





**Call to Order** – Vice Chair Shipp called the meeting to order at 10:01 AM and asked Ms. Harris to proceed with the roll call.

**Roll Call** – Ms. Harris advised Chairman Boyette would be unable to attend due to a previous commitment. She noted Ms. Conner would call the roll of attendees and Ms. Templeton would conduct roll call votes during the meeting. She also advised they would monitor the chat area, while Mr. Newberry would serve as technical facilitator for the virtual meeting.

Acknowledge Military Appreciation Month – Military Appreciation Month takes place every year throughout the entire month of May to honor past and present military members and their families. Ms. Harris recognized Ms.Tapler for her service in the Army. She is the only veteran currently on staff. Ms. Harris also recognized Mr. Means who participated in ROTC during college and Secretary Jim Weaver who is currently serving as a National Guardsman. In addition, Ms. Harris thanked those guests present who are currently serving or had previously served in the military.

**1. Vice Chair's Opening Remarks** – Ms. Harris noted the graduates of the 2020 PSAP Managers Program and the participants of the current program were present on the call. Attending a Board meeting is an assignment for those enrolled in the program. Vice Chair Shipp thanked everyone who has served our country. He mentioned this was his first meeting as Vice Chair of the 911 Board. He thanked Secretary Boyette and the Board, and further stated it is an honor to serve.

**2. Ethics Awareness/Conflict of Interest Statement** – Vice Chair Shipp read the Ethics Awareness/Conflict of Interest statement as published in the agenda.

**3.** Public Comment – Vice Chair Shipp read the invitation for public comment as published in the agenda. No one had preregistered to speak, and no one virtually present had commented.

**4.** Recognition of Former Board Member Chief Buddy Martinette – Chief Martinette served on the Board from January 2019 to April 2021. He also served on the Education Committee as an ad hoc member reviewing education standards and policies. Ms. Harris thanked him for his service and virtually presented him with the plaque that had been mailed to him prior to the meeting. Chief Martinette said serving on the Board had been an honor.

**5. Ceremonial Swearing-In of Board Member Chief Tommy Cole** – Ms. Harris welcomed Chief Tommy Cole to the Board. He was appointed to serve the seat Chief Buddy Martinette recently vacated. Chief Cole was then sworn in by Ms. Harris.

**6.** Recognition of the 2020 PSAP Managers Program Participants – Vice Chair Shipp and Ms. Harris joined Ms. Wright and the Regional Coordinators in recognizing the graduating class of the PSAP Managers Program, honoring them with a certificate of completion for the course. This class included the following individuals, many of whom were virtually present for today's meeting:

Student	PSAP	Region	Title			
Josh Benfield	Caswell County	North Central	911 Systems Administrator			
Christine Buchanan	Cumberland County	Eastern	911 Standards Program Coordinator			
Crystal Bullard	City of Fayetteville	Eastern	911 Supervisor			
David Carroll	City of Lumberton	Eastern	Unknown			
Amy Clewis	Kernersville PD	North Central	Communications Manager			
Kenneth Everett	Caswell County	North Central	Communications Director			
Misty Hembree	Graham County	Western	911 Director			
Beverly Herring	Johnston County	South Central	911 Supervisor/Public Education Outreach			
Amy Hicks Davis	Rowan County	South Central	Captain			
Melody Jones	Scotland County	South Central	Shift Supervisor/CTO			
Kim Lewis	Brunswick County	Eastern	911 Operations Manager			
Matthew Lewis	Mecklenburg EMS	South Central	Clinical Improvement Supervisor			
Heather Massie	Caswell County	North Central	Quality Assurance			
Michael McDaniel	Rowan County	South Central	Battalion Chief			
Shane Slight	Scotland County	South Central	Assistant Town Administrator			
Gethany Smith	Cumberland County	Eastern	Administrative Program Officer			
Sarah Templeton	911 Board	South Central	Financial Review			
Richard Thomas	Apex Police	South Central	Communications Manager			
Tracy Trogdon	Fayetteville PD	Eastern	911 Systems Analyst			
Roger Wallace	Rowan County	South Central	Captain			
Ashley Wilson	Cumberland County	Eastern	Communications Training Officer			

- 7. Consent Agenda Vice Chair Shipp asked Ms. Harris to proceed with the consent agenda.
  - a) Minutes of Previous Meeting April 26, 2021

b) NG 911 Reserve Fund		
April 2021 Account Balance	\$84,644,619	
April 2021 Disbursement	\$1,957,428	
c) CMRS Account		
April 2021 Account Balance	\$3,849,476	
April 2021 Disbursement	\$404,195	
d) PSAP Account		
April 2021 Account Balance	\$7,183,387	^
April 2021 Disbursement	\$4,181,355	~~~
e) PSAP Grant/Statewide Projects Account		$\sim$
April 2021 Account Balance	\$11,227,199	
Grant Funds Committed	\$27,746,220	
f) Grant Project Updates per Reports		'

Ms. Wright made a motion to accept the consent agenda as presented. The motion was seconded by Mr. Bone. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. *Roster of roll call votes for all action items for this meeting included below as part of these minutes.* 

# 8. Executive Director Report

- a) 911 Board Appointment Status Ms. Harris said T-Mobile and Sprint have not yet submitted anyone for consideration for the vacant CMRS seat on the Board.
- b) Staffing Update Ms. Harris announced that Amy Berenson would be coming onboard as the Administrative and Logistics Coordinator on June 1. Ms. Berenson introduced herself to the board and spoke about her experience working with the State in other similar roles. She is looking forward to working with the Board.
- c) Biennial Audit Status The audit was nearing completion with the draft report forthcoming. Tentative plans are for the OSA to present at the July Board meeting.
- d) State 911 Plan Update The State 911 plan will proceed as previously denoted with an internal kickoff meeting in July. Suggestions for work group members have been made but others are needed. Ms. Harris plans to teach out to those individuals in the coming weeks.
- e) NextGen 911 Migration Status Currently 80 PSAPs have migrated.
  - Caldwell County 911,04/24/2021) Migrated as i3. Vesta hosted call handling equipment. First live call at 1246 Hours EST. PSAP #79/physical location #127 (including backups).
  - Graham County 911 (05/12/2021) Migrated as i3. Viper hosted call handling equipment. First live call at 001 Hours EST. PSAP #80/physical location #128 (including backups).
  - Apex RD 911(05/19/2021) –Migrated as i3. Vesta hosted call handling equipment. First live call at 1152 Hours EST. ESInet partner.
  - NG State Highway Patrol (05/19/2021) –Migrated as i3. Vesta hosted call handling equipment. Troop A first live call at 0918 Hours EST. Troop C first live call at 1217 Hours EST. Troop D first live call at 1013 Hours EST. Troop E first live call at 1141 Hours EST. ESInet partner.

NextGen 911 GIS Status – All 100 jurisdictions are participating in uploading their GIS data.
988 Planning Coalition (National Suicide Prevention Lifeline) – Ms. Harris, Mr. Bradford and Ms. Turbeville participated in the 988 Planning Coalition. Ms. Harris extended an invitation to APCO, NENA, the Sheriff's Association, and the Police Chief's Association to join as well.

- h) NCEM Statewide Exercise (04/28/2021) Ms. Harris, the NMAC, and the Regional Coordinators participated in the NCEM Statewide Exercise to identify any areas of improvement needed for the role in ESF2 PSAP Coordination and also tested the statewide radio communication with the PSAPs.
- i) Legislative Update
  - NC HB813 Mr. Bradford spoke about NC HB813 which deals with ransomware. A definition for ransomware was added to DIT statutes that requires local governments – previously identified as county and municipal governments but now as local government entities – to report ransomware attacks to the Department of Information Technology.

 FCC 911 Strike Force Appointment – Ms. Harris announced that Mr. Bradford has been selected to serve on the FCC 911 Strike Force. The goal of the Strike Force is to expeditiously end 911 fee diversion.

**9. Executive Committee Report** – Ms. Wright advised there were no matters for the Executive Committee to report at that time.

# **10.Education Committee Report**

- a) NG911 and NMAC Infographics Mr. Greene presented the two infographics the committee had approved, one for NextGen 911 and one for the NMAC. The committee voted unanimously at its last meeting to approve the infographics for distribution. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. *The roster of roll call votes for all action items for this meeting included below as part of these minutes.*
- b) General Committee Report Mr. Green and Board staff met with Spectrum to discuss the PSA project for telecommunicator recruitment. Due to budget constraints for this initiative, the plan is to focus on a small market as a beta test to track and assess the impact of the PSA ti the PSA is successful, there will be discussion for the potential of allocating additional funding to expand to more areas of the state.

# Mr. Ferguson left the meeting.

# 11. Funding Committee Report

- a) Lumberton Emergency Services Funding Reconsideration Lumberton Emergency Services was recommended for a reduction in funding in FY 2022, however the agency has identified a needed capital project. Staff recommended that Lumberton's distribution not be reduced for FY 2022 and approval of a funding reconsideration for Lumberton in the amount of \$87,656. The committee voted unanimously at its last meeting to approve the staff recommendation and brought this forward as a motion. Ms. Templeton conducted the for call vote. All attending Board members voted, and the motion carried unanimously. *Roster of roll call votes for all action items for this meeting included below as part of these minutes.*
- b) Proposed FY 2022 PSAP Funding Distribution Ms. Tapler presented the proposed PSAP Funding Distribution for FY 2022 and noted a small decrease to the amount previously approved by the Funding Committee due to a change in a PSAP report final approval. The committee voted unanimously at its last meeting to approve the proposed FY 2022 PSAP Distribution in the amount of \$42,550,206.92. However, due to the noted revision, the amount brought forward to the Board as a motion is \$42,549,875.86. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. *Roster of roll call votes for all action items for this meeting included below as part of these minutes.*
- c) CMRS Funding Approval and FY 2021 Budget Amendment Mr. Bone presented the two items jointly, as they were related to one another. Mr. Bradford provided historical and statutory context to the items and Ms. Tapler then provided the financial details. The committee voted unanimously at its last meeting to approve staff recommendation concerning the CMRS funding approval and FY 2021 budget amendment of \$886,226.02, and brought this forward as a motion. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. Roster of roll call votes for all action items for this meeting included below as part of these minutes.

General Committee Report – Mr. Bone advised there were no other matters for the committee to report at that time.

12. Finance Team Report – Ms. Tapler gave an update on the Federal 911 Grant, and her progress to close out the grant by the March 2022 deadline. She continues working on the FCC fee report and closing out the fiscal year. Ms. Falco said she and Ms. Templeton had attended several PAT meetings to work with PSAPs that plan to apply for grants in the upcoming cycle, as well as those with low fund balances to help them identify their technology needs. They also worked with the PSAPs on their revenue/expenditure reports and assisted Ms. Tapler with preparing letters to notify PSAPs of their upcoming distribution for FY 2022. Ms. Templeton gave an update on FY 2019 and FY 2020 revenue/expenditure reports status. For FY 2019 there are 85 finalized, 31 in the clarification process, and 11 awaiting the signed revised report. For FY 2020 there are 30 finalized, 34 in the clarification process, 11 awaiting the signed revised report, and 52 awaiting review.

**13. Grant Committee Report** – Ms. Harris reminded everyone the grant submission deadline is Tuesday, June 1, 2021, at 11:59 PM. She reported five grant applications have been submitted thus far. She also let committee members know staff is coordinating access to MS Teams where all the grant documentation will be available for staff and committee members. Two review dates are tentatively scheduled for July. Decrease or addition of days may be necessary depending on the number of grant applications received. The Grant Committee will meet on June 30 to begin the initial review.

**14. Standards Committee Report** – Ms. Wright said she and Ms. Gardner have plans to meet and discuss a refresher training for peer reviewers, as well as creating a schedule to complete the reviews. She also mentioned there continues to be a need of additional reviewers. Anyone interested in applying should contact their Regional Coordinator.

**15. Technology Committee Report** – Mr. Means reported 80 PSAPs have migrated to ESINet. There are currently 37 projects with firm dates scheduled and 6 with tentative dates. It is anticipated 123 PSAPs will be live on the ESINet by calendar year end. Several of the State Highway Patrol troops were successfully migrated on May 19, with the remaining troops migrating by July. He then discussed the StP admin line project, which takes away the analog interfaces that are currently used for adminutines and will deliver local calls to the local telephone number as IP across the same connection as 911. The means all continuity planning for admin alternate routes will follow the same profile as 911 calls. The SIP admin lines infrastructure was tested in May and the infrastructure is ready for PSAP testing and deployment. Profiles have been built in AT&T's platform to administer the five PSAPs participating as the initial trial sites, the first of these being Perquimans and Union Counties. Mr. Means then provided an update on GIS efforts, reporting 85 counties are fully i3, with 24 in the GeoComm datahun waiting for certification of their data, and six still working on their data. Work continues for the i3 GIS governance policy, which will establish a standard for update requirements for the PSAPs. He then spoke about the cybersecurity assessments, having only 2 assessments left to complete. A preliminary tereor on the analysis will be shared with the Board, but due to the sensitivity of the information it will not be released to the public.

Mr. Meeks gave a report on the NMAC. One of the current NMAC techs resigned this month and two new NMAC techs have been hired, Bernard Gardner and lesha Duffy. Two additional technicians are slated for hire at the start of the new fiscal year in July The review and update of the PSAP Handbook continues, as well as review of call flow process improvements. Mr. Meeks also advised SolarWinds will be redeploying within the next two weeks.

a) Intrado Viper Call Handling ANI/ALI Identified Issues and Resolutions – Mr. Means provided an update on recent events that negatively impacted several PSAPs. He began with a review of several technical issues that occurred during the months of April and May impacting PSAPs on the Viper 2 hosted platform. Ms. Harris also discussed the issues experienced on the Viper call handling platform that involved the delivery of ANI/ALI. She introduced Pat Thetford from AT&T, and Beth Meek and Robert Sergi from Intrado who provided an update on the issues and resolutions.

The first incidents occurred in early April and again in early May that involved failing platform operating system software initiation files. Root cause was determined, and the software resolution is to be installed with system upgrades this month.

Outages on May 12 and May 16 were traced to issues with anti-virus protection and a failure in a recovery mechanism for a telephony services server. At this time, the root cause of the anti-virus exception has been determined and system updates are being performed. The telephony server issue was still under investigation. Senior leadership and senior engineers for both Intrado and AT&T have been engaged in the resolution process with daily updates.

b) General Committee Report – Mr. Means advised there were no additional items for report.

# Mr. Foster and Mr. O'Sullivan left the meeting.

**16. 911 Regional Coordinator Reports** – The Regional Coordinators gave brief reports. Mr. Newberry attended PAT meetings to work with PSAPs on their grant applications and scheduled the first data sharing ad hoc for the Technology Committee for June 11, 2021. Ms. Conner has worked with her PSAPs to finalize their FY 2020 reports so they can submit grant applications. She participated in the NENA/APCO conference that was held virtually. Ms. Gardner met with the ad hoc for the Standards

Committee where they discussed a mission statement and narrowed down data gathering that needs to be completed. Ms. Turbeville worked with the other RCs and the FRSs on the PSAPs that were identified as having low fund balances, reviewing their needs and annual distributions. She then gave a presentation sharing the new PSAP Financial Planning Tool (PFP), a form that assists the PSAP with review of revenue and expenditures with a focus on technology planning. The plan is to roll this out to all PSAPs for use in their financial planning and budgeting.

**17.** Other – Ms. Harris said June's Board meeting had potential to be an in-person hybrid meeting and more details will be sent out closer to that date.

### Roster of Roll Call Votes:

NORTH CAROLINA 911 B			TING						
ROLL CALL V									
Friday, May 28, 2									
10:00 AM – 12:0			/-						
Via Simultaneous Communication with	1 Micros	soft Tea	ms Meeting						
NC				- N					
NC 911 Board Members	7. Consent Agenda	10. a) NG911 and NMAC Infographics	11. a) Lumberton Emergency Services Funding Reconsideration	11. b) Proposed EY2022 PSAP Distribution	11. c) CMRS Funding Approval and EX21 Budget Amendment				
David Bone, County Manager, Davie County (NCACC)	Y	Y	Y	Y	Y				
Secretary Eric Boyette, 911 Board Chair (NC DOT)	N/P	N/P	N/P	N/P	N/P				
Fommy Cole, Fire Chief, City of Graham (NCSFA)		Y	Y	Y	Y				
Greg Coltrain, VP Business Development, Wilkes Communication/River Street (LEC)		N/P	N/P	N/P	N/P				
Brian Drew, Manager of Customer Design and		Y	Y	Y	Y				
Implementation, CenturyLink/Lumen (LEC)	Y	v	NI/D	NI/D	NI/D				
Bo Ferguson, Deputy City Manager, City of Durham (NCLM) Greg Foster, Director of Communications, Alexander		Y Y	N/P Y	N/P Y	N/P Y				
Greg Foster, Director of Communications, Alexander County (NC Association of Rescue EMS)		1	T	1	1				
Chuck Greene, Director of Government Affairs, AT&T (LEC)		Y	Y	Y	Y				
J.D. Hartman, Sheriff, Davie County (NC Sheriff's Association)		Y	Y	Y	Y				
Jeff Ledford, Chief, City of Shelby Police Department NCACP)		Y	Y	Y	Y				
ohn Moore, Regional Manager, Government and Education sales, Spectrum Communications (VoIP)		N/P	N/P	N/P	N/P				
lelanie Neal, Director, Guilford-Metro 911 (APCO)		Y	Y	Y	Y				
ude O'Sullivan, Chief Customer Officer, Carolina West CMRS)		Y	Y	Y	Y				
Jeff Shipp, Vice President of Operations, Star Telephone (LEC)		Y	Y	Y	Y				
Earl Struble, Sr. Manager Verizon Response, Verizon Wireless (CMRS)		Y	Y	Y	Y				
Donna Wright, Director (Retired), Richmond CO Emergency Services (NENA)	Y	Y	Y	Y	Y				

Adjourn –

Vice Chair Shipp adjourned the meeting at 11:55 AM.

The next Board meeting was scheduled for Friday, June 25, at 10:00 AM. (Potential for in-person hybrid meeting).

