North Carolina 911 Board Meeting MINUTES Friday, March 26, 2021 Via Simultaneous Communication Microsoft Teams Meeting 10:00 AM - 12:00 PM NC DIT NORTH CAROLINA 911 BOARD MEETING ROLL CALL Friday, March 26, 2021 Via Simultaneous Communication with Microsoft Teams Meeting 10:00 AM - 12:00 PM NC DIT PRESENT VIA IN NC 911 BOARD MEMBERS PERSON MS TEAMS OR PHONE YES NO David Bone, County Manager, Davie County (NCACC) γ Secretary Eric Boyette, 911 Board Chair (NC DOT) Y Greg Coltrain, VP Business Development, Wilkes Y Communication/River Street (LEC) Brian Drew, Manager of Customer Design and Y Implementation, CenturyLink/Lumen (LEC) Bo Ferguson, Deputy City Manager, City of Durham (NCLM) Ν Y Greg Foster, Director of Communications, Alexander County (NC Association of Rescue EMS) N/A Chuck Greene, Director of Government Affairs, AT&T (LEC) Υ AT THIS J.D. Hartman, Sheriff, Davie County (NC Sheriff's Ν TIME Association) Jeff Ledford, Chief, City of Shelby Police Department Y (NCACP) Buddy Martinette, Fire Chief, City of Wilmington (NCSFA) γ John Moore, Regional Manager, Government and Education Υ Sales, Spectrum Communications (VoIP) Melanie Neal, Director, Guilford-Metro 911 (APCO) Y Jude O'Sullivan, Chief Customer Officer, Carolina West Υ (CMRS) Jeff Shipp, Vice President of Operations, Star Telephone Y (LEC) Earl Struble, Sr. Manager Verizon Response, Verizon Ν Wireless (CMRS) Donna Wright, Director (Retired), Richmond CO Emergency Services (NENA) Y NC 911 BOARD STAFF Rick Blumer, NMAC Technician Ν Ŷ Richard Bradford, (DOJ) NC 911 Board Legal Counsel Chris Carlin, NMAC Technician Y Stephanie Conner, Western Regional Coordinator Y Kristen Falco, Financial Review Specialist Y N/A Kenneth Fullwood, NMAC Technician Ν Tina Gardner, North Central Regional Coordinator AT THIS Y TIME Saman Gharib, NMAC Technician Y Pokey Harris, Executive Director Y Jesus Lopez, (NC DIT) NC 911 Board PM Y Y Gerry Means, Network Engineer/NG 911 Project Manager Stanley Meeks, NMAC Manager Y David Newberry, South Central Regional Coordinator Y

Marsha Tapler, Financial Analyst

Sarah Templeton, Financial Review Specialist

Angie Turbeville, Eastern Regional Coordinator

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	ROLL C Friday, March	n 26, 2021 with Microsoft Teams	
GUESTS	IN PERSON	VIA MS TEAMS/PHONE	ORGANIZATION
Ron Adams		Y	Southern Software
Andrew Allvine		Y	AT&T
Randy Beeman			
Josh Briggs		-	AT&T
Theresa Creasman			Cherokee County
John Correllus			NCDIT
Del Hall		Y	Stokes County
Valecia Jacobs		Y	Columbus County
Jen Johnson		-	NCDIT
Tim Johnson	NI/A	Y	NCDIT
Stori McIntyre		Y	Cleveland County
Denise Pratt	····-	Y	Durham County Sheriff
Craig Rizk	TIME	Y     Durham 911       Y     AT&T       Y     Cherokee County       Y     NCDIT       Y     Stokes County       Y     Columbus County       Y     NCDIT       Y     Ourham County SH       TIME     Y       Y     Charlotte Medi       Y     Franklin Count       Y     NCDIT       Y     High Point	
Corrine Rust	Y         NCDIT           Y         Stokes County           Y         Columbus County           Y         NCDIT           Y         Ourham County St           TIME         Y           Y         Charlotte Media           Y         Franklin Count           Y         NCDIT		Charlotte Medic
Christy Shearin		Y	Franklin County
Benjamin Shelton		Y	NCDIT
Kyle Thaggard		Y	High Point
Suzanne Walker		Y	Raleigh Wake 911
Secretary Jim Weaver		Ŷ	NCDIT
Mark Whitby		Y	Datamark
Vic Williams		Y	Carolina Recording
Brenda Womble		Y	Wilson County
PHONE NUMBERS	N	VIA MS TEAMS/PHONE	ORGANIZATION
910-642-2063 – Valecia Jacobs		Y	Columbus County
919-573-7308 – John Moore	N/A	Y	NC911 Board
910-443-4991 – Buddy Martinette		Y	NC911 Board
919-754-6635 – Chris Carlin		Y	NMAC
910-385-7068 – Jeff Shipp		Y	NC911 Board

**Call to Order** – Chairman Boyette called the meeting to order at 10:03 AM and asked Ms. Harris to proceed with the roll call.

**Roll Call** – Ms. Harris advised Ms. Conner would call the roll of attendees and Ms. Templeton would conduct roll call votes during the meeting. She also advised they would monitor the chat area and Mr. Newberry would serve as technical facilitator for the virtual meeting.

**1. Chair's Opening Remarks** – Chairman Boyette thanked everyone for attending and for their dedication to the Board He meritioned he had visited Chief Martinette and his staff from Wilmington Fire Department at one of the State Ports a few weeks before, and that it was a pleasure to meet others in the 911 community Chairman Boyette then welcomed Secretary of DIT/State CIO Jim Weaver to the meeting.

**Comments from Secretary DIT/State CIO** – Secretary Weaver thanked Chairman Boyette for the welcome. He mentioned during his tenure in Pennsylvania he was involved in NextGen 911 aspects and he is looking forward to understanding the work the NC 911 Board is doing and how DIT can be involved. He also expressed the desire to visit 911 centers and work with PSAPs across the state to see how DIT can also be of more value and assistance to them.

**2. Ethics Awareness/Conflict of Interest Statement** – Chairman Boyette read the Ethics Awareness/Conflict of Interest statement as published in the agenda.

**3. Public Comment** – Chairman Boyette read the invitation for public comment as published in the agenda. No one had preregistered to speak, and no one virtually present had comments.

- 4. Consent Agenda Chairman Boyette asked Ms. Harris to proceed with the consent agenda.
  - a) Minutes of Previous Meeting February 26, 2021

b) NG 911 Reserve Fund		
February 2021 Account Balance	\$82,108,669	
February 2021 Disbursement	\$416,409	
c) CMRS Account		
February 2021 Account Balance	\$4,717,130	
February 2021 Disbursement	\$424,458	
d) PSAP Account		
February 2021 Account Balance	\$4,859,670	<u> </u>
February 2021 Disbursement	\$3,998,608	ふし
e) PSAP Grant/Statewide Projects Account		
February 2021 Account Balance	\$9,190,811	XV
Grant Funds Committed	\$29,778,064	5
<li>f) Grant Project Updates per Reports</li>		

Ms. Templeton conducted the roll call vote for the consent agenda. All attending board members voted, and the motion carried unanimously. *The roster of roll call votes for all action items for this meeting included below as part of these minutes.* 

## 5. Executive Director Report

- a) 911 Board Appointment Status The CMRS seat remains vacant. Ms. Harris has been in communication with T-Mobile/Sprint who advises they have presented someone for consideration. Ms. Harris hopes to hear from them in the coming days about the appointment. She also mentioned that Chief Buddy Martinette will be stepping down from the Board due to other competing priority obligations. Ms. Harris thanked him for the time he has spent on the Board as well as ad hoc committees. She was notified that HB 356 put forward John T. Cole, Fire Chief from Alamance County, who will be the Board member to replace Chief Martinette. She will be in touch with Chief Cole and plans to invite him to the next meeting.
- b) Staffing Update Ms. Harris will begin interviews on April 14 for the Administrative and Logistics Coordinator position. She hopes to introduce the new staff member at the May meeting.
- c) Biennial Audit Status The audit is in process. Ms. Tapler provided additional detail during the Finance Team report.
- d) State 911 Plan Update The RFQ has been issued and returned from the vendor. Ms. Harris is in the process of putting together the recommendation of award letter and will be able to provide more information on the tentatively scheduled (July 12) internal meeting with the vendor at the next Board meeting. She asked Board members to provide individuals they would like to have considered for the work group.
- e) COVID-19 Uptate Today marked Day #381 of the statewide COVID response. Staff remain in telework status at least until the end of June. NMAC personnel have operated on-site with everyone taking the necessary precautions. Regional Coordinators continue their weekly outreach to RSAPs. Ms. Harris encouraged those able to get a vaccine to do so as soon as possible.
   f) NextCen 911 Migration Status Currently 77 PSAPs have migrated.



- Cabarrus County 911 [Concord PD 911/Kannapolis PD 911] (02/23/2021) Migrated as i3. First live call at 1503 Hours EST in Cabarrus, 1041 Hours EST in Concord, and 1356 Hours EST in Kannapolis. PSAP #69/physical location, #108 including backups.
- Davidson County 911 (02/24/2021) Migrated as i3. Vesta hosted call handling equipment. First live call at 1226 Hours EST. PSAP #70/physical location, #110 including backups.
- Stanly County 911 (03/01/2021) Migrated as i3. First live call at 1133 Hours EST. PSAP #71 physical location, #112 including backups.
- Columbus County 911 (03/03/2021) Migrated at i3. Vesta hosted call handling equipment. First live call at 1110 Hours EST. PSAP #72/physical location, #114 including backups.
  - Valecia Jacobs, Chief of Operations 911, joined the meeting to share a few comments about their migration noting it went very smooth with few issues or concerns. They are pleased to be part of the statewide ESInet.

- Dare County [Includes Tyrrell and Hyde Counties] (03/03/2021) Migrated as i3. Viper hosted call handling equipment. First live call at 1256 Hours EST. PSAP #73/physical location, #116 including backups.
- Clay County 911 (03/10/2021) Migrated as i3. Vesta hosted call handling equipment. First live call at 1210 Hours EST. PSAP #74/physical location, #118 including backups.
- Cherokee County 911 (03/17/2021) Migrated at i3. Vesta hosted call handling equipment. First live call at 1040 Hours EST. PSAP #75/physical location, #119 including backups.
  - Pleased to be PSAP #75 to migrate to the ESInet, Theresa Creasman, E-911 Director, also joined the meeting and share a few comments. They too had a seamless go-live, with only minimal issues expected for an upgrade of this nature.
- Alleghany County 911 (03/17/2021) Migrated as i3. First live call at 1041 Hours EST.PSAP #76/physical location, #121 including backups.
- g) NextGen 911 GIS Status All 100 jurisdictions are engaged in uploading their GIS data
- **h**) National Suicide Prevention Lifeline (988) The FCC approved 988 as the 3-digit abbreviated dialing code to reach the National Suicide Prevention Lifeline starting July 16, 2022. This requires all telecommunications carriers, interconnected VoIP providers and one-way VoIP providers to make any network changes necessary to ensure that users can use the number by July 2022. For this to work in the North Carolina 910 are code, 10-digit local dialing must first be implemented. All PSAP equipment, such as speed dialers and call forwarding equipment with a number from the 910 area code and programmed to dial only 7 digits must be updated of reprogrammed to dial 10 digits for all local calls in the 910 area code. Such updates or reprogramming must occur between April 24, 2021 and October 24, 2021.
- i) National Public Safety Telecommunicator Week (NPSTW) April 11-17, 2021 Ms. Harris mentioned NPSTW will be occurring soon and requested PSAPs to post event photos taken that week on the listserv to be shared with all PSAPs.
- j) Kings Mountain 911 Passing of Andy Underwood, Communications Manager Ms. Harris requested recognition of the passing of Kings Mountain 911's Communications Manager Andy Underwood, remembering him as a supporter of the 911 Board and staff.
- k) Legislative Update Mr. Bradford mentioned he or Ms. Harris will be sending out to the Board a copy of the bill tracking table he has been providing. Additional to the bills noted in prior meetings he brought to attention NC HB404 Immunity for 911 Dispatchers, which would modify the section of the Board's legislation 143B-1418. He noted other items of interest in the bill tracking table. He then spoke on the FCC Fee Diversion MPRM and identified and discussed several items he felt were of potential interest for reply comment from the Board. Ms. Wright made a motion to submit the reply comments prepared by Mr. Bradford to the FCC on behalf of the NC911 Board. The motion was seconded by Ms. Neal. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. *The roster of roll call votes for all action items for this meeting included below as part of these minutes.*

Mr. Bradford ther spoke on other matters that are before the FCC that could be of interest to the Board. The FOC has recently decided to make disaster information available to entities like PSAPs with read-only access which will require a security agreement to be obtained. Also, the FCC is seeking comment on the current status of Open Radio Access Networks (Open RAN) technology, and on the potential costs and benefits associated with Open RAN development and eployment. This topic is related to the Secure and Trusted Communications Networks Act federal tegislation. Mr. Bradford estimates discussion on this topic will continue over the next 3-4 years, and he will monitor the situation and report back to Ms. Harris.

## 6. **GIA 2020-2023 Cycle/Northern Piedmont and Mountains 2022 Proposal**

- a) Presentation Tim Johnson, CGIA Director and Ben Shelton, Project Manager, presented a proposal for the Northern Piedmont and Mountains Orthoimagery project. The area consists of 26 counties and the project will be completed at a total cost of \$3,430,142 which is a cost reduction of \$364,043.
- b) Proposal Consideration and Recommendation Mr. Shipp made a motion to accept the proposal as presented for the Northern Piedmont and Mountains 2022 Orthoimagery Project at a cost of \$3,430,142 with a noted cost reduction of \$364,043, to continue the process of refreshing orthoimagery across North Carolina based on the previous approval of the entire 2020-2023 four-year cycle. Ms. Wright seconded the motion. Ms. Templeton conducted the roll call vote. All

attending Board members voted, and the motion carried unanimously. Roster of roll call votes for all action items for this meeting included below as part of these minutes.

7. Executive Committee Report – Ms. Wright advised there were no matters of the Executive Committee to report.

8. Education Committee Report – Mr. Greene reported the committee discussed items they will be bringing before the Board later. One is the information aid on the benefits and operations of the ESInet. The text of the aid is ready, and the design is being completed by DIT communications. Once completed it will return to the committee for approval and then be brought before the Board. Another item is a one-pager that contains contact information for the NMAC, a list of the types of issues the NMAC can hep assist PSAPs with, and tells the PSAPs what information they need to provide when they contact the NMAC for assistance. They also discussed creating a Public Service Announcement (PSA) to assist PSAPs across the state with recruiting qualified telecommunicators. Mr. Greene thanked Mr. Moore for his help with the project. Ms. Turbeville then gave a detailed report on the progress made and steps for going forward.

## 9. Funding Committee Report

- a) Graham County High Fund Balance Re-Evaluation The committee and staff continued efforts in reviewing PSAP fund balances and how they relate to the PSAP's 5-yeah Technology Replacement Plans, which culminated in decisions in December on the FY2022 PSAP Estimated Funding distribution. The PAT worked with PSAP manager Misty Hembree, who had added items to the Graham County Technology Plan. Staff then recommended to approve an adjustment to the estimated distribution for Graham County accordingly. Ms Connor reviewed the specific adjustments to their technology plan and staff's recommendation giving a brief report to the Board. The committee voted unanimously at their last meeting to approve the staff recommendation and brought this forward as a motion. Ms. Templeton conducted a roll-call vote. All attending Board members voted, and the motion carried unanimously. *The roster of roll call votes for all action items for this meeting included below as part of these minutes*.
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  b) Estimated Three-Year Forecast/Service Charge Mr. Bone reported the committee had gotten questions about the 3-year forecast due to the impact of the NextGen/ESInet project. Now that the ESInet project is underway they have more certainty regarding the forecast. Ms. Tapler then presented highlights of the 3-year forecast reflecting the service charge rate of \$0.65 to the Board. The committee voted unanimously its last meeting to accept and approve the 3-year forecast keeping the service charge rate at \$0.65 and brought this forward as a motion. Ms. Templeton conducted the roll call vote. All attending Board members voted, and the motion carried unanimously. The roster of roll call votes for all action items for this meeting included below as part of these minutes.
- c) General Committee Report Mr. Bone reported. Approval of the 3-year Forecast/Service Charge is part of the bridge development process, the draft budget will be presented to the committee next month. The committee and staff continue efforts in reviewing PSAP fund balances and how they relate to the PSAPs' 5-year Technology Replacement Plans and is in the process of reviewing lower-than-average PSAP fund balances. The committee's goal is to help PSAPs utilize their fame balances and plan for their technology needs, ensuring a high level of 911 service statewide.

**10. Enable Team Report** – Ms. Tapler reported work continues the budget to be presented to the Funding Committee next month and then the Board for review and approval. She continues to work on PSAP funding distribution and cost shift that will be presented to the Funding Committee in May. In addition, she is working with the auditors and DIT finance to complete the audit, and with the PATs on funding reconsiderations and fund balance issues. Ms. Falco gave an update on the status of the FY2018, FY2019 and FY2020 revenue expenditure reports. For FY2018, there are 125 finalized and two awaiting the signed revised report. For FY2019 there are 71 finalized, 47 in the clarification process and nine awaiting the signed revised report and 68 awaiting review. Ms. Templeton reported the finance team has been busy attending several working PAT meetings to review revenue expenditure reports for PSAPs that attended the grant workshop. They have also worked with PSAPs on their submitted funding reconsiderations and helped determine their needs. They reviewed technology plans and needs with the

Regional Coordinators as well as eligibility submissions. They also assisted with revisions to the grant evaluation form.

## **11. Grant Committee Report**

- a) 2022 PSAP Grant Program
  - Workshop (Held March 25, 2021) 45 PSAPs registered for the workshop, as well as two vendors.
  - Grant Application Post to Website (April 1) The Grant Application will be posted to the website on Thursday, April 1, 2021.
  - Pre-Application Abstract (April 15) This is a new step of the process that will help the PSAPs to present an abstract of their proposal so staff can ensure the appropriate priority has been selected.
  - Grant Application Submission Deadline (June 1) Grant application submission deadline is Tuesday, June 1, 2021 at 11:59 PM. Ms. Harris anticipates two presentation days, with the dates to be announced later. Recommendations from the Grant Committee will be presented to the Board in August.
- **12. Standards Committee Report** Ms. Wright advised there were no matters of the standards Committee to report.

13. Technology Committee Report – Mr. Means reported 77 PSAPs are now live on ESInet. The team is working toward the milestone of 100 PSAPs being migrated, which is scheduled to occur in August. There are 34 hosted Viper sites, 30 hosted Vesta sites, and 13 ESInet only sites. Based on the current project plan, by the end of migrations there should be 55 hosted Vesta, 50 hosted Viper and the 22 ESInet only. A new project will begin next month with the State Highway Patrol as the first three troops will migrate to the ESInet. This will allow the transfer of all location data anytime a primary PSAP transfers a call to the SHP. Mr. Means then moved on to GIS, reporting 46 sites are i3 with process being made to go back and pick up additional sites that are RFAI and convert them to i3. staff continues work with CGIA and have 70 PSAPs completely i3 ready that have their data residing in the ANT EGDMS database, with five in the final stages of migration. Twenty-eight have their information in the database but are working on their alignments and critical errors, and 12 are still working on their data. They continue work on the governance document, which will establish a standard for update requirements for the PSAP. It also establishes the vendor relationship with GeoComm in terms of their cold in managing the data and its upkeep and terminology used. A 90-day extension for the cyberseculty assessments was granted by the Board at last month's meeting. Assessments have begun for 125 of the 127 PSAPs, with 76 final reports issued. They are finding areas of weakness that need to be addressed and obtaining helpful information in developing a governance mode similar to the GIS model to decide what needs to be structurally implemented at a PSAP level to maintain security of the ESInet. Once the report is obtained, they will be making recommendations as a result of the assessment Soals for the rest of the year include looking at CAD policies to enhance the ability of the networks to give continuity planning that is flexible. This will be a longer-term effort with plans for the ad-hoc group to star meeting soon. Mr. Means announced that Craig Rizk will be our dedicated AT&T Service Managed working with the NMAC to ensure it coordinates and responds to PSAP requirements for service quickly and with a unified approach. Mr. Meeks shared data and graphs highlighting the type of support calls the NMAC has received since January of 2021. He explained that highest with a local science of the second They continue work with HR to hire another NMAC technician and are hoping to have two new hires by the end of the fiscal year.

**14. 11 Regional Coordinator Reports** – The Regional Coordinators gave brief reports. Ms. Conner had multiple project meetings and helped with the grant workshop. Three PSAPs in her region migrated to ESInet, and she participated in multiple PAT meetings to assist PSAPs with their reporting and budgets. Ms. Gardner continued work with PSAPs on technology and spend plans and contacted them for the weekly COVID outreach. She had several project, committee and PAT meetings as well as assisted with the grant workshop. Mr. Newberry and Ms. Falco worked closely with the interim PSAP manager at Kings Mountain after the passing of Andy Underwood. Several PSAPs in his region were engaged in cybersecurity assessments and two PSAPs migrated to the ESInet. He also assisted with the grant workshop. Ms. Turbeville had two PSAPs migrate to the ESInet and she attended several ESInet migration status meetings. She also participated in PAT meetings on expenditure reports and collaborated with Ms.

Falco and Ms. Templeton on the grant evaluation worksheet for the upcoming grant cycle. She and Ms. Conner continue work on implemental functions definitions.

**15.** Other – Chairman Boyette and Ms. Harris recognized Ms. Tapler as being an invaluable part of the 911 Board staff. She is a tremendous asset to the team and involved in many aspects of Board business. Ms. Harris and Chairman Boyette virtually presented Ms. Tapler with a Department of Information Challenge Coin. They were aided in this surprise recognition by Ms. Tapler's daughter, Marisa, who had secretly "plotted" with Ms. Harris to have the coin at her house for the presentation. Ms. Tapler was very surprised and thanked the entire Board for the recognition. She shared comments about how much she enjoys her job and serving the PSAPs across the state.

Roster of Roll Call Votes:

NORTH CAROLINA 911 BOARD MEETING ROLL CALL VOTES Friday, March 26, 2021 Via Simultaneous Communication with Microsoft Teams Meeting 10:00 AM - 12:00 PM							
NC 911 Board Members	4. Consent Agenda	5. k) Legislative Update FCC Reply Comment	<ol> <li>a) Northern Piedmont and Mountains 2022 Orthoimagery Proposal</li> </ol>	9. a) Graham County Re-Evaluation and FY 2022 Distribution	9. b) FY 2022 Service Charge		
David Bone, County Manager, Davie County (NCACC)	Y	Y	Y	Y	Y		
Secretary Eric Boyette, 911 Board Chair (NC DOT)	Y	Y	Y	Y	Y		
Greg Coltrain, VP Business Development, Wilkes 🥪	Y	Y	Y	Y	Y		
Brian Drew, Manager of Customer Design and mplementation, CenturyLink/Lumen (LEC)	Y	Y	Y	Y	Y		
Bo Ferguson, Deputy City Manager, City of Durham (NCLM)	N/P	N/P	N/P	N/P	N/P		
Greg Foster, Director of Communications, Alexander County NC Association of Rescue EMS)	Y	Y	Y	Y	Y		
Chuck Greene, Director of Government Affairs, AT&T (LEC)	Y	Y	Y	Y	Y		
LD. Hartman, Sheriff, Davie County (NC Sheriff's	N/P	N/P	N/P	N/P	N/P		
leff Ledford, Chief, City of Shelby Police Department NCACP)	Y	Y	Y	Y	Y		
Buddy Martinette, Fire Chief, City of Wilmington (NCSFA)	Y	N/P	N/P	N/P	N/P		
John Moore, Regional Manager, Government and Education Sales, Spectrum Communications (VoIP)	Y	Y	Y	Y	Y		
/elanie Neal, Director, Guilford-Metro 911 (APCO)	Y	Y	Y	Y	Y		
ude O'Sullivan, Chief Customer Officer, Carolina West CMRS)	Y	Y	Y	Y	Y		
leff Shipp, Vice President of Operations, Star Telephone LEC)	Y	N/P	Y	Y	Y		
Earl Struble, Sr. Manager Verizon Response, Verizon Vireless (CMRS)	N/P	N/P	N/P	N/P	N/P		
Donna Wright, Director (Retired), Richmond CO Emergency Services (NENA)	Y	Y	Y	Y	Y		

The next Board meeting will be held on Friday, April 23, using simultaneous communication via Microsoft Teams Meeting.

Adjourn — Chairman Boyette adjourned the meeting at 12:26 PM.

