



**North Carolina 911 Board  
Standards Committee Meeting  
Minutes**

**Thursday, October 1, 2020**

**10:00 a.m. – 12:00 p.m.**

**Microsoft Teams, Raleigh, NC**

Meeting was conducted via use of simultaneous communication

| <b><u>Members on Phone</u></b> | <b><u>Staff on Phone</u></b> | <b><u>Others on Phone</u></b> |
|--------------------------------|------------------------------|-------------------------------|
| Donna Wright                   | Pokey Harris                 |                               |
| Christy Shearin                | Tina Gardner                 |                               |
| Greg Coltrain                  | Angie Turbeville             |                               |
| Greg Foster                    | David Newberry               |                               |
| Greg Hauser                    | Stephanie Conner             |                               |
| Jason Steward                  | Marsha Tapler                |                               |
| Dominick Nutter                | Kristen Falco                |                               |
| Buddy Martinette               | Gerry Means                  |                               |
| Perry Davis                    | Richard Bradford             |                               |

Topic

1. Welcome – Pokey Harris opened with some welcoming remarks; thanked Donna Wright again for her service and congratulated her on her years of service as she is now retired from Richmond County.
  
2. Chair Opening Remarks - Donna Wright thanked Pokey Harris and welcomed everyone and is enjoying her retirement so far!
  
3. Roll Call – Tina Gardner called roll. All attendees were by telephone or TEAMS only.
  
4. Approval of the June Minutes – Greg Foster made the motion to accept the minutes and Dominick Nutter seconded. All in Favor to accept minutes.
  
5. Peer Reviewers
  - Thomas Brubaker – Dominick Nutter made a motion to accept reviewer and Greg Foster second. All in Favor

| <b>Approval of Reviewer Thomas Brubaker</b> |                        |                            |
|---|------------------------|----------------------------|
| <b>Committee Member</b>                     | <b>Vote to Approve</b> | <b>Vote to Not Approve</b> |
| Donna Wright                                | X                      |                            |
| Christy Shearin                             | X                      |                            |
| Greg Coltrain                               | X                      |                            |
| Greg Foster                                 | X                      |                            |
| Jason Steward                               | X                      |                            |
| Dominick Nutter                             | X                      |                            |
| Buddy Martinette                            | X                      |                            |
| Perry Davis                                 | X                      |                            |

- Brian Greer – Greg Foster made a motion to accept reviewer and Dominick Nutter second. All in Favor

| <b>Approval of Reviewer Brian Greer</b> |                        |                            |
|---|------------------------|----------------------------|
| <b>Committee Member</b>                 | <b>Vote to Approve</b> | <b>Vote to Not Approve</b> |
| Donna Wright                            | X                      |                            |
| Christy Shearin                         | X                      |                            |
| Greg Coltrain                           | X                      |                            |
| Greg Foster                             | X                      |                            |
| Jason Steward                           | X                      |                            |
| Dominick Nutter                         | X                      |                            |
| Buddy Martinette                        | X                      |                            |
| Perry Davis                             | X                      |                            |

- Jason Steward - Greg Hauser made a motion to accept reviewer and Greg Coltrain second. All in Favor

| <b>Approval of Reviewer Jason Steward</b> |                        |                            |
|---|------------------------|----------------------------|
| <b>Committee Member</b>                   | <b>Vote to Approve</b> | <b>Vote to Not Approve</b> |
| Donna Wright                              | X                      |                            |
| Christy Shearin                           | X                      |                            |
| Greg Coltrain                             | X                      |                            |
| Greg Foster                               | X                      |                            |
| Jason Steward                             | X                      |                            |
| Dominick Nutter                           | X                      |                            |
| Buddy Martinette                          | X                      |                            |
| Perry Davis                               | X                      |                            |

6. Peer Review Schedule - Tina Gardner then discussed the peer review schedules for next year. Tina Gardner spoke on the schedule that Angie Turbeville has created, and the RC's intend to try and finish up everyone's initial review in 2021 and do the second reviews for those who are due.

7. Telecommunicator Training Policy Update - Stephanie Conner presented the Policy that was created by Chief Marinette, Chairman of the Standards/Education AdHoc Committee. This policy was for tracking the new training and EMD requirements in the peer review process. Stephanie Conner read the policy and asked Chief Martinette if he had anything to add. Chief advised that he did not.

Jason Stewart had some discussion on a possible grandfather clause for certifying employees who are currently at a PSAP. He also asked would there be a time frame for the TC Certification. Chief Martinette deferred comment to Mr. Bradford who stated this applied to all TC's and the intent was to give new hires time to obtain certification. Mr. Bradford advised there was not a time limit per se to be done, only to have everyone certified.

There was discussion also about adding a clause of circumstances beyond control, i.e., COVID not allowing training to occur, and Pokey Harris advised she thought a governors order would cover that and Mr. Bradford advised that session law would actually cover circumstanced beyond control in a situation such as this.

8. Closing Remarks – Donna Wright and Pokey Harris gave closing remarks and the meeting was adjourned.

# NC 911 Board 2020 Goals

*Approved by NC 911 Board, Friday, December 6, 2019*

## Goal (Per Committee Initiative)

## Completion Date

### Education

|   |                   |
|---|-------------------|
| Complete development of training standards and implementation, in collaboration and consultation with the Standards Committee   | December 31, 2020 |
| Develop an information sharing program to effectively communicate Board and Staff's vision, initiatives and responsibilities for NG911 and other state projects.                  | Ongoing           |
| Develop processes to ensure the implementation of telecommunicator training and EMD certifications defined in statute 143B-1406 (f)(4a) and 143B-1406(f)(5b)(b) for funded PSAPs. | December 31, 2020 |
| Explore the feasibility of expanding Board sponsored training in conjunction with the Community College system.   | Ongoing           |

### Funding

|  |               |
|--|---------------|
| Developing a funding model that takes into consideration the implementation of NextGen 911 technologies.   | June 30, 2020 |
| Explore the feasibility of a hosted CAD solution and hosted CAD servers that would be purchased by the NC 911 Board, located at the NC DIT data centers, to assist all PSAPs as they start to migrate to NextGen technologies. | Ongoing       |
| Determine a strategy and develop a policy to address, investigate, and explore options with how to manage excessive PSAP fund balances.  | June 30, 2020 |

### Standards

|  |         |
|--|---------|
| Review and update potential verbiage of the Rules in order to prepare for the long process of updating them.   | Ongoing |
| Evaluate the newly passed legislation to include the verbiage, if necessary, or if the new language does not require an addition to the rule, establish a policy/procedure to accommodate the new legislation. | Ongoing |
| Consider how a "checks and balance" would occur if there are new requirements.   | Ongoing |

### Technology

|  |                          |
|--|--------------------------|
| Develop policy perspectives regarding the impact of NG911 on backup centers in the NextGen environment.                      | <i>June 30, 2020</i>     |
| Commit to 60 PSAP migrations to the ESInet. Goal is to map a potential conversion plan to meet or exceed the migration goal. | <i>December 31, 2020</i> |
| Develop policies and rules regarding the implementation of the i3 GIS dataset.   | <i>June 30, 2020</i>     |