



North Carolina 911 Board
Standards Committee Meeting Agenda
Via Simultaneous Communication
Microsoft Teams Meeting
November 3, 2022
10:00 AM to 12:00 PM

<u>Tab</u>	<u>Topic</u>	<u>Presenter</u>
1.	Roll Call	Tina Gardner
2.	Executive Director Opening Remarks	Pokey Harris
3.	Chair's Opening Remarks	Donna Wright
4.	Ethics Awareness/Conflict of Interest	Donna Wright
5.	Approval of September 1, 2022, Minutes – <i>Roll Call Vote</i>	Tina Gardner
6.	Legal Brief	Amanda Reeder
7.	Technology Update	Tom Rogers
8.	PSAP Assessment Vendor Selection	Donna Wright
9.	Rules and POSAP Review Subcommittee Update – <i>Roll Call Vote (1)</i> <ul style="list-style-type: none">a. PSAP Assessment Documentb. PSAP Corrective Action Planc. PSAP Assessment Report	Stephanie Conner/Candy Miller
10.	Classification of PSAPs Subcommittee Update	Christy Shearin
11.	Standards Committee Goals for 2023– <i>Roll Call Vote</i>	Donna Wright
12.	Other	Donna Wright
	Adjourn	Donna Wright



North Carolina 911 Board
Standards Committee Meeting Minutes
Via Simultaneous Communication
Microsoft Teams Meeting
September 1, 2022
10:00 AM to 12:00 PM

Committee Members	Via Phone	Not Present
Donna Wright	<input checked="" type="checkbox"/>	
Greg Coltrain		<input checked="" type="checkbox"/>
Brian Drew	<input checked="" type="checkbox"/>	
Greg Foster	<input checked="" type="checkbox"/>	
Candy Miller		<input checked="" type="checkbox"/>
Christine Moore	<input checked="" type="checkbox"/>	
Christy Shearin		<input checked="" type="checkbox"/>
Non-Voting Members		
Gene Booth	<input checked="" type="checkbox"/>	
Chad Deese		<input checked="" type="checkbox"/>
Stori McIntyre	<input checked="" type="checkbox"/>	
Dominick Nutter	<input checked="" type="checkbox"/>	
Rodney Pierce		<input checked="" type="checkbox"/>
Amy Snider	<input checked="" type="checkbox"/>	
Kyle Thaggard	<input checked="" type="checkbox"/>	
Staff		
Stephanie Conner	<input checked="" type="checkbox"/>	
Greg Dotson	<input checked="" type="checkbox"/>	
Kristen Falco	<input checked="" type="checkbox"/>	
Tina Gardner		<input checked="" type="checkbox"/>
Pokey Harris	<input checked="" type="checkbox"/>	
David Newberry	<input checked="" type="checkbox"/>	
Amanda Reeder	<input checked="" type="checkbox"/>	
Tom Rogers	<input checked="" type="checkbox"/>	
Marsha Tapler		<input checked="" type="checkbox"/>
Sarah Templeton	<input checked="" type="checkbox"/>	
Angie Turbeville	<input checked="" type="checkbox"/>	
Guests		
Doug Workman - Cary PD	<input checked="" type="checkbox"/>	
Lynn Slycord - Kings Mountain PD	<input checked="" type="checkbox"/>	

The meeting convened at 10:03 a.m.

- 1. Roll Call** - Sarah Templeton called roll.
- 2. Executive Director Opening Remarks** - Pokey Harris thanked the members for time and service to the committee. Ms. Harris advised that after the Standards Committee adjourned, the Rules and PSAP Review subcommittee will continue to do some work.
- 3. Chairs Opening Remarks** - Donna Wright thanked everyone for attending the meeting.
- 4. Ethics Awareness/Conflicts of Interest** - Ms. Wright read the ethics statement. No conflicts were stated. Amanda Reeder asked that this ethics statement be applied to the Rules and PSAP Review Subcommittee afterward. No conflicts were stated.
- 5. Approval of March Minutes** - Ms. Wright reviewed the minutes and no changes were noted. Christine Moore made a motion to accept the minutes of the March 3, 2022, meeting. Brian Drew seconded the motion. Sarah Templeton conducted a roll call vote. The motion passed unanimously for those present to vote.

Committee Members	March 2022 Minutes
Greg Coltrain	NP
Brian Drew	Y
Greg Foster	Not Present for Vote
Candy Miller	NP
Christine Moore	Y
Christy Shearin	NP
Donna Wright	Y

- 6. Legal Brief** - Amanda Reeder advised there was nothing more to add to the report shared at the Board meeting last week. Ms. Reeder spoke on the open comment period for Sherriff's Education and Training Standards Commission's proposed rules. Christine Moore advised she had a few people reach out about the Sheriff Standards proposed rules and asked if the rules apply only to those who work under a Sheriff and if would it affects a stand-alone PSAP. Ms. Reeder advised anyone who is regulated by the Sheriff's Education and Training Standards Commission would be affected. Christine Moore thanked Ms. Reeder for the answer.
- 7. Technology Update** - Tom Rogers gave a status on the ESInet. Wilkes County migrated Tuesday, August 30, and Northampton County will migrate on November 2. Anson County installed new Viper call handling equipment due to the failure of a primary server for the old equipment. Intrado was very responsive with assistance for this equipment transition. Anson is currently still on CAMA trunks and using new hardware. Ms. Wright asked about the PSAP's backup plan. Ms. Harris advised the PSAP had opted for a 10-digit call to administrative telephones as the backup.

Currently, there are two PSAPs remaining to migrate to the ESInet. All PSAPs have completed the upload of GIS data for i3 readiness. Seymour Johnson AFB has executed a contract with

AT&T for interconnection to the statewide ESInet. While at the PSAP Managers meeting in August, 39 PSAPs expressed interest in SIP admin telephone capabilities. Board staff is working with DIT and AT&T for final determination of costing. Ms. Wright was encouraged by the update and thanked Mr. Rogers.

- 8. Rules and PSAP Review Subcommittee Update** - As Candy Miller was unable to attend the meeting today, Ms. Wright asked Stephanie Conner to give an update. Ms. Conner reported the subcommittee had been hard at work and would be meeting this afternoon to revise the Peer Review document. The subcommittee will also be creating a corrective action plan (CAP) template and looking at the site review report to see what revisions need to be made. Vendor presentations occurred yesterday for the PSAP Review IFB. The subcommittee will be moving forward with the selection process and staff will be working with procurement so the vendor can commence work as soon as possible. Ms. Wright asked for any questions; none were heard. Ms. Wright also spoke about the templates that Ms. Reeder and Ms. Harris have created as a response to PSAPs for CAP.
- 9. Classification of PSAPs Subcommittee Update** - Ms. Wright discussed the variables for determining PSAP size. The goal of the subcommittee is to properly classify PSAPs and create something that has not been done across the country. North Carolina will be an innovator. Ms. Wright asked if there was any other discussion on this topic. Christine Moore commented it had been challenging to create definitions and try to determine what roles and work volume need to be considered. Members are also discussing other factors to be considered for creation of a definition. Ms. Harris advised the members to also consider NC legislation while trying to create a definition. Ms. Wright expanded on the complexity of making these determinations; this will be a tedious and complex process.
- 10. Other Discussion** – No other discussion was held.

Meeting adjourned at 10:29