

Procedure for Implemental Function Standard Maximum Allowable Amount

As an alternative to the detailed itemized method of implemental functions for eligibility review and determination, PSAPs may opt to utilize a standard maximum allowable amount of the annual fund distribution to be expensed for approved implemental functions.

The standard maximum allowable dollar amount is the average of the most recent three (3) consecutive fiscal years, beginning no earlier than FY2022, of Board-validated implemental functions dollar amounts calculated to create a maximum allowable amount that is eligible from the PSAP's annual distribution to be expensed for implemental functions. Implemental functions expensed within that dollar amount will require the submission of the Board's Emergency Telephone Services Fund – Implemental Functions Attestation Document, signed by the PSAP Manager, the locality's Manager (County, City, or Town), and the locality's Finance Director. Pursuant to G.S. 143B-1406(f)(4), the Board does reserve the right to request invoices to validate this amount.

For a PSAP that has opted to use the standard maximum allowable amount but wishes to increase the dollar amount that may be expensed for eligible implemental functions for a reporting fiscal year, the detailed itemized method must be used. Tracking documents for validation, including invoices or all information required by the Approved Use of Funds List must be submitted for the review and determination of the eligible amount.

For a PSAP using the established standard maximum allowable amount that decides to use the detailed itemized amount for a reporting fiscal year, and then wishes to again use the standard maximum allowable amount, a new standard maximum allowable amount must be calculated based upon a new three (3) consecutive fiscal year period of detailed itemized tracking and validation.

For a PSAP that does not have three (3) consecutive fiscal years of expensed implemental functions but wishes to utilize the standard maximum allowable amount method, implemental functions detailed itemized tracking documents for validation must be submitted for three (3) consecutive fiscal years beginning no earlier than FY 2022 for a standard maximum allowable dollar amount to be calculated.

This procedure will be effective beginning FY2025.