduced. No comments or corrections.

Agenda item 3g, CMRS fund balance \$ 1,506,605. CMRS Disbursements this month of \$276,581.

Agenda item 3h, PSAP Fund Balance \$15,862,348. Pre-Paid CMRS Revenue \$464,695. The number for prepaid has not settled down to be able to obtain a good average for what prepaid will look like. The remaining fees after next month will be used toward the grant fund, meaning a healthy grant fund coming up.

Agenda item 3i, Grant Fund Balance \$846,496 Grant Fund March Encumbered \$23,380,827.

The Financial updates were presented. Those in attendance were informed that the rest of the consent agenda is available online in the agenda book. Jeff Shipp made a motion to approve the consent agenda, Margie Fry seconded the motion. No discussion. All in favor; no opposition.

Public Comment

Referencing agenda item 4, Chairman Estes opened floor for public comment.

Greg Hauser, the Communications Center Manager for Charlotte Fire Department addressed the Board. He informed the Board that the day prior to the meeting he along with Jeffrey Childs and a team from Orange County in Hillsborough conducted an assessment of backup communication center plans. The meeting was facilitated by Homeland Security. The meeting opened their eyes as to how vulnerable these centers are and how reliant the communication centers are on 3rd parties. DHS OEC has requested to speak at next meeting to offer technical assistance.

Executive Director Report

Referencing agenda item 5, Richard Taylor presented the Executive Director Report.

a) Legislative Update

- 1) H352 (Standard of Proof)
Bill passed. Is now Session Law 2015-71.
- 2) H380 (Statewide School Safety Management)
Panic Button Bill. Cleared the House, now Senate Rules.
- 3) H506 (911 Fund Distribution)
Cleared the House.
- 4) H512 (Amend/Clarify Back-Up PSAP Requirements)
Cleared the House. Currently in Senate Judiciary 1.
- 5) H730 (County Provide 911 Dispatch Services)
Cleared the House, now in Senate Rules.
- 6) H812 (Grant Recipients Posted on Grantor Web Site)
Cleared the House and the Senate. At Governor's Office currently awaiting signature.
- 7) S571 (Expand Uses of 911 Fee)
Currently in Senate Judiciary.
- 8) H892 (Speaker & President Pro Tem Appointments)
Has passed. Jimmy Stewart, Jeff Shipp, Rick Edwards and Slayton Stewart have been reappointed.

b) Update On Bi-Annual Audit

Audit has been completed. The exit interview was conducted with Marsha Tapler. Formal report should be given next month.

c) FCC Update

FCC request for information has been increased from five to six questions. The questionnaire is 23 pages. The FCC is requiring detailed information regarding the funds available to 911 and how they are used. The Federal Government wants to ensure that money is being spent properly. Richard Taylor went over sample questions on the new FCC request. Richard Taylor informed the board that the FCC asked about cyber security, which is something the Board will be looking at closely moving forward.

FCC is pushing for text to 911 for the deaf and hard of hearing community. This and abuse of 911 funds are the two big issues being emphasized by the FCC.

d) Rockingham Co Grant Extension Request

Rockingham County requests a grant extension. The Project is nearly complete. The consolidation ribbon cutting was in May. They are asking for an extension for paperwork, administrative purposes and use of leftover money in grant fund to upgrade the paging system. The Extension is requested for December 31. This is a time request only, no additional funds are requested. The Staff recommendation is to grant the extension. Len Hagaman made a motion to approve the request, Slayton Stewart seconded the motion. No discussion. All in favor; no opposition.

Funding Committee Recommendations

a) Administrative Line Cost

Richard Taylor explained that a line has been added to the eligible expenditure list; funding for each administrative line will not exceed \$75 unless prior approval has been received from the Board. PSAPs have been paying upwards of \$234 per line per month, moving to a state contract will avoid this. This language change is the recommendation from the Funding Committee. The recommendation from the committee stands as the motion. No discussion. All in favor; no opposition.

b) Workstation Costs

In regards to purchasing workstations, committee recommends to add the language; funding for computer workstation (not including monitors) will not exceed \$1,000. Any workstation purchase exceeding \$1,000 will result in percentages based on installed applications will be applied. This language change is the recommendation from the Funding Committee. The recommendation from the committee stands as the motion. No discussion. All in favor; no opposition.

d) Activity Monitor Definition and Costs

Richard Taylor declares that item D will be addressed before item C. Activity Monitor Definition and Costs. The Activity Monitor definition has been a problem for the committee since 2013. An appeal from Moore County was filed due to the need to create video wall to display 911 calls, which created a struggle as to how it fit within the statute. The committee met this week for the appeal after which the staff talked and developed new language for the Activity Monitor. The Funding Committee recommendation is to delete current language defining the Activity Monitor and replace with; all monitors used within the PSAP for call taking of 911 calls as defined in 62A40.5, funding for individual monitor will not exceed \$1,500 unless prior approval is received from 911 staff. Any monitor used in a 911 center for this purpose is eligible regardless of what it is called at the individual location. If PSAP needs to exceed this amount they will need to submit an individual request. This language change is the recommendation from the Funding Committee. The recommendation from the committee stands as the motion. No discussion. All in favor; no opposition.

c) Implemental Function Costs

Richard recognized Funding Committee and Jason Barbour for his dedication to “the easy button concept”. Prior to today it has been difficult to qualify or quantify functions for “in house vendors”. The staff has created a sample invoice, which has the different functions and how to charge them out. From here on out all in house functions

will be charged consistent with accounting practices. This will also ensure that in-house charges are comparable with 3rd party rates.

A discussion between Richard Taylor, Jimmy Stewart and Marsha Tapler resulted in the understanding that moving forward invoices will be submitted in lieu of job descriptions.

An additional discussion between Rachel Bello and Richard Taylor was initiated due to Rachel's concern regarding the language shown regarding qualifications and how they are determined. It was explained that having experience is a qualifier. Rachel Bello was concerned as to how new people will gain the qualifications moving forward; Chairman Estes explained that the PSAP will qualify the person to do the job. The recommendation from the committee stands as the motion. No additional discussion. All in favor; no opposition.

Update from NG911 Committee

Referencing agenda item 7, Jeff Shipp reported that RFP award to Federal Engineering was posted this week, an initial work session with the committee should begin in July.

Update on FirstNet Activities

Referencing agenda item 8, Richard Taylor reported that the Public Safety Advisory Committee and the FirstNet Board met in San Diego for two days, 40 members present. PSAC has a Tribal working group, which has reached out to the different American Indian associations to ensure the population is kept in the loop and is very much a part of FirstNet. Richard showed examples from the Early Builder Working Group where counties have gotten licenses through FirstNet and are already working on projects. Mr. Taylor explained that the PSAC is looking into MCUs (Mobile Communications Unit) as a solution to existing problems. An MCU will have an in vehicle router, a satellite back haul unit, satellite antenna, local nodes; everything needed. The advantage of this is the MCU can be driven anywhere it is needed, the disadvantage is you have to drive it where ever it is needed, which means you may not have immediate communications.

Another concern regarding security, is bringing your own device. The specs and requirements are unclear and the device needs to meet the security requirements. Also, since multiple disciplines will be using this system there concern is when something happens who gets priority? This question needs to be answered. There is competition due to this being a commercial network and in regards to the public safety side. Currently the PSAC is working to define Public Safety Grade. Devices, the network and framework of the entire system is no longer just police, fire, medical. Next meeting with FirstNet Board is in December 2015.

This past week the Ohio CIO did a presentation to the U.S. House and Energy Committee. FirstNet projected there is going to be a \$30 per month fee, a projected 5-year build out, 20% build out per year. 2018 is the first deployment, which parallels NextGen. There is a need for NextGen 911 integration with FirstNet. The FirstNet hub will be in 911 centers so it is important to integrate NextGen with FirstNet. Rural coverage continues to be a concern, this applies to North Carolina especially where 80% of the state is considered rural. Affordability is also critical. The State needs to decide who is going to be users on the system, deciding who is an emergency responder. \$7 billion is what was given for FirstNet but that is not near enough to build and operate the system but FirstNet believes that they can pay through the network through monthly subscribing fees and selling the extra capacity to commercial users.

Slayton Stewart asked whether or not it appears that the network will be built local in state or defer to federal? Mr. Taylor explained that his question cannot be answered yet; data collection is in the works which will aid in this concern. Chairman Estes – we have digital infrastructure working. Mr. Stewart followed up his question asking whether or not 700 MHz licenses are being used in the current testing. Mr. Taylor confirmed this and added that Adams County, Colorado has 46 different devices because the PSCR is in Boulder where all the testing is being done. The testing is being done through the PSCR.

Approval of Secondary PSAP Funding with Transylvania County

Referencing agenda number 9, Richard Taylor stated that Transylvania County along with Brevard PD would like to enter in to an agreement as a secondary PSAP, which will become effective July 1, 2015. The amount

going annually to Brevard PSAP is \$64,567. Recommendation from staff to approve. Jeff Shipp made a motion to approve the request, Slayton Stewart seconded the motion. No discussion. All in favor; no opposition.

Other Items

Jimmy Stewart asked if there has been any update on the new rules at DCI (Title 12) regarding criminal history involving operators causing a few operators to lose their jobs. Richard Taylor has no additional information. Candy Strezinski added that a few weeks ago senators were discussing a change in the wording but she has not received an update.

Richard Taylor stated that there are no dates on agenda. Reminder to the Board of upcoming PSAP regional meetings; July 8, 2015 in Silva, July 9, 2015 in Salisbury, July 15, 2015 in Lumberton, July 16, 2015 in Rocky Mount. If possible make any or all of these, they are great to meet with PSAP directors and share information with them. We will be talking about the rules and the rules process. Chairman Estes asked Mr. Taylor to help distribute Board members across the meetings so that all Board members do not show up to the same meeting.

Adjourn

No other items. Len Hagaman made motion to adjourn. Chairman Estes adjourned meeting at 12:08.