



# NORTH CAROLINA 911 BOARD MEETING

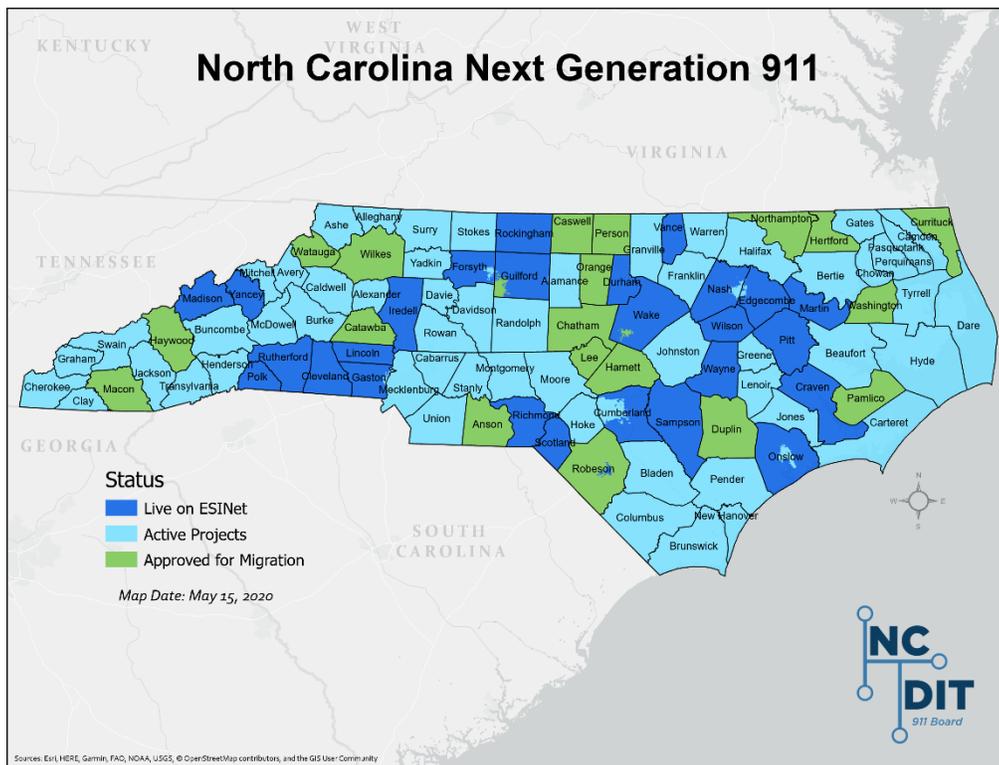
## Friday, May 22, 2020

Via Simultaneous Communication

**Microsoft Teams Meeting**

**984-204-1487 Conference ID: 766 174 851#**

**10:00 AM – Noon**



# ***Call to Order***

## **Eric Boyette**

# ***SL 2020-3***

# ***Section 4.31 Remote Meetings***

## **Pokey Harris**

### **SL 2020-3 SECTION 4.31 OVERVIEW**

SL 2020-3 made many modifications to the General Statutes by amending GS 166A-19, North Carolina Emergency Management Act. It applies to all state agencies. Of note for the Board, temporary changes regarding meetings align with upcoming planning and use of technologies for virtual meetings.

**Section 4.31** would add a provision to the Emergency Management Act to specifically authorize official meetings of public bodies including closed sessions, public hearings, and quasi-judicial hearings to be conducted via remote, simultaneous communication during periods of declarations of emergency under G.S. 166A-19.20 and would make conforming changes to clarify that counties and cities may meet via simultaneous communication. This section would become effective when it becomes law and would apply throughout the duration of any declaration of emergency issued under G.S. 166A-19.20 in effect on or after that date.

Specific changes to be implemented include:

- Meeting notices must describe how the public can access a remote (virtual) meeting.
- Members must identify themselves when a roll call is taken and must identify themselves when making motions or other actions, including voting.
- All documents must be provided to the members.
- The means of virtual meetings must allow members to hear what's said by other members and any public participants, hear what is said by any individual addressing the public body, and to be heard by the other members of the public body when speaking to the public body.
- All votes must be by roll call.
- Meeting minutes must state that the meeting was conducted "by the use of simultaneous communication" and identify the participating members. And, minutes must show when members joined, or left, the meeting.
- All chats, instant messages, texts, or other communications between members during the members are public records. These must be retained.
- The remote meeting shall be simultaneously streamed live online so that simultaneous live audio, and video, if any, of such meeting is available to the public. If the remote meeting is conducted by conference call, the public body may comply with this subdivision by providing the public with an opportunity to dial in or stream the audio live and listen to the remote meeting.
- A member is present for purposes of a quorum only during the time that simultaneous communication is maintained for that member. Voting is the same: members may vote only during the time that simultaneous communication is maintained for that member.

These are temporary measures for the duration of the Governor's emergency declaration. There are other measures relating to public hearings, rule-making and closed sessions that are unlikely to arise in the near future for the Board.

***Roll Call***

**Pokey Harris**

***Tab 1***

**Chair's Opening Remarks**

**Eric Boyette**

## **Tab 2**

### **Ethics Awareness/Conflict of Interest Statement**

**Eric Boyette**

*In accordance with G.S. 138A-15, It is the duty of every Board member to avoid both conflicts of interest and potential conflicts of interest. Does any Board member have any known conflict of interest or potential conflict of interest with respect to any matters coming before the Board today? If so, please identify the actual or potential conflict and refrain from any undue participation in the particular matter involved.*

## **Tab 3**

### **Public Comment**

**Eric Boyette**

*The NC 911 Board welcomes comments from state and local government officials, first responders, finance directors, 911 directors, citizens and interested parties about any 911 issue(s) or concern(s). Your opinions are valued in terms of providing input to the NC 911 Board members. When addressing the Board, please state your name and organization for the record and speak clearly into the microphone.*

***Tab 4***

**Ceremonial Swearing-In**

**APCO Representative**

**Melanie Neal**

**Pokey Harris**

***Tab 5***

**Consent Agenda**

**Pokey Harris**

***(Roll Call Consent Vote Required)***

***Tab 5 a)***

**Minutes of Meeting –**

**April 24, 2020**

**North Carolina 911 Board Meeting**  
**MINUTES**  
**Conducted by Use of Simultaneous Communication**  
**Microsoft Teams Meeting**  
**Friday, April 24, 2020**  
**10:00 AM – 12:00 PM**

<u>Members Present</u>	<u>Staff Present</u>	<u>Guests</u>
David Bone, (NCACC) Martin County Manager	Richard Bradford, (DOJ) NC 911 Board Legal Counsel	Tracy Doaks, Secretary and State Chief Information Officer
Bo Ferguson, (NCLM) City of Durham	Chris Carlin, NC DIT/NC 911 Board Staff	Melanie Neal, APCO
Greg Foster, (NC Association of Rescue EMS) Alexander County Director of Communications	Ronnie Cashwell, NC DIT/NC 911 Board Staff	
Stacey Gonyer, (CMRS) Sprint	Stephanie Conner, DIT/NC 911 Board Staff	
Chuck Greene, (LEC) AT&T	James Covington, NC DIT/NC 911 Board Staff	
J.D. Hartman, (NC Sheriff's Association) Davie County	Kristen Falco, DIT/NC 911 Board Staff	
John Moore, (VoIP) Spectrum Communications	Tina Gardner, DIT/NC 911 Board Staff	
Jude O'Sullivan, (CMRS) Carolina West	Pokey Harris, NC DIT/NC 911 Board Staff	
Jeff Shipp, (LEC) Star Telephone	Jesus Lopez, NC DIT/NC 911 Board PM	
Donna Wright, (NENA) Richmond Co Emergency Services	Gerry Means, NC DIT/NC 911 Board Staff	
	Stanley Meeks, NC DIT/NC 911 Board Staff	
<u>Members Absent</u>	David Newberry, NC DIT/NC 911 Board Staff	
Secretary Eric Boyette, (NC Secretary of Transportation) Board Chair	Marsha Tapler, NC DIT/NC 911 Board Staff	
Greg Coltrane, (LEC) Wilkes Communication Sprint		
Jeff Ledford, (NCACP) City of Shelby PD	<u>Staff Absent</u>	
Buddy Martinette, (NCSFA) Fire Chief, Wilmington	Rick Blumer, NC DIT/NC 911 Board Staff	
Earl Struble, (CMRS) Verizon Sprint	Tamiaka Bryant, NC DIT/NC 911 Board Staff	
	Don Rice, NC DIT/NC 911 Board Contract Staff	
	Angie Turbeville, DIT/NC 911 Board Staff	

**Call to order** — Vice Chair Wright called the meeting to order at 10:03 AM and informed everyone that Chairman Boyette could not attend due to a conflicting meeting schedule but sent his regards. She then asked Ms. Harris to call roll. Ms. Harris said Regional Coordinator Stephanie Conner would call the roll of attendees and monitor the chat for the online meeting.

**1. Vice Chair's Opening Remarks** — Vice Chair Wright thanked everyone for taking the time to participate in the virtual meeting. Ms. Harris mentioned that Melanie Neal was in attendance. She is the

representative APCO put forward to fill their vacant seat and will be able to fully participate once legislature has finalized the appointment. Ms. Harris also welcomed Secretary for the NC Department of Information Technology and State Chief Information Officer, Tracy Doaks to the meeting. Secretary Doaks said she was excited to attend the meeting and thanked the Board for the invitation.

**2. Ethics Awareness/Conflict of Interest Statement** — Vice Chair Wright read the Ethics Awareness/Conflict of Interest statement printed in the agenda.

**3. Public Comment** — Vice Chair Wright read the invitation for public comment printed in the agenda. No one had preregistered to speak, and no one virtually present had comments.

**4. Consent Agenda** — Vice Chair Wright asked Ms. Harris to proceed with the consent agenda.

a) Minutes of Previous Meeting – March 27, 2020

b) NG 911 Fund

March 2020 Month-End Balance \$68,653,980

March 2020 Disbursement \$3,492,057

c) CMRS Financial Reporting

March 2020 Month-End Balance \$7,746,999

March 2020 Disbursement \$0

d) PSAP Financial Reporting

March 2020 Month-End Balance \$12,674,257

March 2020 Disbursement \$4,209,707

e) Grant Fund

March 2020 Month-End Balance \$9,116,317

Grant Funds Encumbered \$21,585,967

f) Grant Project Updates per Reports

Mr. Foster put forward the motion to accept the consent agenda as presented, with the motion being seconded by Mr. Shipp and passing unanimously.

## 5. Executive Director Report

a) National Public Safety Telecommunicator Week (April 12-18) – Ms. Harris was happy to denote that April 12- 18 is National Public Safety Telecommunicator Week. PSAPs were encouraged to share photos of their celebrations for the event, which will be made into a video collage that will appear on the website. Ms. Conner arranged an event for later in the day, which she will cover in her section of today's meeting. Ms. Harris thanked all telecommunicators for their hard work and dedication to their profession, noting they are truly the first, first responders.

b) COVID-19 Update – Staff has been teleworking since March 12 and will continue to do so until further notice. There is a suspension of any on-site work for the NG911 efforts and the effected PSAPs will be rescheduled. The Regional Coordinators continue to work with PSAP managers to identify trends in the telecommunicator work force who are being impacted by COVID-19, and to assist with COOP planning if needed to activate alt-routing or policy-routing plans. As of this time, out of 2,728 available telecommunicator personnel there are 11 in an impacted status. No positive COVID-19 cases have been reported, but are either quarantined, home sick with symptoms, or have family members who may be showing symptoms. This is a 0.4% impact, which is much less than anticipated. Ms. Gardner shared that call stats indicate a decline in 911 call volume during the pandemic. Reports show 70,000 less calls compared to the same time in 2019. However, PSAP managers across the state report there has been an increase in domestic violence and disturbance type calls.

c) NextGen 911 Migration Status – Live Status Map – Skipped due to time constraints.

d) NextGen 911 GIS Status – Live Status Map – Skipped due to time constraints.

e) Military Installation ESInet Interface Update – Ms. Harris reported that AT&T is working with the appointed representatives at Camp Lejeune to discuss their path forward regarding network/system needs and to navigate the contractual process. An in-person meeting had been planned with Army representatives for April 8 but had to be postponed due to the pandemic. The Army requested a virtual meeting be scheduled, which was held on April 15 with representatives from Fort Bragg, Sunny Point and the host communities. AT&T is now engaged in discussions with them about architectural design, contractual agreements, technical and equipment issues and needs.

f) Federal 911 Grant – Ms. Harris advised the first draw-down request in the amount of \$236,000 has been submitted. Quarterly reporting is on time. There will be an annual report required, as was last year.

#### **6. CGIA 2020-2023 Cycle/Eastern Piedmont 2021 Proposal**

a) Presentation by Tim Johnson, CGIA Director/Ben Shelton, Project Manager – Mr. Johnson and Mr. Shelton presented the proposal for the Eastern Piedmont 2021 Orthoimagery Project to continue the progress of refreshing orthoimagery across North Carolina. The project directly benefits 31 primary PSAPs in the project area by providing fresh orthoimagery prepared to state standards and quality checked by state and local government partners. Flights will occur early in 2021 followed by end-user quality control throughout the summer with final delivery as early in November as possible. The project will be completed at a total cost of \$3,723,908 which is significantly lower than the projected cost expressed in the 2020-2023 proposal submitted last spring.

b) Proposal Consideration and Recommendation – After some discussion and comments about the importance of this project, Mr. Shipp made a motion to accept the proposal as presented for the Eastern Piedmont 2021 Orthoimagery Project at the cost of \$3,723,908, with the motion being seconded by Mr. Bone and passing unanimously.

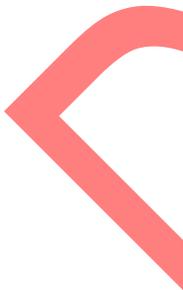
**7. Education Committee Report** — Mr. Greene advised the Committee did not meet this month ,and there was no report at this time.

#### **8. Funding Committee Report**

a) Gates County 911 Funding Reconsideration – Mr. Bone noted this item was discussed at the January Funding Committee meeting but was inadvertently left off the agenda of the February Board Meeting. Gates County submitted an emergency request for \$24,141.49 to cover the cost of eligible expenses due to spending oversights that occurred in their implementation of EMD and outfitting of their backup center with grant monies. Their backup center is functioning with two (2) positions and minimally equipped with borrowed furniture. They do not have CAD but can receive calls and dispatch calls. Some line items were overspent with these projects and the fund balance was spent. Staff recommends approval of the funding reconsideration. The committee voted unanimously to approve staff's recommendation and brings this forward as a motion. The motion passed unanimously.

b) FY 2021 NC 911 Board Budget – Marsha Tapler presented the proposed FY 2021 NC 911 Board Budget. Mr. Bone advised the Funding Committee brings this forward as a motion to approve the budget as presented. The motion passed unanimously. Proposed budget as approved included in these minutes for reference.

<b>PROPOSED 911 Board FY2021 Budget Roll-up</b>	<b>Approved Budget SFY2020</b>	<b>Proposed Budget SFY2021</b>
Int/Div on Investments	\$1,571,379	\$2,156,179
<hr/>		
<b>Admin Fund 1.5% Service Charge Revenue</b>	\$824,649	\$878,755
<b>Admin Fund Use of Fund balance</b>	\$716,511	\$655,617
Total	\$1,541,160	\$1,534,372
<hr/>		
<b>Operational Cost - Admin Fund 1.5%</b>		
Personnel Services	\$912,982	\$997,053
Contractual Services	\$340,500	\$321,752
Operational Services	\$46,193	\$31,000
Travel - Staff	\$105,000	\$69,300
Travel-Subsistence - Board Member	\$35,000	\$32,500
Other Purchased Services	\$88,985	\$59,267
Equipment	\$12,500	\$23,500
Total	\$1,541,160	\$1,534,372
<b>Revenue/Expenditures balance</b>	\$0	\$0
<hr/>		
<b>CMRS Service Charge Revenue</b>	\$6,837,109	\$0
<b>CMRS Cost Recovery Use of Fund Balance</b>		\$2,574,506
<hr/>		
CMRS Cost Recovery Reimbursement	\$4,000,000	\$2,574,506
<b>Revenue/Expenditures balance</b>	\$2,837,109	\$0
<hr/>		
<b>PSAP Service Charge Revenue</b>	\$73,521,690	\$57,704,912
<b>PSAP Statutory Distribution/911</b>	\$55,000,000	\$54,000,000
<hr/>		
<b>Revenue/Expenditures balance</b>	\$18,521,690	\$3,704,912
<hr/>		
<b>PSAP_StateWide Projects Service Charge Revenue</b>	\$0	\$10,393,876
<b>FY-EOY Estimated Transfer (IN) Balance</b>	\$22,659,016	\$10,000,000
<b>Grant Fund Balance</b>	\$8,421,999	\$31,586,631
Total	\$31,081,015	\$51,980,507
<hr/>		
Proposed PSAP/Statewide Grant Expenditure	\$22,659,016	\$17,000,000
Grant Encumbered Award Expenditure	\$8,421,999	\$20,548,976
<b>Revenue/Expenditures balance</b>	\$0	\$14,431,531
<hr/>		
<b>**Grant Encumbered will be adjusted by PSAP year-end accruals.</b>		
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<b>NG 911 Fund</b>		
<b>NG 911 Service Charge Revenue</b>	\$9,018,000	\$25,512,242
<b>FY-EOY Estimated Transfer (IN) Balance</b>	\$0	\$7,784,795
<b>NG 911 Use of Fund balance</b>	\$13,962,778	\$0
Total	\$22,980,778	\$33,297,037
<hr/>		
<b>NG 911 Fund Expenditures</b>		
ESInet	\$21,432,641	\$30,029,566
GIS	\$440,000	\$641,800
NMAC	\$1,108,137	\$980,073
Total	\$22,980,778	\$31,651,439
<b>Revenue/Expenditures balance</b>	\$0	\$1,645,598



	Approved Budget SFY2020	Proposed Budget SFY2021
<b>TRS FUND (Pass thru)</b>		
TRS Revenue	\$10,000,000	\$10,000,000
TRS Revenue Interest	\$18,000	\$21,000
	<u>\$10,018,000</u>	<u>\$10,021,000</u>
TRS Expenditure	<u>\$10,018,000</u>	<u>\$10,000,000</u>

**9. Finance Team Report** — Ms. Falco gave an update on the FY 2018 and FY 2019 revenue expenditure reports status. For the FY 2018 reports, 56 have been completed, 46 are in clarification process, with 23 of those awaiting a signed revised report to finalize. For FY 2019, there are 17 completed, with 51 in the clarification process and 50 awaiting review. Ms. Tapler said she is currently working on PSAP funding distributions, more information will be sent to the Board in the coming weeks for review and approval at the May meeting. Ms. Harris mentioned that the finance team will also be preparing for the upcoming biennial audit.

**10. Standards Committee Report** — Ms. Gardner reported for the Committee. At the last meeting, they discussed PSAP peer review needs and updating the review document. Ms. Gardner added that at the next meeting there will be discussion as to what it takes to make a PSAP 100% compliant to begin to determine how standards and policy can facilitate this

**11. Technology Committee Report** — Mr. Means reiterated that all installations were suspended. Once resumed, the next would occur at Mitchell County. In the interim, efforts continue to refine policies and procedures, and to work with PSAPs on their GIS updates and reconciliation of their data. Discussions have begun with neighboring state partners about aligning their borders with NC to enable the required level of GIS accuracy. The cybersecurity contract was awarded last month to End to End Consulting. Discussions continue for the introduction of this initiative and the process for assessment of PSAP cyber hygiene. The NMAC has met the objectives set forth with 24/7 coverage by being a source of maintenance announcements, providing support, and assisting with resolutions for the PSAPs. With such robust data gathered, the NMAC will eventually be poised to provide analytics to PSAP managers to assist in their planning and management to support staff to serve their communities more efficiently.

**12. 911 Regional Coordinator Reports** — The Regional Coordinators provided brief reports. Ms. Conner has been busy conducting COVID-19 checks and mini-region meetings. She has held PAT meetings with PSAPs in her region. She also has arranged a presentation by actress Rose Warshana this afternoon for recognition of Telecommunicator Week, with all PSAPs and even ancillary support staff invited to join this virtual event. Ms. Gardner has been corresponding with PSAPs about COVID-19, implemental functions, and PAT meetings. Mr. Newberry reported he also been assisting PSAPs with COVID-19 checks as well as having several PAT meetings scheduled for the upcoming week.

**13. Other** — No additional items for report or discussion.

The next Board meeting will be conducted on Friday, May 22, by the use of simultaneous communication via Microsoft Teams Meeting.

**Adjourn** — Vice Chair Wright adjourned the meeting at 11:34 AM.

# **Tab 5 b – e)**

<b>b) NG 911 Fund/Account</b>	
<b>April 2020 Month End Balance</b>	<b>\$ 66,897,707</b>
<b>April 2020 Disbursement</b>	<b>\$ 65,036</b>
<b>c) CMRS Fund/Account</b>	
<b>April 2020 Month End Balance</b>	<b>\$ 7,769,914</b>
<b>April 2020 Disbursement</b>	<b>\$ 0</b>
<b>d) PSAP Fund/Account</b>	
<b>April 2020 Month End Balance</b>	<b>\$ 14,348,738</b>
<b>April 2020 Disbursement</b>	<b>\$ 4,209,707</b>
<b>e) Grant Statewide/PSAP Fund/Account</b>	
<b>April 2020 Month End Balance</b>	<b>\$ 9,542,263</b>
<b>Grant Fund Encumbered</b>	<b>\$ 21,111,649</b>

### NG 911 Account

FY2020 beginning Account Balance:	\$44,749,221.82									
	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020
<b>Revenue</b>	\$734,474.29	\$873,803.90	\$805,234.27	\$1,155,665.13	\$1,138,185.19	\$1,186,956.11	\$1,218,552.94	\$1,133,424.68	\$1,274,275.27	\$1,199,454.95
<b>Interest allocation</b>	\$75,178.79	\$78,596.00	\$108,991.56	\$101,651.90	\$108,419.48	\$105,053.85	\$106,071.96	\$104,965.54	\$97,662.42	\$109,307.11
<b>Grant Account Transfer-IN</b>		\$16,162,172.00	\$0.00							
<b>NG 911 Disbursement</b>	-\$21,085.01	-\$687,515.79	-\$108,831.74	-\$27,680.92	-\$483,975.31	-\$86,813.29	-\$53,423.60	-\$703,194.37	-\$3,492,056.58	-\$65,035.69
<b>NG 911 Account Balance</b>	\$45,537,789.89	\$61,964,846.00	\$62,770,240.09	\$63,999,876.20	\$64,762,505.56	\$65,967,702.23	\$67,238,903.53	\$67,774,099.38	\$65,653,980.49	\$66,897,706.86

### CMRS Account

FY2020 beginning Account Balance:	\$7,170,087.41									
	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020
<b>CMRS Revenue</b>	\$640,474.96	\$624,531.55	\$610,275.75	\$544,846.45	\$524,639.06	\$583,723.66	\$572,880.09	\$559,622.37	\$0.00	\$0.00
<b>Interest allocation</b>	\$12,045.76	\$13,263.93	\$8,481.51	\$8,683.72	\$9,869.57	\$9,971.61	\$10,838.93	\$11,200.80	\$11,161.75	\$12,914.61
<b>Grant Account Transfer-OUT</b>		-\$3,000,000.00								
<b>CMRS Disbursement</b>	-\$137,613.04	-\$500,809.07	-\$78,524.26	-\$89,750.24	-\$213,308.42	\$0.00	-\$149,594.37	\$0.00	\$0.00	\$0.00
<b>CMRS Account Balance</b>	\$7,684,995.09	\$4,821,981.50	\$5,362,214.50	\$5,825,994.43	\$6,147,194.64	\$6,740,889.91	\$7,175,014.56	\$7,745,837.73	\$7,756,999.48	\$7,769,914.09

### PSAP Account

FY2020 beginning Account Balance:	\$20,324,987.06									
	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020
<b>PSAP Revenue</b>	\$3,629,358.02	\$3,539,012.09	\$3,458,229.18	\$3,087,463.16	\$2,972,954.72	\$3,307,767.44	\$3,246,320.54	\$3,171,193.47	\$3,536,245.83	\$3,446,250.84
<b>Wireline Revenue</b>	\$651,001.04	\$763,761.15	\$879,875.62	\$635,037.11	\$591,475.12	\$595,066.30	\$651,442.82	\$485,936.78	\$594,382.37	\$485,272.50
<b>VOIP Revenue</b>	\$456,928.78	\$1,779,813.51	\$1,089,001.59	\$958,352.07	\$1,001,973.89	\$975,367.60	\$962,702.90	\$905,725.47	\$969,988.58	\$922,936.00
<b>Prepaid Wireless Revenue</b>	\$1,166,402.91	\$1,078,474.33	\$1,137,254.99	\$933,418.58	\$974,915.16	\$863,957.58	\$1,060,931.45	\$862,004.01	\$1,128,199.90	\$1,008,626.51
<b>Interest allocation</b>	\$34,146.02	\$37,814.50	\$2,148.12	\$5,495.85	\$8,137.84	\$9,965.62	\$12,358.49	\$14,689.75	\$15,331.97	\$21,101.33
<b>Subtotal</b>	\$5,937,836.77	\$7,198,875.58	\$6,566,509.50	\$5,619,766.77	\$5,549,456.73	\$5,752,124.54	\$5,933,756.20	\$5,439,549.48	\$6,244,148.65	\$5,884,187.18
<b>Grant Account Transfer-OUT</b>		-\$23,677,269.00								
<b>PSAP Distribution</b>	-\$4,353,456.68	-\$4,209,706.59	-\$4,394,082.08	-\$4,209,706.59	-\$4,209,706.59	-\$4,209,706.59	-\$4,209,706.59	-\$4,209,706.59	-\$4,209,706.59	-\$4,209,706.59
<b>PSAP Account Balance</b>	\$21,909,367.15	\$1,221,267.14	\$3,393,694.56	\$4,803,754.74	\$6,143,504.88	\$7,685,922.83	\$9,409,972.44	\$10,639,815.33	\$12,674,257.39	\$14,348,737.98

PSAP Grant-Statewide Projects Account

		Total Disbursed	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	Remaining Expenditures Grant Balance
		YTD											
		\$23,414,561.43	\$23,038,414.95	\$32,825,508.31	\$30,397,544.51	\$30,012,741.54	\$30,331,955.29	\$30,227,337.69	\$30,190,431.37	\$30,508,334.83	\$30,702,284.17		
<b>FY2016</b>	<b>Award Amount</b>												
Graham County G2016-01 (039)	3,401,528.00	-2,619,530.85							-245,390.45				536,606.70
<b>FY2017</b>	<b>Award Amount</b>												
Lincoln G2017-6 (047)	2,000,000.00	-671,150.72			-1,328,849.28								0.00
Martin G2017-7 (048)	5,196,315.00	-3,621,771.07			-860,710.16			-242,303.30					471,530.47
Mitchell G2017-9 (049)	3,163,000.00	-2,480,935.37		-51,791.63	-65,504.20				-102,299.03		-24,833.73		437,636.04
Pasquotank G2017-11 (051)	1,010,779.00	-856,567.83	-73,210.00								-36,600.33		44,400.84
<b>FY2018</b>	<b>Award Amount</b>												
Franklin G2018B-4 (062)	1,204,482.00	-1,026,749.90				-177,732.10							0.00
Iredell G2018B-3 (063)	2,361,230.00	-1,937,280.49											423,949.51
<b>FY2019</b>	<b>Award Amount</b>												
Pender G2019-02 (067)	361,760.00	0.00											361,760.00
Greene G2019-03 (069)	841,964.00	0.00											841,964.00
Wayne G2019-04 (070)	1,530,693.00	0.00										-300,000.00	1,230,693.00
Rutherford G2019-05 (071)	1,161,548.00	0.00				-505,062.41							656,485.59
<b>FY2020</b>													
Davie G2020-01	232,767.00	0.00											232,767.00
NC State Highway Patrol G2020-02	1,102,933.00	0.00											1,102,933.00
Pender G2020-03	45,873.00	0.00											45,873.00
Currituck G2020-04	583,655.00	0.00											583,655.00
Franklin G2020-05	3,958,873.00	0.00											3,958,873.00
Cumberland G2020-06	2,251,387.00	0.00											2,251,387.00
Chatham G2020-07	2,339,608.00	0.00											2,339,608.00
<b>STATEWIDE PROJECTS:</b>	<b>Award Amount</b>												
E-CATS II (012)	1,458,380.00	-252,120.00	-252,120.00								93,750.00	-74,640.00	973,250.00
Interpretive Services (042)	785,646.00	-487,106.06	-19,619.25	-19,140.75	-19,833.75	-20,000.25	-21,036.75	-19,045.50	-19,211.25	-19,194.00	-17,211.00	-20,418.00	103,829.44
Ortho Project III Image 19 (061)	3,273,555.00	-1,298,460.82	-49,355.40	-696,826.10	-210,360.70	-57,448.76	-11,064.28	-191,476.80	-45,149.19	-35,411.97	-4,823.21	-69,842.53	603,335.24
Ortho Project III Image 20 (073)	4,108,739.00	0.00					-18,816.00	-34,245.58	-6,237.63	-5,482.25	-258,496.80	-9,408.00	3,776,052.74
CRM Statewide One-time Development	250,000.00	-26,390.00	-21,178.34	-8.34	-443.34	-1,224.55	-3,198.34	-3,053.34	-12,479.10	-46,946.55	-9.10	-9.10	135,059.90
Approved Transfer from PSAP & CMRS Fund			26,677,269.00										
Transfer out to NG 911 Fund			-16,162,172.00										
<b>Interest</b>			39,336.51	39,763.18	57,737.63	49,226.64	50,843.31	49,202.68	48,603.68	47,129.78	43,962.49	51,116.14	
<b>Revenue 5%</b>						327,438.46	322,485.81	336,304.24	345,256.65	377,808.45	398,211.02	374,829.67	
<b>Total Ending Fund Balance</b>		\$ 23,414,561.43	\$23,038,414.95	\$32,825,508.31	\$30,397,544.51	\$30,012,741.54	\$30,331,955.29	\$30,227,337.69	\$30,190,431.37	\$30,508,334.83	\$30,702,284.17	\$30,653,912.35	

Committed: \$21,111,649.47  
 Grant Account Total \$9,542,262.88

***Tab 5 f)***

**Grant Project Updates per Reports**

***Tab 5 f i)***

**Monthly Reports per PSAP**



# Chatham County Emergency Communications

297 West Street • Pittsboro, NC 27312

Office 919.545.8163  
24-hour Warning Point 919.542.2911  
[www.chathamnc.org](http://www.chathamnc.org)

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May 1, 2020

Attn: L. V. Pokey Harris, Executive Director

N.C. 911 Board

P.O. Box 17209

Raleigh, NC 27609

Reference: Chatham County FY2020 Grant Report

Ms. Harris:

The project is moving into the permitting phase. Infrastructure and equipment are being ordered. No grant funds have been expended for this project as of this date.

Regards:

Mike Reitz

Director

WOODSON "GENE"  
BOOTH  
Director



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**EMERGENCY SERVICES DEPARTMENT**

Gene Booth  
131 Dick St.  
Fayetteville, NC 28301  
April 20, 2020

L.V. Pokey Harris, Executive Director  
P.O. BOX 17209  
Raleigh, NC 27609

RE: CUMBERLAND COUNTY FY2020 GRANT REPORT

Dear Ms. Harris,

This letter is to provide an update on the FY2020 911 Board Grant. During the month of December 2019, AECOM and Cumberland County staff participated in a project kickoff meeting at 500 Executive Place. Notes are attached. If you have any questions do not hesitate to reach out.

Stay Safe,

  
Gene Booth, Director  
Cumberland County Emergency Services

## Meeting Minutes & Field Investigation Notes

<b>Project Name:</b>	Cumberland County, NC Emergency Management and 9-1-1 Communications Center	<b>Meeting Date:</b> 12/03/19 & 12/04/19
<b>Project No.</b>	60620099	<b>Meeting Time:</b> 08:30am – 3:00pm
<b>Subject/Purpose:</b>	Program Verification Workshop, Project Kickoff Meeting & Field Investigation	
<b>Notes Date:</b>	Dec 11, 2019	
<b>Prepared by:</b>	Christine Carlson	
<b>Attendees:</b>	See attached Attendees list	<b>Meeting Location</b> 500 Executive Place, Fayetteville, NC

The below represents the author's understanding of the discussions and a complete and accurate record of the decisions and agreements made. Amendments to this record shall be submitted in writing to the author within 5 working days of the issue date of these meeting notes.

### ITEMS OF DISCUSSION & FIELD INVESTIGATION NOTES:

1. Introductions:
  - a. Introduced Project and Team members
    - i. Cumberland County
    - ii. AECOM
    - iii. Froehling & Robertson, Inc.
    - iv. Balfour Beatty
  - b. Reviewed Workshop goals
2. Review of Scope and Schedule:
  - a. Project Goals -
    - i. Resiliency/Continuous Operations
    - ii. High Quality Work Environment
    - iii. Fiscally Responsible Design.
    - iv. Stakeholders want a building they can be proud of delivered on schedule and budget.
  - b. Scope –
    - i. Building Design based on Feasibility Study prepared by AECOM (November 30, 2019)
    - ii. Interior Renovation of One-Story Building – 17,000SF
    - iii. Small Building Addition – approx. 2,000SF
    - iv. New Roof to meet uplift requirements
    - v. New Communications Tower
    - vi. Highway Patrol is not going to be added to the Program.
  - c. Schedule –
    - i. Schematic Design Complete by January 31<sup>st</sup>
    - ii. Design Development Complete by March 31<sup>st</sup>
    - iii. Construction Documents Complete by June 30<sup>th</sup>
    - iv. Submit for Permit (2 months) End of July 2020

1. County confirmed 2 months is accurate for current permitting time.
  - v. Issued for Construction Early October 2020
  - vi. Balfour Beatty and the County agreed with preliminary schedule presented by AECOM.
3. Discipline Discussions – Each discipline reviewed the existing conditions, additional elements that would be part of their field investigations, and elements to be considered moving into design.
- a. Site
    - i. Identified that there are no zoning restrictions for having a tower on site due to the building becoming a critical facility.
    - ii. The entrance gate needs some investigation to make it operational again.
    - iii. Additional fences will be added to block off access from the public parking area to the rest of the site.
      1. The County will use the parking in front of the building as visitor parking which can be closed off.
  - b. Geotechnical
    - i. Will be conducting borings December 12<sup>th</sup> and 13<sup>th</sup>.
      1. Flagged boring locations determined from conversations had at the workshop to avoid known existing utilities and site structures.
    - ii. In regard to the tower, F&R asked if there was a preference for foundation design. AECOM responded that first the microwave and equipment needed to be reviewed to determine actual and anticipated loads.
    - iii. There was discussion about the existing utility location and the need for a private utility locator. Mike Sadovish with F&R to provide requirements.
  - c. Landscaping
    - i. In good condition – recommend removing any stone beds and replace with soft landscaping to avoid projectiles during a wind borne weather event.
  - d. Architecture
    - i. Building Exterior in good shape overall.
      1. Windows: where furring blocks windows, the walls will be removed. The existing windows are to remain. New windows will be added where previous overhead doors were infilled.
        - a. There will be a bid option to replace all windows with Ballistic Rated UL Level 4 (per NFPA 1221).
        - b. New windows in 9-1-1 call Center will be Ballistic Rated UL Level 4 (per NFPA 1221)
      2. Existing ballast roof will be replaced with new membrane roof to meet uplift requirements.
        - a. Consider protection of the roof membrane from falling ice.
        - b. Balfour Beatty will help and provide information they have from experiences of ensuring the roof warranty requirements are met.
      3. The existing mechanical yard screen wall will be demolished to allow for the new mechanical yard enclosure and addition.
    - ii. Building Interior – core building services, including mechanical, electrical, and restrooms will remain in place.
      1. During the field investigations elements that can be salvaged and reused will be identified.
      2. Balfour Beatty indicated that salvaging ACT for reuse is not a cost savings.

3. It is assumed from our report that the existing raised access floor will be reused.

e. Mechanical

- i. Due to the reconfiguration of spaces, it is recommended to proceed with installing new ductwork.
- ii. No mechanical equipment will be placed on the roof.
- iii. The new unit for the addition may be needed to support other spaces depending on load calculations for the existing building. These units could be DX units. New mechanical equipment will need to be coordinated with other site elements and available space.
- iv. The goal is to have whole building redundancy.
  1. Currently there is only one chiller, the addition of a second chiller will be reviewed and a cost option will be provided.
- v. The existing emergency generator will require a 2000 gallon fuel tank to meet the 72 hour fuel requirements of NFPA 1221.

f. Plumbing

- i. The water quality was discussed, and it was confirmed that the building is on City water, and the discoloration of the water is likely due to rust from the building being unoccupied. A flush of the systems will likely clear this up and will be specified
- ii. During discussions of how to get plumbing to the (Plan) East side of the building for the kitchenette and restroom, it was decided that an overhead sump-pump is not an acceptable solution. Jeffery Brown identified that the County is looking for a long term sensible solution to be utilized.
- iii. The County had no preference as to whether a garbage disposal is utilized in the kitchens. AECOM will review NC code to determine if it is a code requirement.

g. Electrical

- i. The emergency generator was installed at the time of the renovation and a load test of the generator is performed every month (2<sup>nd</sup> Tuesday).
  1. Note from field investigation on December 4<sup>th</sup> 2019: The existing generator rated output capacity is 500 KVA / 400 KW, 120/208-volt, 3 phase, 4 wire. The existing generator is capable of complying with NFPA 1221, Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems, if the fuel supply system is increased. A load analysis of the new total electrical demand KW load for the complete building systems must be calculated to verify if the existing generator will have sufficient output capacity to support the building renovation.
- ii. Gene Booth confirmed that the building will use Motorola Grounding Standard R-56.
- iii. In the Data center, an A and B bus will be utilized and will be feed from the ceiling.
- iv. Electrical Field Investigation Notes from December 4<sup>th</sup> 2019:
  1. The existing Uninterruptable Power Supply (UPS) System serving the data center has a rated output capacity of 160 KVA, 144 KW, 193 Amps per phase. This UPS appears in good useable condition and is expected to be used for this renovation project. However, the server room data cabinet loads must be calculated to verify this capacity UPS will support the new data center loads. Another, dual backup, UPS will be provided for the data center as a backup UPS system.

2. The existing electrical distribution system is in good condition and may partly be reusable for this project. This decision is dependent on the new total building electrical load. The new electrical total building load will be calculated as the design progresses.
3. The existing interior lighting system will be replaced with LED lighting to comply with current energy requirements. New lighting controls will be provided to comply with energy saving requirements and ASHRAE 90.1, including automatic controls such as occupancy sensors.
4. The existing exterior parking area lighting fixtures will be replaced with energy saving type. The existing exterior parking area light poles and concrete bases will remain for reuse.
5. The exterior light fixtures on the exterior of the building will be replaced with LED energy saving type.
6. The interior electrical outlets and circuitry in the new wall locations will be replaced completely to support the new walls and furniture / desk layouts.

h. Fire Protection and Fire Alarm

- i. There will not be a 'Mass Notification System' in the building.
- ii. There was discussion about using galvanized piping for the preaction fire suppression system.
- iii. The public water system was impacted by Hurricane Matthew and there was discussion about the dependability of the water system for fire protection. Jeffery Brown stated that there is '*low risk*' of the water system failing.
  1. Therefore, AECOM has decided the fire protection system will not have a backup water supply.
- iv. The FA panels and devices will all be removed and replaced with new. This is due to the building's rearrangement.
- v. AECOM will try to reuse the fire sprinkler mains as much as feasible.
  1. The field investigation showed that the existing piping ranges from 9 to 13 years in age and is all black steel. The preaction piping is fed with an air compressor. This typically leads to excessive corrosion in black steel pipe. AECOM may choose to replace all piping in order to maximize the useful life of the sprinkler systems.
  2. Currently the wet pipe system is black pipe. Galvanized piping may be used at new pre action piping. Balfour Beatty will review the condition in order to finalize this cost item.
- vi. The riser room will need to move to an exterior wall. The field investigation showed that the fire water is supplied underground from the west (Ravenhill Rd), which is plan-east on drawings.
- vii. AECOM will reuse the existing Sapphire Novec clean agent to the maximum extent possible, as the agent does not degrade significantly over time.
  1. Reconfiguration of the piping may be needed for the new data Center rack layout. It may be a '2 shot system'— the lines should be dry.

i. Telecommunications and Security / Audio Visual Systems

- i. As a result of our workshop discussion the radio tower was moved to the grass area to avoid a fall hazard at the parking lot.
  1. It will likely be a 3-leg tower with an estimated 20 foot on a side.
  2. Will require a self-contained equipment shelter on the site
  3. This location can maintain fall protection of approx. 30 feet from property lines and the building, and will be coordinated with building setbacks; avoids

the main utility lines running through the parking lot; and will require some reconfiguration of the parking lot in the back corner.

4. Will require a secure underground ductbank to the MPOE (Main Point of Entry), routed to avoid existing utilities.
- ii. Motorola R-56 Grounding Standards will be followed.
- iii. AECOM will look at finding a redundant path to enter the building from the existing utility runs for service provider route diversity.
- iv. The County is currently using VoIP telephone services.
- v. Security and Access Control
  1. The County is working to define their telecommunication and electronic security requirements/standards for a system that is best for the County. This includes cameras and security entry.
  2. AECOM will provide a design for a complete system, which includes infrastructure components, and access control system.
  3. An all new camera system will be part of this project. The existing camera system is an analog system with dated equipment and limited network functionality. AECOM will review and determine if some of the camera mounting hardware and locations can be reused.
- vi. The County verified that there is not a need for a paging system.
- vii. Discussed the option to reuse the existing sound system if it is white noise.
  1. Update from field investigation on December 4<sup>th</sup>, 2019: Indicates it was most likely a paging system, not used for noise abatement.
- viii. A new AV system for the spaces will be part of the scope of work including wall displays and headend equipment.
- ix. The County is using AT&T for this building as the main carrier for the building. They have a single feed to the existing MPOE.
- x. AECOM will review reusing existing racks. Seventeen 42" deep cabinets in total were identified and they appear to be in workable condition
- xi. David Wilke, County IT - gave an update on their investigation of the existing fiber and whether it is cost effective to keep it.  
The conclusion is that the fiber should all be removed for the following reasons:
  1. Several of the strands were tested with a light source and damage in closets at the source was found.
  2. Fiber on the floor is damaged from moving equipment and should not be reused.
  3. The County has similar buildings using CAT 6 cabling.
  4. The cost for reviewing all the existing fiber and modifying it to fit the County's systems is exponentially more expensive than installing a new traditional Category6 cabling system.
  5. County systems do not use fiber to the desktop and there would have to be a convertor installed at each outlet location to make the systems compatible.
  6. The County's vendors do not use fiber and there would have to be a conversion method installed to make the systems compatible.
  7. Reusing fiber as it was originally intended for a Passive Optical Network(PON) would require the County to use a different system which would mean all new equipment, and retraining employees on the PON system.
- xii. Running all new CAT 6 was discussed.
- xiii. Field Investigation Notes from December 4<sup>th</sup> 2019: There is an additional fiber cable that exits the building that appears to be rated for indoor use only (its destination was not able to be determined)
- xiv. Field Investigation Notes from December 4<sup>th</sup> 2019: The underground pathway to the guard booth appears to have an indoor rated cat5 cable in it mixed in with electrical cables. This would need to be rectified with pulling in a fiber (Outside Plant) OSP cable to the booth in its place, or preferably adding a new conduit spur to the booth

when designing the secondary service provider underground ductbank. Pulling out the incorrect cable and adding a new cable through that path.

- xv. Field Investigation Notes from December 4<sup>th</sup> 2019: It appears that existing cable trays, digital signage boards, smart boards, floor boxes, fiber distribution units, and data center cabinets can be repurposed for the new design. There is a two channel Walker duct system that appears to be empty and reusable.

- j. Structural
  - i. Lateral loading will be reviewed during the design phase.
  - ii. The building will have a higher safety factor due to its designation as an essential facility.
  - iii. There is a Walker duct system in the existing slab-on-grade.
- k. Furniture, Fixtures, and Equipment
  - i. Currently the County does not have a vendor they would like to use.
  - ii. 9-1-1 will have all new consoles. The current system is All Steel.

#### 4. Threat and Risk Confirmation

- a. AECOM will coordinate with PNC Electrical Company for necessary transformer protection.
- b. Ice storms are an issue in the area. AECOM will review the hazard of ice to the roof, tower, and parking areas.
- c. Earthquake – Structural will verify bracing requirements. Since the building is 'light weight' this should not be an issue. There may be a need for bracing non-structural elements.
- d. Water supply – The County confirmed there is a 'low risk' for the loss of domestic water for potable water so a secondary source is not required. Bottled water will be on hand in their storage room.
- e. Windows – New windows that meet ballistic ratings will be a cost option, with a second option to replace all existing windows with ballistic. It was discussed that for new ballistic glazing the entire window unit (including the frame) would need to be replaced.
- f. Existing Fence – The site needs to remain accessible and secure. Fencing will be added to keep people in the visitor lot which will be used for daily in and out. During a non-activation approx. 30 people will be in the building.
  - i. The existing gate will need to be fixed. Through discussions it may be disconnected or need a new piece of equipment.
- g. Raised Access Flooring
  - i. AECOM to review the use of water and smoke detection below flooring.
  - ii. AECOM to investigate the need for grounding of the raised access floor, particularly in the 9-1-1 center.
- h. Interior Ballistic Protection – this is not required on the interior of the building (i.e. no interior bullet resistant wall covering, glazing, etc...).

#### 5. Space Program and Floor Plan Verification

- a. AECOM reviewed the conceptual floor plan with the County and documented changes as a result of needs, department changes, and County preferences. A revised plan is attached at the end of these minutes for Client review and approval.
  - i. In addition to the revised plan the County requested a location for a washer/dryer hook up. Likely in the Emergency Management storage area.
  - ii. A summary of the plan changes includes:
    - 1. A transaction window from the Lobby to the adjacent office.
    - 2. Program changes to the office spaces based on recent staffing changes.
    - 3. Request for a toilet to be added near the 9-1-1 Center.
    - 4. Access from the circulation area into the HOT EOC if possible.

6. Next Steps:

- a. At the meeting AECOM provided the completed fire hydrant test application to Jeffery Brown to submit with payment to the City of Fayetteville.
- b. Schematic Design Submission to the County is January 20<sup>th</sup>.
- c. Schematic Design review meeting with the Client is scheduled for January 23<sup>rd</sup> and 24<sup>th</sup>.
  - i. Review Schematic Design including floor plan layout and building systems.
  - ii. Technology meeting to review concepts for special systems.
  - iii. FFE meeting to review concepts for furniture and AV.
- d. TBD – Presentation to Board of Commissioners Thursday February 13<sup>th</sup> at 1pm.

7. Action Items:

- a. F&R: Mike Sadovish to provide requirements for locating the existing utilities and the need for a private utility locator.
- b. Balfour Beatty: To include FFE and AV into the cost estimate.
- c. County to complete application for flow test and schedule.

8. Attachments:

- a. Meeting Attendees List
- b. Meeting Presentation
- c. Revised Floor Plan

**End of Meeting Minutes & Field Investigation Notes.**

WOODSON "GENE"  
BOOTH  
Director



**CUMBERLAND**  
★ **COUNTY** ★  
NORTH CAROLINA

**EMERGENCY SERVICES DEPARTMENT**

Gene Booth  
131 Dick St.  
Fayetteville, NC 28301  
April 20, 2020

L.V. Pokey Harris, Executive Director  
P.O. BOX 17209  
Raleigh, NC 27609

RE: CUMBERLAND COUNTY FY2020 GRANT REPORT

Dear Ms. Harris,

This letter is to provide an update on the FY2020 911 Board Grant. During the month of April 2020, AECOM and Cumberland County staff participated in two bi-weekly meetings and a Development, Finishes, and Technology Review via conference call. Notes are attached. If you have any questions do not hesitate to reach out.

Stay Safe,

Gene Booth, Director  
Cumberland County Emergency Services

## Meeting Notes

<b>Project Name:</b>	Cumberland County, NC Emergency Management and 9-1-1 Communications Center	<b>Meeting Date:</b>	04/02/20
<b>Project No.</b>	60620099	<b>Meeting Time:</b>	10:30am
<b>Subject/Purpose:</b>	Bi-Weekly Client Project Update		
<b>Notes Date:</b>	April 2, 2020		
<b>Prepared by:</b>	Christine Carlson		
<b>Attendees:</b>	<u>County</u> : Jeffery Brown, AJ Riddle, Gene Booth, Adam Johnson	<b>Meeting Location</b>	Teleconference
	<u>AECOM</u> : Christine Carlson, Amanda Chebalo, Steve Loomis, Mark Hannah, Paul Garrison		

The below represents the author's understanding of the discussions and a complete and accurate record of the decisions and agreements made. Amendments to this record shall be submitted in writing to the author within 5 working days of the issue date of these meeting notes.

### ITEMS OF DISCUSSION:

#### 1. Technology

- a. UPS Back-up time estimator spreadsheet emailed to the County on 2/26/20 – does not need to be updated. The County responded on 2/29/20 via email that a 45-minute UPS battery back-up is desired.
- b. Radio Talk Group
  - i. AECOM requested number of back-up radios and number of radios being monitored that should be included in the shelter.
    1. County indicated that all talk groups need to be backed-up.
  - ii. AECOM: Will talk groups have multiple users?
    1. County: Each position will be tasked independently. All radios will be available at each console due to overlapping responsibilities. Functionally there are use groups, but that is not how it is divided among positions. There will not be multiple dispatchers on the same channel.
    2. AECOM: Suggested for Fire and Tactical groups that one supervisor and one user could be on. Operator switches for talk groups would be at the console with one or two control stations.
  - iii. County sent list of talk groups in word document on 03/25/20.
    1. AECOM will review and coordinate with existing setup to determine best approach moving forward. AECOM may reach back to Motorola to confirm existing channels.
  - iv. County indicated that Fayetteville talk groups should be included.
  - v. County indicated more space is required for back-up than they currently have.
  - vi. AECOM will review over the air piece and have an approach is discuss at the design development review meeting on April 8<sup>th</sup>.

#### 2. Design Development Submission

- a. County received documents, both hard copies and digital. County will have comments by end of day April 8<sup>th</sup>.

- b. County confirmed manufacturer's warranty is appropriate for specifications
  - c. Specification Divisions 00 and 01 – County would like an example of a previous CMaR project for reference.
- 3. FF&E Matrix Spreadsheet**
- a. County preference is to purchase items on state contract and have CMaR install.
- 4. Salvaged item list**
- a. AECOM will provide an update of items and locations to be reused.
- 5. 911 Console Update**
- a. AECOM is working with both Evans and Watson to review layouts and console options.
  - b. AECOM anticipates having layouts from both manufacturers to present during the review meeting next week.
  - c. County's preference is to purchase consoles on State Contract.
- 6. Office Furniture**
- a. Should furniture be procured through state contract or bid?
    - i. AECOM: In the current market pricing would likely be better if working directly with vendor versus bidding.
    - ii. County would like a list of desired vendors to review with County Purchasing in advance that in fact the vendor is on a state contract.
    - iii. AECOM to send preferred vendors to Jeffery Brown for review.
  - b. Furniture budget should continue to be included as part of over project budget for tracking.
- 7. Action Items:**
- a. County to update FF&E matrix for incorporation.
  - b. County to review revised furniture budget and provide comments.
  - c. AECOM to send preferred vendor to Jeffery Brown for review.
    - i. Refer to attachments and email dated 4/6/20.
  - d. AECOM to send example of CMaR Division 00 and 01.
  - e. AECOM to send update of salvaged items and proposed reuse.
  - f. AECOM to reach out to Miller at Work for option as local office furniture provider.
    - i. Update 04/03/20: AECOM has sent Miller at Work the current furniture information and plan to develop a budget.
- 8. Attachments:**
- a. 20-0403 Cumberland County 911\_Salvaged items.pdf
  - b. Furniture Vendor information: Herald Office.pdf
  - c. Furniture Vendor information: Miller at Work.pdf
  - d. Furniture Vendor information: Stoff Office Environments.pdf

**Next teleconference:** Thursday April 16<sup>nd</sup> at 10:30am.

# Franklin County, NC Grant Report – April 2020

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## Activities – April 2020

- Received draft contract from architectural firm for review – April 13
- Provided initial comments regarding contract – April 15 and April 16
- Received revised draft contract for attorney review – April 17

## Anticipated Activities – May 2020

- Seek approval from Commissioners to enter into contract with selected architectural firm – May 4
- Enter into contract with selected firm
- Determine preliminary programming meeting date (COVID-19-dependent)
- Communicate regularly with project team (ongoing)

# Franklin County, NC Grant Report – March 2020

The tasks listed below will be tracked throughout the project duration and will be updated monthly. New additions are shown in the salmon highlighted rows. At this time, the project remains on schedule.

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*Work Plan*

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Task	Projected Timeframe <sup>1</sup>	Actual	Completed
Contract for project oversight	Months 1-2	November 2019	x
Issue RFQ for architectural services	Months 2-3	December 2019	x
Select architect and contract for services	Months 4-5 (February – March 2020)	Selection: February 2020	x
Negotiate fee with architect	Months 5-6 (March – April 2020)	March 2020	x
New: Receive Commissioners' approval to proceed with contract for architectural services	Month 6 (April 2020)		
New: Enter into contract for architectural services	Month 6 (April 2020)		
Define technology needs in conjunction with building design	Months 3-12 (January – October 2020)		

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<sup>1</sup> As the grant agreement was signed in late October 2019, month 1 is considered November 2019.

## Franklin County, NC Grant Report – March 2020

Task	Projected Timeframe <sup>1</sup>	Actual	Completed
Facility design and construction document process	Months 6-16 <sup>2</sup> (April 2020 – February 2021)		
Establish lead times for major technology systems, including NG911			
Bid and award construction project	Months 17-19 <sup>3</sup> (March 2021 – May 2021)		
Proceed with construction, including coordination with migration to the State ESInet NG911 network	Months 20-32 (June 2021 – June 2022)		
Procure new technology and furnishings	Months 26-30 <sup>4</sup>		
Substantial completion of construction, address any facility punch list issues	Month 30 (April 2022)		
Install, test, and accept new technology: existing equipment and the CAD system will be relocated to the new site prior to and during go-live to ensure that the old and new center remain operational until the transition is complete	Months 30-34 (April – July 2022)		
Go-live / Physically transition the Halifax County primary PSAP to the new facility and the State ESInet NG911 system	Months 34-36 (July – September 2022)		

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<sup>2</sup> Represent revised dates submitted with work plan in December 2019

<sup>3</sup> Ibid.

<sup>4</sup> Ibid.

## Franklin County, NC Grant Report – March 2020

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Task	Projected Timeframe <sup>1</sup>	Actual	Completed
Monitor systems post cutover	Months 32-36 (May – September 2022)		

## Greene County, NC

911 Facility Relocation

MCP Project Number 18-128

Monthly Progress Report – April, 2020

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>Began detailed design</li> <li>Drawing of existing facility completed</li> <li>Began discussions with electrical engineer on needs</li> </ul>	<ul style="list-style-type: none"> <li>Continue design of facility modifications</li> <li>Prepare MEP requirements</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>None in this period</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>None in this period</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Begin assessment and migration strategy discussions</li> </ul>	<ul style="list-style-type: none"> <li>Continue to assess needs and migration strategy</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>MCP participated in routine check-in points and the initial programming effort. These routine meetings will continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue to participate in routine project planning and working meetings to facilitate the next steps of the project</li> </ul>

## Iredell County PSAP Enhancement and Regional Backup Initiative

PSAP Grant Project

MCP Project Number 16-114

Monthly Progress Report – April, 2020

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>• No actions required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>• No actions required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>• No action required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>• No action required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>• Finalize grant reimbursements</li> </ul>	<ul style="list-style-type: none"> <li>• Close out grant</li> </ul>



## Martin County PSAP and Regional Backup Facility, NC

PSAP Consolidation Project – Phase II – Grant Project  
Monthly Progress Report – April, 2020

MCP Project Number 16-184

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>No action required</li> </ul>	<ul style="list-style-type: none"> <li>No action expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>No additional permits required</li> </ul>	<ul style="list-style-type: none"> <li>No additional permits required</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>No additional actions required</li> </ul>	<ul style="list-style-type: none"> <li>No additional actions required</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Continue working with Bertie County technology needs</li> <li>Continue working with Pasquotank on any backup needs</li> <li>Work slowed due to COVID-19</li> </ul>	<ul style="list-style-type: none"> <li>Continue coordination with Bertie and Pasquotank on facility / technology needs</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>MCP conducted periodic conference calls with the clients</li> </ul>	<ul style="list-style-type: none"> <li>MCP will participate in as-needed project team meetings with the clients</li> </ul>

## Mitchell County, NC

PSAP Construction and Regional Backup  
 Monthly Progress Report – April 2020

MCP Project Number 16-173

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Continued remediation of punch list items</li> <li>Began civil engineering work, weather-dependent</li> </ul>	<ul style="list-style-type: none"> <li>Remediate punch list items</li> <li>Continue civil engineering work, weather-dependent</li> <li>Conduct site review</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Continued installation of network equipment</li> </ul>	<ul style="list-style-type: none"> <li>Test AT&amp;T Virtual Private Network (VPN) wide area network (WAN) and local area network (LAN)</li> <li>Test technologies, including radio system, prior to go-live (COVID-19-dependent)</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>Continued to track grant spending</li> <li>Updated budget tracking spreadsheet</li> </ul>	<ul style="list-style-type: none"> <li>Regular communications with project team, as needed</li> <li>Track grant budget (ongoing)</li> </ul>

The cutover date remains May 20, 2020, at this time.



## Project Update 3-1-2020 to 4-15-2020

### NG 911 Statewide Project

#### **19-March, 2020 – Project Management initial meeting with Mr. David Smith (AT&T-PM)**

##### **Attendees**

- **AT&T - Mr. David Smith**
- **TSU- Mike Hodgson**

Please see below the agreed upon minutes and action items moving forward with the project. The Patrol expressed some concern that in mid-March, we still do not have a signed contract with AT&T that sets forth the payment schedule and milestones.

1. Contract – David has followed up with the AT&T team to see where they are at with the contract. He has asked Brian Smith to reach out to us to provide an update and set expectation on timeframes. He will continue to track this and push on his end.
2. Network – David informed us that the Network orders should be placed in the next several weeks, and that the initial assessment determined that there is no special construction needed (good news!). He will monitor the orders once they are placed and track (/assist where needed) the provisioning process. He will share estimated completion dates when he gets them so that we can start to formulate timelines for downstream activities and scheduling of the resources needed.
3. Design – David has been informed that the design is completed and will be assessing it in the near future. This will be covered in the kickoff meeting.
4. Kickoff meeting – David plans to start the kickoff scheduling process tomorrow (or next week) and will share scheduling opportunities with us once he has availability inputs from the AT&T and vendor team.

#### **07-April, 2020 – Email received from Ms. Marsha Tapler, NC 911 Board staff.**

- **NC 911 Board – Marsha Tapler**
- **TSU- Mike Hodgson**

Ms. Tapler inquired as to the status of the funding needed through the end of the current (FY19/20) fiscal year to which we provided a response that based upon the current status with AT&T and that we still do not have a formal contract that we do not expect to expend any of the NC 911 funding prior to 30 June, 2020. Ms. Tapler thanked us for our response and that she would move the funding into the upcoming (FY20/21) fiscal year.

**09-April, 2020 – Email received from Mr. Mark Taylor, Patrol fixed Network Manager.**

- **TSU- Mark Taylor**
- **TSU- Mike Hodgson**

Mark confirmed via email that the hardware needed for the upgrade of Patrol connectivity to support the NG911 solution at our back up communications center has been received. This reduced our \$60,000.00 internal matching funds by \$9,737.30 which leaves \$50,262.70 remaining. These funds will be moved forward to the FY 20/21 fiscal year.

**09-April, 2020 – Email received from Mr. David Smith, AT&T Project Manager**

- **AT&T - Mr. David Smith**
- **TSU- Mike Hodgson**

Mr. David Smith reached out to check in on the status of items from our 19 March PM Kickoff Meeting and that Brian Smith with AT&T would be the lead on the contract issues and would be reaching out to us directly however, due to the COVID-19 situation, hearing from him may be delayed.

**14-April, 2020 – Email received from Mr. Shawn Gilmore, AT&T ADE Design, Raleigh, NC**

- **AT&T - Mr. Shawn Gilmore**
- **TSU- Mike Hodgson**

Mr. Shawn Gilmore reached out indicating that he had a SOLD order for ADE services and needed to perform a site visit at 3318 Garner Road, Raleigh and 1636 Gold Star Drive, Raleigh. He indicated that no work would be performed, however he did need to access the facilities for review of what AT&T equipment was located at each location.

**15-April, 2020 – Telephone call placed to Mr. Shawn Gilmore, AT&T ADE Design,**

- **AT&T - Mr. Shawn Gilmore**
- **TSU- Mike Hodgson**
- **TSU – Nathan Huey**

Setup face to face meeting at the two identified locations for 11:00 Hrs. on 22 April, 2020 for 3318 Garner Road and 13:00 Hrs., same date, at 1636 Gold Star Drive. Nathan Huey to assist Mr. Gilmore with escorted access to both facilities.

**15-April, 2020 – Telephone call received from Mr. Brian Smith, AT&T Sales NC**

- **AT&T - Mr. Brian Smith**
- **TSU- Mike Hodgson**

Mr. Brian Smith called to inform us that there really is no contract document that needs to be signed. The Patrol expressed some concern regarding the fact that we have repeatedly been informed that we needed to sign a contract and now we do not. Mr. Smith's response was that AT&T already has a contract with the SONC and therefore that contract is sufficient. Until told otherwise, the Patrol will work under that assumption. We also commented that we had asked previously about payment milestones and were led to believe that we will not make a payment to AT&T until the project has been completed. The Patrol remains uncertain as to the validity of that position and seeks a response from 911 Board staff on this issue.

**Respectfully submitted,**

**Mike**

**Michael Hodgson,  
Project Manager, NCSHP NG911 Project.**



## Pasquotank County PSAP, NC

PSAP Consolidation Project  
 Monthly Progress Report – April, 2020

MCP Project Number 16-185

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>• No action required</li> </ul>	<ul style="list-style-type: none"> <li>• No action expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>• No action</li> </ul>	<ul style="list-style-type: none"> <li>• No action</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>• No actions required</li> </ul>	<ul style="list-style-type: none"> <li>• No action expected</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>• Continue biweekly meetings with AT&amp;T on hosted call handling</li> <li>• Continue coordination of admin lines and data circuits for Martin Backup facility</li> <li>• Continue discussions on migration of equipment to new backup site</li> <li>• Install and test radio consoles and supporting infrastructure</li> <li>• Work slowed due to COVID-19</li> </ul>	<ul style="list-style-type: none"> <li>• Continue biweekly coordination calls with AT&amp;T</li> <li>• Discuss options for realigning install date due to COVID-19 delays</li> <li>• Continue to participate in equipment migration planning and documentation</li> <li>• Continue to evaluate needs at the Martin Backup facility</li> <li>• Finalize radio console installation</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>• MCP conducted periodic project communications with the stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• MCP will conduct periodic communications with the stakeholders</li> </ul>







Pender County SO/Zuercher Project Status

Milestone	Owner	Start Date	End Date	Total Days	Signed Doc needed	Notes	% Complete February 2019	% Complete March 2019	% Complete April 2019	% Complete May 2019	% Complete June 2019	% Complete July 2019	% Complete August 2019	% Complete September 2019	% Complete October 2019	% Complete November 2019	% Complete December 2019	% Complete January 2020
Pender		1/24/2019	1/10/2020	352														
Kickoff Call	Zuercher/Pender County Sheriff's Office	3/4/2019	3/4/2019	1	Y	Kickoff Verification Doc	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Infrastructure (Server)	Zuercher/Pender County Sheriff's Office	1/24/2019	3/12/2019	48	Y	Server hardware, set up, installation and connectivity validation	50%	70%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
BPR Date	Zuercher/Pender County Sheriff's Office	4/16/2019	4/18/2019	3	Y	Business Practice Review Agenda will be provided, BPR to conduct demos and primary configurations			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Configuration	Zuercher/Pender County Sheriff's Office	4/16/2019	8/30/2019	137		Configuration Guide will be provided			40%	45%	50%	55%	65%	75%	95%	95%	100%	100%
System Review	Zuercher/Pender County Sheriff's Office	8/31/2019	9/28/2019	29	Y	Full Review of Configuration done with the BA Team							10%	25%	75%	75%	100%	100%
Data Conversion	Zuercher/Pender County Sheriff's Office	7/8/2019	8/16/2019	40		- VisionAIR CAD - VisionAIR RMS - VisionAIR JMS						40%	90%	95%	95%	95%	100%	100%
GIS	Zuercher/Pender County Sheriff's Office	8/26/2019	9/6/2019	12	Y	GIS kickoff, Data Received, GIS build & implementation						10%	80%	100%	100%	100%	100%	100%
Interface Implementation & Testing	Zuercher/Pender County Sheriff's Office	9/23/2019	11/22/2019	61		- OSS1 P2P - Basic Paging - E911 (ANI/ALI) - Emergency Reporting - EMS Charts - EvenTide Voice Recorder - ProQA - Rip and Run - AVL - Commissary (Kimballs) - Inmate Phone (Securus) - M2Sys Fingerprint - Inventory/Equipment Barcode Scanner and Printer Package								10%	25%	50%	92%	92%
Peripheral Equipment (Zuercher Suite)	Zuercher/Pender County Sheriff's Office	9/23/2019	10/18/2019	26		- Mugshot Camera Package - Wristband Printer, Laminator & Scanner Package - Property & Evidence Barcode Scanner and Printer Package - iPad Package for Jail							10%	90%	100%	100%	100%	100%
Training - Train the End User	Zuercher/Pender County Sheriff's Office	10/21/2019	11/22/2019	33	Y	Training Agenda will be provided									20%	100%	100%	100%
Go Live	Zuercher/Pender County Sheriff's Office	12/4/2019	12/5/2019	2	Y	GO Live Schedule will be provided											100%	100%
Post Go Live Follow up/Transition	Zuercher/Pender County Sheriff's Office	12/9/2019	1/7/2020	30													75%	100%

Pender County SO/Zuercher Project Status

Milestone	Owner	Start Date	End Date	Total Days	Signed Doc needed	Notes	% Complete February 2019	% Complete March 2019	% Complete April 2019	% Complete May 2019	% Complete June 2019	% Complete July 2019	% Complete August 2019	% Complete September 2019	% Complete October 2019	% Complete November 2019	% Complete December 2019	% Complete January 2020	% Complete February 2020	
Pender		1/24/2019	1/10/2020	352																
Kickoff Call	Zuercher/Pender County Sheriff's Office	3/4/2019	3/4/2019	1	Y	Kickoff Verification Doc	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Infrastructure (Server)	Zuercher/Pender County Sheriff's Office	1/24/2019	3/12/2019	48	Y	Server hardware, set up, installation and connectivity validation	50%	70%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
BPR Date	Zuercher/Pender County Sheriff's Office	4/16/2019	4/18/2019	3	Y	Business Practice Review Agenda will be provided, BPR to conduct demos and primary configurations			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Configuration	Zuercher/Pender County Sheriff's Office	4/16/2019	8/30/2019	137		Configuration Guide will be provided			40%	45%	50%	55%	65%	75%	95%	95%	100%	100%	100%	100%
System Review	Zuercher/Pender County Sheriff's Office	8/31/2019	9/28/2019	29	Y	Full Review of Configuration done with the BA Team							10%	25%	75%	75%	100%	100%	100%	100%
Data Conversion	Zuercher/Pender County Sheriff's Office	7/8/2019	8/16/2019	40		- VisionAIR CAD - VisionAIR RMS - VisionAIR JMS						40%	90%	95%	95%	95%	100%	100%	100%	100%
GIS	Zuercher/Pender County Sheriff's Office	8/26/2019	9/6/2019	12	Y	GIS kickoff, Data Received, GIS build & implementation						10%	80%	100%	100%	100%	100%	100%	100%	100%
Interface Implementation & Testing	Zuercher/Pender County Sheriff's Office	9/23/2019	11/22/2019	61		- OSSI P2P - Basic Paging - E911 (ANI/ALI) - Emergency Reporting - EMS Charts - EvenTide Voice Recorder - ProQA - Rip and Run - AVL - Commissary (Kimballs) - Inmate Phone (Securus) - M2Sys Fingerprint								10%	25%	50%	92%	92%	92%	92%
Peripheral Equipment (Zuercher Suite)	Zuercher/Pender County Sheriff's Office	9/23/2019	10/18/2019	26		- Inventory/Equipment Barcode Scanner and Printer Package - Mugshot Camera Package - Wristband Printer, Laminator & Scanner Package - Property & Evidence Barcode Scanner and Printer Package - iPad Package for Jail							10%	90%	100%	100%	100%	100%	100%	100%
Training - Train the End User	Zuercher/Pender County Sheriff's Office	10/21/2019	11/22/2019	33	Y	Training Agenda will be provided									20%	100%	100%	100%	100%	100%
Go Live	Zuercher/Pender County Sheriff's Office	12/4/2019	12/5/2019	2	Y	GO Live Schedule will be provided												100%	100%	100%
Post Go Live Follow up/Transition	Zuercher/Pender County Sheriff's Office	12/9/2019	1/7/2020	30														75%	100%	100%

Pender County SO/Zuercher Project Status

Milestone	Owner	Start Date	End Date	Total Days	Signed Doc needed	Notes	% Complete February 2019	% Complete March 2019	% Complete April 2019	% Complete May 2019	% Complete June 2019	% Complete July 2019	% Complete August 2019	% Complete September 2019	% Complete October 2019	% Complete November 2019	% Complete December 2019	% Complete January 2020	% Complete February 2020	% Complete March 2020
Pender		1/24/2019	1/10/2020	352																
Kickoff Call	Zuercher/Pender County Sheriff's Office	3/4/2019	3/4/2019	1	Y	Kickoff Verification Doc	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Infrastructure (Server)	Zuercher/Pender County Sheriff's Office	1/24/2019	3/12/2019	48	Y	Server hardware, set up, installation and connectivity validation	50%	70%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
BPR Date	Zuercher/Pender County Sheriff's Office	4/16/2019	4/18/2019	3	Y	Business Practice Review Agenda will be provided, BPR to conduct demos and primary configurations			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Configuration	Zuercher/Pender County Sheriff's Office	4/16/2019	8/30/2019	137		Configuration Guide will be provided			40%	45%	50%	55%	65%	75%	95%	95%	100%	100%	100%	100%
System Review	Zuercher/Pender County Sheriff's Office	8/31/2019	9/28/2019	29	Y	Full Review of Configuration done with the BA Team							10%	25%	75%	75%	100%	100%	100%	100%
Data Conversion	Zuercher/Pender County Sheriff's Office	7/8/2019	8/16/2019	40		- VisionAIR CAD - VisionAIR RMS - VisionAIR JMS						40%	90%	95%	95%	95%	100%	100%	100%	100%
GIS	Zuercher/Pender County Sheriff's Office	8/26/2019	9/6/2019	12	Y	GIS kickoff, Data Received, GIS build & implementation						10%	80%	100%	100%	100%	100%	100%	100%	100%
Interface Implementation & Testing	Zuercher/Pender County Sheriff's Office	9/23/2019	11/22/2019	61		- OSSI P2P - Basic Paging - E911 (ANI/ALI) - Emergency Reporting - EMS Charts - EventTide Voice Recorder - ProQA - Rip and Run - AVL - Commissary (Kimballs) - Inmate Phone (Securus) - M2Sys Fingerprint							10%	25%	50%	92%	92%	92%	92%	
Peripheral Equipment (Zuercher Suite)	Zuercher/Pender County Sheriff's Office	9/23/2019	10/18/2019	26		- Inventory/Equipment Barcode Scanner and Printer Package - Mugshot Camera Package - Wristband Printer, Laminator & Scanner Package - Property & Evidence Barcode Scanner and Printer Package - iPad Package for Jail							10%	90%	100%	100%	100%	100%	100%	100%
Training - Train the End User	Zuercher/Pender County Sheriff's Office	10/21/2019	11/22/2019	33	Y	Training Agenda will be provided								20%	100%	100%	100%	100%	100%	100%
Go Live	Zuercher/Pender County Sheriff's Office	12/4/2019	12/5/2019	2	Y	GO Live Schedule will be provided										100%	100%	100%	100%	100%
Post Go Live Follow up/Transition	Zuercher/Pender County Sheriff's Office	12/9/2019	1/7/2020	30												75%	100%	100%	100%	100%

Pender County SO/Zuercher Project Status

Milestone	Owner	Start Date	End Date	Total Days	Signed Doc needed	Notes	% Complete February 2019	% Complete March 2019	% Complete April 2019	% Complete May 2019	% Complete June 2019	% Complete July 2019	% Complete August 2019	% Complete September 2019	% Complete October 2019	% Complete November 2019	% Complete December 2019	% Complete January 2020	% Complete February 2020	% Complete March 2020	% Complete April 2020	
Pender	Zuercher/Pender County Sheriff's Office	1/24/2019	1/10/2020	352																		
Kickoff Call	Zuercher/Pender County Sheriff's Office	3/4/2019	3/4/2019	1	Y	Kickoff Verification Doc	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Infrastructure (Server)	Zuercher/Pender County Sheriff's Office	1/24/2019	3/12/2019	48	Y	Server hardware, set up, installation and connectivity validation	50%	70%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
BPR Date	Zuercher/Pender County Sheriff's Office	4/16/2019	4/18/2019	3	Y	Business Practice Review Agenda will be provided, BPR to conduct demos and primary configurations			100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Configuration	Zuercher/Pender County Sheriff's Office	4/16/2019	8/30/2019	137		Configuration Guide will be provided			40%	45%	50%	55%	65%	75%	95%	95%	100%	100%	100%	100%	100%	100%
System Review	Zuercher/Pender County Sheriff's Office	8/31/2019	9/28/2019	29	Y	Full Review of Configuration done with the BA Team							10%	25%	75%	75%	100%	100%	100%	100%	100%	100%
Data Conversion	Zuercher/Pender County Sheriff's Office	7/8/2019	8/16/2019	40		- VisionAIR CAD - VisionAIR RMS - VisionAIR JMS						40%	90%	95%	95%	95%	100%	100%	100%	100%	100%	100%
GIS	Zuercher/Pender County Sheriff's Office	8/26/2019	9/6/2019	12	Y	GIS kickoff, Data Received, GIS build & implementation						10%	80%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Interface Implementation & Testing	Zuercher/Pender County Sheriff's Office	9/23/2019	11/22/2019	61		- OSSI P2P - Basic Paging - E911 (ANI/ALI) - Emergency Reporting - EMS Charts - EventTide Voice Recorder - ProQA - Rip and Run - AVL - Commissary (Kimballs) - Inmate Phone (Securus) - M2Sys Fingerprint							10%	25%	50%	92%	92%	92%	92%	92%	92%	92%
Peripheral Equipment (Zuercher Suite)	Zuercher/Pender County Sheriff's Office	9/23/2019	10/18/2019	26		- Inventory/Equipment Barcode Scanner and Printer Package - Mugshot Camera Package - Wristband Printer, Laminator & Scanner Package - Property & Evidence Barcode Scanner and Printer Package - iPad Package for Jail							10%	90%	100%	100%	100%	100%	100%	100%	100%	100%
Training - Train the End User	Zuercher/Pender County Sheriff's Office	10/21/2019	11/22/2019	33	Y	Training Agenda will be provided								20%	100%	100%	100%	100%	100%	100%	100%	100%
Go Live	Zuercher/Pender County Sheriff's Office	12/4/2019	12/5/2019	2	Y	GO Live Schedule will be provided											100%	100%	100%	100%	100%	100%
Post Go Live Follow up/Transition	Zuercher/Pender County Sheriff's Office	12/9/2019	1/7/2020	30													75%	100%	100%	100%	100%	100%

# Rutherford 911

Monthly Progress Report

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## Current Activity

May 2020

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### Rutherford PSAP Relocation / Enhancement

- Town of Forest City permitting process has been completed and approved.
- Construction in progress.
- Demolition of interior complete.
- Category Four requirements will consume the majority of the next 4-6 weeks.
- Generator and tower placement on property relayed to contractor.
- General contractor working with structural engineer to prepare structure.

## Next Month's Activity

June 2020

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### Rutherford PSAP Relocation / Enhancement

- Onsite construction to continue.
- Contractor will focus on structural requirements.
- Meet with onsite project manager /foreman for updates.

## Wayne County, NC

911 New Facility

MCP Project Number 18-117

Monthly Progress Report – April, 2020

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>No additional activities</li> </ul>	<ul style="list-style-type: none"> <li>No additional activities expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>No actions required</li> </ul>	<ul style="list-style-type: none"> <li>No actions expected</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Completed roofing</li> <li>Downspout piping complete</li> <li>Foundation drain complete</li> <li>Regraded site</li> <li>Framing complete</li> <li>Ceiling being installed</li> <li>Electrical overhead 90%</li> <li>Wall electrical rough-in complete</li> <li>Sheetrock being installed</li> </ul>	<ul style="list-style-type: none"> <li>Glass windows installed</li> <li>Interior cabling</li> <li>Sheetrock complete</li> <li>Secure building</li> <li>CRAC units installed</li> <li>A/V display blocking</li> <li>Finalizing shop drawings</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Finalize review of dispatch furniture</li> <li>Begin planning for install of structured cabling</li> <li>Continued discussions with radio vendor planning for new facility needs</li> <li>Continued technology coordination meetings</li> </ul>	<ul style="list-style-type: none"> <li>Receive approval and proceed with procurement for dispatch furniture</li> <li>Continue radio coordination meetings</li> <li>Begin schedule for technology implementation</li> <li>Start on migration strategy</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>MCP held routine meetings with the County for project coordination</li> </ul>	<ul style="list-style-type: none"> <li>Continue monthly meetings with design team and general contractor</li> <li>MCP to continue routine meetings for project coordination tasks</li> </ul>

***Tab 5 f ii)***

**Mitchell County**

**Grant Extension Request**

# MITCHELL COUNTY

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26 CRIMSON LAUREL CIRCLE, Suite 1  
BAKERSVILLE, NC 28705  
Telephone: 828-688-2139 Fax: 828-688-4443



May 13, 2020

Ms. Pokey Harris  
Executive Director  
NC 911 Board  
Department of Information Technology  
P O Box 17209  
Raleigh, NC 27619-7209

Re: Grant Contract No. G2017-9

Dear Ms. Harris,

In August 2019, we requested, and were approved for, a 6-month grant extension until May 31, 2020. We have continued to be diligent in the use of our grant funds.

At this time, our cutover to the new facility is scheduled for May 20, 2020, at 10:00 a.m.

Unfortunately, and what could not be foreseen, is the civil engineering work (site grading to ensure proper drainage) that the construction contractor needs to complete in order to close out the overall construction contract. It was anticipated that this would be completed prior to cutover, but wet weather continues to plague us. Our cutover, however, remains on track.

As the construction contract will not be closed out, we will be unable to close out the grant by May 31, 2020. As such, we respectfully request an extension until August 31, 2020, to close out the grant. We acknowledge that this request is less than the 90-day window, but it was not known until the week of May 4, 2020, that the grading work likely would not be complete by the end of May. Once the work is complete and approved by the local inspector, the construction contractor will need to provide a final invoice for approval by the architect and then the County will need to pay and seek reimbursement – all of which could take 30 or more days. In addition, there are other outstanding contracts and purchases that must be closed out and reimbursements sought.

It is our hope that the NC 911 Board will approve our grant extension request. Please contact me with any questions.

Respectfully,

Timothy W. Greene  
Mitchell County Manager

***Tab 6***

**Executive Director Report**

**Pokey Harris**

***Tab 6 a)***

**COVID-19 Update**

# Tab 6 b)

## SL 2020-3

### Section 4.38 Regulatory Flexibility

Donna Wright

Richard Bradford

#### SL 2020-3 SECTION 4.38 OVERVIEW

SL 2020-3 includes provisions authorizing agencies to delay fees, fines, late payments, extend renewal dates, and delay or modify continuing education requirements. Details of this section (4.38 of the SL) make the changes retroactive to March 10, 2020 and include delaying “educational or examination requirements.” Given the broad language of the new law and the apparent intent, the Board may wish to act to delay telecommunicator certification requirements, and deadlines for appeals or reconsiderations.

**Section 4.38** would direct State agencies to exercise regulatory flexibility during the Coronavirus emergency. **Section 4.38(a)** would define "State agency" for purposes of this section to mean an agency or an officer in the executive branch, including the Council of State, the Governor's Office, a board, a commission, a department, a division, a council, and any other unit of government in the executive branch. "State agency" would not include the Division of Employment Security of the Department of Commerce, the Department of Health and Human Services, the State Board of Education, the Department of Public Instruction, The University of North Carolina, the State Board of Community Colleges, or the State Board of Elections. **Section 4.38(b)** would provide that, notwithstanding any other provision of State law, if a State agency determines that, due to the impacts of the Coronavirus, it is in the public interest, including the public health, safety, and welfare and the economic well-being of the citizens and businesses of the State, the agency must: (i) delay the collection of or modify the method the collection of any fees, fines, or late payments assessed by the agency under its statutes, including the accrual of interest associated with any fees, fines, or late payments; (ii) delay the renewal dates of permits, licenses, and other similar certifications, registrations, and authorizations issued by the agency pursuant to its statutes; and (iii) delay or modify any educational or examination requirements implemented by the agency pursuant to its statutes. **Section 4.38(c)** would direct each State agency to report to the Joint Legislative Administrative Procedure Oversight Committee, the Joint Legislative Commission on Governmental Operations, and the Office of State Budget and Management on its specific efforts to exercise regulatory flexibility under this section. The reports would be due no later than October 1, 2020. **Section 4.38(d)** would direct State agencies to exercise the authority granted in this section to the maximum extent practicable. **Section 4.38(e)** would authorize State agencies to adopt emergency rules for the implementation of this act and provide that an emergency rule adopted pursuant to this act will remain in effect during the pendency of the Coronavirus emergency, unless the State agency specifies an earlier expiration date. This section would be effective retroactively to March 10, 2020 and expire August 1, 2020.

***Tab 6 c)***

**Upcoming Board Meetings**

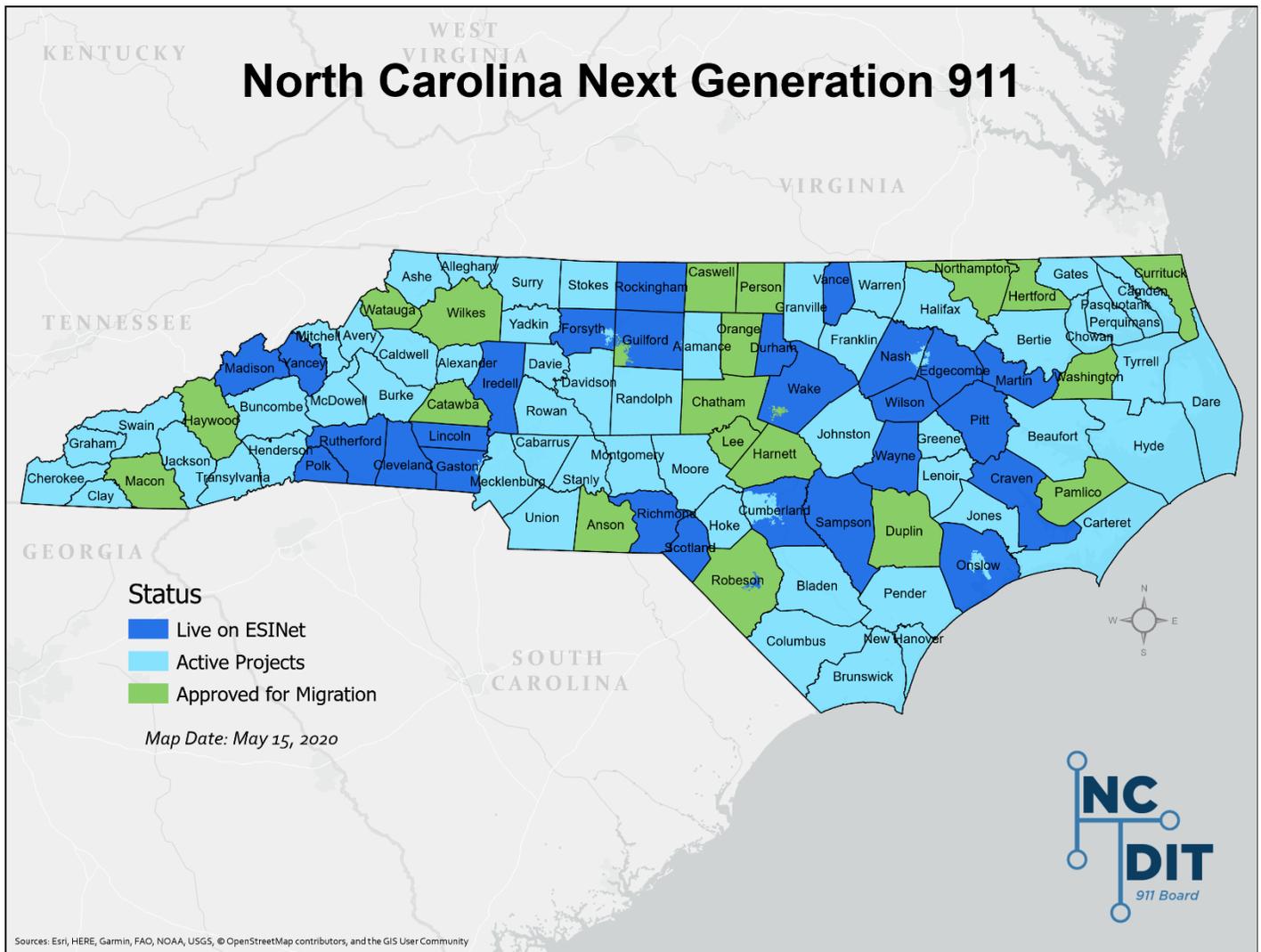
***Tab 6 d)***

**2020 PSAP Manager's Meeting**

# Tab 6 e)

# NextGen 911 Migration Status

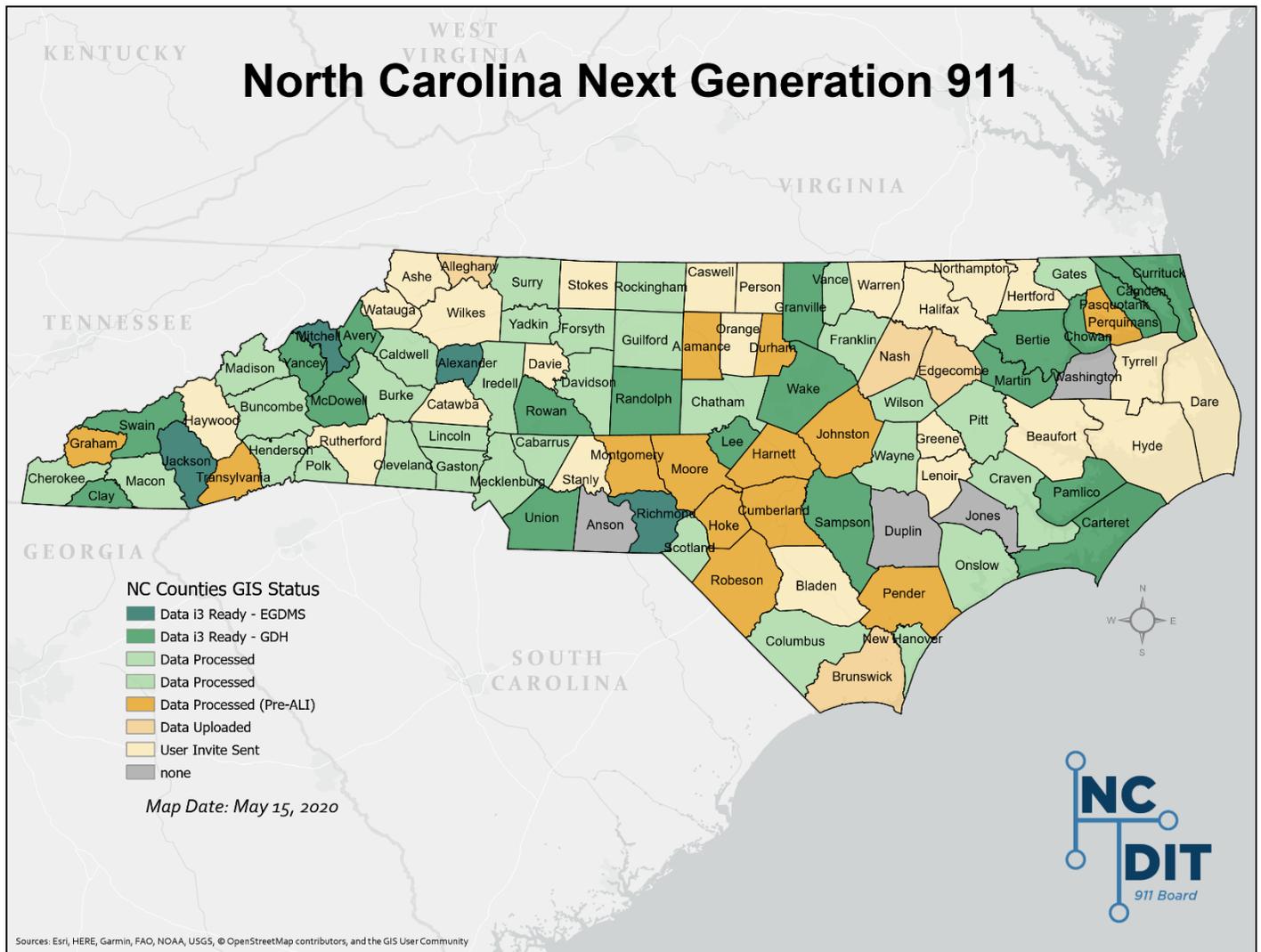
## NC NG911 Migration Status



# Tab 6 f)

# NextGen 911 GIS Status

## NC NG911 GIS Status



***Tab 6 g)***

**Support of Research Plan Pilot  
Project**

**Pokey Harris**

**Donna Wright**

**Melanie Neal**



TRACY S. DOAKS  
SECRETARY & STATE CHIEF  
INFORMATION OFFICER

J. ERIC BOYETTE  
NC 911 BOARD CHAIRMAN

May 13, 2020

Dr. Miguel Perez  
Director, Center for Data Reduction and Analysis Support  
Virginia Tech Transportation Research Plaza  
3500 Transportation Research Plaza (0536)  
Blacksburg, VA 24061

RE: Letter of Commitment for ACN/AACN Research Plan Pilot Project

Dear Dr. Perez:

The purpose of this letter is to express the NC 911 Board, NC Chapter of the National Emergency Number (NENA) and NC Chapter of the Association of Public Safety Communications Officials (APCO) commitment to serve as members of a stakeholder committee being established by the Virginia Tech Transportation Institute (VTI) team in response to the Department of Transportation solicitation notice 693JJ920R00004 that will be administered by the National Highway Traffic Safety Administration (NHTSA). Should the project be awarded, as part of the stakeholder committee, the NC 911 Board, NC NENA and NC APCO will work with the research team and provide feedback regarding project-related topics such as:

- The current status of technologies enabling the transmission, receipt, processing, sharing, and storage of ACN and AACN data.
- The governance, administrative, and technological issues that must be addressed for successful ACN and AACN.
- Additional challenges, opportunities, and resource utilization strategies to facilitate the execution of a plan to conduct an ACN and AACN research pilot/study.

We are excited about the opportunity to work in this important area of vehicle safety and look forward to working together on this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "L.W. Pokey Harris".

L.W. Pokey Harris

Executive Director, NC 911 Board

*Randy Beeman*

Randy Beeman  
Chapter President, NC NENA

A handwritten signature in black ink, appearing to read "Grayson Gusa".

Grayson Gusa  
Chapter President, NC APCO

***Tab 7***

**Education Committee Report**

**Chuck Greene/Angie Turbeville**

***Tab 8***

**Funding Committee Report**

**David Bone/Marsha Tapler**

***Tab 8 a)***

**FY 2021 Proposed PSAP**

**Distribution**

**Marsha Tapler**

***(Roll Call Consent Vote Required)***

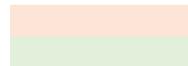
PSAP NAME	PSAP	PSAP	Allowable 20% Carry Forward	Fund Balance FY2019	Fund Balance FY2018	Fund Balance +/-	Carryforward rule (Ok) or Over 20% (Reduce)	Excess Funds over Approved 20% Carryforward	Estimated FY2021 5YR rolling Avg before reduction	FINAL PROPOSED FY2021	MONTHLY
	Distribution: FY2018	Distribution FY2019									
Alamance County Central Communicatio	\$485,939.81	\$609,325.96	\$109,526.58	857,041.60	974,074.16	-\$117,032.56	OK	0.00	620,965.02	\$620,965.02	\$51,747.09
Secondary Burlington PD	92,495.80	178,730.64	\$27,122.64	11,711.28	0.00	\$11,711.28	OK	0.00	166,060.00	166,060.00	13,838.33
Alexander County Communications	140,900.84	190,406.41	\$33,130.73	391,241.23	392,478.21	-\$1,236.98	OK	0.00	217,612.81	217,612.81	18,134.40
Alleghany County E911	119,348.72	144,837.66	\$26,418.64	1,848.55	37,064.03	-\$35,215.48	OK	0.00	195,405.34	195,405.34	16,283.78
Anson County Emergency Communicati	114,497.28	174,096.97	\$28,859.42	241,449.35	279,078.04	-\$37,628.69	OK	0.00	172,121.87	172,121.87	14,343.49
Ashe County Communications	284,252.37	323,269.45	\$60,752.18	170,158.49	156,918.03	\$13,240.46	OK	0.00	371,145.52	371,145.52	30,928.79
Avery County Communications Center	185,457.32	203,511.19	\$38,896.85	429,515.59	350,140.30	\$79,375.29	Reduce	-40,478.44	172,568.01	132,089.57	11,007.46
Beaufort County Communications Cente	189,185.57	229,760.87	\$41,894.64	76,629.31	68,969.81	\$7,659.50	OK	0.00	304,189.08	304,189.08	25,349.09
Bertie County Sheriff's Communications	174,540.23	189,965.35	\$36,450.56	117,374.86	89,707.03	\$27,667.83	OK	0.00	216,304.33	216,304.33	18,025.36
Bladen County Sheriff's Communications	257,253.31	262,089.94	\$51,934.33	210,823.22	210,524.94	\$298.28	OK	0.00	277,856.75	277,856.75	23,154.73
Brunswick County 9-1-1	782,423.51	548,007.30	\$133,043.08	1,045,104.28	1,059,232.23	-\$14,127.95	OK	0.00	799,291.42	799,291.42	66,607.62
Buncombe County Emerg. Communicati	998,462.75	717,021.56	\$171,548.43	4,303,482.21	4,107,615.67	\$195,866.54	Reduce	-24,318.11	576,298.96	551,980.85	45,998.40
Burke County Emerg. Communications	664,020.72	647,482.50	\$131,150.32	1,197,714.81	1,294,407.00	-\$96,692.19	OK	0.00	668,564.92	668,564.92	55,713.74
Cabarrus County Sheriff Communication	713,247.60	709,164.33	\$142,241.19	519,086.32	504,514.57	\$14,571.75	OK	0.00	703,111.95	703,111.95	58,592.66
Caldwell County Communications	405,522.11	430,622.07	\$83,614.42	513,517.38	344,683.83	\$168,833.55	Reduce	-85,219.13	405,869.47	320,650.34	26,720.86
Carteret County Communications	191,998.92	413,165.85	\$60,516.48	1,311,748.59	1,178,781.43	\$132,967.16	Reduce	-72,450.68	351,843.97	279,393.29	23,282.77
Caswell County 911 Communications	266,997.88	103,699.29	\$37,069.72	298,210.69	331,404.07	-\$33,193.38	OK	0.00	244,936.26	244,936.26	20,411.36
Catawba Co Communications Center	507,558.99	699,005.17	\$120,656.42	720,766.13	516,761.83	\$204,004.30	Reduce	-83,347.88	870,057.32	786,709.44	65,559.12
Secondary Hickory PD	63,326.16	198,926.30	\$26,225.25	25,601.97	17,190.30	\$8,411.67	OK	0.00	90,724.92	90,724.92	7,560.41
Secondary Newton Pd	10,589.61	37,373.08	\$4,796.27	7,864.52	19,048.84	-\$11,184.32	OK	0.00	19,139.12	19,139.12	1,594.93
Chatham County Emergency Operations	548,040.04	396,070.82	\$94,411.09	421,448.25	641,346.58	-\$219,898.33	OK	0.00	535,273.74	535,273.74	44,606.15
Cherokee County 911	196,507.50	249,937.76	\$44,644.53	64,276.45	114,202.30	-\$49,925.85	OK	0.00	295,875.79	295,875.79	24,656.32
Chowan Central Communications	261,628.31	244,614.08	\$50,624.24	87,359.02	106,692.45	-\$19,333.43	OK	0.00	261,497.80	261,497.80	21,791.48
Clay County E911 Communications	144,415.90	255,670.28	\$40,008.62	349,681.97	172,732.56	\$176,949.41	Reduce	-136,940.79	184,702.24	47,761.45	3,980.12
Cleveland County Communications Cent	389,526.71	343,133.13	\$73,265.98	1,453,640.41	1,282,679.13	\$170,961.28	Reduce	-97,695.30	191,726.37	94,031.07	7,835.92
Kings Mountain (City of)	39,611.89	92,036.89	\$13,164.88	206,857.08	189,315.61	\$17,541.47	Reduce	-4,376.59	60,596.95	56,220.36	4,685.03
Shelby Police Communications	112,045.41	128,630.31	\$24,067.57	265,605.85	222,552.20	\$43,053.65	Reduce	-18,986.08	54,178.56	35,192.48	2,932.71
Columbus Central Communications	306,396.20	276,074.17	\$58,247.04	776,811.39	737,822.81	\$38,988.58	OK	0.00	325,810.67	325,810.67	27,150.89
Craven County Sheriff Communications	123,151.05	280,937.01	\$40,408.81	510,070.29	448,047.99	\$62,022.30	Reduce	-21,613.49	175,062.08	153,448.59	12,787.38
Havelock Public Safety Comm.	165,251.25	191,250.02	\$35,650.13	251,898.34	213,646.98	\$38,251.36	Reduce	-2,601.23	132,107.18	129,505.95	10,792.16
New Bern Communications Center	321,127.92	320,560.06	\$64,168.80	212,969.28	204,440.35	\$8,528.92	OK	0.00	217,088.95	217,088.95	18,090.75
Cumberland County Communications	672,582.12	864,493.45	\$153,707.56	2,391,247.63	2,395,107.54	-\$3,859.91	OK	0.00	755,204.10	755,204.10	62,933.68
Fayetteville City Communications	799,301.92	891,636.05	\$169,093.80	677,298.84	811,334.21	-\$134,035.37	OK	0.00	963,132.63	963,132.63	80,261.05
Currituck Central Communications	196,441.12	213,917.39	\$41,035.85	327,823.54	270,255.65	\$57,567.89	Reduce	-16,532.04	215,564.23	199,032.19	16,586.02

PSAP NAME	PSAP	PSAP	Allowable 20% Carry Forward	Fund Balance FY2019	Fund Balance FY2018	Fund Balance +/-	Carryforward rule (Ok) or Over 20% (Reduce)	Excess Funds over Approved 20% Carryforward	Estimated	FINAL PROPOSED FY2021	MONTHLY
	Distribution: FY2018	Distribution FY2019							FY2021		
									5YR rolling Avg before reduction		
Dare Central Communications	406,343.23	420,254.75	\$82,659.80	1,134,434.96	977,702.85	\$156,732.11	Reduce	-74,072.31	414,839.80	340,767.49	28,397.29
Davidson County 911	552,778.30	561,029.62	\$111,380.79	724,449.00	831,802.99	-\$107,353.99	OK	0.00	565,045.40	565,045.40	47,087.12
Davie County Communications	282,002.11	206,006.05	\$48,800.82	407,922.73	340,143.85	\$67,778.88	Reduce	-18,978.07	237,726.21	218,748.14	18,229.01
Duplin County/Kenansville PSAP	379,282.33	154,485.36	\$53,376.77	475,917.20	780,141.15	-\$304,223.95	OK	0.00	350,200.85	350,200.85	29,183.40
Durham Emergency Communications	1,723,540.23	1,740,462.86	\$346,400.31	578,830.12	390,466.41	\$188,363.71	OK	0.00	814,087.18	814,087.18	67,840.60
Edgecombe County E911	230,823.67	91,784.43	\$32,260.81	506,838.01	587,432.17	-\$80,594.16	OK	0.00	115,880.94	115,880.94	9,656.75
Tarboro Police Communications	120,285.94	38,226.15	\$15,851.21	78,248.51	128,405.58	-\$50,157.07	OK	0.00	108,007.59	108,007.59	9,000.63
Forsyth County 911 Communications	589,833.57	674,553.49	\$126,438.71	1,501,537.08	1,188,602.68	\$312,934.40	Reduce	-186,495.69	513,499.12	327,003.43	27,250.29
Secondary Kernersville PD	23,525.79	52,464.70	\$7,599.05	0.00	0.00	\$0.00	OK	0.00	20,563.20	20,563.20	1,713.60
Winston Salem Police/Fire Communicati	543,253.80	521,155.75	\$106,440.96	1,734,196.97	1,557,758.56	\$176,438.41	Reduce	-69,997.45	516,451.87	446,454.42	37,204.53
Franklin County Sheriff Communications	1,439,337.33	305,556.65	\$174,489.40	259,834.73	180,751.70	\$79,083.03	OK	0.00	585,134.73	585,134.73	48,761.23
Gaston County Communications	736,000.28	760,574.62	\$149,657.49	1,989,902.12	1,832,892.07	\$157,010.05	Reduce	-7,352.56	587,093.93	579,741.37	48,311.78
Mount Holly Police Department	66,436.96	62,924.81	\$12,936.18	362,662.28	366,648.05	-\$3,985.77	OK	0.00	70,922.39	70,922.39	5,910.20
Gates County Communications	90,924.71	110,600.37	\$20,152.51	0.00	17,092.02	-\$17,092.02	OK	0.00	142,470.46	142,470.46	11,872.54
Graham County Communications	4,256.18	98,704.52	\$10,296.07	394,706.38	410,598.54	-\$15,892.16	OK	0.00	76,593.66	76,593.66	6,382.81
Granville County Emergency Communica	388,482.21	370,174.92	\$75,865.71	430,963.03	384,367.14	\$46,595.89	OK	0.00	374,803.23	374,803.23	31,233.60
Greene County Communications	154,376.48	208,133.26	\$36,250.97	327,777.57	279,408.58	\$48,368.99	Reduce	-12,118.02	204,064.09	191,946.07	15,995.51
Guilford Metro 911	2,935,313.88	2,518,081.38	\$545,339.53	963,215.92	962,723.91	\$492.01	OK	0.00	2,174,618.82	2,174,618.82	181,218.24
High Point Police/Fire Communications	446,203.16	609,920.92	\$105,612.41	53,564.82	42,330.68	\$11,234.14	OK	0.00	548,719.86	548,719.86	45,726.66
Halifax County Central Communications	314,530.68	333,646.02	\$64,817.67	412,945.79	645,729.35	-\$232,783.56	OK	0.00	359,980.07	359,980.07	29,998.34
Harnett County Communications	793,156.58	835,813.12	\$162,896.97	527,908.62	567,518.79	-\$39,610.17	OK	0.00	893,534.23	893,534.23	74,461.19
Haywood County 911	325,926.41	430,863.66	\$75,679.01	462,069.77	327,028.82	\$135,040.95	Reduce	-59,361.94	436,172.58	376,810.64	31,400.89
Henderson County Communications	646,298.82	661,168.67	\$130,746.75	250,166.97	184,132.88	\$66,034.09	OK	0.00	626,922.26	626,922.26	52,243.52
Secondary Hendersonville PD	71,988.54	47,376.45	\$11,936.50	37,042.51	21,766.06	\$15,276.45	Reduce	-3,339.95	62,470.92	59,130.97	4,927.58
Hertford County Communications	75,479.56	0.00	\$7,547.96	641,523.08	812,063.77	-\$170,540.69	OK	0.00	110,382.18	110,382.18	9,198.52
Hoke County Emergency Communicatio	294,116.09	339,333.74	\$63,344.98	160,402.33	166,565.75	-\$6,163.42	OK	0.00	301,261.38	301,261.38	25,105.12
Iredell County Emergency Communicatio	493,474.47	626,847.43	\$112,032.19	71,087.79	20,961.68	\$50,126.11	OK	0.00	658,684.82	658,684.82	54,890.40
Secondary Mooresville PD	19,439.60	103,289.58	\$12,272.92	67,048.50	19,087.60	\$47,960.90	Reduce	-35,687.98	54,421.08	18,733.10	1,561.09
Statesville PD	0.00	100,909.62	\$10,090.96	42,311.95	0.00	\$42,311.95	Reduce	-32,220.99	69,994.68	37,773.69	3,147.81
Jackson County Emergency Communica	444,693.53	427,863.62	\$87,255.72	476,481.16	433,026.02	\$43,455.14	OK	0.00	410,868.66	410,868.66	34,239.06
Johnston County Communications	1,493,052.46	1,457,540.91	\$295,059.34	1,242,147.16	748,395.40	\$493,751.76	Reduce	-198,692.42	1,383,270.75	1,184,578.33	98,714.86
Lee County Emergency 911 Center	336,499.26	385,929.51	\$72,242.88	519,231.98	478,742.60	\$40,489.38	OK	0.00	421,709.45	421,709.45	35,142.45
Lenoir County Communications	686,398.98	509,353.11	\$119,575.21	1,133,863.12	935,345.92	\$198,517.20	Reduce	-78,941.99	464,998.21	386,056.22	32,171.35
Lincoln County Communications Center	309,876.09	260,420.59	\$57,029.67	667,380.38	678,832.08	-\$11,451.69	OK	0.00	196,247.35	196,247.35	16,353.95

PSAP NAME	PSAP	PSAP	Allowable 20% Carry Forward	Fund Balance FY2019	Fund Balance FY2018	Fund Balance +/-	Carryforward rule (Ok) or Over 20% (Reduce)	Excess Funds over Approved 20% Carryforward	Estimated	FINAL PROPOSED FY2021	MONTHLY
	Distribution: FY2018	Distribution FY2019							FY2021		
									5YR rolling Avg before reduction		
Macon County Communications	415,230.69	155,593.71	\$57,082.44	517,541.91	658,725.96	-\$141,184.05	OK	0.00	379,139.06	379,139.06	31,594.92
Madison County EOC	238,929.29	207,902.23	\$44,683.15	257,024.76	163,619.05	\$93,405.71	Reduce	-48,722.56	194,938.10	146,215.54	12,184.63
Martin County Communications Center	271,282.25	310,902.96	\$58,218.52	473,934.52	363,452.81	\$110,481.71	Reduce	-52,263.19	157,427.04	105,163.85	8,763.65
McDowell County Sheriff's Communicati	297,797.75	296,136.02	\$59,393.38	24,452.68	46,981.47	-\$22,528.79	OK	0.00	344,270.16	344,270.16	28,689.18
Charlotte-Mecklenburg Police Departme	3,522,554.51	2,730,722.39	\$625,327.69	5,852,557.89	4,936,388.81	\$916,169.08	Reduce	-290,841.39	2,830,804.69	2,539,963.30	211,663.61
Secondary Charlotte Fire	49,693.36	25,894.71	\$7,558.81	2,597.01	125,605.19	-\$123,008.18	OK	0.00	42,882.67	42,882.67	3,573.56
Secondary Charlotte MEDIC	299,901.25	338,114.92	\$63,801.62	122,421.96	117,277.03	\$5,144.93	OK	0.00	248,958.42	248,958.42	20,746.54
Cornelius-Huntersville Police Communic	196,479.04	184,876.31	\$38,135.54	323,461.31	233,519.74	\$89,941.57	Reduce	-51,806.04	186,848.12	135,042.09	11,253.51
Pineville Police Comm. Center	119,939.76	141,478.69	\$26,141.85	463,487.80	506,072.36	-\$42,584.56	OK	0.00	154,358.32	154,358.32	12,863.19
Mitchell County Central Communications	58,030.92	134,036.17	\$19,206.71	919,502.73	886,380.82	\$33,121.91	Reduce	-13,915.20	122,443.84	108,528.64	9,044.05
Montgomery County Communications	153,850.45	175,917.45	\$32,976.79	41,334.70	100,117.31	-\$58,782.61	OK	0.00	218,900.63	218,900.63	18,241.72
Moore County Emergency Communicatio	263,855.07	380,650.42	\$64,450.55	811,054.14	733,236.27	\$77,817.87	Reduce	-13,367.32	352,043.37	338,676.05	28,223.00
Nash County Central Communications	472,433.04	496,031.44	\$96,846.45	296,029.95	307,257.27	-\$11,227.32	OK	0.00	451,146.10	451,146.10	37,595.51
Rocky Mount Police Communications	338,490.36	354,811.05	\$69,330.14	245,082.39	209,707.29	\$35,375.10	OK	0.00	387,401.18	387,401.18	32,283.43
New Hanover County Sheriff Communica	563,310.77	631,434.15	\$119,474.49	499,158.27	614,347.05	-\$115,188.78	OK	0.00	715,242.00	715,242.00	59,603.50
Northampton County E-911	253,809.32	228,206.84	\$48,201.62	292,973.95	226,726.62	\$66,247.33	Reduce	-18,045.71	222,713.20	204,667.49	17,055.62
Onslow County Communications	357,024.00	380,838.18	\$73,786.22	1,138,429.92	1,046,331.64	\$92,098.28	Reduce	-18,312.06	307,660.41	289,348.35	24,112.36
Jacksonville E-911	406,071.92	457,969.62	\$86,404.15	0.00	43,009.94	-\$43,009.94	OK	0.00	534,221.90	534,221.90	44,518.49
Orange County Emergency Communicat	595,350.65	624,412.94	\$121,976.36	30,341.31	739,448.39	-\$709,107.08	OK	0.00	755,470.78	755,470.78	62,955.90
Pamlico County Communications	113,021.73	158,435.69	\$27,145.74	206,972.87	184,164.47	\$22,808.40	OK	0.00	149,122.79	149,122.79	12,426.90
Pasquotank/Camden Central Communica	392,275.92	250,766.91	\$64,304.28	380,815.48	496,399.82	-\$115,584.34	OK	0.00	325,742.82	325,742.82	27,145.24
Pender County Sheriff Communications	399,470.72	404,613.05	\$80,408.38	62,168.41	29,821.37	\$32,347.04	OK	0.00	426,736.65	426,736.65	35,561.39
Perquimans County Communications	286,493.32	446,599.17	\$73,309.25	128,137.18	67,341.91	\$60,795.27	OK	0.00	328,449.63	328,449.63	27,370.80
Person County Communications	462,081.69	556,362.68	\$101,844.44	125,595.28	176,701.99	-\$51,106.71	OK	0.00	626,805.21	626,805.21	52,233.77
Pitt County 911 Communications	941,835.13	527,142.80	\$146,897.79	150,137.70	164,184.38	-\$14,046.68	OK	0.00	729,290.54	729,290.54	60,774.21
Polk County Communications	368,606.24	231,134.27	\$59,974.05	188,550.68	367,977.07	-\$179,426.39	OK	0.00	219,256.57	219,256.57	18,271.38
Randolph County Emergency Communica	684,447.00	876,407.38	\$156,085.44	1,446,898.19	1,055,301.28	\$391,596.91	Reduce	-235,511.47	704,888.86	469,377.39	39,114.78
Richmond County Emergency Comm.	258,940.41	291,536.08	\$55,047.65	339,849.45	272,423.09	\$67,426.36	Reduce	-12,378.71	171,356.55	158,977.84	13,248.15
Robeson County Communications	216,862.80	123,708.63	\$34,057.14	1,194,814.38	1,505,413.59	-\$310,599.21	OK	0.00	360,695.06	360,695.06	30,057.92
Lumberton Emergency Comm.	182,731.86	106,773.13	\$28,950.50	204,449.78	256,523.36	-\$52,073.58	OK	0.00	135,134.80	135,134.80	11,261.23
Rockingham County 911 Communicator	222,876.81	236,758.92	\$45,963.57	738,061.33	910,367.90	-\$172,306.57	OK	0.00	352,961.02	352,961.02	29,413.42
Rowan County Telecommunications	708,436.53	747,799.88	\$145,623.64	1,294,853.45	1,065,762.61	\$229,090.84	Reduce	-83,467.20	527,095.42	443,628.22	36,969.02
Rutherford County Communications	409,041.92	406,216.30	\$81,525.82	160,122.34	329,061.26	-\$168,938.92	OK	0.00	463,671.80	463,671.80	38,639.32
Sampson County Sheriff Communication	269,615.77	240,994.34	\$51,061.01	771,363.97	776,038.63	-\$4,674.66	OK	0.00	174,428.15	174,428.15	14,535.68

PSAP NAME	PSAP	PSAP	Allowable 20% Carry Forward	Fund Balance FY2019	Fund Balance FY2018	Fund Balance +/-	Carryforward rule (Ok) or Over 20% (Reduce)	Excess Funds over Approved 20% Carryforward	Estimated FY2021 5YR rolling Avg before reduction	FINAL PROPOSED FY2021	MONTHLY
	Distribution: FY2018	Distribution FY2019									
Scotland County Emergency Communicati	317,976.72	316,127.25	\$63,410.40	57,368.42	80,298.02	-\$22,929.60	OK	0.00	162,941.14	162,941.14	13,578.43
Stanly County Emergency Communicati	410,809.92	408,728.98	\$81,953.89	132,714.48	84,831.07	\$47,883.41	OK	0.00	430,982.31	430,982.31	35,915.19
Stokes County Emergency Communicati	265,496.28	339,080.00	\$60,457.63	452,308.20	399,524.13	\$52,784.07	OK	0.00	288,491.85	288,491.85	24,040.99
Surry County Communications Center	443,754.00	795,650.72	\$123,940.47	327,120.92	82,706.65	\$244,414.27	Reduce	-120,473.80	529,169.15	408,695.35	34,057.95
Secondary Elkin PD	0.00	0.00	\$0.00	2,465.86	16,514.29	-\$14,048.43	OK	0.00	12,928.50	12,928.50	1,077.38
Secondary Mt. Airy	0.00	7,239.52	\$723.95	49,640.53	54,596.02	-\$4,955.49	OK	0.00	36,266.10	36,266.10	3,022.18
Eastern Band Cherokees	141,563.52	153,529.70	\$29,509.32	217,810.97	225,675.32	-\$7,864.35	OK	0.00	182,971.45	182,971.45	15,247.62
Swain County 911 Dispatch	220,256.61	218,430.80	\$43,868.74	116,891.33	142,787.05	-\$25,895.72	OK	0.00	238,744.21	238,744.21	19,895.35
Transylvania County Communications	323,683.91	350,394.83	\$67,407.87	364,991.09	315,234.96	\$49,756.13	OK	0.00	344,053.55	344,053.55	28,671.13
Secondary Brevard PD	36,161.11	72,583.49	\$10,874.46	88,945.50	37,582.01	\$51,363.49	Reduce	-40,489.03	50,447.95	9,958.92	829.91
Union County	873,066.06	790,713.69	\$166,377.98	1,963,365.73	2,057,315.36	-\$93,949.63	OK	0.00	816,658.43	816,658.43	68,054.87
Vance-Henderson 911 Center	637,217.22	572,670.89	\$120,988.81	232,039.53	75,605.30	\$156,434.23	Reduce	-35,445.42	568,018.07	532,572.65	44,381.05
Cary	693,076.91	693,677.30	\$138,675.42	684,470.87	434,316.60	\$250,154.27	Reduce	-111,478.85	358,812.01	247,333.16	20,611.10
Holly Springs Public Safety Center	216,555.77	231,163.45	\$44,771.92	590,069.08	522,973.71	\$67,095.37	Reduce	-22,323.45	259,109.88	236,786.43	19,732.20
Raleigh Wake 911 Center	2,390,180.23	2,780,250.69	\$517,043.09	1,152,169.15	837,281.68	\$314,887.47	OK	0.00	2,633,984.70	2,633,984.70	219,498.73
Warren County Sheriff Comm.	136,520.65	183,024.25	\$31,954.49	347,206.13	286,232.11	\$60,974.02	Reduce	-29,019.53	175,560.26	146,540.73	12,211.73
Washington County Communications	144,406.60	130,585.25	\$27,499.18	541,406.48	513,040.16	\$28,366.32	Reduce	-867.14	127,287.90	126,420.76	10,535.06
Watauga County Sheriff Communication	369,150.88	326,564.49	\$69,571.54	294,575.45	269,648.01	\$24,927.44	OK	0.00	343,448.16	343,448.16	28,620.68
Beech Mountain Police Dept	83,530.87	60,741.60	\$14,427.25	112,315.15	277,953.24	-\$165,638.09	OK	0.00	103,065.37	103,065.37	8,588.78
Boone Police Department 911	114,483.77	212,762.09	\$32,724.59	108,839.00	95,952.80	\$12,886.20	OK	0.00	151,862.10	151,862.10	12,655.18
Wayne County Central 911	517,364.36	548,512.92	\$106,587.73	1,950,441.23	1,730,320.03	\$220,121.20	Reduce	-113,533.47	452,139.99	338,606.52	28,217.21
Wilkes County Sheriff Communications	442,650.24	527,154.80	\$96,980.50	280,732.30	358,090.91	-\$77,358.61	OK	0.00	499,451.05	499,451.05	41,620.92
Wilson County Emergency Communicati	465,102.61	503,411.88	\$96,851.45	615,396.43	542,754.92	\$72,641.51	OK	0.00	305,462.58	305,462.58	25,455.22
Yadkin County Emergency Communicati	208,644.34	234,714.52	\$44,335.89	243,491.42	165,818.84	\$77,672.58	Reduce	-33,336.69	280,206.99	246,870.30	20,572.52
Yancey County Sheriff Comm.	154,130.26	157,439.19	\$31,156.95	230,206.60	177,727.75	\$52,478.85	Reduce	-21,321.91	174,197.79	152,875.89	12,739.66
Totals	\$52,738,533.19	\$52,261,205.67	\$10,499,973.89	\$69,945,650.81	\$66,541,705.03			-\$2,748,739.28	\$50,512,297.63	\$47,763,558.35	\$3,980,296.53

Approved Secondary PSAPs  
Cost Shift Applied



***Tab 9***

**Finance Team Report**

**Marsha Tapler/Kristen Falco**

***Tab 10***

**Standards Committee Report**

**Donna Wright/Tina Gardner**

***Tab 11***

**Technology Committee Report**

**Jeff Shipp/Gerry Means**

***Tab 12***

**911 Regional Coordinator**

**Reports**

**Conner/Gardner/Newberry/  
Turbeville**

# **Tab 13**

## **Other**

### **Pokey Harris**

## **Adjourn**

*\*\*\*Please reference the 2020 master calendar and NC 911 Board website for upcoming Committee and Board meetings. Notices will be sent prior to all meetings.\*\*\**

