



**North Carolina 911 Board
Funding Committee Meeting
MINUTES**

**September 16, 2021
1:00pm – 3:00pm**

Microsoft Teams, Raleigh, NC

Meeting was Conducted via Use of Simultaneous Communications

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on Phone</u>
Randy Beeman	Amy Berenson	Mike Reitz (Chatham County)
Jason Barbour	Richard Bradford	Jeff Shipp (NC 911 Board)
David Bone	Stephanie Conner	Doug Workman (Town of Cary)
Greg Coltrain	Kristen Falco	
Chuck Greene	Pokey Harris	
Del Hall	Gerry Means	
Melanie Neal	Stanley Meeks	
Candy Miller	David Newberry	
Stephanie Wiseman (Joined at 1:18 pm)	Marsha Tapler	
	Sarah Templeton	
	Angie Turbeville	

1. Roll Call –

The meeting was called to order at 1:03 pm by Mr. Bone. Ms. Templeton proceeded to call the roll.

2. Executive Director Opening Remarks –

Ms. Harris welcomed committee members, staff, and guests to the meeting and thanked them for their time. Ms. Harris advised the committee goals and calendar will be discussed next month. If committee members have any ideas to incorporate into the goals, please send them for discussion. Ms. Harris encouraged committee members to send comment for the North Carolina State 911 Plan.

3. Chairs Opening Remarks –

Mr. Bone discussed the success with the implementation of the goals from the state plan and encouraged committee members to provide input for the North Carolina State 911 Plan. Mr. Bone noted he looks forward to the discussion on the committee goals next month.

4. Approval of August 2021 Minutes (Vote Required) –

Mr. Bone requested a motion to approve the minutes as presented, no corrections were noted by the committee. Motion made by Ms. Miller to approve, second by Ms. Neal. Ms. Templeton conducted a roll call vote. Motion carried unanimously.

Approval of August 2021 Funding Committee Minutes		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
Jason Barbour <i>(Not Present for Vote)</i>		
David Bone	Y	
Greg Coltrain	Y	
Allen Cress <i>(Not Present)</i>		
Chuck Greene	Y	
Len Hagaman <i>(Not Present)</i>		
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman <i>(Not Present for Vote)</i>		

5. Legislative Update –

Mr. Bradford discussed Senate Bill 733 appointing Edward Kerlin to fill the vacant CMRS seat for the NC 911 Board fulfilling a term to expire December 31, 2022, which passed to session law 221-131. House Bill 404, immunity for 911 dispatchers was referred to a conference committee, the committee substitute came to the floor, and it did not move forward. The bill was sent back to the conference committee. Mr. Bradford will monitor its progress and noted it appeared adjustments were made that did not align with the interests and responsibility of providers and conflicted with federal law.

6. Cary RaaS Update –

At the June 2021 Funding Committee Meeting, Board staff presented a proposal for Recording as a Service (RaaS) from Cary Police Communications. At the meeting, staff noted that eligibility could not be determined based on the documentation provided by the PSAP and the PSAP's vendor. The Funding Committee made a motion to have staff members continue to work with the PSAP and vendor to seek further clarification for funding and eligibility purposes with the intent for the PSAP and vendor to assist in meeting the Funding Committee's obligations before it would go forward. This motion was approved.

Staff acknowledged that portions of the RaaS proposal may be eligible, but there are also portions in the bundled price that are not eligible. On July 15, 2021, staff met with the PSAP and requested specific additional information to assist with determining eligibility for the RaaS solution. An additional document was provided by the PSAP from the vendor after the meeting, but this document did not provide staff with the requested information to be able to determine eligibility. As of this Funding Committee meeting, staff has not been provided adequate documentation to provide a cost breakdown to determine eligibility for the RaaS proposal.

Mr. Beeman sought clarification on whether recording as a service is an on-premise, virtual, or cloud environment, what the service provided, and if it was a step-up cloud technology or virtual environment that is not being provided currently. Mr. Beeman noted every PSAP has a recording system at the operational level which comes with a service agreement to maintain and perform upgrades. Mr. Newberry clarified that it was an on-premise solution, not a cloud solution, and it is a pricing model change – not a technology change.

7. Pending February FY2022 Funding Reconsideration Requests -

Ms. Falco presented updates on the four pending February FY2022 funding reconsiderations for the City of Jacksonville, Greene County, New Hanover County, and Chatham County.

- City of Jacksonville's February FY2022 Funding Reconsideration was withdrawn.
- Greene County's February FY2022 Funding Reconsideration was determined not needed; however, since the agenda was sent, it has been withdrawn.
- New Hanover County's FY2022 Funding Reconsideration staff determined a reconsideration is not needed after receipt of New Hanover's FY2021 Revenue Expenditure Report.

- Chatham County **(Vote Required)** – Mr. Newberry presented Chatham County's funding reconsideration request for \$500,766.10. Funds will be used for the purchase of Motorola MCC7500 consoles at primary and backup centers. The staff recommendation was to approve the increase in distribution as determined for eligible components in the requested amount of \$500,766.10. Mr. Bone repeated the request for reconsideration and the staff recommendation to approve the request. After no questions or comments from committee members, Mr. Bone entertained a motion to approve staff recommendation. Motion made by Ms. Neal, second by Mr. Coltrain.

Mr. Bone allowed Mr. Reitz from Chatham County to comment. Mr. Reitz thanked Ms. Tapler and Ms. Falco for their efforts. Mr. Reitz requested the two items on the radio quote reduced by fifty (50) percent to be allowed at one hundred (100) percent, based on past conversations had during the Funding Committee meetings regarding percentage allocations. He also requested Chatham County's fund balance not be used for the request, due to the capital expenses forthcoming in the next twelve months.

Ms. Harris discussed the percentage formula has been used on radio projects in the past for all PSAPs. Ms. Harris asked Mr. Reitz for clarification whether the request to leave the fund balance intact was included in the reconsideration request and posed to staff. Mr. Reitz did not recall. Ms. Tapler advised she did not get the request, nor was it brought up that the fund balance would be needed, other than what is noted within the reconsideration.

Ms. Tapler stated PSAPs with fund balance requesting additional funds with a funding reconsideration request must show how their present fund balance will be spent down and why they will need a funding reconsideration. Fund balance in Chatham County was noted by Chatham County to be used for the purchase of Emergency Police Dispatch protocols, an AIS license, and a portion used towards the radio console, leaving \$500,766.10 needed for the funding reconsideration request to cover eligible components of the radio project. Mr. Bone clarified it is standard protocol to use fund balance and if there was fund balance remaining, there would be no need for a funding reconsideration.

Ms. Neal requested to hear Mr. Bradford's response regarding the use of percentages in funding decisions, since it is not a part of the statute. Ms. Tapler advised the percentages determined were based on true costs, and the Board staff have been practicing percentages on eligibility, with percentages even being noted in the Approved Use of Funds list, for several years. Mr. Bradford advised the practice Ms. Tapler described extended back to 2000, and percentages have

been applied over the years because some expenses do not neatly fall into categories the statute identifies as eligible or ineligible. Mr. Bradford discussed the Board had found it necessary to implement percentage determinations as Ms. Tapler described, and if there is a rational behind the determination for the percentage, then the practice is defensible. Mr. Greene sought understanding on whether the percentages were based on the costs broken out, versus an arbitrary determination. Ms. Tapler confirmed the percentages were determined based on the cost broken out.

Ms. Templeton conducted a roll call vote. Motion carried unanimously.

Approval of Chatham County's FY2022 Funding Reconsideration		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
Jason Barbour	Y	
David Bone	Y	
Greg Coltrain	Y	
Allen Cress <i>(Not Present)</i>		
Chuck Greene	Y	
Len Hagaman <i>(Not Present)</i>		
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

8. Pending August FY2022 Funding Reconsideration Extension Request (Vote Required) -

Ms. Harris discussed the six August funding reconsiderations submitted on August 31st and per policy, they should be presented to the funding committee and moved to the Board in September. Ms. Harris noted staff did not have ample time to complete the review of those reconsiderations for a recommendation between the time they were submitted and when the agenda for the Funding Committee needed to go out.

Ms. Falco and Ms. Templeton reviewed the August funding reconsideration requests for Alamance County, Chatham County, Currituck County, City of Jacksonville, Pamlico County, and Perquimans County, and explained they are currently being reviewed for eligibility. Ms. Harris noted at least three requests are associated with grant projects, and staff will be busy over the next three weeks to prepare the requests and seek clarification, if necessary, to make recommendations to the Funding Committee.

Ms. Harris had a recommendation from staff that the Funding Committee grant a one-month extension to allow staff the ability to complete the review of the pending requests

for presentation at the October Funding Committee Meeting. Mr. Bone repeated staff recommendation for a one-month extension and asked for discussion. Motion by Mr. Greene to extend for one month, second by Mr. Beeman. No discussion on the motion. Ms. Templeton conducted a roll call vote. Motion carried unanimously.

Approval of Pending August FY2022 Funding Reconsideration Requests		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	Y	
Jason Barbour	Y	
David Bone	Y	
Greg Coltrain	Y	
Allen Cress <i>(Not Present)</i>		
Chuck Greene	Y	
Len Hagaman <i>(Not Present)</i>		
Del Hall	Y	
Melanie Neal	Y	
Candy Miller	Y	
Stephanie Wiseman	Y	

9. PSAP Report Status Update –

Ms. Templeton presented the PSAP Report Status update for FY2019, FY2020, and FY2021 revenue expenditure reports as of September 13, 2021. For FY2019, there were 127 received, 104 finalized, 11 in the clarification process, and 12 awaiting signed revised report. For FY2020, there were 127 received, 69 finalized, 42 in the clarification process, 1 report awaiting review, and 15 awaiting signed revised report. For FY2021 there were 60 reports received, 0 finalized, 2 in the clarification process, 58 reports awaiting review, and 67 reports not received. Mr. Bone requested the deadline to turn in the FY2021 revenue expenditure reports. Ms. Templeton advised September 8, 2021, and the finance team was preparing an email to send to the PSAPs that had not turned in their FY2021 revenue expenditure reports.

10. Closing Remarks –

Ms. Harris thanked the committee and guests for their time. Ms. Harris noted there will be more information coming out about the priority one collaboration grant. Mr. Bone noted it was a short meeting; however, next month, committee members should be prepared for discussion regarding the committee goals for the next calendar year.

The meeting was adjourned at 1:36 pm.