



**North Carolina 911 Board
Funding Committee Meeting
MINUTES
July 21, 2022
10:00am – 12:00pm
Microsoft Teams, Raleigh, NC**

Meeting was Conducted via Use of Simultaneous Communications

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on Phone</u>
Randy Beeman	Stephanie Conner	Zack Alexander (Johnston County)
David Bone	Greg Dotson	Summer Andrews (Hickory PD)
Greg Coltrain	Kristen Falco	Sheila Baskett (Warren County)
Chuck Greene	Tina Gardner	Krystal Batton (Robeson County)
Del Hall	Pokey Harris	Baumgardner (Joined after roll call)
Melanie Jones (<i>left at 11:00 AM</i>)	David Newberry	Josh Benfield (Caswell County)
Stephanie Wiseman	Amanda Reeder	Matt Boyles (Stokes County)
	Tom Rogers	Nick Brown (Surry County)
	Marsha Tapler	Amberlie Buff (McDowell County)
	Sarah Templeton	Kristin Byrd (Holly Springs)
	Angie Turbeville	Richard Caswell
		Aparicio Clifton (Raleigh-Wake)
		Justin Combs (Alexander)
		Jason Compton (NENA)
		Allen Cress (Rowan County)
		Chad Deese (Robeson County)
		Hope Downs (New Hanover County)
		Kenneth Everett (Caswell County)
		Madison Ezell (Carteret County)
		Greg Foster (911 Board)
		Bill French (Lumberton)
		Miranda Futrell (Jones-Lenoir County)
		Bill Grey (National Public Safety Group)
		Betzy Hardin (High Point)
		Brooke Hazlett (Buncombe County)
		Kim Hilton (High Point)
		Martha Hix (Winston-Salem)
		Jimmy Hodges (Pitt County)
		Jeff Howell (Yancey County)
		Valecia Jacobs (Columbus County)
		William Kehler (McDowell County)
		Stanley Kite (Craven County)
		Lisa Kovacs (MCP)

	Jimmy Machipness (Carteret County)
	Stori McIntyre (Cleveland County)
	Tammy Mcloud (Lumberton)
	Buck Mims
	Chris Murray (Pamlico County)
	James Neuhaus (Apex)
	Dominick Nutter (Raleigh-Wake)
	Mary Rector (Alleghany County)
	Mike Reitz (Chatham County)
	Andrew Richards (Vance County)
	Brent Robertson (Surry County)
	Taylor Rowling (Currituck County)
	Derrick Ruble (Buncombe County)
	Corinne Rust (Charlotte Medic)
	Jack Scarborough (Dare County)
	Christy Shearin (Franklin County)
	Amanda Smith (Union County)
	Gathany Smith (Cumberland County)
	Stephen Smith (Iredell County)
	Kyle Thaggard (High Point)
	Frank Thomason (MCP)
	Krystal Tutwiler (Perquimans County)
	Suzanne Walker (Raleigh-Wake)
	Travis Wilkerson (Richmond County)
	Jeff Williford (Wilson County)
	Paul Winstead (Carbyne)
	Doug Workman (Cary)
	Brett Wrenn (Carbyne)
	Donna Wright (911 Board)

1. Roll Call -

The meeting was called to order at 10:01 am by Mr. Bone. Ms. Falco proceeded to call the roll.

2. Ethics Awareness/Conflict of Interest Statement

Mr. Bone read the Ethics Awareness/Conflict of Interest Statement.

In accordance with G.S. 138A-15, it is the duty of every Committee member to avoid both conflicts of interest and potential conflicts of interest. Does any Committee member have any known conflict of interest or potential conflict of interest with respect to any matters coming before the Committee today? If so, please identify the actual or potential conflict and refrain from any undue participation in the particular matter involved.

No Committee members noted a conflict.

3. Executive Director’s Opening Remarks -

Ms. Harris welcomed the PSAP members and committee members attending the Funding Committee meeting and thanked the committee members for their participation. Ms. Harris anticipated the meeting would go the full two hours due to review of the Approved Use of Funds list.

4. Chair’s Opening Remarks -

Mr. Bone welcomed everyone attending the meeting and thanked staff for their efforts with the Approved Use of Funds update.

5. Approval of June 2022 Minutes (Vote Required) -

Mr. Bone requested a motion to approve the minutes as presented. No corrections were noted. Motion made by Mr. Greene to approve. Mr. Hall seconded the motion. After no discussion on the motion, Ms. Falco conducted a roll call vote. The motion passed unanimously.

Approval of June 2022 Funding Committee Minutes		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain <i>(Not Present)</i>		
Chuck Greene	Y	
Del Hall	Y	
Melanie Jones	Y	
Stephanie Wiseman <i>(Not Present)</i>		

6. Approved Use of Funds Updates (Vote Required) –

Ms. Harris remarked on the Board staff’s time spent working on the Use of Funds list starting back in June 2021, noting this was a goal of the Funding Committee that was approved during the December 2021 911 Board meeting, and thanked staff for their thoroughness and work spent on making revisions while referencing legislation and Administrative Code. Ms. Harris also advised Ms. Reeder had been engaged on all calls regarding the proposed changes and made sure staff proposed changes were in compliance with legislation and the Administrative Code.

Mr. Bone advised committee members and guests attending the meeting that questions from committee members would be taken during the presentation, and members of the PSAP community and local government would be permitted to ask questions or make comments at the end of the presentation.

Ms. Templeton presented the full Approved Use of Funds list proposed edits to the Funding Committee, going through each proposed change and explaining the reason for the suggested change. The proposed changes included updating the letterhead, re-organizing the list to make it flow better, suggested maximum allowable for radio

purchases option to be voted on by the Funding Committee, removing revised dates from each item to make the document cleaner, and updated language to some items to provide more clarity for PSAP managers with regards to how eligibility determinations are made.

Mr. Foster asked for clarification regarding percentages on determining eligibility. Ms. Harris advised prior to his retirement, at the September 16, 2021, Funding Committee meeting, Mr. Bradford, the 911 Board's former legal counsel, discussed the Board had found it necessary to implement percentage determinations since some expenses do not fall neatly into categories the statute identifies as eligible or ineligible, and if there is a rationale behind the determination for the percentage, then the practice is defensible. Ms. Harris also conferred with Ms. Reeder regarding the use of percentages used with rationale being defensible and asked Ms. Reeder if she had additional comments.

Ms. Reeder noted percentages are not arbitrary when they are defensible. The use of percentages to arrive at a sensible mechanism is acceptable because North Carolina legislation is circumscribed about what is eligible and sets tighter eligibility compared to the federal law. Ms. Reeder stated the 911 Board should be mindful of what is allowed pursuant to its specific legislation, and should work within the legislation to ensure an equitable determination is made. Ms. Reeder noted the staff had presented formulas based upon actual review of quotes, had considered inflation in the formula, and had worked to ensure there is a specific percentage stated, so she had no concerns about the use of percentages.

Committee members, Board members and guests proceeded to ask questions and make additional comments regarding the proposed changes. After lengthy discussion, Mr. Beeman made a motion to solicit input from the PSAP and local government communities, to be received by 5 PM, August 1, 2022. Mr. Hall seconded the motion. Ms. Falco took a roll call vote. The motion passed unanimously.

Vote to solicit input from the PSAP and local government communities, to be received by 5 PM, August 1		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
David Bone	Y	
Greg Coltrain	Y	
Chuck Greene	Y	
Del Hall	Y	
Melanie Jones (<i>Not Present</i>)		
Stephanie Wiseman	Y	

7. PSAP Report Status Update -

Ms. Falco presented the PSAP report status update for FY2020 and FY2021 revenue expenditure reports as of July 14, 2022. For FY2020, 127 reports were received, 125 are finalized (98% complete), and two are in the clarification process. For FY2021, 128 reports were received, 97 are finalized (76% complete), 22 are in the clarification process, and 9 are awaiting the signed revised report.

8. PSAP Eligibility Request Report -

Ms. Falco reported there were 16 eligibility requests received for the Eastern and South-Central regions since the last Funding Committee meeting. Ms. Falco discussed the range of requests received, along with the total cost of the requests for eligible and ineligible being \$283,283.27. The total cost approved for eligible expenditures was \$141,503.29 based on legislation, Administrative Code, and the Approved Use of Funds List. Ms. Falco advised some requests are still under review by staff or are awaiting further information from the PSAP or vendor.

Ms. Templeton reported there were 22 eligibility requests received for the Western and North-Central regions since the last Funding Committee meeting. Ms. Templeton discussed the range of quotes received, along with the total costs of the requests for eligible and ineligible components being \$948,409.42. The total cost approved for eligible expenditures was \$447,024.76 based on legislation, Administrative Code, and the Approved Use of Funds List. Ms. Templeton advised some requests are still under review by staff or are awaiting further information from the PSAP or vendor.

9. Closing Remarks –

Ms. Harris thanked committee members and guests for attending the meeting and providing great input. Mr. Bone thanked committee members and guests for their participation and suggestions. Mr. Bone thanked staff for the effort on the Approve Use of Funds List and presenting the information in a clear understandable way.

The meeting was adjourned at 12:02 pm.

APPROVED BY FUNDING COMMITTEE 09/22/2022