

## DMV Advanced Vehicle Report

This report is located in the **DMV** menu and allows Users to search for vehicle information using partial plate, partial VIN, or other vehicle characteristics. To display the report parameter fields, click **DMV** and then click on the title of the report.

The screenshot shows a web application interface for generating a DMV Advanced Vehicle Report. On the left is a 'Main Menu' with various options, and 'DMV Advanced Vehicle Report' is highlighted with a red box. The main content area is titled 'The purpose of this report is to display vehicles based on searching by plate, VIN or other vehicle characteristics.' It contains several sections for inputting search criteria:

- Parameters:** Output Format (HTML).
- Owner Identifiers:** Owner Type (Individual, Business), Name.
- Vehicle Identifiers:** Plate #, Match plates with similar-looking characters, VIN #, Body Style, Make, Model, Year Range.
- Geographic Identifiers:** Distance, Street, City, State, ZIP.

The User has several options when running the report:

- **Owner Identifiers**
  - Owner Type – Individual, Business, or both (by checking both boxes)
- **Vehicle Identifiers** (one or more must be entered):
  - Plate # - wildcard character '?' must be used for unknown portion
    - Example: ?GEM3, GE?M3, GEM3?, ?GEM3?, exclude special characters
  - Match plates with similar-looking characters
    - Example: IRISH could be 1RISH, 1R1SH, IRI5H, IRISH or IR15H.
  - VIN # - wildcard character '?' must be used for unknown portion
  - Body Style
  - Make - start typing the first or first few letters for list to populate
  - Model - will populate once Make is selected
  - Year Range - single year can be used by putting the same year in each field
- **Geographic Identifiers:**
  - Distance – must be used with Zip
  - Zip – cannot be used if County is populated
  - Tax County – cannot be used if Zip is populated, can select multiple.

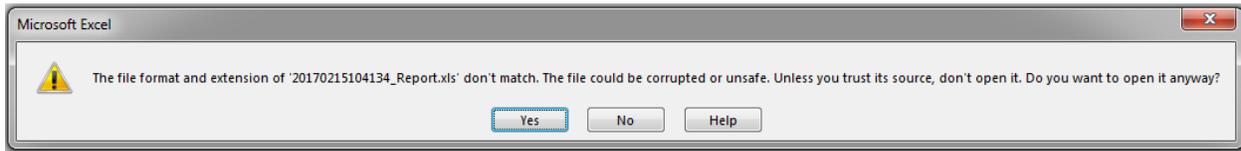
Once the User has made the appropriate selections, click the **Run** button to generate the report. The **File Download** dialogue box opens first.





## DMV Advanced Vehicle Report

Click **Open** to view the report. The **Microsoft Office Excel** message window will open alerting the Users to a difference in the file format and file extension.



Click **Yes** to open the file now.

### DMV Advanced Vehicle Report example

*\*Data identifiers have been intentionally blurred. The report will appear normally when ran by the User.*

DMV Advanced Vehicle Report  
 The results provided in this report are based on data that is current through 11/01/2018.  
 Before taking action on any report results, please verify this information against the originating source.

Search Fields	Search Criteria
Plate	ghm?
Body Style	VAN
Make	FORD
Total Vehicles Found	38

\*\*For use by authorized criminal justice professionals only. Unauthorized use or distribution is subject to legal action.  
 Printed By: [blurred]  
 Printed Date Time: 12:05 Thursday, November 29, 2018

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DMV Advanced Vehicle Report  
 The results provided in this report are based on data that is current through 11/01/2018.  
 Before taking action on any report results, please verify this information against the originating source.

Year	Make	Model	Body Style	Plate #	VIN #	Plate Issue Date	Plate Expiration Date	Plate Status	Vehicle Tax County	Permanent Plate	Title #	Title Status	Title Transfer Date	Plate Category	Owner/Lessee	Address	City	State	Zip	Owner Type
1994	FORD		VAN	[blurred]	[blurred]	07/02/2018	08/31/2019	ACTIVE	HAYWOOD		[blurred]	CURRENT TITLE, NOT HELD	09/15/2016	PRIVATE AUTO	[blurred]	[blurred]	[blurred]	OH	[blurred]	INDIVIDUAL
1995	FORD		VAN	[blurred]	[blurred]	06/06/2018	06/30/2019	ACTIVE	CLEVELAND		[blurred]	CURRENT TITLE, NOT HELD	06/20/2015	PRIVATE AUTO	[blurred]	[blurred]	[blurred]	OH	[blurred]	INDIVIDUAL
1998	FORD		VAN	[blurred]	[blurred]	08/23/2018	08/31/2019	ACTIVE	TRANSYLVANIA		[blurred]	CURRENT TITLE, NOT HELD	08/07/2015	PRIVATE AUTO	[blurred]	[blurred]	[blurred]	OH	[blurred]	INDIVIDUAL
1998	FORD		VAN	[blurred]	[blurred]	05/18/2018	05/31/2019	ACTIVE	HENDERSON		[blurred]	CURRENT TITLE, NOT HELD	07/27/2015	PRIVATE AUTO	[blurred]	[blurred]	[blurred]	OH	[blurred]	INDIVIDUAL

**Note:** Data for the report is updated on a monthly basis and Users should pay special attention to the top of the report stating the current date of the information.

The report generates two (2) Excel worksheets – one with the search criteria and one with the search results. Be sure to click on the Search Results menu in the bottom left corner to view the actual report data. The default sort order of the report will always be Year, Make, Model, Body Style regardless of the parameters used. Other fields that appear on the report but are not visible in the screen shot:

- Title Number
- Title Status
- Title Transfer Date
- Plate Category
- Owner/Lessee
- Address
- City
- State
- Zip
- Owner Type