



**North Carolina 911 Board
Funding Committee Meeting
MINUTES**

**March 17, 2022
12:30pm – 2:00pm**

Microsoft Teams, Raleigh, NC

Meeting was Conducted via Use of Simultaneous Communications

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on Phone</u>
Randy Beeman	Stephanie Conner	Sabrina Adams (<i>City of Jacksonville</i>)
David Bone	Greg Dotson	Chad Deese (<i>Robeson County</i>)
Greg Coltrain	Kristen Falco	Samantha Dutch (<i>Scotland County</i>)
Chuck Greene	Tina Gardner	Grayson Gusa (<i>NC APCO</i>)
Del Hall	Pokey Harris	Leigh Jackson (<i>NC DIT</i>)
Melanie Neal	David Newberry	Jonathan Nixon (<i>Perquimans County</i>)
Stephanie Wiseman	Tom Rogers	Jeff Shipp (<i>NC 911 Board</i>)
	Marsha Tapler	Lynn Slycord (<i>Kings Mountain PD</i>)
	Sarah Templeton	Kristy Smith (<i>City of Jacksonville</i>)
	Angie Turbeville	Patrick Trader (<i>910-358-1045 - City of Jacksonville</i>)
		Mike Yaniero (<i>City of Jacksonville</i>)
		Travis Allen (<i>Fiscal Research - Joined after roll call</i>)
		Ray Silance (<i>Onslow County - Joined after roll call</i>)
		Doug Workman (<i>Cary PD - Joined after roll call</i>)
		David Vanderweide (<i>Fiscal Research - Joined after roll call</i>)

1. Roll Call -

The meeting was called to order at 12:30 pm by Mr. Bone. Ms. Templeton proceeded to call the roll.

2. Executive Director's Opening Remarks -

Ms. Harris stated she was attending the Funding Committee meeting virtually while in Washington DC for 911 Goes to Washington and noted the successful time the team has had thus far, especially speaking about NG911. Ms. Harris thanked the committee members for joining.

3. Chair's Opening Remarks -

Mr. Bone thanked staff and Board members representing North Carolina in Washington DC for the 911 Goes to Washington event.

4. Approval of February 2022 Minutes (Vote Required) -

Mr. Bone requested a motion to approve the minutes as presented; no corrections were noted by the committee. Motion made by Mr. Coltrain to approve, seconded by Mr. Greene. After no discussion on the motion, Ms. Templeton conducted a roll call vote. The motion carried unanimously.

Approval of February 2022 Funding Committee Minutes		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain	Y	
Chuck Greene	Y	
Del Hall	Y	
Melanie Neal	Y	
Stephanie Wiseman	Y	

5. City of Jacksonville Funding Reconsideration Request (Vote Required) -

Ms. Turbeville presented Jacksonville Police Department's funding reconsideration and request for funding to not be reduced for FY2023 due to exceeding the twenty percent carryforward allowance. Jacksonville Police Department and Onslow County Communications are working together on a CAD replacement project in which Onslow received FY2022 grant funding from the NC 911 Board. Jacksonville's fund balance will be applied toward the eligible portions of the CAD project, and they requested additional funding for the remaining balance of the eligible portions of their CAD project, a recorder, and Emergency Fire Dispatch (EFD) protocol. The reconsideration request amount included the reduced amount of \$164,749.89 and additional capital funding request of \$282,615.40. Staff's recommendation was to approve the funding reconsideration requested amount of \$447,365.29.

Mr. Greene sought clarification on Jacksonville's fund balance should this reconsideration move forward. Ms. Falco advised Jacksonville should have around \$28,000 in fund balance if this reconsideration request was approved.

Chief Yaniero thanked Ms. Turbeville and Ms. Falco for their assistance on this request.

Motion to approve staff's recommendation for City of Jacksonville's funding reconsideration request for \$447,365.29 made by Mr. Greene; seconded by Mr. Coltrain. After no discussion on the motion, Ms. Templeton conducted a roll call vote. The motion carried unanimously.

City of Jacksonville Funding Reconsideration Request		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain	Y	
Chuck Greene	Y	
Del Hall	Y	
Melanie Neal	Y	
Stephanie Wiseman	Y	

6. Perquimans County Funding Reconsideration Request (Vote Required) -

Ms. Turbeville presented Perquimans County's request to not be reduced for exceeding the 20% carryforward allowance and funding reconsideration request due to planned projects. Perquimans had a radio project that depleted their fund balance. The planned FY2023 expenditures include eligible costs for a point-to-point connection to their backup center in Chowan County, chairs, recorder, Netclock, and CAD workstation replacement project. Perquimans' reconsideration request is to not be reduced by \$59,061.53 and additional funds for capital, monthly, and annual recurring expenditures of \$151,556.65. Staff recommendation was to approve the funding reconsideration requested amount of \$210,618.18.

Motion to approve staff's recommendation for Perquimans Funding Reconsideration request for \$210,618.18 made by Mr. Beeman; seconded by Mr. Greene. After no discussion on the motion, Ms. Templeton conducted a roll call vote. The motion carried unanimously.

Mr. Nixon thanked staff and the committee for their support.

Perquimans County Funding Reconsideration Request		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain	Y	
Chuck Greene	Y	
Del Hall	Y	
Melanie Neal	Y	
Stephanie Wiseman	Y	

7. Estimated 3-year Forecast – Service Charge (Vote Required) -

Ms. Tapler presented documentation for the estimated 3-year forecast-service charge rate. Ms. Tapler advised after discussion with the Executive Director, it was determined to keep the service charge rate at \$0.65. Ms. Harris noted this is not the presentation of the FY2023 Budget, which will occur at the April 2022 meeting. However, this was needed to set the service charge rate to prepare for the Budget.

Mr. Bone asked Ms. Tapler to explain how Next Generation 911 related staffing comes out of the NG911 Fund and not the Administrative Fund. Ms. Tapler advised this was correct. The GIS expenses, ESInet expenses, NMAC staff, Network Engineer, and AT&T vendor costs come out of the NG911 Fund. The other staff, Executive Director, Finance and Regional Coordinators, expenses come out of the Administrative Fund.

Motion made by Mr. Greene to keep the service charge rate at \$0.65 for FY2023 and to accept and approve the 3-year forecast as presented; seconded by Mr. Coltrain. After no discussion on the motion, Ms. Templeton conducted a roll call vote. The motion carried unanimously.

Estimated 3-year Forecast – Service Charge		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain	Y	
Chuck Greene	Y	
Del Hall	Y	
Melanie Neal	Y	
Stephanie Wiseman	Y	

8. PSAP Report Status Update -

Ms. Templeton presented the PSAP Report Status update for FY2019, FY2020, and FY2021 revenue expenditure reports as of March 11, 2021. For FY2019, 127 reports were received, 126 are finalized, and 1 is awaiting the signed revised report. For FY2020, 127 reports were received, 101 are finalized, 15 are in the clarification process, and 11 are awaiting the signed revised report. For FY2021, 128 reports were received, 43 are finalized, 68 are in the clarification process, 14 are awaiting the signed revised report, and 3 reports awaiting review.

9. PSAP Eligibility Request Report -

Ms. Falco presented 42 eligibility requests received since the last Funding Committee meeting for the Eastern and South-Central regions. Ms. Falco discussed the range of requests received, along with the total cost of the requests and the total cost approved thus far. Ms. Falco advised some requests are still under review by staff or waiting on further information from the PSAP or vendor.

Ms. Templeton presented the 32 eligibility requests received since the last Funding Committee meeting for the Western and North-Central regions. Ms. Templeton discussed the range of requests received, along with the total costs of the requests and the total cost approved thus far. Ms. Templeton advised some requests are still under review by staff or waiting on further information from the PSAP or vendor.

10. Closing Remarks –

Ms. Harris thanked the committee. Ms. Harris thanked the finance team for working on reports and noted our goal to have reports caught up by the end of the fiscal year. Ms. Harris thanked PSAPs for the collaborative effort on the reconsiderations.

Mr. Bone thanked staff for their efforts and for making the presented information concise and straightforward for the committee.

The meeting was adjourned at 1:17 pm.

APPROVED BY FUNDING COMMITTEE 04/21/22