



**North Carolina 911 Board  
Funding Committee Meeting  
MINUTES**

**October 22, 2020  
1:00pm – 3:00pm**

**Microsoft Teams, Raleigh, NC**

*Meeting was Conducted Via Use of Simultaneous Communications*

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on the Phone</u>
Jason Barbour	Richard Bradford	Greg Foster
David Bone	Stephanie Conner	Stori McIntyre
Greg Coltrain	Kristen Falco	Mike Reitz
Allen Cress	Tina Gardner	Jeff Shipp
Chuck Greene	Pokey Harris	Sarah Templeton
Len Hagaman	Gerry Means	Jennifer Velez
Del Hall	David Newberry	Doug Workman
Melanie Neal	Marsha Tapler	Donna Wright
Candy Miller	Angie Turbeville	
Stephanie Wiseman		
	<u>Staff Not Present</u>	
<u>Members Not Present</u>	Stanley Meeks	
Randy Beeman		

**1. Roll Call –**

The meeting was called to order at 1:00 pm by Mr. Bone. Mrs. Falco proceeded to call the roll.

**2. Executive Director Opening Remarks –**

Pokey Harris welcomed members and guests to the Funding Committee meeting. She expressed her condolences to Stephanie Wiseman for the loss of her father. Mrs. Harris introduced Sarah Templeton to the Committee members and guests as the newest Financial Review Specialist, noting Sarah would be starting with the team on October 30<sup>th</sup>.

**3. Chairs Opening Remarks –**

Mr. Bone expressed his condolences also to Stephanie Wiseman and welcomed Sarah Templeton to the team.

**4. Approval of September 2020 minutes (Vote Required)-**

Mr. Bone presented the September 2020 Funding Committee draft minutes for review. Mrs. Falco advised Committee members that Melanie Neal had noted the word “that” after 300% on page 2 was not necessary and should be removed from the minutes. Mr. Bone requested a motion to approve the September 2020 Funding Committee Meeting minutes with Ms. Neal’s noted revision. Melanie Neal made the motion, seconded by Del Hall. Motion carried.

<b>Approval of September 2020 Minutes</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Jason Barbour	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

**5. PSAP Eligibility Requests (Vote Required) -**

A) Alexander County Communications—Basic Freedom Licensing

Mrs. Falco presented to the Funding Committee Alexander County’s request to have licensing paid for the Basic Freedom application for Alexander County’s fire departments at 100%. Eligibility had been determined at 60% after staff received updated information from the vendor describing the functionality of the application. The five functions of the Basic Freedom application (each function accounting for 20%) included receiving dispatches, mobile to CAD messaging, mobile to mobile messaging, self-initiating calls, and status updates. Dispatching, mobile to CAD messaging, and status updates were deemed eligible functions by staff, with mobile to mobile messaging

and self-initiating calls being deemed ineligible by staff based on wording in the Approved Use of Funds list for message switch software.

Previously, the Basic Freedom Application license had been approved at 50% eligibility by the prior Executive Director for the 911 Board, with the note that if the PSAP could provide documentation from the vendor that the application did not access ineligible functions, it would then be determined 100% eligible.

Ms. Neal asked Mr. Foster if the units receiving the Freedom application licenses also had access to MCTs, to which Mr. Foster replied they did not. Mr. Foster also mentioned the application did not run DCI, NCIC, or Records Management. He also stated the fire departments do not normally use self-initiating call features or mobile to mobile messaging, and the licenses were only going to be issued one per department.

Mr. Greene stated he felt a portion of the application was not eligible, and a portion of it was, but approving a percentage was arbitrary, and so he was inclined to approve the application at 100%.

Jason Barbour made the motion to approve the request for the Basic Freedom Application licenses for Alexander County at 100%; seconded by Melanie Neal. Motion carried.

<b>Alexander Basic Freedom Application Funding Request</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Jason Barbour	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Len Hagaman	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

B) Cary PD -- Radio Workstation Monitors

Mr. Newberry presented the Funding Committee with Cary PD's request for full funding of radio workstation monitors for their backup center. The workstation monitors were noted on Cary's Motorola quote as being eligible up to the Approved Use of Fund's list cap of \$1500.00. Doug Workman, with Cary PD, noted the monitors they wanted to purchase were RF-certified and would not flicker, turn off, freeze, or black out when near mobile or portable radios.

Mr. Bone questioned if the \$1500.00 cap put in place needed to be revisited. He asked staff if they had received additional requests from other PSAPs to increase the cap for monitors; staff had not.

Mr. Bone requested a motion to not approve the funding over the cap of \$1500.00 for the Motorola radio workstation monitors. Stephanie Wiseman made the motion, seconded by Len Hagaman. Motion carried.

<b>Cary PD Radio Workstation Monitors Funding Request</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Jason Barbour		X
David Bone		X
Greg Coltrain		X
Allen Cress		X
Len Hagaman		X
Del Hall		X
Melanie Neal		X
Candy Miller		X
Stephanie Wiseman		X

## **6. PSAP Fund Balance Review Update**

The Regional Coordinators presented a follow up to the September Funding Committee's PSAP fund balance discussion with updated information received from those PSAPs which previously did not provide enough detail in their 5-year technology plans. The information will again be reviewed during the November Funding Committee Meeting with possible action needed to be taken by Funding Committee members as to deciding on future funding to those PSAPs with fund balances 300% over their distributions.

## **7. FY2021 PSAP Funding Reconsideration Updates**

Marsha Tapler gave an update on the pending funding reconsiderations.

As a side note, Ms. Neal added she felt the Funding Committee and the Board should begin to transition away from covering the costs for legacy equipment being used in the PSAPs, as NextGen equipment was currently available.

## **8. PSAP Status Update**

Mrs. Falco reported out financial staff's progress on completing reviews for all PSAPs for their FY2018 reporting period and the current status of reviews for the FY2019 and FY2020 reporting period.

## **9. Executive Director's Closing Remarks**

Mrs. Harris announced a "Hold the Date" email had been sent for virtual Continuity Planning Workshops in December to the PSAP managers. Mrs. Harris thanked everyone for joining the meeting.

Meeting was adjourned at 2:20 pm.

APPROVED BY FUNDING COMMITTEE 11/19/2020