



**North Carolina 911 Board**  
**Funding Committee Meeting**  
**MINUTES**  
**May 20, 2021**  
**1:00pm – 3:00pm**  
**Microsoft Teams, Raleigh, NC**

*Meeting was Conducted via Use of Simultaneous Communications*

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on Phone</u>
Randy Beeman	Richard Bradford	Bill French
David Bone	Stephanie Conner	Donna Wright
Allen Cress	Kristen Falco	(910) 671-3946 Joined after roll call
Chuck Greene	Tina Gardner	
Len Hagaman	Pokey Harris	
Del Hall	Gerry Means	
Melanie Neal	Stanley Meeks	
Candy Miller	David Newberry	
Stephanie Wiseman	Marsha Tapler	
	Sarah Templeton	
	Angie Turbeville	

**1. Roll Call –**

The meeting was called to order at 1:00 pm by David Bone. Sarah Templeton proceeded to call the roll.

**2. Executive Director Opening Remarks –**

Pokey Harris welcomed committee members and guests to the May meeting.

**3. Chairs Opening Remarks –**

David Bone thanked the committee and staff for their efforts, time and commitment.

**4. Approval of April 2021 Minutes (Vote Required) -**

David Bone requested if there were any corrections to the April 2021 meeting minutes. Randy Beeman noticed Allen Cress was listed as “not present” for the April meeting minutes vote but was shown as making a motion and voting on other committee items. Kristen Falco advised Allen Cress was not present during the roll call vote and joined the meeting late. Ms. Falco advised staff will correct to show “not present during vote” on the minutes. David Bone requested a motion to approve the minutes as presented and amended. Motion made by Randy Beeman to approve, second by Allen Cress. Motion carried.

<b>Approval of April 2021 Funding Committee Minutes</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	Y	
Jason Barbour <i>(Not Present)</i>		
David Bone	Y	
Greg Coltrain <i>(Not Present)</i>		
Allen Cress	Y	
Chuck Greene	Y	
Len Hagaman	Y	
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

**5. Legislative Update -**

Richard Bradford did not have any updates from the NC General Assembly affecting the committee. Mr. Bradford presented legislation from Virginia related to funding and Virginia re-prioritizing of its grant program to create regional PSAPs.

**6. PSAP Funding Reconsiderations**

a) Marsha Tapler discussed the five funding reconsiderations staff are working through. It was reported regional coordinators are working with PSAPs to make sure funds are needed as requested by the PSAP for FY2022.

**b) Lumberton Emergency Services (Vote Required) -**

Angie Turbeville presented Lumberton’s funding reconsideration request for an AIS recording interface. Lumberton submitted a grant application and afterward, the AIS was determined eligible. Staff recommendation is to fund the capital expense for the AIS interface in the amount of \$87,656.00 and not reduce Lumberton’s FY2022 annual distribution. Chuck Greene asked Angie Turbeville if the capital expenditure and change in eligibility of equipment affect the grant. Ms. Turbeville noted this does not affect the grant, and the PSAP already spent down their grant fund. David Bone requested a motion to not reduce Lumberton’s FY2022 funding distribution and approve staff’s recommendation for the capital project of \$87,656.00. Motion by Melanie Neal, second by Allen Cress. Motion carried.

<b>Approval of Lumberton’s Funding Reconsideration</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	Y	
Jason Barbour <i>(Not Present)</i>		
David Bone	Y	
Greg Coltrain <i>(Not Present)</i>		
Allen Cress	Y	
Chuck Greene	Y	
Len Hagaman	Y	
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

APPROVED BY FUNDING COMMITTEE 06/17/21

**7. Proposed FY2022 PSAP Funding Distribution (Vote Required) –**

Marsha Tapler presented the final proposed FY2022 PSAP Distribution. Ms. Tapler discussed the funding formula on the spreadsheet and noted several cost shifts were completed for PSAPs that have migrated to the ESInet. The proposed PSAP funding distribution for FY2022 is \$42,550,206.92. David Bone requested a motion to approve the FY2022 PSAP Funding Distribution as presented. Motion made by Melanie Neal; second by Candy Miller. Motion carried.

<b>Approval of FY2022 PSAP Distribution</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	Y	
Jason Barbour <i>(Not Present)</i>		
David Bone	Y	
Greg Coltrain <i>(Not Present)</i>		
Allen Cress	Y	
Chuck Greene	Y	
Len Hagaman	Y	
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

**8. CMRS Funding Approval (Vote Required) –**

Richard Bradford presented legislation associated with Commercial Mobile Radio Service (CMRS) cost recovery. Mr. Bradford recommended reimbursing the providers if all other conditions are met, based on the statute.

Marsha Tapler presented two CMRS items to the committee for approval. Ms. Tapler explained item number one related to a budget amendment and was due to cost exceeding the FY2021 approved budget amount of \$2,574,506.00. Staff recommends increasing the budget \$886,226.02.

Marsha Tapler presented information for item two, which noted the CMRS providers' budget plan exceeded the 125%, as noted in legislation. Ms. Tapler noted a first review of all CMRS providers' budget plan was completed and once completed, a comparison was done to ensure costs were commercially reasonable. After review of legislation, staff noted the current approved budget plans exceeded the 125% rule. Therefore, staff is bringing the request to approve providers' budget plan to the committee. Ms. Tapler noted the budget plans are already included in the FY2021 budget amount and noted before further reimbursement is made, staff will conduct another review to ensure all additional invoicing received from the providers still are commercially reasonable.

Staff recommendation is to approve the budget amendment for \$886,226.02 and to approve the voice providers budget plan cost exceeding the 125% as noted in legislation. David Bone combined roll call votes for items 8 and 9. Motion to approve staff recommendations for items 8 and 9 by Randy Beeman; second by Allen Cress. Chuck Greene commented on the statute and how a carrier is remitting a certain amount of 911 fees and getting back that amount plus extra, the statute needs to be looked at and changed. Motion carried.

<b>Approval of CMRS Funding Approval and Budget Amendment</b>		
<b>Committee Member</b>	<b>Vote to Approve</b>	<b>Vote to Not Approve</b>
Randy Beeman	Y	
Jason Barbour ( <i>Not Present</i> )		
David Bone	Y	
Greg Coltrain ( <i>Not Present</i> )		
Allen Cress	Y	
Chuck Greene	Y	
Len Hagaman	Y	
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

## **9. PSAP Fund Balance Discussion -**

Angie Turbeville reported the regional coordinators have been working with 12 PSAPs identified as having less than 30% of their FY2020 distribution as fund balance at the end of FY2020. Regional Coordinators have met with PSAP managers, IT directors and finance staff to help educate about the necessity of a 5-year technology plan and discuss present PSAP technology needs. Angie Turbeville presented the "PSAP Financial Planning Tool" staff has been using to assist in discussions with PSAPs. Pokey Harris advised staff was still refining the tool but was hopeful to put the form onto the Board's website once it is finalized.

## **10. PSAP Report Status Update**

Kristen Falco presented the PSAP Report Status update for FY2019 and FY2020 expenditure reports. Kristen Falco noted finance staff have been prioritizing reports for PSAPs intending on applying for a grant, due to the reports needing to be finalized as a requirement for application submittal.

## **11. Closing Remarks**

Pokey Harris thanked everyone for a good meeting. Pokey Harris discussed the efforts of fund balance review and Marsha Tapler's job as the finance director. She said all the things accomplished are testaments to the PSAP Assistance Team (PAT) concept. David Bone thanked staff for their preparation to present items concisely and thanked everyone for an efficient meeting.

The meeting was adjourned at 1:54 pm.