



# NORTH CAROLINA 911 BOARD MEETING

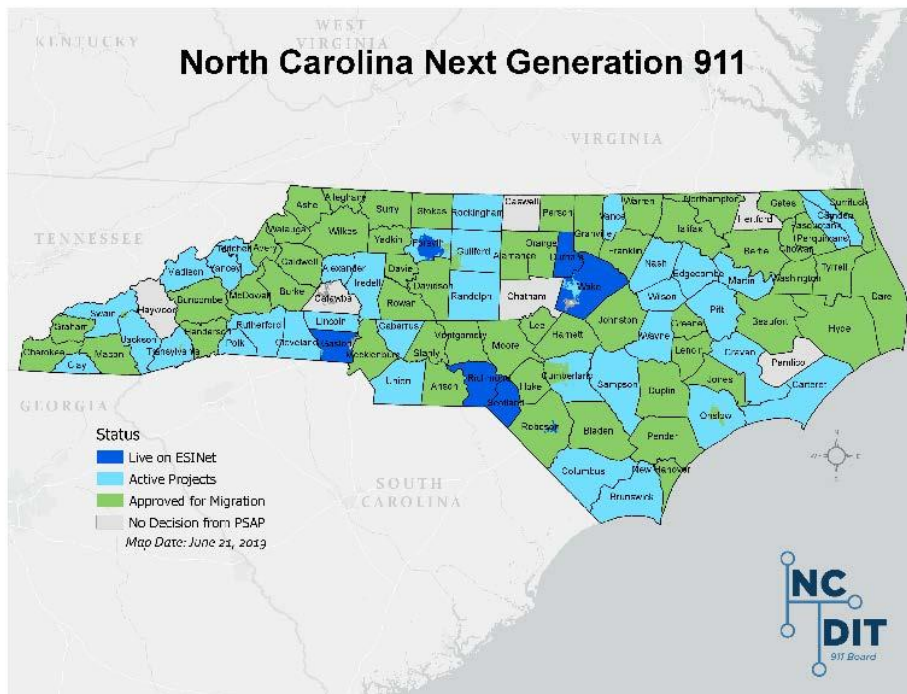
## Friday, June 28, 2019

**20190628 NC 911 Board Meeting WebEx Link**

**and**

**888-808-6929, ID 8153047#**

**10:00 AM – 11:30 AM**



**#NexGen911isNowGen911inNC**

***Call to Order*** (1 Minute)

**Eric Boyette**

***Roll Call*** (1 Minute)

**Pokey Harris**

***Tab 1*** (5 Minutes)

**Chair's Opening Remarks**

**Eric Boyette**

***1 a)***

**General Opening Comments**

***1 b)***

**Board Member Status**

## **Tab 2 (1 Minute)**

### **Ethics Awareness/Conflict of Interest Statement**

**Eric Boyette**

*In accordance with G.S. 138A-15, It is the duty of every Board member to avoid both conflicts of interest and potential conflicts of interest. Does any Board member have any known conflict of interest or potential conflict of interest with respect to any matters coming before the Board today? If so, please identify the actual or potential conflict and refrain from any undue participation in the particular matter involved.*

## **Tab 3 (1 Minute)**

### **Public Comment**

**Eric Boyette**

*The NC 911 Board welcomes comments from state and local government officials, first responders, finance directors, 911 directors, citizens and interested parties about any 911 issue(s) or concern(s). Your opinions are valued in terms of providing input to the NC 911 Board members. When addressing the Board, please state your name and organization for the record and speak clearly into the microphone.*

# **Tab 4 (2 Minutes)**

## **Consent Agenda**

### **Pokey Harris**

### **(Consent Vote Required)**

#### **4 a)**

**Minutes of Meeting – May 17, 2019**

#### **4 b – e)**

##### **b) NG 911 Fund**

**May 2019 Fund Balance \$43,924,210**

**May 2019 Disbursement **-\$ 670,291****

##### **c) CMRS Fund**

**May 2019 Fund Balance \$ 7,196,704**

**May 2019 Disbursement **-\$ 13,547****

##### **d) PSAP Fund**

**May 2019 Fund Balance \$18,967,803**

**May 2019 Disbursement **-\$ 4,377,683****

##### **e) Grant Fund**

**May 2019 Fund Balance \$26,504,375**

**May 2019 Encumbered **-\$23,030,960****

#### **4 f)**

**Grant Project Updates per Reports**

**North Carolina 911 Board Meeting  
MINUTES  
Jacksonville Public Safety Complex  
200 Marine Boulevard, Jacksonville NC  
Friday, May 17, 2019  
10:00 AM – 11:45 AM**

<u>Members Present</u>	<u>Staff Present</u>	<u>Guests</u>
Secretary Eric Boyette, (NC CIO) Board Chair	Richard Bradford (DOJ)	Ron Adams, Southern Software
David Bone, (NCACC) Martin County	Ronnie Cashwell (DIT/NC 911 Board Staff)	Jeff Holshouser, Motorola
Heather Campbell, (CMRS) Sprint <i>via phone</i>	Tina Gardner (DIT/NC 911 Board Staff)	Grover Lewis, City of Jacksonville
Bo Ferguson, (NCLM) Durham County	Pokey Harris (DIT/NC 911 Board Staff)	Jeff McAllister, Jacksonville PD
Chuck Greene, (LEC) AT&T	Gerry Means (DIT/NC 911 Board Staff)	Adam Oates, City of Jacksonville
Greg Foster, (NC Association of Rescue EMS) Alexander County Director of Communications	Stanley Meeks (DIT/NC 911 Board Staff)	Kristy Smith, Jacksonville PD
J.D. Hartman, (Sheriff's Association ) Davie County	Don Rice (DIT/NC 911 Board Staff)	Rob Wilson, Davidson County
Buddy Martinette, (NCSFA) Fire Chief, Wilmington - <i>Via Phone</i>	Marsha Tapler (DIT/NC 911 Board Staff)	Michael Yaniero, Police Chief, Jacksonville
John Moore, (VoIP) Spectrum Communications	Angie (DIT/NC 911 Board Staff)	
Jude O'Sullivan, (CMRS) Carolina West - <i>Via Phone</i>		
Niraj Patel (CMRS) Verizon - <i>Via Phone</i>	<b>Staff Absent</b>	
Mike Reitz, (APCO) Chatham Co 911	Jesus Lopez (DIT/ NC 911 Board PM)	
Jeff Shipp, (LEC) Star Telephone		
Amy Ward, (LEC) CenturyLink		
Donna Wright, (NENA) Richmond Co Em. Services		
<b>Members Absent</b>		
Eric Cramer, (LEC) Wilkes Communication		
Jeff Ledford, (NCACP) City of Shelby PD		

**Call to order** — Chairman Eric Boyette called the meeting to order at 10:04 AM and asked Pokey Harris to call the roll of attendees.

**1. Chairman's opening remarks** — Chairman Boyette welcomed everyone to the meeting and thanked them for taking the time to join. He mentioned the lockdown that occurred this morning at a high school in Johnston County and thanked all the telecommunicators involved in the positive resolution. Vice Chair Donna Wright mentioned that students from the PSAP Managers training course were listening online to the meeting for a course assignment. Jacksonville Chief of Police Mike Yaniero welcomed everyone on

behalf of the Jacksonville Department of Public Safety and said a tour of the complex would be offered later.

**2. Ethics Awareness/Conflict of Interest Statement** — Chairman Boyette read the Ethics Awareness/Conflict of Interest statement printed in the agenda.

**3. Public Comment** — Chairman Boyette read the invitation to public comment printed in the agenda. No one had pre-registered to speak. No one present or on the phone asked to provide comment.

**4. Consent Agenda** — Chairman Boyette asked Ms. Harris to proceed with the consent agenda.

a) Minutes of Previous Meeting – April 26, 2019

b) NG 911 Fund

April 2019 Fund Balance \$43,763,382

April 2019 Disbursement -\$0

c) CMRS Fund

April 2019 Fund Balance \$ 6,609,276

April 2019 Disbursement -\$614,000

d) PSAP Fund

April 2019 Fund Balance \$17,146,253

April 2019 Disbursement -\$4,273,829

e) Grant Fund

April 2019 Fund Balance \$30,238,519

April Grant Funds Encumbered -\$24,130,821

f) Grant Project Updates per Reports

Jeff Shipp put forth a motion to accept the consent agenda as presented, with the motion being seconded by Donna Wright and passing unanimously.

## 5. Executive Director Report

a) NextGen 911 Migration Status- Pokey Harris shared the live status map of PSAP that have migrated to the ESInet, those in active status, those having committed to migration, and those remaining to make a decision. Ms. Harris thanked David Bone for his help in reaching out to the County Managers in the jurisdictions that have not yet made the decision to migrate.

b) Scotland County ESInet Migration – On Tuesday, May 1, Scotland County became the most recent PSAP to migrate to the NC 911 ESINet and hosted Viper call handling solution offered through the AT&T managed service contract. It was a successful cutover.

c) Meeting with Camp Lejeune – Ms. Harris reported that she and staff met yesterday with a delegation from Camp Lejeune and the City of Jacksonville to discuss inclusion in the NC NextGen 911 project. Many questions were asked, and it was a positive meeting. Ms. Harris thanked Ronald Massey and Chris Kolyk for facilitating the meeting.

d) Presentation to NC Commander Council – Ms. Harris said she and Gerry Means would be meeting next week with the NC Commander Council to discuss inclusion in the NC NextGen 911 project.

e) Upcoming NG911 GIS Roadshow – Staff will be travelling throughout the state to facilitate a series of NG911 geospatial call routing meetings. Meetings will be held in each region across the state with a morning session to provide an overview of geospatial call routing, and then an afternoon work session for those PSAPs nearer to migration to learn how to upload GIS data into the GIS portal known as Data Hub. Over 200 participants are expected at the four meetings.

f) Staffing Update – Ms. Harris plans to meet with DIT HR next week to finalize posting of the two vacant Financial Review Specialist (FRS) positions. She also hopes to begin the process for posting the 911 Regional Coordinator positions in the coming weeks.

g) Federal 911 Grant Program Status – Ms. Harris said she expects notification in middle to late June. She thanked Richard Bradford and Gerry Means for their help with the subsequent application questions that were received following the initial grant submission.

h) Upcoming Chairman PSAP Tours Following Today's Meeting – Ms. Harris announced there would be a tour of the Jacksonville facility after lunch. A bus will be available to then take everyone on a tour of Camp Lejeune's communication center. Following that, Onslow County will host a tour at their facility.

i) State Scoop Awards – NC DIT received three State Scoop Awards at the 2019 National Association of State Chief Information Officers (NASCIO) Conference. Our very own Secretary/State CIO and Chair of the NC911 Board, Eric Boyette, received the State Executive of the Year Award. Ms. Harris congratulated him on this achievement.

j) Legislative Update – Richard Bradford reported there was no update on House Bill 217. He also revisited the Board's Policy Manual discussion from December of last year. He and staff had recently met on the subject. The quantity of information is cumbersome and difficult to search, leading to the conclusion to wait and work in conjunction with the CRM effort.

k) Executive Committee Discussion – Chair Boyette spoke about establishing an Executive Committee for the Board to help facilitate legislative and governance actions quickly when the entire Board is not available. The Executive Director and legal counsel will participate in meetings, as well as the Chair. Committee membership will rotate per the direction of the Chair. Chairman Boyette entertained a motion to nominate Donna Wright as Chair of the Committee, with Jeff Shipp, David Bone, Chuck Green and Jeff Ledford serving as committee members. Sheriff Hartman put forth a motion to establish the Executive Committee as outlined by Chairman Boyette, with the motion being seconded by John Moore and passing unanimously.

**6. Education Committee Report** – Mike Reitz reported that Angie Turbeville has been inquiring about holding classes at community colleges. The committee has put a hold on the statewide initiative for minimum training standards until House Bill 217 is finalized.

#### **7. Funding Committee Report**

a) Orange County Emergency Communications FY 2019 Reconsideration – Orange County has submitted a reconsideration request for \$167,518.33 for use on their backup PSAP. David Bone and Marsha Tapler explained that they are currently operating out of that backup PSAP due to a mold issue in their primary PSAP facility. Staff recommended this reconsideration and a motion to approve was put forth by the Funding Committee, with the motion being seconded by Greg Foster and passing unanimously.

b) FY2020 PSAP Funding Distribution – Marsha Tapler presented the FY 2020 Distribution reports. A motion to approve the FY 2020 PSAP funding distribution was put forth by the Funding Committee, with the motion being seconded by Vice Chair Donna Wright and passing unanimously.

c) General Report – Mr. Bone reported that the Base Seat Ad Hoc Committee is working on a formula for overflow seats. Staff is working on additional reconsideration requests, CAD mobile software, funding recommendations for implemental functions. The committee will continue to work on the PSAP Funding model.

**8. Finance Team Report** — Marsha Tapler noted that she is working on three board reports for PSAPs that plan to submit a grant request as well as nine funding reconsideration requests. She also has been working on an overflow cost analysis over a three-year period to assist with the overflow policy for the Funding Committee. She has been compiling documents for costs associated with the CAD and base mobile server software to be brought to the committee on June 11. She is reviewing the Board financials for the end of the fiscal year and has several meetings set up with PSAPs to discuss their eligibility and complete their Board reports.

#### **9. Grant Committee Report**

a) 2020 Grant Program Applications (due May 31, 2019) – Heather Campbell reported applications for grants are due by midnight on May 31 and reminded that there will be no extensions. The Committee will review applications at the end of June. PSAPs will present their requests to the Committee on July 9, 2019. The Committee will then meet to make recommendations to the Board at their July meeting.

b) General Report – Ms. Campbell had no further report.

**10. Standards Committee Report** — Vice Chair Donna Wright spoke about the training session held last week at the Randolph County 911 center to train seven (7) new Peer Reviewers. She also mentioned that a sub-committee is working on updating the technology template for PSAPs.

**11. Technology Committee Report** – Jeff Shipp mentioned there is a new member on the Technology Committee, Randy Cress. Gerry Means reported 90% PSAP acceptance of NextGen 911 (ESInet) and the potential of having 44 PSAPs on the network by the end of the year. Work on the NMAC is in motion and Mr. Means thanked Stanley Meeks for being the point person in that effort. Plans are to hold interviews for Tier 2 contractors for the NMAC next month in anticipation of a mid-July hire date. Work is being done to formalize cybersecurity resources at the State and Federal level to support the NG effort. Randy Cress has agreed to work with CSRP and can help as a resource. Gerry provided an update on the launch of the GIS project which occurred on April 16, 2019. He further discussed the alliance with Tim Johnson and CGIA for liaison support with the GIS community at large. He also reviewed the plan for GIS education on the NG911 GIS component, and advised of acceptance of two PSAPs to act as pilots (Richmond County and Durham). Planning is underway for regional introduction and training sessions in month of June across the State They are trying to align ESInet migration strategy to the GIS roll-out so that by next year it will be in sync. Once a migration progress is started the GIS reconciliation project can start at the same time.

**12. 911 Regional Coordinator Reports** — Tina Gardner spoke of plans to schedule a class for new PSAP directors that she, Angie Turbeville and Marsha Tapler would facilitate. She mentioned again the seven new PSAP Peer Reviewers. Angie Turbeville has meetings scheduled in June for those late adopters of the ESInet. She is working on a survey that will go out to PSAPs to establish training needs across the state to create a training plan for the next 12 months. Ms. Turbeville has been working with Stanley Meeks on the CRM Project and hopes to present a demo at the next Board meeting. Ms. Harris thanked Tina and Angie for all their hard work over the past months.

**13. Other** — No other business was reported.

The next Board Meeting will be held on June 28<sup>th</sup> by WebEx and Conference Bridge.

**Adjourn** — Chairman Boyette adjourned the meeting at 11:46 AM.

Following lunch, PSAP tours followed at Jacksonville PD, Camp Lejeune, and Onslow County.



### NG 911 FUND

FY2019 beginning Fund Balance: \$23,982,041.12											
	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019
Revenue 10%	\$742,198.28	\$770,273.57	\$759,742.49	\$721,143.23	\$795,804.48	\$766,266.11	\$804,652.25	\$717,760.34	\$810,940.27	\$795,902.05	\$758,954.17
Interest allocation	\$31,728.53	\$33,344.74	\$35,395.85	\$36,585.89	\$40,170.25	\$44,167.47	\$65,257.05	\$64,428.60	\$62,024.51	\$76,663.76	\$71,164.99
Grant Fund Transfer						\$11,800,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NG 911 Disbursement	-\$20,521.77	-\$10,496.00	-\$14,521.50	-\$19,943.00	-\$15,088.00	-\$13,699.00	-\$10,688.70	\$0.00	-\$87,151.02	\$0.00	-\$670,290.66
<b>NG 911 Fund Balance</b>	<b>\$24,735,446.16</b>	<b>\$25,528,568.47</b>	<b>\$26,309,185.31</b>	<b>\$27,046,971.43</b>	<b>\$27,867,858.16</b>	<b>\$40,464,592.74</b>	<b>\$41,323,813.34</b>	<b>\$42,106,002.28</b>	<b>\$42,891,816.04</b>	<b>\$43,764,381.85</b>	<b>\$43,924,210.35</b>

### CMRS FUND

FY2019 beginning Fund Balance: \$6,246,558.26											
	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019
CMRS Revenue 15%	\$559,586.10	\$582,703.11	\$597,782.52	\$528,732.47	\$601,956.80	\$580,775.17	\$643,777.96	\$554,998.85	\$620,845.27	\$624,684.67	\$590,928.89
Interest allocation	\$8,264.27	\$9,186.20	\$10,268.97	\$6,412.15	\$7,643.11	\$8,569.08	\$8,944.13	\$9,575.42	\$9,878.53	\$11,773.11	\$10,746.16
Grant Fund Transfer			-\$3,000,000.00								
CMRS Disbursement	\$0.00	\$0.00	-\$403,322.40	\$0.00	-\$349,034.18	-\$450,007.58	-\$57,226.75	\$0.00	-\$750,049.02	-\$614,700.20	-\$13,546.67
<b>CMRS Fund Balance</b>	<b>\$6,814,408.63</b>	<b>\$7,406,297.94</b>	<b>\$4,611,027.03</b>	<b>\$5,146,171.65</b>	<b>\$5,406,737.38</b>	<b>\$5,546,074.05</b>	<b>\$6,141,569.39</b>	<b>\$6,706,143.66</b>	<b>\$6,586,818.44</b>	<b>\$6,608,576.02</b>	<b>\$7,196,704.40</b>

### PSAP FUND

FY2019 beginning Fund Balance: \$15,115,621.09											
	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019
PSAP Revenue 85%	\$3,170,987.91	\$3,301,984.25	\$3,387,434.27	\$2,996,150.63	\$3,411,088.59	\$3,291,059.29	\$3,648,075.11	\$3,144,993.48	\$3,518,123.15	\$3,539,879.74	\$3,348,596.96
Wireline Revenue	\$781,929.85	\$922,998.00	\$637,676.78	\$810,918.75	\$1,600,486.15	\$790,361.46	\$777,408.64	\$1,384,185.14	\$832,807.23	-\$604,704.03	\$741,630.07
VOIP Revenue	\$968,260.32	\$1,057,440.06	\$1,100,957.88	\$1,024,156.56	\$401,726.78	\$1,023,334.84	\$1,048,765.39	\$397,435.28	\$999,523.85	\$2,471,886.69	\$1,039,361.04
Prepaid Wireless Revenue	\$1,132,222.27	\$998,011.93	\$1,045,454.09	\$1,065,427.55	\$1,075,359.55	\$1,141,900.22	\$1,051,424.05	\$913,631.92	\$1,254,178.06	\$1,059,740.06	\$1,041,764.65
Interest allocation	\$19,998.15	\$22,854.79	\$26,336.34	\$4,011.47	\$6,717.17	\$10,688.94	\$14,075.27	\$17,140.47	\$18,527.03	\$26,679.43	\$27,881.42
<b>Subtotal</b>	<b>\$6,073,398.50</b>	<b>\$6,303,289.03</b>	<b>\$6,197,859.36</b>	<b>\$5,900,664.96</b>	<b>\$6,495,378.24</b>	<b>\$6,257,344.75</b>	<b>\$6,539,748.46</b>	<b>\$5,857,386.29</b>	<b>\$6,623,159.32</b>	<b>\$6,493,481.89</b>	<b>\$6,199,234.14</b>
Grant Fund Transfer Out			-\$18,045,136.00								
PSAP Distribution	-\$4,235,116.50	-\$4,262,617.06	-\$4,262,617.06	-\$4,262,617.06	-\$4,273,829.24	-\$4,273,829.24	-\$4,273,829.24	-\$4,273,829.24	-\$4,273,829.24	-\$4,273,829.24	-\$4,377,683.74
<b>PSAP Fund Balance</b>	<b>\$16,953,903.09</b>	<b>\$18,994,575.06</b>	<b>\$2,884,681.36</b>	<b>\$4,522,729.26</b>	<b>\$6,744,278.26</b>	<b>\$8,727,793.77</b>	<b>\$10,993,712.99</b>	<b>\$12,577,270.04</b>	<b>\$14,926,600.12</b>	<b>\$17,146,252.77</b>	<b>\$18,967,803.17</b>

PSAP Grant-Statewide 911 Projects Fund

		Total Disbursed	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Remaining Expenditures Grant Balance
		YTD												
			\$30,028,840.94	\$29,003,750.23	\$28,391,979.78	\$48,743,802.60	\$47,703,698.65	\$46,994,633.31	\$34,343,094.96	\$34,078,858.08	\$33,161,273.46	\$31,471,496.14	\$29,800,846.37	
<b>FY2016</b>	<b>Award Amount</b>													
Graham County G2016-01	3,401,528.00	-1,663,440.31	-294,534.90				-146,614.50				-75,961.85	-358,447.72	-80,531.57	781,997.15
Hyde County G2016-02	1,266,887.00	-1,059,862.39				-130,999.61								0.00
Richmond County G2016-03	6,357,537.00	-4,717,991.65				-361,750.73								0.00
<b>FY2017</b>	<b>Award Amount</b>													
Catawba G2017-1A	296,827.00	-240,058.32												0.00
Forsyth G2017-3	1,085,000.00	-408,843.84				-131,613.29								0.00
Lincoln G2017-6	2,000,000.00	-545,158.62		-233,437.92								-40,756.48		1,180,646.98
Martin G2017-7	5,196,315.00	-268,249.59		-136,984.98				-244,509.34	-261,171.96	-638,986.45		-585,874.95	-973,716.48	2,086,821.25
Mitchell G2017-9	3,163,000.00	-249,251.47	-11,625.63			-339,700.27	-111,499.93	-246,896.17	-39,346.77		-325,573.63	-460,060.48	-311,462.79	1,067,582.86
Moore G2017-10	586,404.00	-546,169.09												0.00
Pasquotank G2017-11	1,010,779.00	-531,580.33									-164,425.00		-160,562.50	154,211.17
Perquimans G2017-12A	176,206.00	-145,352.51	-30,853.00											0.00
Rocky Mount G2017-13A	166,749.00	-19,275.00												0.00
Washington G2017-16	344,524.00	0.00												0.00
<b>FY2018</b>	<b>Award Amount</b>													
Franklin G2018B-4	1,204,482.00	0.00	-542,025.00		-81,167.75		-323,915.65	-40,709.25			-9,290.75	-29,641.50		177,732.10
Robeson G2018B-1	339,065.00	0.00						-288,398.86						0.00
Wilson G2018B-2	157,913.00	0.00												157,913.00
Iredell G2018B-3	2,361,230.00	0.00					-156,275.81			-297,843.79			-1,447,027.89	460,082.51
<b>FY2019</b>	<b>Award Amount</b>													
Wilson G2019-01	4,670.00	0.00												4,670.00
Pender G2019-02	361,760.00	0.00												361,760.00
Greene G2019-03	841,964.00	0.00												841,964.00
Wayne G2019-04	1,530,693.00	0.00												1,530,693.00
Rutherford G2019-05	1,161,548.00	0.00												1,161,548.00
Halifax G2019-06	4,067,780.00	0.00												4,067,780.00
<b>STATEWIDE PROJECTS:</b>	<b>Award Amount</b>													
E-CATS II	2,974,002.00	-845,161.71	-66,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-632,240.00	-252,120.00		1,177,880.29
Interpretive Services	785,646.00	-239,637.56	-51,822.00	-18,766.50	-17,504.25	-19,597.50	-17,403.00	-17,856.75		-33,887.25	-14,171.25		-35,885.25	319,114.69
Ortho Project III Image 17	3,815,129.00	-3,466,793.24	-1,698.05											0.00
Ortho Project III Image 18	3,508,433.00	-1,572,924.74	-65,660.65	-261,679.70	-634,007.20	-124,226.30	-24,206.13	-87,122.64	-14,497.41		-188,917.66		-84,291.23	450,899.34
Ortho Project III Image 19	3,273,555.00	0.00						-526.64	-4,605.68		-328,045.60		-251,452.40	2,688,924.68
Ortho Project III Image 20	4,108,739.00	0.00												4,108,739.00
CRM Statewide One-time Development	250,000.00	0.00												250,000.00
Approved Transfer from PSAP Fund					21,045,136.00			-11,800,000.00						
Interest			39,728.52	39,098.65	39,366.02	67,783.75	70,849.68	74,481.30	55,384.94	53,132.87	48,848.42	56,251.36	48,458.97	
<b>Total Ending Fund Balance</b>		\$ 30,028,840.94	\$29,003,750.23	\$28,391,979.78	\$48,743,802.60	\$47,703,698.65	\$46,994,633.31	\$34,343,094.96	\$34,078,858.08	\$33,161,273.46	\$31,471,496.14	\$29,800,846.37	\$26,504,375.23	

CASH BASIS REPORTING

Encumbered: \$ 23,030,960.02  
 Grant Fund Total \$3,473,415.21



**Emergency Communications**



287 T-Kemp Road  
Louisburg, NC 27549

Phone: 919.496.2511

Fax: 919.496.5370

[www.franklincountync.us](http://www.franklincountync.us)

May 31, 2019

L. V. Pokey Harris, MPA, ENP  
Executive Director  
North Carolina 911 Board  
NC Department of Information Technology

Franklin County 2018B Grant Update – June 2019

Good afternoon, I am providing the June update regarding the grant project. A lot of progress was made during the month of May. We are currently scheduled to begin cutover to the upgraded system on Wednesday, June 5<sup>th</sup>. During this past week (May 28-31), Tusa Consulting completed site visits and overlap area audio testing. On Monday, June 3<sup>rd</sup>, Tusa Consulting will return, and the Functionality Acceptance Test will be performed. On Tuesday, June 4<sup>th</sup>, one site will be fully upgraded to verify the upgrade process is successful prior to beginning cutover. On Wednesday, June 5<sup>th</sup>, cutover will begin, and the remaining sites will be upgraded. After cutover is fully complete, technicians will remove equipment that is no longer needed, and address punch list items provided by Tusa Consulting.

Next week will be a busy week!

If you have any questions or need additional information, let me know.

Respectfully,

Christy Shearin  
Director

## Graham County, NC

E911 Enhancement/Replacement  
 Monthly Progress Report – May, 2019

MCP Project Number 15-111

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>	<ul style="list-style-type: none"> <li>Construction complete</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Review invoices and submit funding reimbursement</li> <li>Prepare for project close-out</li> <li>Identify any outstanding punchlist items</li> </ul>	<ul style="list-style-type: none"> <li>Prepare for project close-out</li> <li>Review any remaining or outstanding invoicing</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>MCP held routine project calls with the County</li> </ul>	<ul style="list-style-type: none"> <li>MCP will continue routine check-in with the County</li> </ul>

## Greene County, NC

911 Facility Relocation

MCP Project Number 18-128

Monthly Progress Report – May, 2019

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>Continue negotiations with project design team</li> <li>Review historical documents related to the facility</li> </ul>	<ul style="list-style-type: none"> <li>Finalize contracts with project design team</li> <li>Begin programming efforts</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>None in this period</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>None in this period</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>Held routine project planning meetings with MCP</li> </ul>	<ul style="list-style-type: none"> <li>Continue to participate in routine project planning and working meetings to facilitate the next steps of the project.</li> </ul>

# Halifax County, NC Grant Report – May 2019

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## Activities – May 2019

- Held shortlist interview with architectural/engineering firm
- Prepared recommendation for County Commissioners for architect selection
- Began budget review

## Anticipated Activities – June 2019

- Receive Board approval for architect selection
- Conduct negotiations with selected architect
- Enter into contract for architectural and engineering services
- Submit revised budget to NC 911 Board per contract agreement
- Track project budget expenditures (on-going)
- Communicate regularly with project team (on-going)

## Iredell County PSAP Enhancement and Regional Backup Initiative

PSAP Grant Project

MCP Project Number 16-114

Monthly Progress Report – May, 2019

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>• No actions required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>• No actions required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>• No action required</li> </ul>	<ul style="list-style-type: none"> <li>• No actions expected</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>• Continued biweekly meetings with AT&amp;T on call handling</li> <li>• Begin installation of AT&amp;T call handling equipment</li> <li>• Begin installation of VHF radio system and antennas on the tower</li> <li>• Continue migration planning for radio console system</li> <li>• Continue installation of compute / storage equipment</li> <li>• Continue installation of network switching and security appliances</li> <li>• Finalize dispatch workstation setup with CAD workstations and monitors</li> <li>• Continue work with CAD vendor to plan migration</li> <li>• Continued installation of audio-visual system</li> <li>• Internal coordination meetings on technology procurement and installation</li> <li>• Finalize fiber installation</li> </ul>	<ul style="list-style-type: none"> <li>• Continue biweekly meetings with AT&amp;T on call handling</li> <li>• Finalize network configuration, including security appliances</li> <li>• Continue progress with CAD migration</li> <li>• Review and evaluate status of CAD interfaces</li> <li>• Finalize Audio-Visual source PC installation</li> <li>• Continue radio system / console system installation</li> <li>• Continued coordination with other entities utilizing the facility for backup.</li> <li>• Prepare testing plans for installed systems</li> <li>• Setup remote access for vendors</li> <li>• Finalize installation of building amplifier</li> </ul>

Activity	This Period	Next Period
	<ul style="list-style-type: none"> <li>• Install Spectrum TV and Data</li> <li>• Install Netclock and displays</li> <li>• Begin Recording System installation</li> </ul>	
5. Other Activity	<ul style="list-style-type: none"> <li>• MCP continued biweekly project meetings with the client</li> </ul>	<ul style="list-style-type: none"> <li>• MCP will continue biweekly project meetings with the client</li> </ul>



## Lincoln County PSAP, NC

PSAP Grant Project

MCP Project Number 17-125

Monthly Progress Report – May, 2019

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>No actions required</li> </ul>	<ul style="list-style-type: none"> <li>No actions expected</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>No actions required</li> </ul>	<ul style="list-style-type: none"> <li>No actions expected</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Continued overhead rough-in</li> <li>Continued wall rough-in</li> <li>Completed drywall</li> <li>Completed site grounding</li> <li>Completed aluminum storefront</li> <li>Continued fencing and bollards</li> <li>Continued painting</li> <li>Began ceiling grid</li> <li>Began lights and grills</li> <li>Began ceramic tile</li> <li>Began access flooring</li> <li>Began landscaping</li> </ul>	<ul style="list-style-type: none"> <li>Complete overhead rough-in</li> <li>Complete metal soffits</li> <li>Complete fire pump installation</li> <li>Complete perimeter fencing and bollards</li> <li>Complete landscaping</li> <li>Complete paving and striping</li> <li>Complete painting</li> <li>Complete ceramic tile</li> <li>Complete access flooring</li> <li>Complete ceiling grid</li> <li>Complete toilet fixtures</li> <li>Complete toilet partitions</li> <li>Complete lights and grills</li> <li>Complete ceiling tile</li> <li>Complete acoustical wall panels</li> <li>Complete casework</li> <li>Complete floor covering</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Participate in AT&amp;T project status calls</li> <li>Radio vendor site walk</li> <li>Continue installation of exterior telecommunications cabling</li> <li>Finalize alarm light for dispatch furniture</li> </ul>	<ul style="list-style-type: none"> <li>Continue to participate in biweekly AT&amp;T project meetings</li> <li>Continue radio console migration planning</li> <li>Begin technology implementation schedule</li> <li>Finalize procurement of IT needs</li> </ul>

Activity	This Period	Next Period
	<ul style="list-style-type: none"> <li>• Continue radio console migration planning</li> <li>• Continue work with CAD system procurement</li> <li>• Issue purchase order for recording system</li> <li>• Issue purchase order for servers</li> <li>• Issue purchase order for network equipment</li> <li>• Review quotes for facility signal amplifier</li> <li>• Discuss and procure admin telephones</li> <li>• Receive and begin setup of CAD workstations</li> <li>• Continued technology planning and timeline meetings</li> <li>• Continue to track fiber construction project</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule kickoff and next steps for recording system</li> <li>• Schedule kickoff and next steps for the CAD system</li> <li>• Align equipment for DukeNet</li> <li>• Verify 10-digit telephone needs</li> <li>• Install dispatch furniture</li> <li>• Begin setup of datacenter, racks and wallboards</li> <li>• Begin development of testing plans</li> <li>• Continue technology planning and timeline meetings</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>• MCP held biweekly project meetings with the client</li> <li>• Lincoln County staff and MCP participated in monthly construction meeting</li> </ul>	<ul style="list-style-type: none"> <li>• MCP will continue biweekly project meetings with the client</li> <li>• Lincoln County staff and MCP will participate in the monthly construction meeting</li> </ul>

## Martin County PSAP and Regional Backup Facility, NC

PSAP Consolidation Project – Phase II – Grant Project  
 Monthly Progress Report – May 2019

MCP Project Number 16-184

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>Continued submittal review</li> </ul>	<ul style="list-style-type: none"> <li>Finalize submittals</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>No additional permits required</li> </ul>	<ul style="list-style-type: none"> <li>Radio tower installation</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Continue site work</li> <li>Finish leak detection system</li> <li>Install storefront</li> <li>Continue ceiling</li> <li>Install mechanical screening</li> <li>Complete Dominion power</li> <li>Finalize roof</li> <li>Finish ceramic tile</li> <li>Finish grouting</li> <li>Finalize fence work</li> <li>Lay asphalt parking lot</li> <li>Continue raised floor</li> <li>Continue grounding</li> <li>Continue installing windows</li> <li>Continue structured cabling</li> <li>Continue data center</li> <li>Install tower foundation</li> </ul>	<ul style="list-style-type: none"> <li>Turn-up and train on UPS</li> <li>Turn-up and train on generator</li> <li>Finish grounding</li> <li>Install carpeting</li> <li>Begin painting</li> <li>Finalize cabling</li> <li>Finish raised floors</li> <li>Begin landscaping</li> <li>Continue datacenter including cable trays and racks</li> <li>Install dispatch consoles</li> <li>Install remaining tower parts</li> <li>Finish parking lot</li> <li>Begin punch list</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Continue biweekly meetings with AT&amp;T on hosted call handling</li> <li>Review recording quote with NC 911 Board staff</li> <li>Continue review of AV needs</li> <li>Arrange locations of Netclock displays</li> <li>Continue technology coordination meetings</li> <li>Continue design of Bertie County technology needs</li> </ul>	<ul style="list-style-type: none"> <li>Continue biweekly coordination calls with AT&amp;T</li> <li>Issue order for audio-visual system</li> <li>Issue order for recording system</li> <li>Plan install of security cameras</li> <li>Continue coordination with Bertie and Pasquotank on facility / technology needs</li> <li>Issue remaining orders and begin scheduling installations</li> </ul>

Activity	This Period	Next Period
	<ul style="list-style-type: none"> <li>• Begin receiving and setting up technology items</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule install of cable TV service</li> <li>• Verify 10-digit admin lines</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>• MCP conducted periodic conference calls with the clients</li> <li>• Participated in on-site construction meeting</li> </ul>	<ul style="list-style-type: none"> <li>• MCP will participate in project team meetings with the clients</li> <li>• Continued participation in construction meetings</li> </ul>

## Mitchell County, NC

PSAP Construction and Regional Backup  
 Monthly Progress Report – May 2019

MCP Project Number 16-173

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Completed exterior trim</li> <li>Completed guttering</li> <li>Set generator on pad</li> <li>Began raised floor grounding</li> <li>Installed window trim</li> <li>Worked on doors</li> <li>Began hardware installations</li> <li>Installed additional lights</li> <li>Repositioned doorway</li> <li>Conducted grounding review</li> <li>Conducted site review(s) (ongoing)</li> <li>Attended monthly construction meeting</li> <li>Reviewed contractor submittals</li> <li>Maintained photographic progress</li> </ul>	<ul style="list-style-type: none"> <li>Complete casework</li> <li>Relocate grounding from roof to attic space</li> <li>Install tower foundation</li> <li>Glaze windows</li> <li>Complete electrical runs under raised flooring</li> <li>Complete security and access control</li> <li>Work on fencing</li> <li>Pave drive</li> <li>Reach substantial completion</li> <li>Conduct third-party testing when applicable (ongoing)</li> <li>Conduct site review(s) (ongoing)</li> <li>Review contractor submittals</li> <li>Maintain photographic progress</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Reviewed radio console proposal response</li> <li>Selected workstation furniture vendor</li> <li>Selected radio console vendor</li> <li>Continued to refine technology plan</li> <li>Continued to refine procurement timeline</li> <li>Held technology review meetings</li> <li>Held calls with AT&amp;T regarding hosted solution</li> </ul>	<ul style="list-style-type: none"> <li>Seek Board approval to proceed with radio console vendor</li> <li>Seek Board approval to proceed with workstation furniture vendor</li> <li>Enter into contract for radio consoles</li> <li>Enter into contract for workstation furniture</li> <li>Continue to refine technology plan</li> <li>Continue to refine technology</li> </ul>

Activity	This Period	Next Period
		procurement timelines <ul style="list-style-type: none"> <li>• Hold technology meetings</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>• Prepared quotes for furniture, fixture, and equipment</li> <li>• Continued to track grant spending</li> <li>• Updated budget tracking spreadsheet</li> </ul>	<ul style="list-style-type: none"> <li>• Regular communications with project team, as needed</li> <li>• Track grant budget (ongoing)</li> <li>• Hold status meeting between County and MCP</li> </ul>

## Pasquotank County PSAP, NC

PSAP Consolidation Project  
 Monthly Progress Report – May, 2019

MCP Project Number 16-185

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>• Continued submittal review</li> </ul>	<ul style="list-style-type: none"> <li>• Finalize submittals</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>• No action</li> </ul>	<ul style="list-style-type: none"> <li>• No action</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>• Continue site work</li> <li>• Finish leak detection system</li> <li>• Install storefront</li> <li>• Continue ceiling</li> <li>• Install mechanical screening</li> <li>• Complete Dominion power</li> <li>• Finalize roof</li> <li>• Finish ceramic tile</li> <li>• Finish grouting</li> <li>• Finalize fence work</li> <li>• Lay asphalt parking lot</li> <li>• Continue raised floor</li> <li>• Continue grounding</li> <li>• Continue installing windows</li> <li>• Continue structured cabling</li> <li>• Continue data center</li> <li>• Install tower foundation</li> </ul>	<ul style="list-style-type: none"> <li>• Turn-up and train on UPS</li> <li>• Turn-up and train on generator</li> <li>• Finish grounding</li> <li>• Install carpeting</li> <li>• Begin painting</li> <li>• Finalize cabling</li> <li>• Finish raised floors</li> <li>• Begin landscaping</li> <li>• Continue datacenter including cable trays and racks</li> <li>• Install dispatch consoles</li> <li>• Install remaining tower parts</li> <li>• Finish parking lot</li> <li>• Begin punch list</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>• Continue biweekly meetings with AT&amp;T on hosted call handling</li> <li>• Continue coordination of data circuits</li> <li>• Begin discussions on migration of equipment to new backup site</li> <li>• Issue final orders for technology needs</li> <li>• Continue to track radio tower structural work</li> <li>• Prepare for radio paging upgrade</li> </ul>	<ul style="list-style-type: none"> <li>• Continue biweekly coordination calls with AT&amp;T</li> <li>• Continue to participate in equipment migration planning and documentation</li> <li>• Continue main site tower modifications</li> <li>• Participate in planning meetings with Martin County</li> <li>• Begin the installation of the local paging system upgrade</li> </ul>

Activity	This Period	Next Period
5. Other Activity	<ul style="list-style-type: none"><li>MCP conducted periodic project communications with the stakeholders</li></ul>	<ul style="list-style-type: none"><li>MCP will conduct periodic communications with the stakeholders</li></ul>



## Richmond County, NC

PSAP Consolidation and Construction  
 Monthly Progress Report – May 2019

MCP Project Number 15-175

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No further activity</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>Held CradlePoint database management training</li> <li>Prepared master inventory spreadsheet with all serial numbers for tracking purposes</li> <li>Activated SIM cards for MDTs</li> </ul>	<ul style="list-style-type: none"> <li>Hold MDT training for law enforcement personnel</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>Held status meeting between County and MCP</li> <li>Held budget review meeting</li> </ul>	<ul style="list-style-type: none"> <li>Hold final budget meeting between County and MCP</li> <li>Submit final grant report</li> <li>Close out grant project</li> </ul>

# Rutherford 911

## Monthly Progress Report

### Current Activity

June 2019

#### Rutherford PSAP Relocation / Enhancement

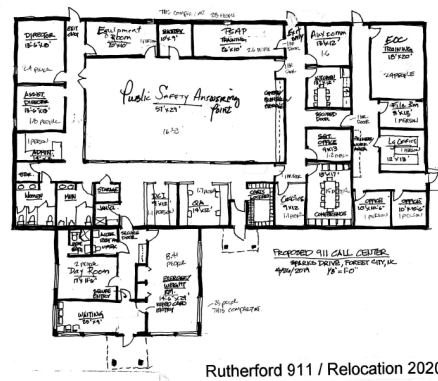
- Review completed drawing(s) by Brady Trakas Architects.
- Begin meetings with **Architectural Engineering**.
- Establish project meetings with *County* Information Technologies.
- Design Meeting(s) for Audio/Visual and cabling.
- Interior design planning (ongoing).
- Anticipated closing date (June 28, 2019) 153 Sparks Drive, Forest City.

### Next Month's Activity

July 2019

#### Rutherford PSAP Relocation / Enhancement

- Continue to work with **Architectural Engineer** (exact time line TBD).
- Continue *interior design* review.
- Brady Trakas to begin creation of construction documents.  
--Expect activities in July and August will increase dramatically.



Rutherford 911 / Relocation 2020

## Wayne County, NC

911 New Facility

MCP Project Number 18-117

Monthly Progress Report – May 2019

Activity	This Period	Next Period
1. Design	<ul style="list-style-type: none"> <li>Complete</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>
2. Permits	<ul style="list-style-type: none"> <li>Vendor Obtained Building Permit</li> </ul>	<ul style="list-style-type: none"> <li>None Expected</li> </ul>
3. Construction	<ul style="list-style-type: none"> <li>Project Kick-Off with A/E &amp; Construction Contractors</li> </ul>	<ul style="list-style-type: none"> <li>Groundbreaking</li> <li>Site Grading</li> </ul>
4. Communications Systems	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>None expected in this period</li> </ul>
5. Other Activity	<ul style="list-style-type: none"> <li>Participated in Project Kick-Off with Contractors &amp; County Staff</li> </ul>	<ul style="list-style-type: none"> <li>Continue routine project planning</li> <li>Communicate with project team as needed (on-going)</li> <li>Hold monthly meeting for report data (on-going)</li> <li>Track grant budget</li> </ul>



**County of Wilson**  
**Emergency Communications Center**

1817 Glendale Drive Wilson, NC 27893-4401 (252) 237-8300 (252) 237-6139

May 10, 2019

Ms. L. V. Pokey Harris, MPA, ENP  
Executive Director  
NC 911 Board  
NC Department of Information Technology  
PO Box 17209  
Raleigh, NC 27619-7209

RE: Transmittal Letter for Completion of Grant G2019-01

Dear Ms. Pokey,

Please find attached the following information showing the completion of the Grant awarded to Wilson County that involved the purchase and installation of a security camera at our front entrance gate to the County Tower site in the amount of \$4,670:

- Attachment 1 – Contract G2019-01 between Wilson County and NC 911 Board
- Attachment 2 – Camera View at the 911 Center
- Attachment 3 – Picture of Camera, installed on the pole
- Attachment 4 – Documentation from the City of Wilson for installation of camera
- Attachments 5 – 8 – Documentation of how the Funds were expended
- Attachment 9 – Invoice to NC 911 Board in the amount of \$4,670, payable to Wilson County

If there are any questions, please contact us. Thank you for awarding us this grant to improve the security at our Tower Site.

Thank you,

*Brenda B. Womble*

Brenda B. Womble  
Wilson County 911 Director

Attachments

L19-023

## AGREEMENT

THIS AGREEMENT (the Agreement) is made effective the 17<sup>th</sup> day of January 2019 ~~2018~~ by and between **Wilson County** the **Grantee**, local governments established pursuant to N.C. Gen. Stat. §160A-462 North Carolina, and the **North Carolina 911 Board** (hereinafter referred to as 911 Board), an agency of the State of North Carolina. Grantee and the Board (together “the Parties”) hereby agree as follows:

### WITNESSETH:

WHEREAS, the 911 Board was created by N.C. Gen. Stat. §143B-1400 *et seq.* to collect and administer the 911 Fund; and

WHEREAS, the 911 Board solicited grant applications pursuant to N.C. Gen. Stat. §143B-1407 and procedures for Grants adopted by the Board; and

WHEREAS, Grantee submitted a Grant Application to enhance the tower site for the PSAP’s communications connections with dispatched agencies in Wilson County; and

WHEREAS, the 911 Board allocated funds for the purposes identified in the grant application;

NOW, THEREFORE, the Parties enter into this Agreement, and in consideration of the mutual promises and such other valuable consideration as shall be set out herein, the Parties hereto do mutually agree to the following terms and conditions:

1. Definitions:
  - a. Project: Tower Site Security Enhancement.
  - b. Executive Director: Executive Director of the 911 Board.
  - c. Grant Funds: the amount authorized for award by the 911 Board, \$4,670.
  - d. Grant: Financial assistance provided by the 911 Board, or a subgrantee, to carry out activities whereby the 911 Board anticipates no programmatic involvement with the grantee or subgrantee during the performance of the Grant.
  - e. Grantee: Wilson County, notwithstanding N.C. Gen. Stat §143C-6-23(a)(2).
  - f. Interlocal agreement: Reserved.
  - g. State Funds: Any funds appropriated by the N.C. General Assembly or collected by the State of North Carolina. The Grant Funds are State Funds. Grantee recognizes that the expenditure of money deposited in the State treasury, including the 911 Fund, is subject to acts by the General Assembly and actions of the Budget Director.
  - h. Subgrantee: As defined in N.C. Gen. Stat. §143C-6-23(a)(3), a non-State entity that receives a grant of State funds from a Grantee of a State Agency, here the 911 Board, or a Subgrantee of a Grantee, but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.
  - i. Unit, or unit of local government:

As defined in N.C. Gen. Stat. §143C-1-1(d)(29), a municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by N.C. Gen. Stat. §160B-2(1), and all boards, agencies, commissions, authorities and institutions thereof that are not municipal corporations.

As defined in N.C. Gen. Stat. §160A-460, means a county, city, consolidated city-county, local board of education, sanitary district, facility authority created under Article 20 of Chapter 160A of the General Statutes, special district created under Article 43 of Chapter 105 of the General Statutes, or other local political subdivision, authority, or agency of local government.

2. Scope of Project: To enhance the tower site used for primary PSAP communications.
  - a. Wilson County shall be responsible for administrative and management duties associated with the Project; and shall be responsible for completing the goals and objectives described in the Grant Application. To the extent that the Project includes expenses that are not eligible for reimbursement and which are not included in the Grant Funds allocated by the 911 Board, Grantee shall be responsible for all expenses for the non-eligible items.
  - b. Goals and objectives include:
    1. Adding a security camera allowing remote monitoring of the main gate at the tower site.
  - c. Grantee shall submit a revised budget and work plan within thirty (30) days of signing this Agreement if the actual budget or work plan deviates from the Grant Application. Revisions and work plan changes should identify project component details (as identified in the Grant Application) and costs identified in the Grant Application together with a timeline that includes component details. These revised documents must reflect any changes and special conditions of the Grant award. The budget must include any matching funds or funds from other sources and the anticipated time when such funds will be spent. Grantee shall identify potential or contingent sources of funding including but not limited to other grants during the term of this Agreement. The work plan should include a time line and specific milestones and/or deliverables that will be used to measure interim progress and accomplishments of the project during the term of this Agreement. Grant Funds will not be released until these revised documents are approved by the 911 Board Executive Director.
  - d. Grantee will draft one or more Requests for Proposal to be utilized by Grantee in development, procurement and/or operations of the Project consistent with the grant application and approved project budget.
  - e. Grantee will collect and compile documents as directed by the 911 Board for the purpose of Grantee's verifying the requirements of Article 15, Part 10 of Chapter 143B of the N.C. General Statutes.
  - f. Grantee shall assist the 911 Board in any audits of Grant Funds by supplying required document(s) to satisfy the requests of an auditor.
3. Changes in the Project.

- a. If changes or extra work are requested with respect to the Project, such changes must be authorized in writing by the Parties. The 911 Board will not approve any changes that exceed its authority under N.C. Gen. Stat. §143B-1400 *et seq.*, or subsequent modification thereof.
  - b. Any work referred to in Paragraph 3(a) above shall be the subject of a separate written agreement stating the costs and schedule for completing any such extra work.
  - c. Each Party shall immediately notify the other of any change in conditions or applicable law, or any other event, which may significantly affect its ability to perform the Project.
  - d. The Parties agree that the 911 Board may assign this Agreement to its successor, if any; or continue the Agreement by amending the term if legislation is enacted that does, or may, affect the term of this agreement.
  - e. A request for change in the project period requires advance written approval by the 911 Board Executive Director. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least sixty (60) calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.
4. Consolidation. Reserved.
5. Term of Agreement. The Parties intend that the term of this Agreement shall begin upon the Effective Date and extend through 1 May 2019 (End Date). The effective period of this Agreement shall commence upon completion by the Parties' authorized signatories (the Effective Date), and terminate upon the End Date unless sooner terminated under Paragraph 14; or amended by written agreement to extend said date by the Parties or their successors in interest.
6. Project Schedule. Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:
- a. The Project is anticipated to be completed in no more than 4 months. The proposed budget and project plans shall be reviewed, revised and provided to the 911 Board Executive Director as provided in Paragraph 2(c) above. These revised documents must reflect any changes and special conditions of the Grant award.
  - b. Grantee will continue to operate within its existing framework during the installation and implementation phases; therefore, there will be no disruption to emergency dispatching services.
  - c. Grantee shall prepare and release one or more solicitation documents comprising RFPs or other similar documents in compliance with the Project schedule presented in the Grant Application, and as such may be amended.
  - d. Contracts based upon Grantee's solicitation documents shall be awarded in a timely manner in compliance with the Project schedule presented in the Grant Application, and as such may be amended.
7. Delivery of Grant Funds. The total Grant Funds equals Four Thousand Six Hundred Seventy (\$4,670) Dollars. Grant Funds shall be held by the 911 Board and delivered as follows:

- a. Funds shall be released to Grantee after receiving copies of Grantee's contracts, purchase orders and invoices therefor, and Grantee's satisfactory completion of its obligations under this Agreement. Grant Funds shall not be used for updating data gathered during the Project. The 911 Board may release Grant Funds directly to subgrantees upon receipt of evidence satisfactory to the 911 Board Executive Director that all conditions necessary to release such Funds have been satisfied. Such evidence may comprise demonstrated compliance with work and payment schedules of this Agreement and any agreement with a Subgrantee, relevant contracts, purchase orders and invoices therefor, satisfactory completion of testing and acceptance criteria of Grantee's contracts with its vendors, approval of the Grantee, and such other evidence as the Executive Director deems reasonably necessary or proper. Payment schedules may include pre-determined progress payments, payments based upon time and materials that are not to exceed a maximum amount, retainage, and such other terms that are consistent with this Agreement.
- b. Grant Funds shall not be released, or paid, in advance of performance of actual services or reimbursable purchases, nor paid for interest, allocations for budget contingencies, maintenance or other services in future fiscal years. Funds shall be applied to ineligible expenses as identified in the Grant Application as authorized by N.C.G.S. 143B-1407(b)(4), and to expenses that are eligible under N.C. Gen. Stat. §143B-1400 *et seq.* and the policies of the 911 Board.
- c. Indirect costs and administrative costs will not be allowable charges against Grant Funds unless such costs are specifically included in the approved Project budget as incorporated into the award.
- d. Grantee will maintain full, accurate, and verifiable accounting records to support the preparation of financial statements in conformity with accounting practices applicable to N.C. local governments as approved by, or consistent with, standards of the Local Government Commission. Expenditures must be consistent with the Project Budget and N.C. Gen. Stat. §143B-1400 *et seq.*
- e. In the event Grantee breaches any of the covenants or agreements contained in this Paragraph, or any of the representations and warranties of Paragraphs 9, 19, and 24 are untrue as to a material fact as of the date of this Agreement, Grantee agrees to return any unearned Grant Funds held by Grantee and refund sums equal to any non-qualified expenditures paid with Grant Funds. Grantee's obligations that are created by this subsection (e), to return Grant Funds and to refund sums, apply only to Grant Funds held by Grantee. Grant Funds are "held" by Grantee only to the extent they are in the actual, not constructive, possession of Grantee. Any actions taken pursuant by a party to an interlocal agreement constituting withdrawal from the consolidation shall cause an accounting and the withdrawing party shall be financially responsible for returning grant funds pursuant to the terms of the interlocal agreement. Grantee shall timely enforce all such rights, duties and perform its responsibilities to ensure completion of the accounting and return of grant funds to the Board.
- f. Grantee must attend workshops or other instructional sessions relating to administration of the Grant or use of 911 Funds provided by the 911 Board during the term of this Agreement.



- g. Funds identified with contingencies or escalations as presented in Grantee's budget documents and financial forecasts shall revert to the Board's Grant Fund if unused or unallocated in a timely manner.
8. Travel Expenses. The approved budget does not include travel costs. Such costs, if any, are limited to reimbursement rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. Further expenditures for travel, conferences, software or equipment that are not within the deliverables and payment schedule annexed hereto and as presented in the approved budget may be reimbursed at the rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. The State of North Carolina's Travel Policy is contained in the State Budget Manual located on the Internet at <http://www.osbm.state.nc.us>. Original receipts for such expenses shall be retained by Grantee.
9. Independent Status of Grantee.
- a. It is agreed between the Parties that neither this Agreement nor any provisions hereof shall be deemed to create a partnership or joint venture between Grantee and any third party; nor with the 911 Board. It is further agreed that except for the rights expressly granted to Grantee or the 911 Board in this Agreement, neither of them shall have any proprietary rights in the Project.
- b. The Parties acknowledge that Grantee is an independent entity. Grantee shall not represent itself as an agent of the 911 Board; nor shall the Agreement be construed so as to make Grantee an agent of the 911 Board. Grantee shall not have the ability to bind the 911 Board to any agreement for payment of goods or services, nor shall it represent to any person or entity that it has such ability. Grantee shall be responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. Grantee shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees who are performing work pursuant to this Agreement. All expenses incurred by Grantee are its sole responsibility. The 911 Board shall not be liable for the payment of any obligations incurred in the performance of the Project.
10. Conflicts of Interest. Grantee acknowledges and represents that it has adopted policies governing conflicts of interest and ethics in the exercise of its authority, and its actions under this Agreement. Grantee will review, disclose and employ its best efforts to resolve any anticipated or reported conflict of interest or issue involving its ethics policies during the performance of this Agreement. Grantee shall, upon request, submit a copy of its conflict to interest policy, and shall ensure that such policy conforms to the requirements of N.C. Gen. Stat. §143C-6-23 and other applicable laws.
11. Obligation of Funds. Grant Funds provided by the 911 Board may not be utilized for expenses incurred by Grantee prior to the Effective Date or subsequent to the Termination Date. All unpaid obligations incurred prior to the Termination Date shall be paid and satisfied by Grantee within thirty (30) days thereafter. Prior approval shall not be required for changes that affect the approved budget unless a line item in the Grant Application Budget Narrative is exceeded by ten (10%) percent or \$500.00, whichever is greater. Any changes in the approved

budget that would result in the addition or deletion of a budget category shall require prior approval from the 911 Board.

12. Project Records.

a. Grantee shall maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document clearly the expenditure of Grant funds provided under this Agreement, separate from accounts for other awards, monetary contributions, or other revenue sources for this Project.

b. Grantee shall retain all financial records, supporting documents, and all other pertinent records related to the Project for five (5) years from the Termination Date. In the event such records are audited, all Project records shall be retained beyond such three-year period until any and all audit findings have been resolved.

c. Pursuant to N.C. Gen. Stat. §143C-6-23, and §147-64.7, Grantee agrees to make available to the State Auditor, Board, or designated representatives of the foregoing, all of its records which relate to the Project, and agrees to allow the 911 Board or its representative to audit, examine and copy any and all data, documents, proceedings, records and notes of activity relating in any way to the Project. Access to these records shall be allowed upon request at any time during normal business hours and as often as the 911 Board or its representative may deem necessary.

d. Grantee acknowledges and agrees that it will be subject to the audit and reporting requirements prescribed by N.C. Gen. Stat. § 143C-6-23 *et seq.*, Non-State Entities Receiving State Funds or N.C. Gen. Stat. §159-34, The Local Government and Fiscal Control Act - Annual Independent Audit, Rules, and Regulations; as applicable. Such audit and reporting requirements may vary depending upon the amount and source of funding received by Grantee, and are subject to change from time to time. Grantee shall constantly monitor all performance under Grant-supported activities, including activities performed by Sub-grantees, to ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved. Such obligations to comply with the Board's or other agency's monitoring activities shall survive grant closeout and the termination of this Agreement.

13. Publications.

a. Any published or distributed reports, data, or other information shall contain a disclaimer statement to the following effect: *Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view and policies of the 911 Board.*

b. 911 Board may publish or arrange for the publication of information resulting from work carried out under this Agreement, and copyright any books, publications, films, or other copyrightable materials developed in the course of or resulting from work under this Agreement.

c. Upon publication of materials resulting from the work of the Project, Grantee shall furnish a minimum of two copies of reprints to the 911 Board.

14. Termination; Availability of Funds.

a. If Grantee fails for any reason to fulfill in a timely and proper manner its obligations under this Agreement, the 911 Board shall thereupon have the right to terminate this Agreement by giving written notice to Grantee of such termination and by specifying the effective date of termination. In such event, the 911 Board shall have no responsibility to make additional payments under this Agreement after the Termination Date. No further expenditures shall be made under this Agreement except for such work as shall have already been performed prior to the Termination Date and Grantee shall return all unearned funds upon the demand of the 911 Board. The Grantee shall not be relieved of liability to the 911 Board for damages sustained by the 911 Board by virtue of any breach of this agreement, and the 911 Board may withhold payment to the Grantee for the purpose of set off until such time as the exact amount of damages due the 911 Board from such breach can be determined.

b. The Parties may terminate this Agreement by mutual consent upon sixty (60) days notice. Notice may be given by either party to the other at the addresses and to the attention of the Party's representative specified in Paragraph 28 below.

c. Termination of the contract by the Grantee shall not prohibit the 911 Board from seeking remedies for additional costs consequential to the termination, which are incurred by the 911 Board. The Grantee shall repay to the 911 Board any Grant Funds received in excess of the payment due under this Agreement.

15. Liabilities and Loss. The 911 Board assumes no liability, nor shall it have any liability under this Agreement, with respect to accidents, bodily injury, illness, breach of contract or any other damages, claims, or losses arising out of any activities undertaken by Grantee or its contractors under this Agreement, whether with respect to persons or property of Grantee, or third parties. Grantee agrees to obtain insurance to protect it and others as it may deem desirable, or, if it elects not to obtain such insurance, it represents that it has adequate resources available to it for this purpose. Further, Grantee agrees to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees against any liability, including costs and expenses and attorneys fees, for the violation of any proprietary right or right of privacy arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any information published resulting from the work of the Project or based on any libelous or other unlawful matter contained in such information. Grantee also further agrees to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any and all subgrantees, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project and the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee or its agents in the performance of the Project.

16. Bankruptcy of Third Parties. In the event that any Sub-grantee (or other entity other than Grantee) receiving Grant funds files bankruptcy owing Grantee, the Board or other entities any money, it shall be the sole responsibility of Grantee to (i) immediately notify the Board and (ii) pursue all reasonable claims against the debtor in bankruptcy to obtain the maximum payment allowed by law. To the extent that Grantee fails to pursue the debtor in bankruptcy and obtain the maximum payment allowed by law, Grantee shall be responsible for all amounts paid to such Third Party that are not returned to Grantee; and no Grant Funds may be expended to replace such monies or payments represented by claims against the Third Party.

17. Remedies. In the event of Grantee's non-compliance with any provision in this Agreement, Grantee agrees that the Board may take any actions authorized by law or by this Agreement, including but not limited to those described in 9 N.C.A.C. 3M.0401. These remedies include, but are not limited to, reducing or suspending Grant funds or terminating the Grant, including the withdrawal of all funds described in this Agreement except for funds already expended on otherwise eligible activities which may not be recaptured or deducted from future grants. The Board may also require Grantee to reimburse Grantee's Program account for improperly expended funds by Grantee or any Subgrantee or other Third Party.

a. (Consolidation grants) Reserved.

b. Upon non-compliance with the applicable provisions of 9 N.C.A.C. 3M, the Board shall take measures under .0801 of that Subchapter to ensure that the requirements are met, including: communicating the requirements to the non-State entity; requiring a response from the non-State entity upon a determination of noncompliance; and suspending payments to the non-State entity until the non-State entity is in compliance.

c. Pursuant to 9 N.C.A.C. 3M.0703(11), the Parties may terminate this Agreement with 60 day's notice by mutual consent, or as otherwise provided by law. Pursuant to 9 N.C.A.C. 3M.0703(13), unexpended grant funds shall revert back to the Board upon termination of the Agreement, unless otherwise provided by applicable laws, rules, regulations or orders.

d. However, no termination of this Agreement or the Grant (i) removes Grantee's liability regarding any Grant funds improperly expended (including the Board's enforcement abilities to recover such funds) or (ii) removes Grantee's existing and continued obligations and liabilities with respect to Grant funds already properly expended (including the Board's enforcement abilities).

18. Entire Agreement. This Agreement supersedes all prior agreements between the 911 Board and Grantee, and expresses the entire understanding of the Parties with respect to the transactions contemplated herein, and shall not be amended, modified or altered except pursuant to a writing signed by both Parties.

19. Grantee Representation and Warranties. Grantee hereby represents and warrants that:

a. Grantee is duly organized and validly existing as a unit of local government under the laws of the State of North Carolina.

b. This Agreement constitutes a binding obligation of Grantee, enforceable against it in accordance with its terms. The execution and delivery of this Agreement have been duly authorized by all necessary action on the part of Grantee, and does not violate any applicable organizational documents of Grantee, or any agreement or undertaking to which it is a party or by which it is bound.

c. Grantee shall allocate such further and sufficient funds to complete the project in a manner consistent with this Agreement and the Grant Application.

d. There is no action, suit, proceeding, or investigation at law or in equity or before any court, public board or body pending, or to Grantee's knowledge, threatened against or affecting it, that could or might adversely affect the Project or any of the transactions

contemplated by this Agreement or the validity or enforceability of this Agreement or Grantee's ability to discharge its obligations under this Agreement.

e. All consents or approvals necessary from any governmental authority as a condition to the execution and delivery of this Agreement have been obtained by Grantee. Grantee shall provide the 911 Board with evidence of the existence of all such contracts at the time of the execution of this Agreement.

f. The Grantee will notify the 911 Board Executive Director of any significant problems relating to the administrative or financial aspects of the award, such as misappropriation of funds; use of 911 Funds for non-eligible expenses; placement or retaining 911 funds in any account other than the Emergency System Telephone Fund.

20. Performance Measures. Grantee shall ensure that its contracts with third parties include performance measures that provide remedies ensuring protection of the Grant Funds, any matching funds or funds from other sources, and that secure completion of this Agreement consistent with the time and budget for the Project. Specific measures are within the discretion of Grantee, and shall consider including measures including one or more of the following:

a. Requiring terminated vendors to provide costs of cover for replacement goods or services.

b. Termination of vendor contracts for cause and vendor's forfeiture of rights to payment.

c. Grantee's ownership, or free use, of all planning materials, estimates, drafts, plans, drawings and similar items or information produced by Grantee's vendors in the event of termination for any reason.

d. Grantee's requirement that its vendors provide contract security for their performance, including but not limited to, bonds, letters of credit, escrows of funds or other assets, or like security.

e. Terms and conditions of agreements allocating damages and setting forth limitations of liability as may be necessary or proper to ensure that any breaches or failures to perform by Grantee's vendors, as a minimum measure,

f. Acceptance testing and warranties for any and all equipment, goods and services provided by Grantee's vendors of sufficient duration and measurement to ensure performance consistent with 911 center operations.

21. Subcontracting. Grantee shall not subcontract any of the work contemplated under this contract without obtaining prior written approval from the 911 Board. Any approved subcontract shall be subject to all conditions of this Agreement. Only the subgrantees specified in the Application are to be considered approved upon award of the contract. Grantee shall be responsible for the performance of any subgrantee; and shall require all subgrantees to comply with the provisions of the grant award, including this Agreement. Grantee shall be responsible for the performance of any subgrantee.

a. Grantee shall ensure that any subgrantee provides all information necessary or proper to ensure compliance with this Agreement and the timely completion of the Project.

b. The Grantee shall provide all necessary personnel, equipment, and facilities required to implement the work as stated in the Grantee's grant application and subsequently approved project schedules, budgets and project scope identified herein, in accordance with the stated objectives, goals, results, standards, and deliverables.

22. Excusable Delay (Force Majeure). Neither party shall be liable for any failure or delay in performing any of its obligations under this Agreement that is due to causes beyond its reasonable control, such as, but not limited to, acts of God, earthquakes and other natural catastrophes, governmental acts, shortages of supplies, riots, war, fire, epidemics, delays in common carriers, labor strikes or other difficulties or circumstances beyond its reasonable control. Grantee shall notify the 911 Board promptly of any factor, occurrence or event that comes to its attention that may affect or delay Grantee's ability to perform any of its other obligations hereunder. The obligations and rights of the excused party shall be extended on a day to day basis for the time period equal to the period of the excusable delay.

23. Dispute Resolution. The Parties agree that it is in their mutual interest to resolve disputes informally. A claim by Grantee shall be submitted in writing to the 911 Board for decision. A claim by the 911 Board shall be submitted in writing to Grantee for decision. The Parties shall negotiate in good faith and use all reasonable efforts to resolve such dispute(s). During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Agreement. If a dispute cannot be resolved between the Parties within thirty (30) days after delivery of notice, either Party may elect to exercise any other remedies available under this Agreement, or at law; or invite the other party to submit the matter to mediation. If both Parties agree to submit the matter to mediation, the following actions shall be taken:

a. Each Party shall recommend a mediator certified by the N.C. Courts after first determining that the recommended mediator, and said mediator's firm, if any, have no conflict or prior knowledge of the matter to be resolved, and no prior work for or against either Party; and,

b. The recommended mediators must have knowledge of the general subject matter of the FCC 911 laws, regulations and 911 practices; and,

c. The recommended mediators must be able to execute and deliver a satisfactory confidentiality and non-disclosure agreement if information exempt from disclosure under N.C. Gen. Stat. §132-1, *et seq.* is relevant or material to the matter to be resolved; and,

d. Recommended mediators and their respective contact and qualification information shall be exchanged within five (5) days to each party as provided in Paragraph 28 below following the agreement to mediate; and

e. Unless the Parties mutually agree to select a particular mediator, the selection of a mediator shall be determined by the Mediator's earliest available date to initiate mediation. Any agreement to mediate shall require the Parties to appear and mediate the matter in good faith in accordance with the schedule and calendar established by the Mediator; and,

f. Provided, however, that this term shall not constitute an agreement by either Party to mediate or arbitrate any dispute; and that any agreement to mediate may be revoked or terminated without penalty therefore if so advised by the N.C. Attorney General.

24. Special Provisions and Conditions.

a. The 911 Board may request from Grantee certain information that will assist 911 Board with evaluation of the short and long-range impact of its programs. Grantee recognizes that such requests may occur after termination of this Agreement and agrees, to the extent possible, to provide such information as requested.

b. If the 911 Board finds that Grantee has used grant funds for an unauthorized purpose, or in a manner not agreed and approved as provided in this Agreement, the Board shall report such findings to the Attorney General, The Office of State Budget and Management, the Office of the State Auditor, and the Office of the State Controller, as may be required by applicable law and regulations. Funds shall not be disbursed to Grantee if the Grantee fails to comply with the reporting requirements of this Agreement.

c. Nondiscrimination. Grantee agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap related to the activities of this Agreement.

d. Conflict of Interest. Grantee certifies that to the best of its knowledge no employee or officer of Grantee has any pecuniary interest in the business of the 911 Board or of the Project, and that no person associated with Grantee has any interest that would conflict in any manner with the performance of the Agreement.

e. Order of Precedence. To the extent of any conflict between this Agreement, including the Exhibits comprising Grantee's Grant Application and supporting documents and Reporting Schedule, such conflicts shall be resolved by first referring to this Agreement, followed serially by the Reporting Schedule, grant application, and lastly by other subordinate documents in reverse order to their adoption.

f. Compliance with Laws. Grantee shall at all times observe and comply with all laws, ordinances, and regulation of the state, federal and local governments which may in any manner affect the performance of the Agreement.

g. Non-Assignability. Grantee shall not assign any interest in the Agreement and shall not transfer any interest in the same without prior written consent of the 911 Board; provided, however, that claims for money due to Grantee from the 911 Board under this Agreement may be assigned to any commercial bank or other financial institution without such approval.

h. Personnel. Grantee represents that is has, or will secure at its own expense, all personnel required to carry out and perform the scope of services required under this Agreement. Such personnel shall be fully qualified and shall be authorized under state and local law to perform such services.

i. Future Cooperation. The Board and Grantee agree to cooperate fully with one another, to execute any and all supplementary documents and/or agreements that may be necessary or helpful to give full force and effect to the terms of this Agreement and to the Parties' intentions in entering this Agreement.

- j. Illegal Aliens. No costs incurred as a result of work performed by illegal aliens shall be eligible for reimbursement by Grant funds. As such, in submitting a reimbursement request to the Board for payment, Grantee shall be required to certify to the Board that the expenses for which reimbursement is sought were not incurred as a result of work performed by illegal aliens.
25. Intellectual Property Rights. All documents, data, databases, maps, compilations and other works produced by Grantee or any subgrantee under this Agreement shall be considered either Works for Hire under applicable copyright law, or as public records, and neither Grantee nor any subgrantee shall have any property rights of ownership in such works.
26. Confidential Information. The Parties acknowledge and agree that each is subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. §132-1, *et seq.* The Parties further acknowledge and agree that other standards of confidentiality may apply to information made or received during the performance of this Agreement. Such information may include proprietary information of a third party. Prior to accepting any proprietary information, the receiving Party shall ensure that an appropriate and acceptable non-disclosure agreement (NDA) is prepared. Any NDA shall ensure:
- a. That the Proprietary Information is protected as permitted by applicable law,
  - b. That the Proprietary Information is available and accessible to all persons as may be necessary to complete the purposes of this Agreement, and
  - c. That the Proprietary Information is clearly marked as such.
27. Proprietary Information: Proprietary information shall be subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. 132-1, *et seq.* Grantee shall ensure that any third party is encouraged to review the applicable Statutes prior to submitting any information or documentation believed to be proprietary.
- a. 911 Board may maintain the confidentiality of certain types of information described in N.C. Gen. Stat. §132-1, *et seq.* Such information may include trade secrets defined by N.C. Gen. Stat. §66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132-1.2.
  - b. Grantee may permit third parties to designate appropriate portions of reports, data, and other deliverables as confidential, consistent with and to the extent permitted under the statutes set forth above, by marking the top and bottom of pages containing confidential information with a legend in boldface type “**CONFIDENTIAL.**” By so marking any page, any disclosing party warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors that the portions marked confidential meet the requirements of the Statutes set forth above.
  - c. The 911 Board may serve as custodian of confidential information and not as an arbiter of claims against any party’s assertion of confidentiality. If an action is brought pursuant to N.C. Gen. Stat. §132-9 to compel disclosure information marked confidential, the disclosing party agrees that it will intervene in the action through its counsel and participate in defending the 911 Board, including any public official(s) or public employee(s). The 911 Board agrees to promptly notify Grantee in writing of any action seeking to compel the disclosure of a third



party's confidential information. The 911 Board shall have the right, at its option and expense, to participate in the defense of the action through its counsel. The 911 Board shall have no liability to Grantee or any third party with respect to the disclosure of confidential information ordered by a court of competent jurisdiction pursuant to N.C. Gen. Stat. §132-9 or other applicable law; nor by disclosure of unmarked information or information that is publicly known.

28. Notice. All notices required or permitted to be delivered hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered by one or more of the following: when deposited in the United States mails, first class, postage prepaid and properly addressed, by facsimile, or by e-mail, as follows:

If to the 911 Board:           Attn: L. V. Pokey Harris, Executive Director  
  N.C. 911 Board  
  P.O. Box 17209  
  Raleigh, NC 27609  
  
  Ph: 919-754-6621  
  E-Mail: pokey.harris@nc.gov

If to Grantee:                    Attn: Brenda Womble  
  Director, Wilson Central Communications  
  1817 Glendale Dr., SW  
  Wilson, NC 27893  
  
  Ph: 252-237-8300  
  E-Mail: Bwomble@wilson-co.com

or addressed to such other address or to the attention of such other individual as the 911 Board or Grantee shall have specified in a notice delivered pursuant to this Subsection.

29. Construction. This Agreement shall be construed and governed by the laws of the State of North Carolina. The place of this Agreement, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or in tort, relating to its validity, construction, interpretation and enforcement shall be determined. The Parties agree and submit, solely for matters relating to this Contract, to the jurisdiction of the courts of the State of North Carolina, and stipulate that Wake County shall be the proper venue for all matters.

30. **This Agreement will expire if not signed and returned to the 911 Board for countersignature no later than ninety (90) days from the date it was sent to Grantee.**

IN WITNESSETH WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

**Wilson County**

By: Brendan P Womble  
Title: Director  
Date: 1/10/19

ATTEST:

Approved 12/4/18  
S. Beaman, County Attorney

This instrument has been preaudited in the Manner required by the Local Government Budget and Fiscal Control Act.

By: [Signature] 1/7/18  
Chief Finance Financial Officer

**N.C. 911 Board**

By: [Signature]  
Title: Executive Director, NC 911 Board  
Date: 2019.01.17

IN WITNESSETH WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

**Wilson County**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

This instrument has been preaudited in the  
Manner required by the Local Government  
Budget and Fiscal Control Act.

By:

\_\_\_\_\_

Chief Finance Financial Officer

**N.C. 911 Board**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit A  
Reporting Schedule

Grantee shall report the following to the Board, by providing information to the Executive Director:

1. Grantee's contracts shall include performance measures and acceptance testing criteria to ensure that the equipment and services meet the operational and technical requirements of the consolidated 911 center. Grantee shall provide copies of contracts, purchase orders and invoices for any equipment or services for which Grant Funds will be expended, including direct disbursements to subgrantees, if any. Such items shall be reported to the Executive Director in a timely manner to ensure prompt payment for any authorized invoices.
2. Progress Reports or assessments that demonstrate the success, or lack thereof, of the Project. The progress reports shall include activities and actions within the Scope of Project (Section 2), Project Schedule (Section 6), any changes in the governance proposed in the Grant Application (Section 3), achievement or progress regarding PSAP transitions to the new facility, priorities identified in the Grant Application and the following information: a comparison of actual accomplishments to the goals and objectives described in the Grant Application as such are established for the period and any significant findings; reasons why established goals were not met, if applicable; and other pertinent information including, where appropriate, analysis and explanation of cost overruns or projected changes in time or funding needed for completion of project objectives.
3. A general project timeline of milestones is listed below, and shall be revised consistent with progress reports and budgets for the Wilson County Viper upgrade.
4. Reports: The Grantee shall provide monthly reporting of contracts, purchase orders and other financial matters identified in Paragraph 1 above. These monthly reports shall be delivered to the Executive Director beginning on 1 May 2018 and continue thereafter on the first of each month for the term of the Agreement.
  - a. The Grantee shall submit one copy of each report via email in Microsoft Word and in PDF format to the Project Officer and one copy of the transmittal letter to the Grant Administrator.
  - b. The Grantee shall appear and provide presentations to the 911 Board during the term of this Agreement upon request of the 911 Board.
5. Interim Reports: Between the required reporting dates, events may occur which have significant impact upon the project or program. In such cases, the Grantee shall inform the 911 Board as soon as the following types of conditions become known:
  - a. Problems, delays, or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work. This disclosure shall be accompanied by a statement of the action taken or contemplated, and any Federal or other assistance needed to resolve the situation.
  - b. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

c. Interim reports shall be delivered not less than annually.

6. Final Technical Report

a. The Grantee shall submit one copy of the final technical report via email in Microsoft Word and in PDF format to the Project Officer and one copy of the transmittal letter to the Grant within 90 days of the end of the project period.

b. The final technical report shall document and summarize the results of the work. Such reports shall contain a comprehensive review of accomplishments, a chronological bibliography of any publications as well as significant scientific papers resulting from the work performed. The final report shall be submitted within 90 days of the end of the project period.

7. Budgets and/or budget projections for subsequent years, as may be developed during the term of this Agreement, illustrating financial support to update and maintain the Project equipment.

Exhibit B  
Grant Application

Grantee's grant application is incorporated by reference.



Camera view at the 911 Center (it is a split screen with the camera that oversees the tower structure and the equipment buildings).



Camera is installed on a pole near the entrance gate which gives us a view of the gates and the area that we have trouble with trespassers parking to fish in the pond.



Please accept this as documentation that final testing of the camera installed to monitor the entrance to the County tower facility at 2764 Commerce Rd has been completed. 911 center personnel have verified the camera is functioning and streaming video is being monitored by your staff.

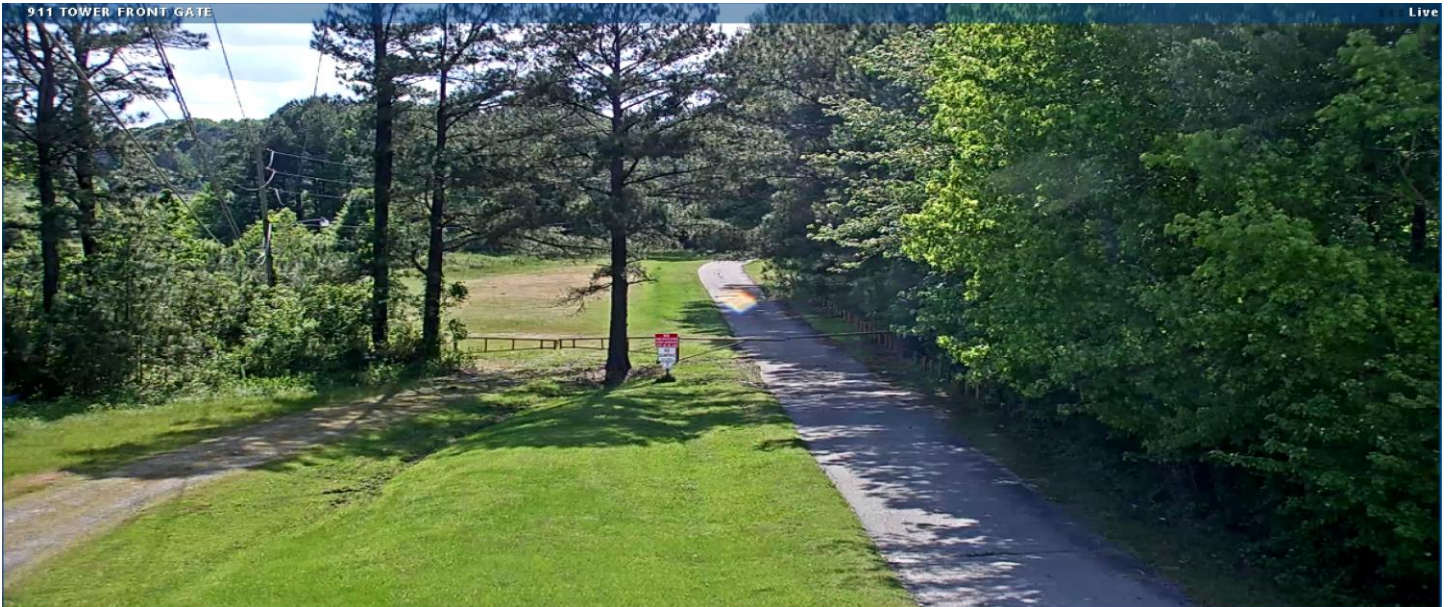
**Joseph M. McLamb**

Network & Security Engineer

City of Wilson

PO Box 10

Wilson, NC 27893





Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND</b>										
<b>REVENUE</b>										
Department <b>4314 - ENHANCED 911</b>										
33157	NC 911 GRANT	.00	162,583.00	162,583.00	.00	.00	.00	162,583.00	0	.00
34053	FEES	503,412.00	.00	503,412.00	.00	.00	377,558.91	125,853.09	75	465,102.60
38101	INTEREST ON INVESTMENTS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	5,717.13
Department <b>4314 - ENHANCED 911 Totals</b>		<b>\$505,412.00</b>	<b>\$162,583.00</b>	<b>\$667,995.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$377,558.91</b>	<b>\$290,436.09</b>	<b>57%</b>	<b>\$470,819.73</b>
<b>REVENUE TOTALS</b>		<b>\$505,412.00</b>	<b>\$162,583.00</b>	<b>\$667,995.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$377,558.91</b>	<b>\$290,436.09</b>	<b>57%</b>	<b>\$470,819.73</b>
<b>EXPENSE</b>										
Department <b>4314 - ENHANCED 911</b>										
41900	PROFESSIONAL SERVICES	47,934.00	.00	47,934.00	.00	.00	.00	47,934.00	0	78,691.88
42320	SUPPLIES	7,000.00	.00	7,000.00	.00	862.00	638.00	5,500.00	21	6,065.23
43110	TRAVEL	1,000.00	.00	1,000.00	.00	348.24	609.72	42.04	96	267.24
43520	REPAIRS TO EQUIPMENT	20,000.00	.00	20,000.00	.00	2,211.68	15,067.06	2,721.26	86	2,931.58
43800	DATA PROCESSING SERV & EQUIP	17,880.00	.00	17,880.00	.00	.00	17,880.00	.00	100	17,208.00
43950	TRAINING	10,000.00	.00	10,000.00	.00	904.00	4,303.00	4,793.00	52	7,110.00
44400	CONTRACTS/ MAINTENANCE	193,774.00	.00	193,774.00	.00	.00	97,883.68	95,890.32	51	91,478.64
44882	E911/DATA BASE PROVISION	207,824.00	.00	207,824.00	.00	.00	156,154.52	51,669.48	75	196,483.77
45000	CAPITAL OUTLAY \EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	+++	9,670.85
46181	NC 911 GRANT	.00	162,583.00	162,583.00	.00	157,913.00	4,670.00	.00	100	.00
Department <b>4314 - ENHANCED 911 Totals</b>		<b>\$505,412.00</b>	<b>\$162,583.00</b>	<b>\$667,995.00</b>	<b>\$0.00</b>	<b>\$162,238.92</b>	<b>\$297,205.98</b>	<b>\$208,550.10</b>	<b>69%</b>	<b>\$409,907.19</b>
<b>EXPENSE TOTALS</b>		<b>\$505,412.00</b>	<b>\$162,583.00</b>	<b>\$667,995.00</b>	<b>\$0.00</b>	<b>\$162,238.92</b>	<b>\$297,205.98</b>	<b>\$208,550.10</b>	<b>69%</b>	<b>\$409,907.19</b>
<b>Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND Totals</b>										
<b>REVENUE TOTALS</b>		<b>505,412.00</b>	<b>162,583.00</b>	<b>667,995.00</b>	<b>.00</b>	<b>.00</b>	<b>377,558.91</b>	<b>290,436.09</b>	<b>57%</b>	<b>470,819.73</b>
<b>EXPENSE TOTALS</b>		<b>505,412.00</b>	<b>162,583.00</b>	<b>667,995.00</b>	<b>.00</b>	<b>162,238.92</b>	<b>297,205.98</b>	<b>208,550.10</b>	<b>69%</b>	<b>409,907.19</b>
<b>Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$162,238.92)</b>	<b>\$80,352.93</b>	<b>\$81,885.99</b>		<b>\$60,912.54</b>
<b>Grand Totals</b>										
<b>REVENUE TOTALS</b>		<b>505,412.00</b>	<b>162,583.00</b>	<b>667,995.00</b>	<b>.00</b>	<b>.00</b>	<b>377,558.91</b>	<b>290,436.09</b>	<b>57%</b>	<b>470,819.73</b>
<b>EXPENSE TOTALS</b>		<b>505,412.00</b>	<b>162,583.00</b>	<b>667,995.00</b>	<b>.00</b>	<b>162,238.92</b>	<b>297,205.98</b>	<b>208,550.10</b>	<b>69%</b>	<b>409,907.19</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$162,238.92)</b>	<b>\$80,352.93</b>	<b>\$81,885.99</b>		<b>\$60,912.54</b>



**Wilson  
County**

North Carolina

# Accounts Payable Invoice Report

Invoice Date Range 07/01/18 - 05/31/19  
Report By Vendor - Invoice  
Detail Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1953 - CAROLINA VIDEO SECURITY INC</b> 6420	Acct ECC; 911 Tower Front Gate PTZ Camera Kit	Paid by EFT #16335		04/24/2019	05/24/2019	04/24/2019	04/24/2019	04/25/2019	4,985.23
<i>P.O. Number</i> 2019-00000467	<i>Item Description</i> 911 Grant Tower Site Security Enhancement - 13-4314-46181 - NC 911 GRANT	<i>Quantity</i> 1.0000	<i>U/M</i> EACH	<i>Amount/Unit</i> 4,670.0000	<i>Total Amount</i> 4,670.00	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	<i>G/L Account</i> 13-4314-46181 (EMERGENCY TELEPHONE SYSTEM FUND-ENHANCED 911-NC 911 GRANT)					<i>Amount</i> 4,670.00			
			Invoice Items		1				
		Vendor <b>1953 - CAROLINA VIDEO SECURITY INC</b> Totals				Invoices	1		\$4,985.23
		Grand Totals				Invoices	1		\$4,985.23



**Carolina Video Security, Inc.**

4425 Beryl Road  
Raleigh, NC 27606

# Invoice

Date	Invoice #
4/24/2019	6420
P.O. No.	2019-00000467

Bill To				
EMERGENCY COMMUNICATIONS CENTER 1817 GLENDALE DR SW WILSON, NC 27893				
Item	Quantity	Description	Rate	Amount
CVSI-VSH	1	911 Tower Front Gate PTZ Camera Kit:  CVSI PTZ Network Camera Kit (Qty 1) Outdoor Network Cameras  <ul style="list-style-type: none"> <li>• AXIS P5635-E Mk II / Outdoor Full HD Network PTZ Cameras / 1080P / 30X</li> <li>• Optical Zoom / PoE+ / Day-Night / Image Stabilization / WDR Forensic Capture / Zipstream / Focus Recall OnSSI OC-ENT-1C / Device License / Ocularis Enterprise Enclosure and Power Equipment</li> <li>• AXIS T98A18-VE / Outdoor Equipment Cabinet</li> <li>• AXIS T91L61 / Gooseneck Mount</li> <li>• AXIS T91A57 / Pole Mount</li> <li>• AXIS T8133 Midspan PoE / 30W</li> <li>• Ditek DTK-MRJ-PoE / Network Surge Protection</li>   <li>• AXIS Electrical Safety Kit with Secondary Disconnect and AC Surge Protection</li>   <li>• Miscellaneous Material / Cable / Mounting / Seal</li>   <li>• Installation / Trip Charge / Bucket Truck / Qty 1</li> </ul> NC Sales Tax 6.75%	4,670.00	4,670.00T
			6.75%	315.23
Net 30			<b>Total</b>	<b>\$4,985.23</b>
			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$4,985.23

Ship To

EMERGENCY COMMUNICATION CENTER  
1817 GLENDALE DR SW  
WILSON, NC 27893

Bill To

EMERGENCY COMMUNICATION CENTER  
1817 GLENDALE DR SW  
WILSON, NC 27893

**Purchase Order**  
No. 2019-00000467

DATE 02/18/2019

VENDOR 1953 - CAROLINA VIDEO SECURITY II

Contact

CAROLINA VIDEO SECURITY INC  
4425 BERYL ROAD  
RALEIGH, NC 27606



PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

**DELIVER BY**  
**SHIP VIA**  
**FREIGHT TERMS**  
PAGE 1 of 1  
**ORIGINATOR:** Keisha Peacock

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	EACH	911 Grant Tower Site Security Enhancement - 13-4314-46181 - NC 911 GRANT	4,670.0000	\$4,670.00
TOTAL DUE				\$4,670.00

Special Instructions

By accepting and fulfilling the terms of this purchase order, you certify that as of the date of execution of this Agreement

- 1) it does not appear on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. Chapter 147 Article 6E (G.S. 147-86.55 to G.S. 147-86.63) and published on the State Treasurer's website at [www.nctreasurer.com/Iran](http://www.nctreasurer.com/Iran) and
- 2) it will not utilize any subcontractor that appears on the Final Divestment List in the performance of duties under this Agreement.

1. THIS INSTRUMENT HAS BEEN PREAUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.
2. THIS DOCUMENT IS GOVERNED BY THE PROVISIONS OF NCGS, CHAPTER 25 UNIFORM COMMERCIAL CODE ARTICLE 2, SALES.



REMIT PAYMENT TO:

Wilson County  
PO Box 1728  
Wilson, NC 27894

DATE

4/30/2019

INVOICE

WILSON-G2019-01-0430

NC 911 Board  
Office of Information Technology Services  
PO Box 17209  
Raleigh, NC 27619-7209

Added a security camera allowing remote monitoring of the  
main gate at the Tower Site \$4,670.00

CVSI PTZ Network Camera Kit (Qty 1) Outdoor Network

AXIS P5635E Mk II / Outdoor Full HD Network PTZ Cameras /  
1080P / 30 x

Optical Zoom / PoE+ / Day-Night / Image Stabilization / WDR  
Forensic Capture / Zipstream / Focus Recall OnSSI OC-ENT-1C /  
Device License / Ocularis Enterprise Enclosure and Power Equip

Equipment

AXIS T98A18-VE / Outdoor Equipment Cabinet  
AXIS T91L61 / Gooseneck Mount  
AXIS T91A57 / Pole Mount  
AXIS T8133 Midspan PoE / 30W  
Ditek DTK-MRJ-PoE / Network Surge Protection

AXIS Electrical Safety Kit with Secondary Disconnect and AC  
Surge Protection

Miscellaneous Material / Cable / Mounting / Seal

Installation / Trip Charge / Bucket Truck / Qty 1

Total Due

**\$4,670.00**

May 20, 2019

L.V. Pokey Harris  
Executive Director  
North Carolina 911 Board

This report summarizes the project status for the Southern Piedmont and Mountains Orthoimagery 2019 Project, funded by the NC 911 Board. The report summarizes project status for the period from April 1, 2019 – April 30, 2019.

### **Accomplishments**

The accomplishments by the project team during the period include the following items organized by team member:

#### CGIA

- Monitored and documented weather conditions and trends related to completion of acquisition of imagery in the project area.
- Reviewed final 2.2 Exterior Orientation files and flight logs from flights performed by acquisition contractors.
- Finalized mapping of flight status from 2.2 Exterior Orientation files submitted by contractors.
- Reviewed remaining Attachments C-1: Control Survey Reports from contractors.
- Continued outreach efforts to contacts in neighboring states: Georgia, South Carolina, and Tennessee, to facilitate receiving latest imagery products from these states. These products will be delivered with the 2019 orthoimagery products to provide coverage into these states.
- Received and analyzed regional tiled imagery samples in overlap areas from acquisition contractors to facilitate comparison of color balancing between adjacent contractors.
- Held Orthoimagery Generation Workshop with acquisition contractors to outline upcoming tasks and to compare regional tiled imagery samples from all contractors to establish final radiometry guidelines.
- Summarized the status of the project at the Statewide Mapping Advisory Committee quarterly meeting on April 17.
- Other tasks include regular team meetings and ongoing outreach to federal, state and local partners.

#### NC Department of Transportation (NCDOT)

- Attended team strategy meetings and weekly status meetings.
- Attended Orthoimagery Generation Workshop and analyzed tiled imagery samples from acquisition contractors.
- Received and evaluated final 2.2 Exterior Orientation files and flight logs from flights performed by acquisition contractors.
- Received and evaluated Attachment D: Imagery Acquisition Compliance reports from acquisition contractors.
- Provided technical support for project planning.

#### NC Department of Public Safety: NC Geodetic Survey (NCGS)

- Attended team strategy meetings.

- Attended Orthoimagery Generation Workshop and analyzed tiled imagery samples from acquisition contractors.
- Received and evaluated remaining Attachment C-1: Control Surveys Reports from acquisition contractors.

### Acquisition Vendors

This section summarizes the accomplishments of the four prime acquisition vendors selected through the Qualifications-Based Selection (QBS) process. The selected vendors are Atlas Geographic Data, Sanborn Map Company, Spatial Data Consultants, and Surdex Corporation. The fully executed contracts were awarded on December 10, 2018. Each of the contracts consists of six primary tasks as follows:

- Task 1 – Flight Planning
- Task 2 – Imagery Acquisition
- Task 3 – Aerotriangulation and Ortho Generation
- Task 4 – Product Delivery and Data Acceptance
- Task 5 – Quality Review and Resolutions Reporting
- Task 6 – Closeout

For the April 2019 reporting period, the status of all tasks is listed below:

Task	Reported Percent Complete (as of latest invoice)			
	Atlas Geographic Data	Sanborn Map Company	Spatial Data Consultants	Surdex Corporation
Task 1: Flight Planning	96%	100%	100%	100%
Task 2: Acquisition	98%	91%	100%	91%
Task 3: Aerotriangulation and Ortho Generation	3%	2%	41%	24%
Task 4: Product Delivery and Data Acceptance	0%	0%	0%	0%
Task 5: Quality Review Resolutions	0%	0%	0%	0%
Task 6: Closeout	0%	0%	0%	0%

[Acquisition of imagery for 21 counties began on February 1<sup>st</sup>, 2019 and was completed on April 3<sup>rd</sup>, 2019.]

### **Schedule**

The following represents the project's core deliverables milestones for plan and actual status:

Task	Item	Planned Start	Planned Finish	Actual Finish/Percent Complete
<b>1</b>	<b>Project Initiation</b>	<b>7/1/2018</b>	<b>12/31/2018</b>	
	Issue RFQ for Orthoimagery QBS	7/31/2018	7/31/2018	7/31/2018
	Closing date for RFQ responses	8/23/2018	8/23/2018	8/23/2018



	Contract NCGS and NCDOT	8/1/2018	8/1/2018	11/5/2018
	Host workshop for selected applicants	10/2/2018	10/2/2018	10/2/2018
	Technical and cost proposals due	10/16/2018	10/16/2018	10/16/2018
	Negotiate with selected applicants	10/31/2018	10/31/2018	10/31/2018
	Issue Purchase Orders	11/22/2018	11/22/2018	12/10/2018
	Conduct Kickoff Meeting	12/13/2018	12/13/2018	12/13/2018
	Contract QC Service Provider	1/1/2019	1/1/2019	3/7/2019
<b>2</b>	<b>Planning and Design</b>	<b>10/15/2018</b>	<b>4/30/2019</b>	
	CORS Upgrades	10/15/2018	3/1/2019	1/23/2019
	Validation Range	10/15/2018	1/15/2019	11/1/2018
	RTN Maintenance	10/15/2018	Ongoing	Ongoing
	Control Surveys and Attachment C-1: Control Surveys Report	4/2/2019	4/2/2019	3/28/2019
<b>3A</b>	<b>Acquisition</b>	<b>1/20/2019</b>	<b>5/15/2019</b>	
	Acquire Imagery for 21 Counties	1/20/2019	4/15/2019	4/2/2019
	Attachment D: Imagery Acquisition Compliance Report	2/1/2019	5/15/2019	
<b>3B</b>	<b>Acquisition Post-Processing</b>	<b>2/1/2019</b>	<b>6/7/2019</b>	
	Attachment E: GNSS-IMU Post Processing & Aerotriangulation Report	3/1/2019	5/27/2019	
	Ortho Generation Workshop	4/17/2019	4/17/2019	
	Study Area Web Map Service	6/7/2019	6/7/2019	
<b>4</b>	<b>Quality Review Production and Product Delivery</b>	<b>7/29/2019</b>	<b>11/16/2019</b>	
	QC Production Cycle	7/29/2019	11/16/2019	
<b>5</b>	<b>Implementation</b>	<b>12/1/2019</b>	<b>2/28/2020</b>	
	Product Delivery	12/1/2019	12/10/2019	
	Implement the NC OneMap Geospatial Portal solution	12/1/2019	Ongoing	
	60-day End-User Evaluation	12/1/2019	2/28/2020	
<b>6</b>	<b>Project Closeout</b>	<b>1/1/2020</b>	<b>5/31/2020</b>	
	Final Data Packaging and Final Reports	1/1/2020	5/31/2020	
	Project Closeout	5/1/2020	5/31/2020	

### Budget

The expenditures for the project are summarized below. Note the current reporting period represents April 1, 2019 – April 30, 2019. The total budget for the project is \$3,273,555.

Item	This Reporting Period	Cumulative to Date	Percent Expended to Date
<b>CGIA</b>			
CGIA Labor**	\$12,306.00	\$48,804.00	<b>11.9%</b>

ITS Hosting and Information Technology	\$0.00	\$0.00	0.0%
CGIA Travel	\$0.00	\$0.00	0.0%
CGIA Reimbursable Expenses	\$0.00	\$0.00	0.0%
<b>CGIA Total</b>	\$12,306.00	\$48,804.00	<b>10.5%</b>
<b>Subcontractors</b>			
NCDPS-NCGS	\$1,028.94	\$141,936.38	70.5%
NCDOT	\$4,674.83	\$16,259.13	11.3%
Sanborn Map Company	\$26,258.00	\$39,406.00	6.2%
Atlas Geographic Data	\$0.00	\$31,635.00	5.5%
Surdex	\$44,821.00	\$64,454.65	15.3%
Spatial Data Consultants	\$148,587.60	\$228,359.10	36.7%
VOICE	\$0.00	\$0.00	0.0%
<b>Subcontractor Total</b>	\$225,370.37	\$522,050.26	<b>19.5%</b>
<b>Total (for Project)</b>	\$237,676.37	\$570,854.26	<b>17.4%</b>

\*\*Received guidance from DIT-Finance that CGIA labor costs will continue to be receipts-based for the remainder of FY18-19. This month's CGIA labor expenditures cover the period of April 1, 2019 – April 30, 2019.

## Major Tasks Identified for May 2019

### CGIA

- Continue to work with partners in neighboring states to outline requirements for imagery from those states and facilitate delivery of the imagery required.
- Complete documentation of weather conditions from acquisition season and analyze performance of acquisition contractors.
- Receive and analyze Attachment D: Imagery Acquisition Compliance Reports from acquisition contractors.
- Receive and analyze Attachment E: GNSS-IMU Post Processing & Aerotriangulation Reports from acquisition contractors.
- Other tasks include regular team meetings and ongoing outreach to federal, state and local partners.

### NCDOT

- Attend weekly project meetings.
- Receive and analyze Attachment D: Imagery Acquisition Compliance Reports from acquisition contractors.
- Receive and analyze Attachment E: GNSS-IMU Post Processing & Aerotriangulation Reports from acquisition contractors.
- Continue technical support for project planning.

### NCGS

- Attend weekly project meetings
- Perform CORS maintenance where necessary in the project area

- Evaluate any completed Attachment C-1 reports from acquisition contractors.
- Post quality control RFQ

**Project Issues**

There are no financial or technical issues to prevent the team from completing the project on time and within budget.

Please contact me by phone at (919) 754-6588 or email at [tim.johnson@nc.gov](mailto:tim.johnson@nc.gov) if you have questions about this report or about contractual or administrative aspects of the project. Contact Ben Shelton of CGIA at (919) 754-6377 or email at [ben.shelton@nc.gov](mailto:ben.shelton@nc.gov) regarding technical matters related to the project.

Sincerely,

A handwritten signature in black ink that reads "Tim Johnson". The signature is written in a cursive style with a large, prominent "T" and "J".

Tim Johnson, GISP  
Director  
Center for Geographic Information and Analysis

# COMPUTER BILL

BILLABLE CGIA CHARGES  
FOR APRIL 2019

13:06 Thursday, May 2, 2019 2

----- APPL=MGH -----

Obs	APPL	COSTCTR	CHGITEM	Qty	charges
3	MGH	1082	870066	164.00	13776.00

# ACCOUNTS PAYABLE

No invoices paid in April for IMAGE19 Project

LABOR

**DIT - CGIA**  
**Staff Billing Report**

Activity: April 2019

	Client	Date	Product/Service	Memo/Description	Rates	Duration	Billable	Amount
<b>Ben Shelton</b>								
	IMAGE19	04/01/2019	Services:55	Project Management	84.00	7	Yes	588.00
	IMAGE19	04/02/2019	Services:55	Project Management	84.00	5	Yes	420.00
	IMAGE19	04/03/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	2	Yes	168.00
	IMAGE19	04/03/2019	Services:55	Project Management	84.00	4	Yes	336.00
	IMAGE19	04/04/2019	Services:55	Project Management	84.00	4	Yes	336.00
	IMAGE19	04/05/2019	Services:55	Project Management	84.00	6	Yes	504.00
	IMAGE19	04/08/2019	Services:55	Project Management	84.00	7	Yes	588.00
	IMAGE19	04/09/2019	Services:55	Project Management	84.00	7	Yes	588.00
	IMAGE19	04/10/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	2	Yes	168.00
	IMAGE19	04/10/2019	Services:55	Project Management	84.00	3	Yes	252.00
	IMAGE19	04/11/2019	Services:55	Project Management	84.00	8	Yes	672.00
	IMAGE19	04/12/2019	Services:55	Project Management	84.00	6	Yes	504.00
	IMAGE19	04/15/2019	Services:55	Project Management	84.00	5	Yes	420.00
	IMAGE19	04/15/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	2	Yes	168.00
	IMAGE19	04/16/2019	Services:55	Project Management	84.00	7	Yes	588.00
	IMAGE19	04/17/2019	Services:55	Project Management	84.00	2	Yes	168.00
	IMAGE19	04/17/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	6	Yes	504.00
	IMAGE19	04/18/2019	Services:55	Project Management	84.00	8	Yes	672.00
	IMAGE19	04/22/2019	Services:55	Project Management	84.00	5	Yes	420.00
	IMAGE19	04/22/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	2	Yes	168.00
	IMAGE19	04/23/2019	Services:55	Project Management	84.00	8	Yes	672.00
	IMAGE19	04/24/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	1	Yes	84.00
	IMAGE19	04/24/2019	Services:55	Project Management	84.00	5	Yes	420.00
	IMAGE19	04/25/2019	Services:55	Project Management	84.00	4	Yes	336.00
	IMAGE19	04/26/2019	Services:55	Project Management	84.00	5	Yes	420.00
	IMAGE19	04/26/2019	Services:40	Presentations/Demonstrations/Meetings	84.00	3	Yes	252.00
	IMAGE19	4/29/2019	Services:55	Project Management	84.00	7	Yes	588.00
	IMAGE19	4/29/2019	Services:55	Project Management	84.00	7	Yes	588.00
<b>Total for Ben Shelton</b>						<b>138</b>		<b>\$ 11,592.00</b>
<b>Matthew McLamb</b>								
	IMAGE19	04/03/2019	Services:55	Project Management	84.00	1	Yes	84.00
	IMAGE19	04/05/2019	Services:55	Project Management	84.00	0.5	Yes	42.00



**DIT - CGIA**  
**Staff Billing Report**

**Activity: April 2019**

	IMAGE19	04/12/2019	Services:55	Project Management	84.00	0.5	Yes	42.00
	IMAGE19	04/16/2019	Services:55	Project Management	84.00	1	Yes	84.00
	IMAGE19	04/17/2019	Services:55	Project Management	84.00	4	Yes	336.00
	IMAGE19	04/26/2019	Services:55	Project Management	84.00	3	Yes	252.00
<b>Total for Matthew McLamb</b>						<b>10</b>		<b>\$ 840.00</b>
<b>Tim Johnson</b>								
	IMAGE19	04/05/2019	Services:15	Consulting	84.00	1	Yes	84.00
	IMAGE19	04/10/2019	Services:15	Consulting	84.00	1	Yes	84.00
	IMAGE19	04/11/2019	Services:15	Consulting	84.00	1	Yes	84.00
	IMAGE19	04/12/2019	Services:15	Consulting	84.00	3	Yes	252.00
	IMAGE19	04/17/2019	Services:15	Consulting	84.00	2	Yes	168.00
	IMAGE19	04/18/2019	Services:15	Consulting	84.00	1	Yes	84.00
	IMAGE19	04/23/2019	Services:15	Consulting	84.00	1	Yes	84.00
	IMAGE19	04/24/2019	Services:15	Consulting	84.00	2	Yes	168.00
	IMAGE19	04/26/2019	Services:15	Consulting	84.00	4	Yes	336.00
<b>Total for Tim Johnson</b>						<b>16</b>		<b>\$ 1,344.00</b>
<b>TOTAL</b>						<b>164</b>		<b>\$ 13,776.00</b>

# APPROVED INVOICES

No invoices paid in April for IMAGE19 Project

***Tab 5 (20 Minutes)***

**Executive Director Report**

**Pokey Harris**

***5 a)***

**Financial Statement Audit  
Report Year Ended June 30,  
2018**

**David McNally**

**NC 911 Board Financial Statement Audit Report June 30, 2018**

# STATE OF NORTH CAROLINA

OFFICE OF THE STATE AUDITOR

BETH A. WOOD, CPA



## NORTH CAROLINA 911 FUND

RALEIGH, NORTH CAROLINA

FINANCIAL STATEMENT AUDIT REPORT

FOR THE YEAR ENDED JUNE 30, 2018



**NCOSA**  
The Taxpayers' Watchdog

STATE OF NORTH CAROLINA  
**Office of the State Auditor**



**Beth A. Wood, CPA**  
State Auditor

2 S. Salisbury Street  
20601 Mail Service Center  
Raleigh, NC 27699-0600  
Telephone: (919) 807-7500  
Fax: (919) 807-7647  
<https://www.ncauditor.net>

## AUDITOR'S TRANSMITTAL

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The Honorable Roy Cooper, Governor  
The General Assembly of North Carolina  
North Carolina 911 Board

We have completed a financial statement audit of the North Carolina 911 Fund for the year ended June 30, 2018, and our audit results are included in this report. You will note from the independent auditor's report that we determined that the financial statements are presented fairly in all material respects.

The results of our tests disclosed no deficiencies in internal control over financial reporting that we consider to be material weaknesses in relation to our audit scope or any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

*North Carolina General Statutes* require the State Auditor to make audit reports available to the public. Copies of audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

A handwritten signature in cursive script that reads "Beth A. Wood".

Beth A. Wood, CPA  
State Auditor



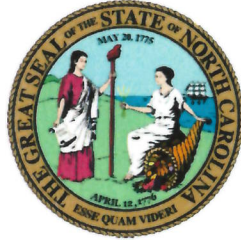
**Beth A. Wood, CPA  
State Auditor**

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Article V, Chapter 147 of the *North Carolina General Statutes*, gives the Auditor broad powers to examine all books, records, files, papers, documents, and financial affairs of every state agency and any organization that receives public funding. The Auditor also has the power to summon people to produce records and to answer questions under oath.



# **INDEPENDENT AUDITOR'S REPORT**

STATE OF NORTH CAROLINA  
**Office of the State Auditor**



**Beth A. Wood, CPA**  
State Auditor

2 S. Salisbury Street  
20601 Mail Service Center  
Raleigh, NC 27699-0600  
Telephone: (919) 807-7500  
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<https://www.ncauditor.net>

## **INDEPENDENT AUDITOR'S REPORT**

---

North Carolina 911 Board  
North Carolina 911 Fund  
Raleigh, North Carolina

### Report on the Financial Statements

We have audited the accompanying financial statements of the North Carolina 911 Fund (911 Fund), a special revenue fund of the Department of Information Technology (Department), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the 911 Fund's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the 911 Fund's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the 911 Fund's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of



significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the 911 Fund, as of June 30, 2018, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements of the 911 Fund are intended to present the financial position and changes in financial position that are only attributable to the transactions of the 911 Fund. They do not purport to, and do not, present fairly the financial position of the State of North Carolina as of June 30, 2018, or the changes in its financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

As discussed in Note 8 to the financial statements, during the year ended June 30, 2018, the Department adopted new accounting guidance, Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, as amended by Governmental Accounting Standards Board Statement No. 85, *Omnibus 2017*. Our opinion is not modified with respect to this matter.

Other Matters – Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and other required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 29, 2019 on our consideration of the 911 Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That

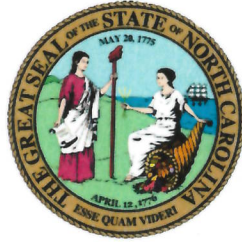
report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the 911 Fund's internal control over financial reporting and compliance.



Beth A. Wood, CPA  
State Auditor

Raleigh, North Carolina

May 29, 2019



# **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the North Carolina 911 Fund (911 Fund) and the fund previously identified as the Enhanced Wireless 911 fund, we are providing the readers of these financial statements this narrative overview and analysis of the financial activities of the 911 Fund for the fiscal year ended June 30, 2018.

**Financial Highlights**

- The assets of the 911 Fund exceeded its liabilities at the close of the fiscal year by \$81,281,501, all of which is committed.
- The 911 Fund's total fund balance increased by \$14,261,950 for the fiscal year, which was primarily caused by the increase in cash and cash equivalents of \$13,396,412 discussed further below.

**Overview**

This discussion and analysis is intended to serve as an introduction to the 911 Fund's financial statements. The financial statements consist of the Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balance.

- The Balance Sheet presents the 911 Fund's assets, deferred outflows, liabilities, and deferred inflows that are considered relevant to an assessment of near-term liquidity. The difference between assets (plus deferred outflows of resources) and liabilities (plus deferred inflows of resources) is reported as fund balance.
- The Statement of Revenues, Expenditures, and Changes in Fund Balance reports the resource flow (revenues and expenditures) of the 911 Fund.

The notes provide additional information that is essential to a full understanding of the data provided in the fund financial statements.

Required Supplementary Information (RSI) follows the basic financial statements and notes to the financial statements. The RSI is mandated by the Governmental Accounting Standards Board (GASB) and includes the 911 Fund's budgetary comparison schedule reconciling the statutory fund balance to the generally accepted accounting principles (GAAP) fund balance at fiscal year-end.

The following schedule reflects condensed financial information for the 911 Fund.

	2018	2017 Unaudited (As Restated)	Variance
Assets	\$ 86,257,226	\$ 72,760,017	\$ 13,497,209
Deferred Outflows of Resources	0	0	0
Total Assets and Deferred Outflows	<u>\$ 86,257,226</u>	<u>\$ 72,760,017</u>	<u>\$ 13,497,209</u>
Liabilities	\$ 4,975,725	\$ 5,740,466	\$ (764,741)
Deferred Inflows of Resources	0	0	0
Fund Balance			
Committed	<u>81,281,501</u>	<u>67,019,551</u>	<u>14,261,950</u>
Total Fund Balance	<u>81,281,501</u>	<u>67,019,551</u>	<u>14,261,950</u>
Total Liabilities, Deferred Inflows, and Fund Balance	<u>\$ 86,257,226</u>	<u>\$ 72,760,017</u>	<u>\$ 13,497,209</u>

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Total assets increased from \$72,760,017 to \$86,257,226 for the year. The increase is mainly due to the increase in cash and cash equivalents of \$13,396,412 needed to expend for the ongoing Next Generation 911 project (NG 911). The transition to the NG 911 platform is expected to start moving at a rapid pace and expenditures for this project will continue to increase in fiscal years 2019 through 2022. For more information on this project see the Future Highlights section of the MD&A.

Total liabilities decreased from \$5,740,466 to \$4,975,725 for the year. The decrease occurred due to fewer requests for additional funding from the Public Safety Answering Points (PSAPs).

Condensed Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Fiscal Years Ended June 30, 2018 and 2017

	2018	2017 Unaudited (As Restated)	Variance
<b>Revenues</b>			
Service Charge Revenues	\$ 84,774,947	\$ 79,273,991	\$ 5,500,956
Other Revenues	1,743,053	1,321,570	421,483
<b>Total Revenues</b>	<b>86,518,000</b>	<b>80,595,561</b>	<b>5,922,439</b>
<b>Expenditures</b>			
Statutory Distributions	54,149,300	57,309,280	(3,159,980)
Grant Payments	16,024,028	12,792,002	3,232,026
Other Expenditures	2,082,722	2,017,723	64,999
<b>Total Expenditures</b>	<b>72,256,050</b>	<b>72,119,005</b>	<b>137,045</b>
Revenues Over Expenditures	14,261,950	8,476,556	5,785,394
Fund Balance, Beginning of Year	67,019,551	58,542,995	8,476,556
Fund Balance, End of Year	<b>\$ 81,281,501</b>	<b>\$ 67,019,551</b>	<b>\$ 14,261,950</b>

Service charge revenues increased by \$5,500,956 from the prior year due to the increased collections from Commercial Mobile Radio Service (CMRS) and prepaid wireless customers. Other revenues increased by \$421,483 primarily due to increases in investment earnings in the State Treasurer's Short-Term Investment Fund (STIF) of \$370,149. Service charge revenues, administration fees, and interest earned on the STIF continue to be the only revenue sources of the 911 Fund.

As of June 30, 2018, the North Carolina 911 Board was disbursing funds to 115 Primary and 10 Secondary PSAPs in North Carolina each month, including the Eastern Band of the Cherokee Indians.

Expenditures for the fiscal year were \$72,256,050 and included statutory distributions and other operating expenditures. Statutory distributions decreased by \$3,159,980 due to fewer funding reconsideration requests from PSAPs. This amount also decreased based on the current funding model which reduces a PSAP's distributions when fund balance accrues above the allowable legislative 20% carryforward amount per *North Carolina General Statute* 143B-1406(c). Grant expenditures increased by \$3,232,026. The increase is due to ongoing projects for which grant recipients request reimbursements as each milestone is met.

As of June 30, 2018, the CMRS cost recovery fund balance was \$6,814,409 with an average monthly disbursement of \$245,962. As of the same date, the average monthly disbursement for the PSAP was \$4,398,901. Average monthly revenues to the PSAP fund as of June 30, 2018 were \$5,797,802.

### **PSAP Funding Method**

*North Carolina General Statute* 143B-1406 states that "The Board must determine a method for establishing distributions that is equitable and sustainable and that ensures distributions for eligible operating costs and anticipated increases for all funded PSAPs. The Board must establish a formula to determine each PSAP's base amount."

The 911 Board approved the current PSAP fund distribution method on December 7, 2010 to be effective July 1, 2011. This method distributes funds to eligible PSAPs based on an average of the most recent five years of eligible 911 Fund expenditures. Each year going forward, the oldest expenses are removed from the average and the most current year added, creating a "rolling average."

Nineteen PSAPs made formal funding reconsideration requests for fiscal year 2018. Of the 19, nine were increased from the proposed amount after careful review of past expenditures and fund balances within the individual PSAP.

The approved PSAP distributions for fiscal year 2018 were \$52,882,990.

In performing the annual revenue/expenditure reports from the PSAPs, the 911 Board staff noted that at the end of the fiscal year of June 30, 2018, PSAP fund balances (the amount that PSAPs have on hand locally) totaled over \$62,341,276.

### **Grant and Statewide Projects**

The enactment of Session Law 2010-158 (codified in G.S. 143B-1407), expanded the 911 Board's grant authority in two significant ways: to consolidate one or more PSAPs with a primary PSAP, and to fund statewide projects. Session Law 2015-261 allows for capital expenditures that enhance the 911 system, including costs not authorized under G.S. 143B-1406(c).

The three largest fiscal year 2018 grant expenditures to counties are as follows: Richmond County (\$4,158,627), Graham County (\$1,474,769), and Shelby County (\$920,993).

The 911 Board continued funding statewide projects. Fiscal year 2018 expenditures for the orthography project, 911 Emergency Call Tracking System call analysis (ECATS) project, and the continuation of translation services (Voiance) project totaled \$3,851,468, \$845,162, and \$140,156, respectively.

A transfer of \$3 million from the grant account to the Next Generation 911 (NG 911) account was approved January 26, 2018. The transferred funds were considered excess in the PSAP Distribution Fund and did not impact the 911 Fund's ability to meet its fiscal responsibilities.

### **911 Fee**

The 911 Board is to administer the 911 Fund and the monthly 911 service charge as authorized by N.C.G.S. §143B-1403. The 911 surcharge for all devices (wireline, wireless & VoIP) was

reduced to \$0.60 in July 2010 by the 911 Board. In March 2018, the surcharge was increased to \$0.65 by the Board, becoming effective July 1, 2018.

**Future Highlights**

The 911 Board continues their effort in bringing North Carolina from old analog technology to a digital IP based network of the 21<sup>st</sup> century.

With the award of the Emergency Services IP Network (ESInet) contract in August of 2017, the transition to the NG 911 platform is expected to start moving at a rapid pace. The contract is a managed services contract that provides the benefit of no upfront capital expenditures and a comprehensive Service Level Agreement to cover all maintenance and long-term support costs. The contract ensures high levels of service availability and sophisticated cybersecurity protections. Per the NG 911 contract, payment to AT&T begins upon successful migration of a PSAP to the State's NG 911 system. Thereafter, the 911 Board will pay a monthly recurring charge from the NG 911 fund per migrated PSAP within 45 days of system production status for each PSAP. The 911 Board estimates fiscal years 2019 and 2020 costs for 40 PSAPs at \$8,987,368 for monthly recurring charges. One-time charges are incurred for special construction costs for circuit installations and PSAP wiring infrastructure as required. The one-time/non-recurring costs are estimated at \$3,356,106 for fiscal years 2019 and 2020.

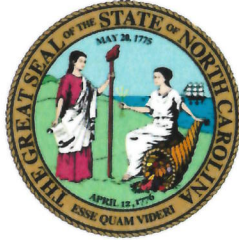
The award of this contract for NG 911 managed services put into motion a very aggressive project timeline and implementation plan that celebrated the migration of the first PSAP in not only North Carolina, but the Nation, to the AT&T/State of North Carolina managed service ESInet and hosted call handling solution, along with capability of Text-to-911, in November 2018.

In addition, the 911 Board is adding a Geographical Information System (GIS) component to the AT&T infrastructure. GIS-based 911 call routing will replace reliance upon physical addresses and take advantage of improving location technologies for mobile devices. This will reduce errors that can result in increasing response times and loss of life by improving each PSAP's ability to quickly and accurately locate the citizen needing emergency assistance. Geospatial routing provides call routing based on geographical coordinates that can be transmitted in the data stream of a 911 call.

As the cost for NG 911 is realized, the current funding model should be evaluated to consider 911 Fund services, NG 911 services, PSAP operations, and 911 Board operations. Consideration of a prospective funding model versus a rolling average method will be paramount. Uses of 911 Fund revenue should be reviewed, revised, and updated, seeking legislative changes as necessary to align with PSAP services in the NG 911 environment. Improvement and optimization of the reimbursement process should be explored. It will also be crucial to determine the amount of excessive PSAP fund balances and address accordingly.

**Request for Information**

This report is designed to provide an overview of the 911 Fund's finances for those with an interest in this area. Questions concerning any of the information presented in this report or requests for additional financial information should be directed to the Chief Financial Officer, North Carolina 911 Fund, 3700 Wake Forest Road, Raleigh, North Carolina 27609.



# FINANCIAL STATEMENTS



**North Carolina 911 Fund  
Balance Sheet  
June 30, 2018**

**Exhibit A-1**

<b>ASSETS</b>	
Cash and Cash Equivalents (Note 2)	\$ 77,329,746
Accounts Receivable	6,339,337
Interest Receivable	102,308
Due from Other Funds	2,390,835
Securities Lending Collateral	<u>95,000</u>
Total Assets	<u>86,257,226</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Total Deferred Outflows of Resources	<u>0</u>
Total Assets and Deferred Outflows	<u>\$ 86,257,226</u>
<b>LIABILITIES</b>	
Accounts Payable and Accrued Liabilities:	
Accounts Payable	\$ 152,322
Intergovernmental Payable	4,646,494
Other Payables	81,909
Obligations Under Securities Lending	<u>95,000</u>
Total Liabilities	<u>4,975,725</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Total Deferred Inflows of Resources	<u>0</u>
<b>FUND BALANCE</b>	
Committed	<u>81,281,501</u>
Total Liabilities, Deferred Inflows and Fund Balance	<u>\$ 86,257,226</u>

The accompanying notes to the financial statements are an integral part of this statement.

**North Carolina 911 Fund  
Statement of Revenues, Expenditures, and  
Changes in Fund Balance  
For the Fiscal Year Ended June 30, 2018**

**Exhibit A-2**

**REVENUES**

Service Charges Revenues	\$ 84,774,947
Investment Earnings	973,149
Administration Fees	769,904
	<hr/>
Total Revenues	86,518,000

**EXPENDITURES**

Statutory Distributions	54,149,300
Grant Payments	16,024,028
Salaries and Benefits	647,167
Contracted Services	1,272,292
Travel	75,251
Communication	7,780
Data Processing	27,558
Vehicle Lease	20,509
Registration Fees	4,348
Postage and Freight	511
Other	18,054
Capital Outlay	9,252
	<hr/>

Total Expenditures 72,256,050

Revenues Over Expenditures 14,261,950

**OTHER FINANCING SOURCES (USES)**

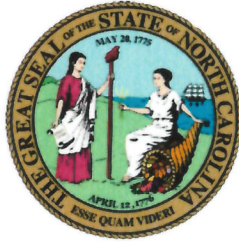
Total Other Financing Sources (Uses) 0

Net Change in Fund Balances 14,261,950

Fund Balance, July 1, 2017, as Restated (Note 9) 67,019,551

Fund Balance, June 30, 2018 \$ 81,281,501

The accompanying notes to the financial statements are an integral part of this statement.



# **NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

- A. Organization and Purpose** - On October 1, 1998, the General Assembly of North Carolina (General Assembly) ratified Senate Bill 1242 which established the Enhanced 911 Wireless Fund and the North Carolina Wireless 911 Board. On July 27, 2007, the General Assembly of North Carolina further revised *North Carolina General Statute 62A*, creating a North Carolina 911 Fund (911 Fund) and North Carolina 911 Board (911 Board). The 911 Board consolidates the State's Enhanced 911 system under a single board with a uniform 911 service charge to integrate the State's 911 system, enhance efficiency and accountability, and create a level competitive playing field among voice communication providers.

The 911 Board continues to provide for an enhanced 911 system for the use of wireless, wireline and Voice over Internet Protocol (VoIP) telephone services. In addition, the 911 Fund provides funding for major improvements in the quality and reliability of statewide 911 services available to the customers of voice communication service providers.

As required by *North Carolina General Statute 143B-1400*, certain elected officials appoint the sixteen members of the 911 Fund's Board. The State Chief Information Officer or the Chief Information Officer's designee serves as the chair. Four members are appointed by the Governor, six members are appointed by the General Assembly upon the recommendation of the Speaker of the House of Representatives, and six members are appointed by the General Assembly upon the recommendation of the President Pro Tempore of the Senate.

Of the sixteen Board members, three members represent the Commercial Mobile Radio Service (CMRS) providers, four members represent the Local Exchange Carriers, and one member represents VoIP providers and are considered the "Industry" representatives. Of the remaining eight members representing the "Public Sector," there is one member representing a county, one member representing a municipality, one member who is a sheriff, one member who is a police chief, one member who is a fire chief, one member who is a rescue or emergency medical services chief, one member representing the NC Chapter of the National Emergency Number Association (NENA), and one member representing the NC Chapter of the Association of Public Safety Communication Officials (ACPO).

During the year, voice communications providers remit monthly service charges to the 911 Fund and Public Safety Answering Points (PSAPs) receive statutory distributions from the fund. The 911 Board manages all revenues remitted to the 911 Fund, establishes procedures for disbursement of funds, and advises all voice communications service providers and eligible counties of such procedures.

- B. Financial Reporting Entity** - The concept underlying the definition of the financial reporting entity is that elected officials are accountable to their constituents for their actions. As required by accounting principles

generally accepted in the United States of America (GAAP), the financial reporting entity includes both the primary government and all of its component units. An organization other than a primary government serves as a nucleus for a reporting entity when it issues separate financial statements. The 911 Fund is part of the State of North Carolina and an integral part of the State's *Comprehensive Annual Financial Report*.

The accompanying financial statements present all funds for which the 911 Fund is financially accountable. The 911 Fund's accounts and transactions are included in the State's *Comprehensive Annual Financial Report* as part of the State's governmental funds.

- C. Basis of Presentation** - The 911 Fund's records are maintained on a cash basis throughout the year, but adjustments are made at the end of the fiscal year to convert to GAAP for governmental entities. The financial statements are prepared according to GAAP as follows:

The accompanying financials statements are presented in accordance with principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments* requires the presentation of both government-wide and fund level financial statements. The financial statements presented are governmental fund financial statements of the 911 Fund. Because the 911 Fund is not a separate legal entity, government-wide financial statements are not prepared.

The 911 Fund reports only one major fund, the Special Revenue Fund. The Special Revenue Fund is the primary operating fund and is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes. The primary revenue source is the 911 service charge.

- D. Measurement Focus and Basis of Accounting** – Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and liabilities generally are included on the balance sheet. The operating statement presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in spendable resources.

Under the modified accrual basis, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the 911 Fund considers revenues to be available if they are collected within 35 days of the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred, if measurable, except for certain compensated absences and claims and judgments, which are recognized when payment is due. Pension and other postemployment benefits contributions to cost-sharing plans are recognized as expenditures in the

period to which the payment relates, even if payment is not due until the subsequent period.

Nonexchange transactions, in which the 911 Fund receives (or gives) value without directly giving (or receiving) equal value in exchange, includes investment earnings (or losses), the 911 service charge, and administration fees. Revenues are recognized when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements have been met.

Since pension and other postemployment benefits liability amounts relating to the 911 Fund are reported only at the statewide level, these amounts are not included in the 911 Fund's financial statements. However, these liabilities are reported in Note 4 and Note 5, respectively, in the Notes to the Financial Statements.

- E. **Cash and Cash Equivalents** - This classification includes deposits held by the State Treasurer in the Short-Term Investment Fund (STIF). The STIF maintained by the State Treasurer has the general characteristics of a demand deposit account in that participants may deposit and withdraw cash at any time without prior notice or penalty.
- F. **Receivables** - This classification consists of service charges for voice communication connections with no provision of doubtful accounts. Accounts receivable are expected to be collected within one year. As of June 30, 2018, the 911 Fund had an accounts receivable balance of \$6,339,337. This amount includes \$5,626,831 in service charge fees, \$633,934 Next Generation 911 Reserve fees, and \$78,572 in administration fees from the voice communication providers. As of June 30, 2018, the 911 Fund had an interest receivable of \$102,308 based on the STIF account balance.
- G. **Due from Other Funds** - As of June 30, 2018, the Department of Revenue owed the 911 Fund \$2,390,835 for prepaid wireless revenues collected for May and June 2018.
- H. **Securities Lending** - While the 911 Fund does not directly engage in securities lending transactions, it deposits certain funds with the STIF which participates in securities lending activities. Based on the State Treasurer's allocation of these transactions, the 911 Fund recognizes its allocable share of the assets and liabilities related to these transactions on the accompanying financial statements as "State Treasurer's Securities Lending Collateral" and "Obligations Under State Treasurer's Securities Lending Agreements." The allocable share of the income and costs arising from the transactions is included on the Statement of Revenues, Expenditures, and Changes in Fund Balance. Based on the authority provided in *North Carolina General Statute 147-69.3(e)*, the State Treasurer lends securities from its external investment pool to broker-dealers and other entities (borrowers) for collateral that will be returned for the same securities in the future. The Treasurer's custodian manages the securities lending program. During the year, the securities

lent U.S. government and agency securities, corporate bonds and equity securities and notes for collateral. The program is permitted to receive cash, U.S. Government and agency securities, as collateral for the securities lent. The collateral is initially pledged at 102 percent of the market value of the domestic securities lent in both the fixed income portfolios and the equity based trust and 105 percent of the market value of foreign securities lent in the equity based trust program. Additional collateral is required if its value falls to less than 100 percent of the market value of the securities lent. There are no restrictions on the amount of loans that can be made. Substantially all security loans can be terminated on demand by either the State Treasurer or the borrower. The State Treasurer cannot pledge or sell the collateral securities received unless the borrower defaults.

Additional detailed information on the State Treasurer's securities lending program can be located in the State of North Carolina's *Comprehensive Annual Financial Report*. An electronic version of this report is available on the North Carolina Office of the State Controller's website at <https://www.osc.nc.gov/> or by calling the State Controller's Financial Reporting Section at (919) 707-0500.

- I. **Accounts Payable** - Accounts payable represent amounts due to vendors, CMRS providers, and employees for goods, services, or travel provided/incurred by June 30, 2018.
- J. **Intergovernmental Payables** - Intergovernmental payables represent amounts due to eligible PSAPs. Eligible PSAPs are those providers that have complied with the provisions of *North Carolina General Statute 143B-1406*. At June 30, 2018, \$4,646,494 is currently due to the PSAPs.
- K. **Fund Balance** - Fund balance for governmental funds is reported in five categories: nonspendable, restricted, committed, assigned, and unassigned. The fund balance for the 911 Fund is committed since it can only be used for specific purposes pursuant to constraints imposed by formal action of the North Carolina General Assembly, the State's highest level of decision-making authority. The General Assembly establishes commitments through the passage of legislation that becomes State law. Commitments may be changed or lifted only by taking the same formal action that imposed the constraint originally. As of June 30, 2018, the 911 Fund had a committed fund balance of \$81,281,501.
- L. **Service Charge Revenues and Administration Fees** - A monthly service charge is levied on each voice communication service connection. The monthly service charge was initially set on October 1, 1998 and may be adjusted by the 911 Board to ensure full cost recovery for voice communication service providers and for primary PSAPs over a reasonable period of time. A change in the rate may become effective only on July 1. The 911 Fund receives a 1% administration fee from the total service charge remitted by the voice communication providers. The voice communication providers may retain an allowance equal to the greater of

1% or fifty dollars (\$50.00) a month of the \$0.60 collected for their administrative costs.

**M. Statutory Distributions** - The 911 Fund is required to use the 911 service charge fees, less a 1% administrative fee and 10% Next Generation 911 Reserve Fund fee, to cover the costs associated with developing, maintaining and providing technical assistance to primary PSAPs of the enhanced 911 system and other costs as approved by the 911 Board. A portion of the remaining fees are to be used to reimburse CMRS providers for actual costs incurred in complying with the requirements of enhanced 911 service. The allocation of funds remitted by CMRS providers is 15% to the CMRS portion of the fund and 85% to the PSAP portion of the fund. Funds received from other voice communication providers are allocated 100% to the PSAP portion of the fund.

**N. Grant Payments** - The 911 Board funds grants to PSAPs in rural and other high-cost areas and projects that provide statewide benefits for 911 service. A PSAP may apply to the 911 Board for a grant. The Board may approve a grant application and enter into agreement with a PSAP if the Board determines the estimated costs are reasonable, the expenses are consistent with the 911 plan, sufficient funds are available, and the costs are authorized PSAP costs or the costs are for consolidating PSAPs, or the relocation costs of a primary PSAP.

The 911 Board may use funds for a statewide project if the Board determines the project is consistent with the 911 plan, the project is cost-effective and efficient, the project is an eligible expense under *North Carolina General Statute* 143B-1405, and the project will have a statewide benefit for 911 service.

**O. Next Generation 911 Reserve Fund** - The 911 Board must allocate 10% of the total service charge to the Next Generation 911 Reserve Fund per *North Carolina General Statute* 143B-1407. This fund may be used to cover costs associated with the implementation of the Next Generation 911 systems. The 911 Board may provide funds directly to PSAPs to implement the Next Generation 911 systems.

## NOTE 2 - DEPOSITS

Unless specifically exempt, the 911 Fund is required by *North Carolina General Statute* 147-77 to deposit monies received with the State Treasurer or with a depository institution in the name of the State Treasurer. General Statute 147-69.1 authorizes the State Treasurer to invest all deposits in the following: obligations of or fully guaranteed by the United States; obligations of certain federal agencies; specified repurchase agreements; obligations of the State of North Carolina; certificates of deposit and other deposit accounts of specified financial institutions; prime quality commercial paper; asset-backed securities with specified ratings, specified bills of exchange or time drafts, and corporate bonds/notes with specified ratings; general obligations of other



states; general obligations of North Carolina local governments; and obligations of certain entities with specified ratings.

At June 30, 2018, the Balance Sheet reported cash and cash equivalents of \$77,329,746, which represents the 911 Fund's equity position in the State Treasurer's Short-Term Investment Fund (STIF). The STIF (a portfolio within the State Treasurer's Investment Pool, an external investment pool that is not registered with the Securities and Exchange Commission or subject to any formal oversight other than that of the legislative body and does not have a credit rating) had a weighted average maturity of 1.4 years as of June 30, 2018. Assets and shares of the STIF are valued at fair value.

Deposit and investment risks associated with the State Treasurer's Investment Pool (which includes the State Treasurer's STIF) are included in the North Carolina Department of State Treasurer Investment Programs' separately issued audit report. This separately issued report can be obtained from the Department of State Treasurer, 3200 Atlantic Avenue, Raleigh, NC 27604 or can be accessed from the Department of State Treasurer's website at <https://www.nctreasurer.com/> in the Audited Financial Statements section.

**NOTE 3 - FAIR VALUE MEASUREMENTS**

To the extent available, the 911 Fund's investments are recorded at fair value as of June 30, 2018. GASB Statement No. 72, *Fair Value Measurement and Application*, defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This statement establishes a hierarchy of valuation inputs based on the extent to which the inputs are observable in the marketplace. Inputs are used in applying the various valuation techniques and take into account the assumptions that market participants use to make valuation decisions. Inputs may include price information, credit data, interest and yield curve data, and other factors specific to the financial instrument. Observable inputs reflect market data obtained from independent sources. In contrast, unobservable inputs reflect the entity's assumptions about how market participants would value the financial instrument. Valuation techniques should maximize the use of observable inputs to the extent available.

A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The following describes the hierarchy of inputs used to measure fair value and the primary valuation methodologies used for financial instruments measured at fair value on a recurring basis:

- |         |   |
|---------|---|
| Level 1 | Investments whose values are based on quoted prices (unadjusted) for identical assets in active markets that a government can access at the measurement date. |
| Level 2 | Investments with inputs – other than quoted prices included within Level 1 – that are observable for an asset, either directly or indirectly.                 |

Level 3 Investments classified as Level 3 have unobservable inputs and may require a degree of professional judgment.

**Short-Term Investment Fund** - At year-end, all of the 911 Fund's cash and cash equivalents valued at \$77,329,746 were held in the STIF. Ownership interest of the STIF is determined on a fair market valuation basis as of fiscal year-end in accordance with the STIF operating procedures. Valuation of the underlying assets is performed by the custodian. Pool investments are measured at fair value in accordance with GASB 72. The 911 Fund's position in the pool is measured and reported at fair value and the STIF is not required to be categorized within the fair value hierarchy.

**NOTE 4 - PENSION PLANS**

**Defined Benefit Plan**

Pension contributions to cost sharing plans are recognized as expenditures in the period to which the payment relates, even if the payment is not due until the subsequent period. Consequently, the net pension liability is not reported on the face of the fund financial statements.

*Plan Administration:* The State of North Carolina administers the Teachers' and State Employees' Retirement System (TSERS) plan. This plan is a cost-sharing, multiple-employer, defined benefit pension plan established by the State to provide pension benefits for general employees and law enforcement officers (LEOs) of the State, general employees and LEOs of its component units, and employees of Local Education Agencies (LEAs) and charter schools not in the reporting entity. Membership is comprised of employees of the State (state agencies and institutions), universities, community colleges, and certain proprietary component units along with the LEAs and charter schools that elect to join the Retirement System. Benefit provisions are established by General Statute 135-5 and may be amended only by the North Carolina General Assembly.

*Benefits Provided:* TSERS provides retirement and survivor benefits. Retirement benefits are determined as 1.82% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. General employee plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. General employee plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service. Survivor benefits are available to eligible beneficiaries of general members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic

post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

*Contributions:* Contribution provisions are established by General Statute 135-8 and may be amended only by the North Carolina General Assembly. Employees are required to contribute 6% of their annual pay. The contribution rate for employers is set each year by the North Carolina General Assembly in the Appropriations Act based on the actuarially-determined rate recommended by the State's consulting actuary. The 911 Fund's contractually-required contribution rate for the year ended June 30, 2018 was 10.78% of covered payroll. Employee contributions to the pension plan were \$29,294, and the 911 Fund's contributions were \$52,632 for the year ended June 30, 2018.

The TSERS plan's financial information, including all information about the plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position, is included in the State of North Carolina's fiscal year 2017 *Comprehensive Annual Financial Report*. An electronic version of this report is available on the North Carolina Office of the State Controller's website at <https://www.osc.nc.gov/> or by calling the State Controller's Financial Reporting Section at (919) 707-0500.

*TSERS Basis of Accounting:* The financial statements of the TSERS plan were prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. The plan's fiduciary net position was determined on the same basis used by the pension plan.

*Methods Used to Value TSERS Investment:* Pursuant to *North Carolina General Statutes*, the State Treasurer is the custodian and administrator of the retirement systems. The State Treasurer maintains various investment portfolios in its External Investment Pool. TSERS and other pension plans of the State of North Carolina are the sole participants in the Long-Term Investment, Fixed Income Investment, Equity Investment, Real Estate Investment, Alternative Investment, Opportunistic Fixed Income Investment, and Inflation Sensitive Investment Portfolios. The Fixed Income Asset Class includes the Long-Term Investment and Fixed Income Investment Portfolios. The Global Equity Asset Class includes the Equity Investment Portfolio. The investment balance of each pension trust fund represents its share of the fair market value of the net position of the various portfolios within the External Investment Pool. Detailed descriptions of the methods and significant assumptions regarding investments of the State Treasurer are provided in the 2017 *Comprehensive Annual Financial Report*.

*Net Pension Liability:* At June 30, 2018, the 911 Fund's proportionate share of the collective net pension liability was \$221,687. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of

December 31, 2016, and update procedures were used to roll forward the total pension liability to June 30, 2017. The 911 Fund's proportion of the net pension liability was based on the present value of future salaries for the 911 Fund relative to the present value of future salaries for all participating employers, actuarially-determined. As of June 30, 2017, the 911 Fund's proportion was .00256%, which was a decrease of .00008 from its proportion measured as of June 30, 2016, which was .00264%.

*Actuarial Assumptions:* The following table presents the actuarial assumptions used to determine the total pension liability for the TSERS plan at the actuarial valuation date:

Valuation Date	12/31/2016
Inflation	3%
Salary Increases*	3.50% - 8.10%
Investment Rate of Return**	7.20%

\* Salary increases include 3.5% inflation and productivity factor.

\*\* Investment rate of return includes inflation assumption and is of pension plan investment expense.

TSERS currently uses mortality tables that vary by age, gender, employee group (i.e. teacher, general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2016 valuations were based on the results of an actuarial experience review for the period January 1, 2010 through December 31, 2014.

Future ad hoc Cost of Living Adjustment amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2017 (the valuation date) are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	1.4%
Global Equity	5.3%
Real Estate	4.3%
Alternatives	8.9%
Opportunistic Fixed Income	6.0%
Inflation Sensitive	4.0%

The information in the preceding table is based on 30-year expectations developed with the consulting actuary and is part of the asset, liability, and investment policy of the North Carolina Retirement Systems. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. Return projections do not include any excess return expectations over benchmark averages. All rates of return and inflation are annualized. The long-term expected real rate of return for the Bond Index Investment Pool as of June 30, 2017 is 1.3%.

*Discount Rate:* The discount rate used to measure the total pension liability was lowered from 7.25% to 7.20% for the December 31, 2016 valuation. This discount rate is in line with the long-term nominal expected return on pension plan investments. The calculation of the net pension liability is a present value calculation of the future net pension payments. These net pension payments assume that contributions from plan members will be made at the current statutory contribution rate and that contributions from employers will be made at the contractually required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate:* The following presents the net pension liability of the plan at June 30, 2017 calculated using the discount rate of 7.20%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.20%) or 1-percentage point higher (8.20%) than the current rate:

<u>Net Pension Liability</u>		
<u>1% Decrease (6.20%)</u>	<u>Current Discount Rate (7.20%)</u>	<u>1% Increase (8.20%)</u>
\$ 456,325	\$ 221,687	\$ 25,091

*Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:* For the year ended June 30, 2018, the 911 Fund's proportionate share of the collective pension expense was \$67,457. At June 30, 2018, the 911 Fund's proportionate share of the collective deferred outflows of resources

and deferred inflows of resources related to pensions were from the following sources:

**Employer Balances of Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions by Classification:**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference Between Actual and Expected Experience	\$ 4,806	\$ 7,253
Changes of Assumptions	35,023	
Net Difference Between Projected and Actual Earnings on Plan Investments	30,002	
Change in Proportion and Differences Between Employer's Contributions and Proportionate Share of Contributions	20,323	621
Contributions Subsequent to the Measurement Date	52,632	
<b>Total</b>	<b>\$ 142,786</b>	<b>\$ 7,874</b>

The 911 Fund's deferred outflows of resources related to contributions subsequent to the measurement date of \$52,632 will represent a reduction of the net pension liability in the fiscal year ended June 30, 2019. Other amounts of deferred outflows of resources and deferred inflows of resources related to pensions will be included in the pension expense as follows:

**Schedule of the Net Amount of the Employer's Balances of Deferred Outflows of Resources and Deferred Inflows of Resources That will be Included in Pension Expense:**

Year Ended June 30:	Amount
2019	\$ 20,085
2020	49,239
2021	24,964
2022	(12,007)
<b>Total</b>	<b>\$ 82,281</b>

**NOTE 5 - OTHER POSTEMPLOYMENT BENEFITS**

Other postemployment benefit (OPEB) contributions to cost sharing plans are recognized as expenditures in the period to which the payment relates, even if payment is not due until the subsequent period. Consequently, the net OPEB liability or asset are not reported on the face of the fund financial statements.

The 911 Fund participates in two postemployment benefit plans, the Retiree Health Benefit Fund and the Disability Income Plan of North Carolina, that are

administered by the State of North Carolina as pension and other employee benefit trust funds. Each plan's financial information, including all information about the plans' assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position, is included in the State of North Carolina's fiscal year 2017 *Comprehensive Annual Financial Report*. An electronic version of this report is available on the North Carolina Office of the State Controller's website at <https://www.osc.nc.gov/> or by calling the State Controller's Financial Reporting Section at (919) 707-0500.

#### **A. Summary of Significant Accounting Policies and Plan Asset Matters**

*Basis of Accounting:* The financial statements of these plans were prepared using the accrual basis of accounting. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits are recognized when due and payable in accordance with the terms of each plan. The fiduciary net position of each plan was determined using the same basis as the OPEB plans.

*Methods Used to Value Plan Investments:* Pursuant to *North Carolina General Statutes*, the State Treasurer is the custodian and administrator of the other postemployment benefits funds. The State Treasurer maintains various investment portfolios in its External Investment Pool. The Retiree Health Benefit Fund participates in the External Investment Pool. The Disability Income Plan of North Carolina is invested in the Short-Term Investment Portfolio of the External Investment Pool and the Bond Index External Investment Pool. The investment balance of each other employee benefit trust fund represents its share of the fair market value of the net position of the various portfolios within the pool. Detailed descriptions of the methods and significant assumptions regarding investments of the State Treasurer are provided in the 2017 *Comprehensive Annual Financial Report*.

#### **B. Plan Descriptions**

##### **1. Health Benefits**

*Plan Administration:* The State of North Carolina administers the North Carolina State Health Plan for Teachers and State Employees, referred to as the State Health Plan (the Plan), a healthcare plan exclusively for the benefit of employees of the State, the University of North Carolina System, community colleges, and certain other component units. In addition, Local Education Agencies (LEAs), charter schools, and some select local governments that are not part of the State's financial reporting entity also participate. Health benefit programs and premium rates are determined by the State Treasurer upon approval of the Plan Board of Trustees.

The Retiree Health Benefit Fund (RHBF) has been established as a fund to provide health benefits to retired and disabled employees and their applicable beneficiaries. RHBF is established by General Statute 135-7, Article 1. RHBF is a cost-sharing, multiple-employer, defined benefit healthcare plan, exclusively for the benefit of eligible

former employees of the State, the University of North Carolina System, and community colleges. In addition, LEAs, charter schools, and some select local governments that are not part of the State's financial reporting entity also participate.

By statute, RHBF is administered by the Board of Trustees of the Teachers' and State Employees' Retirement System (TSERS). RHBF is supported by a percent of payroll contribution from participating employing units. Each year the percentage is set in legislation, as are the maximum per retiree contributions from RHBF to the Plan. The State Treasurer, with the approval of the Plan Board of Trustees, then sets the employer contributions (subject to the legislative cap) and the premiums to be paid by retirees, as well as the health benefits to be provided through the Plan.

*Benefits Provided:* Plan benefits received by retired employees and disabled employees from RHBF are OPEB. The healthcare benefits for retired and disabled employees who are not eligible for Medicare are the same as for active employees as described in Note 6. The plan options change when former employees become eligible for Medicare. Medicare retirees have the option of selecting one of two fully-insured Medicare Advantage/Prescription Drug Plan options or the self-funded Traditional 70/30 Preferred Provider Organization plan option that is also offered to non-Medicare members. If the Traditional 70/30 Plan is selected by a Medicare retiree, the self-funded State Health Plan coverage is secondary to Medicare.

Those former employees who are eligible to receive medical benefits from RHBF are long-term disability beneficiaries of the Disability Income Plan of North Carolina and retirees of TSERS, the Consolidated Judicial Retirement System, the Legislative Retirement System, the University Employees' Optional Retirement Program (ORP), and a small number of local governments, with five or more years of contributory membership service in their retirement system prior to disability or retirement, with the following exceptions: for employees first hired on or after October 1, 2006, and members of the General Assembly first taking office on or after February 1, 2007, future coverage as retired employees and retired members of the General Assembly is subject to the requirement that the future retiree have 20 or more years of retirement service credit in order to receive coverage on a noncontributory basis. Employees first hired on or after October 1, 2006 and members of the General Assembly first taking office on or after February 1, 2007 with 10 but less than 20 years of retirement service credit are eligible for coverage on a partially contributory basis. For such future retirees, the State will pay 50% of the State Health Plan's total noncontributory premium.

The Plan's and RHBF's benefit and contribution provisions are established by Chapter 135-7, Article 1, and Chapter 135, Article 3B of the General Statutes and may be amended only by the North Carolina



General Assembly. RHBF does not provide for automatic post-retirement benefit increases.

*Contributions:* Contribution rates to RHBF, which are intended to finance benefits and administrative expenses on a pay-as-you-go basis, are determined by the General Assembly in the Appropriations Bill. The 911 Fund's contractually-required contribution rate for the year ended June 30, 2018 was 6.05% of covered payroll. The 911 Fund's contributions to the RHBF were \$29,538 for the year ended June 30, 2018.

## 2. Disability Income

*Plan Administration:* As discussed in Note 6, short-term and long-term disability benefits are provided through the Disability Income Plan of North Carolina (DIPNC), a cost-sharing, multiple-employer, defined benefit plan, to the eligible members of TSERS which includes employees of the State, the University of North Carolina System, community colleges, certain participating component units, LEAs which are not part of the reporting entity, and the University Employees' ORP. By statute, DIPNC is administered by the Department of State Treasurer and the Board of Trustees of TSERS.

*Benefits Provided:* Long-term disability benefits are payable as an OPEB from DIPNC after the conclusion of the short-term disability period or after salary continuation payments cease, whichever is later, for as long as an employee is disabled. An employee is eligible to receive long-term disability benefits provided the following requirements are met: (1) the employee has five or more years of contributing membership service in TSERS or the University Employees' ORP, earned within 96 months prior to the end of the short-term disability period or cessation of salary continuation payments, whichever is later; (2) the employee must make application to receive long-term benefits within 180 days after the conclusion of the short-term disability period or after salary continuation payments cease or after monthly payments for Workers' Compensation cease (excluding monthly payments for permanent partial benefits), whichever is later; (3) the employee must be certified by the Medical Board to be mentally or physically disabled for the further performance of his/her usual occupation; (4) the disability must have been continuous, likely to be permanent, and incurred at the time of active employment; (5) the employee must not be eligible to receive an unreduced retirement benefit from TSERS; and (6) the employee must terminate employment as a permanent, full-time employee. An employee is eligible to receive an unreduced retirement benefit from TSERS after (1) reaching the age of 65 and completing five years of membership service, or (2) reaching the age of 60 and completing 25 years of creditable service, or (3) completing 30 years of creditable service, at any age.

For employees who had five or more years of membership service as of July 31, 2007, during the first 36 months of the long-term disability

period, the monthly long-term disability benefit is equal to 65% of one-twelfth of an employee's annual base rate of compensation last payable to the participant or beneficiary prior to the beginning of the short-term disability period, plus the like percentage of one-twelfth of the annual longevity payment and local supplements to which the participant or beneficiary would be eligible. The monthly benefits are subject to a maximum of \$3,900 per month reduced by any primary Social Security disability benefits and by monthly payments for Workers' Compensation to which the participant or beneficiary may be entitled, but the benefits payable shall be no less than \$10 a month. After the first 36 months of the long-term disability, the long-term benefit is calculated in the same manner as described above except the monthly benefit is reduced by an amount equal to a monthly primary Social Security disability benefit to which the participant or beneficiary might be entitled had Social Security disability benefits been awarded. When an employee qualifies for an unreduced service retirement allowance from TSERS, the benefits payable from DIPNC will cease, and the employee will commence retirement under TSERS or the University Employees' ORP.

For employees who had less than five years of membership service as of July 31, 2007, and meet the requirements for long-term disability on or after August 1, 2007, during the first 36 months of the long-term disability period, the monthly long-term benefit shall be reduced by an amount equal to the monthly primary Social Security retirement benefit to which the employee might be entitled should the employee become age 62 during the first 36 months. This reduction becomes effective as of the first day of the month following the month of initial entitlement to Social Security benefits. After the first 36 months of the long-term disability, no further benefits are payable under the terms of this section unless the employee has been approved and is in receipt of primary Social Security disability benefits.

*Contributions:* Although DIPNC operates on a calendar year, disability income benefits are funded by actuarially determined employer contributions that are established in the Appropriations Bill by the General Assembly and coincide with the State's fiscal year. The 911 Fund's contractually-required contribution rate for the year ended June 30, 2018 was 0.14% of covered payroll. The 911 Fund's contributions to DIPNC were \$684 for the year ended June 30, 2018.

### C. Net OPEB Liability (Asset)

*Net OPEB Liability:* At June 30, 2018, the 911 Fund's proportionate share of the collective net OPEB liability for RHBF was \$790,687. The net OPEB liability was measured as of June 30, 2017. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of December 31, 2016, and update procedures were used to roll forward the total OPEB liability to June 30, 2017. The 911 Fund's proportion of the net OPEB liability was based on the present value of future salaries for the 911 Fund relative to the present value of future salaries for all participating

employers, actuarially-determined. As of June 30, 2017, the 911 Fund's proportion was .00241%, which was an increase of .00031 from its proportion measured as of June 30, 2016, which was .00210%.

*Net OPEB Asset:* At June 30, 2018, the 911 Fund's proportionate share of the collective net OPEB asset for DIPNC was \$1,453. The net OPEB asset was measured as of June 30, 2017. The total OPEB liability used to calculate the net OPEB asset was determined by an actuarial valuation as of December 31, 2016, and update procedures were used to roll forward the total OPEB liability to June 30, 2017. The 911 Fund's proportion of the net OPEB asset was based on the present value of future salaries for the 911 Fund relative to the present value of future salaries for all participating employers, actuarially-determined. As of June 30, 2017, the 911 Fund's proportion was .00238%, which was an increase of .00018 from its proportion measured as of June 30, 2016, which was .00220%.

*Actuarial Assumptions:* The total OPEB liabilities for RHBF and DIPNC were determined by actuarial valuations as of December 31, 2016, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified. The total OPEB liabilities were then rolled forward to June 30, 2017 utilizing update procedures incorporating the actuarial assumptions.

	Retiree Health Benefit Fund	Disability Income Plan of N.C.
Valuation Date	12/31/2016	12/31/2016
Inflation	2.75%	3.00%
Salary Increases*	3.50% - 8.10%	3.50% - 8.10%
Investment Rate of Return**	7.20%	3.75%
Healthcare Cost Trend Rate - Medical	5.00% - 6.50%	N/A
Healthcare Cost Trend Rate - Prescription Drug	5.00% - 7.25%	N/A
Healthcare Cost Trend Rate - Medicare Advantage	4.00% - 5.00%	N/A
Healthcare Cost Trend Rate - Administrative	3.00%	N/A

\* Salary increases include 3.5% inflation and productivity factor.

\*\* Investment rate of return is net of pension plan investment expense, including inflation.

N/A - Not Applicable

The OPEB plans currently use mortality tables that vary by age, gender, employee group (i.e. teacher, general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The projected long-term investment returns and inflation assumptions are developed through a review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors

and over multiple year horizons. Global public equity return projects are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. DIPNC is primarily invested in the Bond Index Investment Pool as of June 30, 2017.

Best estimates of real rates of return for each major asset class included in RHBF's target asset allocation as of June 30, 2017 (the valuation date) are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
Fixed Income	1.4%
Global Equity	5.3%
Real Estate	4.3%
Alternatives	8.9%
Opportunistic Fixed Income	6.0%
Inflation Sensitive	4.0%

The information in the preceding table is based on 30-year expectations developed with the consulting actuary and is part of the asset, liability, and investment policy of the North Carolina Retirement Systems. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.05%. Return projections do not include any excess return expectations over benchmark averages. All rates of return and inflation are annualized. The long-term expected real rate of return for the Bond Index Investment Pool as of June 30, 2017 is 1.3%.

Actuarial valuations of the plans involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial assumptions used for RHBF are consistent with those used to value the pension benefits of TSERS where appropriate. These assumptions are based on the most recent pension valuations available. The discount rate used for RHBF reflects a pay-as-you-go approach.

Projections of benefits for financial reporting purposes of the plans are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and historical pattern of sharing of benefit costs between the employer and plan members to that point. Historically, the benefits funded

solely by employer contributions applied equally to all retirees. Currently, as described earlier in the note, benefits are dependent on membership requirements.

The actuarial methods and assumptions used for DIPNC include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The actuarial assumptions used in the December 31, 2016 valuations were based on the results of an actuarial experience study prepared as of December 31, 2014.

*Discount Rate:* The discount rate used to measure the total OPEB liability for RHBF was 3.58%. The projection of cash flows used to determine the discount rate assumed that contributions from employers will be made at the current statutorily determined contribution rate. Based on the above assumptions, the plan's fiduciary net position was not projected to be available to make projected future benefit payments of current plan members. As a result, a municipal bond rate of 3.58% was used as the discount rate used to measure the total OPEB liability. The 3.58% rate is based on the Bond Buyer 20-year General Obligation Index as of June 30, 2017.

The discount rate used to measure the total OPEB liability for DIPNC was 3.75%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

*Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate:* The following presents the 911 Fund's proportionate share of the net OPEB liability (asset) of the plans, as well as what the plans' net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current discount rate:

		Net OPEB Liability (Asset)		
		1% Decrease (2.58%)	Current Discount Rate (3.58%)	1% Increase (4.58%)
RHBF	\$	943,249	\$ 790,687	\$ 669,691
		1% Decrease (2.75%)	Current Discount Rate (3.75%)	1% Increase (4.75%)
DIPNC	\$	(1,235)	\$ (1,453)	\$ (1,671)

*Sensitivity of the Net OPEB Liability (Asset) to Changes in the Healthcare Cost Trend Rates:* The following presents the net OPEB liability (asset) of the plans, as well as what the plans' net OPEB liability (asset) would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

	1% Decrease (Medical - 4.00 - 5.50%, Pharmacy - 4.00 - 6.25%, Med. Advantage - 3.00 - 4.00%, Administrative - 2.00%)	Current Healthcare Cost Trend Rates (Medical - 5.00 - 6.50%, Pharmacy - 5.00 - 7.25%, Med. Advantage - 4.00 - 5.00%, Administrative - 3.00%)	1% Increase (Medical - 6.00 - 7.50%, Pharmacy - 6.00 - 8.25%, Med. Advantage - 5.00 - 6.00%, Administrative - 4.00%)
RHBF Net OPEB Liability	\$ 645,922	\$ 790,687	\$ 983,108
DIPNC Net OPEB Asset	N/A	N/A	N/A

*Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:* For the year ended June 30, 2018, the 911 Fund's proportionate share of the collective OPEB expense was \$62,513 for RHBF and \$819 for DIPNC. At June 30, 2018, the 911 Fund's proportionate share of the collective deferred outflows of resources and deferred inflows of resources related to OPEB were from the following sources:

**Employer Balances of Deferred Outflows of Resources  
Related to OPEB by Classification:**

	RHBF	DIPNC	Total
Differences Between Actual and Expected Experience	\$ 0	\$ 398	\$ 398
Changes of Assumptions			
Net Difference Between Projected and Actual Earnings on Plan Investments		318	318
Changes in Proportion and Differences Between Employer's Contributions and Proportionate Share of Contributions	116,558	140	116,698
Contributions Subsequent to the Measurement Date	29,538	684	30,222
<b>Total</b>	<b>\$ 146,096</b>	<b>\$ 1,540</b>	<b>\$ 147,636</b>

**Employer Balances of Deferred Inflows of Resources  
Related to OPEB by Classification:**

	RHBF	DIPNC	Total
Differences Between Actual and Expected Experience	\$ 56,694	\$ 0	\$ 56,694
Changes of Assumptions	217,751		217,751
Net Difference Between Projected and Actual Earnings on Plan Investments	294		294
Changes in Proportion and Differences Between Employer's Contributions and Proportionate Share of Contributions			0
<b>Total</b>	<b>\$ 274,739</b>	<b>\$ 0</b>	<b>\$ 274,739</b>

Amounts reported as deferred outflows of resources related to contributions subsequent to the measurement date will represent a reduction of the net OPEB liability related to RHBF and an increase of the net OPEB asset related to DIPNC in the fiscal year ended June 30, 2019. Other amounts of deferred outflows of resources and deferred inflows of resources related to OPEB will be included in OPEB expense as follows:

**Schedule of the Net Amount of the Employer's Balances of Deferred Outflows of Resources and Deferred Inflows of Resources That will be Included in OPEB Expense:**

<u>Year Ended June 30:</u>	<u>RHBF</u>	<u>DIPNC</u>
2019	\$ (31,651)	\$ 259
2020	(31,651)	259
2021	(31,651)	259
2022	(31,651)	80
2023	(31,577)	
<b>Total</b>	<b>\$ (158,181)</b>	<b>\$ 857</b>

**NOTE 6 - RISK MANAGEMENT**

The 911 Fund is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These exposures to loss are handled via a combination of methods, including participation in state-administered insurance programs, purchase of commercial insurance, and self-retention of certain risks. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

**A. Employee Benefit Plans**

**1. State Health Plan**

911 Fund employees are provided comprehensive major medical care benefits. Coverage is funded by contributions to the State Health Plan (Plan), a discretely presented component unit of the State of North Carolina. The Plan is funded by employer contributions. Certain plans also require contributions from employees. The Plan has contracted with third parties to process claims. See Note 5, Other Postemployment Benefits, for additional information regarding retiree health benefits.

**2. Death Benefit Plan of North Carolina**

Term life insurance (death benefits) of \$25,000 to \$50,000 is provided to eligible workers. This Death Benefit Plan is administered by the State Treasurer and funded via employer contributions. The employer contribution rate was 0.16% for the current fiscal year.

### 3. Disability Income Plan

Short-term and long-term disability benefits are provided to 911 Fund employees through the Disability Income Plan of North Carolina (DIPNC), part of the State's Pension and Other Employee Benefit Trust Funds. Short-term benefits are paid by the 911 Fund up to the first six months of benefits and reimbursed by DIPNC for any additional short-term benefits. As discussed in Note 5, long-term disability benefits are payable as other postemployment benefits from DIPNC after the conclusion of the short-term disability period or after salary continuation payments cease, whichever is later, for as long as an employee is disabled.

## B. Other Risk Management and Insurance Activities

### 1. Automobile, Fire, and Other Property Losses

The 911 Fund is required to maintain fire and lightning coverage on all state-owned buildings and contents through the State Property Fire Insurance Fund (Fund), an internal service fund of the State. Such coverage is provided at no cost to the 911 Fund for operations supported by the State's General Fund. Other operations not supported by the State's General Fund are charged for the coverage. Losses covered by the Fund are subject to a \$5,000 per occurrence deductible. However, some agencies have chosen a higher deductible for a reduction in premium.

State-owned vehicles are covered by liability insurance through a private insurance company and handled by the North Carolina Department of Insurance. The liability limits for losses are \$1,000,000 per claim and \$10,000,000 per occurrence. The 911 Fund pays premiums to the North Carolina Department of Insurance for the coverage.

### 2. Public Officers' and Employees' Liability Insurance

The risk of tort claims of up to \$1,000,000 per claimant is retained under the authority of the State Tort Claims Act. In addition, the State provides excess public officers' and employees' liability insurance up to \$10,000,000 via contract with a private insurance company. The 911 Fund pays the premium, based on a composite rate, directly to the private insurer.

### 3. Employee Dishonesty and Computer Fraud

The 911 Fund is protected for losses from employee dishonesty and computer fraud for employees paid in whole or in part from state funds. This coverage is with a private insurance company and is handled by the North Carolina Department of Insurance. The 911 Fund is charged a premium by the private insurance company. Coverage limit is \$5,000,000 per occurrence. The private insurance company pays 90% of each loss less a \$100,000 deductible.



#### 4. Statewide Workers' Compensation Program

The North Carolina Workers' Compensation Program provides benefits to workers injured on the job. All employees of the State and its component units are included in the program. When an employee is injured, the employer's primary responsibility is to arrange for and provide the necessary treatment for work related injury. The 911 Fund is responsible for paying medical benefits and compensation in accordance with the North Carolina Workers' Compensation Act. The 911 Fund retains the risk for workers' compensation.

Additional details on the state-administered risk management programs are disclosed in the State's *Comprehensive Annual Financial Report*, issued by the Office of the State Controller.

#### NOTE 7 - COMMITMENTS

The 911 Board sets aside a portion of the 911 Fund's fund balance annually to provide grants to local PSAPs and to fund Statewide 911 projects. The PSAPs apply to the 911 Board for the funds with improvement project proposals that the 911 Board evaluates and either approves or denies. At June 30, 2018, the 911 Fund had outstanding commitments on these cost-reimbursement grants and contracts totaling \$25,701,693.

#### NOTE 8 - CHANGES IN FINANCIAL ACCOUNTING AND REPORTING

For the fiscal year ended June 30, 2018, the 911 Fund implemented the following pronouncements issued by the Governmental Accounting Standards Board (GASB):

*GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*

*GASB Statement No. 85, Omnibus 2017*

GASB Statement No. 75 improves accounting and financial reporting requirements by state and local governments for postemployment benefits other than pensions (OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. In addition, this Statement details the recognition and disclosure requirements for employers with payables to defined benefit OPEB plans that are administered through trusts that meet the specified criteria and for employers whose employees are provided with defined contribution OPEB.

GASB Statement No. 85 addresses practice issues that have been identified during implementation and application of certain GASB Statements. This

Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and OPEB).

**NOTE 9 - FUND BALANCE RESTATEMENT**

As of July 1, 2017, fund balance as previously reported was restated as follows:

	<u>Amount</u>
July 1, 2017 Fund Balance as Previously Reported	\$ 66,469,956
Restatement To remove prior year expenditure accruals that were erroneously not reversed at the beginning of fiscal year 2017.	<u>549,595</u>
<b>July 1, 2017 Fund Balance as Restated</b>	<b><u>\$ 67,019,551</u></b>



# **REQUIRED SUPPLEMENTARY INFORMATION**

**North Carolina 911 Fund**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis-Non-GAAP)**  
**For the Fiscal Year Ended June 30, 2018**

Exhibit B-1

	Budgeted Amounts		Actual (Cash Basis)	Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Service Charges Revenues	\$ 94,800,000	\$ 85,250,825	\$ 84,698,013	\$ (552,812)
Investment Earnings	247,000	652,000	927,471	275,471
Administration Fees	810,000	729,423	769,205	39,782
<b>Total Revenues</b>	<b>95,857,000</b>	<b>86,632,248</b>	<b>86,394,689</b>	<b>(237,559)</b>
<b>EXPENDITURES</b>				
Statutory Distributions	63,500,000	63,500,000	56,226,790	7,273,210
Grant Payments	45,863,756	43,975,259	14,746,173	29,229,086
Salaries and Benefits	626,018	818,717	647,167	171,550
Contracted Services	1,385,339	12,738,803	1,224,992	11,513,811
Travel	98,950	123,166	76,596	46,570
Communication	23,340	15,860	7,723	8,137
Data Processing	17,400	150,566	17,723	132,843
Vehicle Lease	29,549	29,038	19,764	9,274
Registration Fees	4,500	4,500	3,649	851
Postage and Freight	300	960	486	474
Other	123,385	43,649	17,961	25,688
Capital Outlay	11,568	15,150	9,252	5,898
<b>Total Expenditures</b>	<b>111,384,105</b>	<b>121,415,668</b>	<b>72,998,276</b>	<b>48,417,392</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(15,527,105)</b>	<b>(34,783,420)</b>	<b>13,396,413</b>	<b>(48,179,833)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
<b>Total Other Financing Sources (Uses)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Change in Fund Balance</b>	<b>(15,527,105)</b>	<b>(34,783,420)</b>	<b>13,396,413</b>	<b>(48,179,833)</b>
Fund Balance July 1, 2017, As Restated	67,019,551	67,019,551	67,019,551	
<b>Fund Balance - June 30, 2018</b>	<b>\$ 51,492,446</b>	<b>\$ 32,236,131</b>	<b>\$ 80,415,964</b>	<b>\$ (48,179,833)</b>

The following table presents a reconciliation of resulting basis differences in the fund balance (budgetary basis) at June 30, 2018 to the fund balance on a modified accrual basis (GAAP).

Fund Balance (Budgetary Basis) June 30, 2018	\$ 80,415,964
<b>Reconciling Adjustments:</b>	
<b>Basis Differences:</b>	
Change in Receivables	100,796
Change in Payables	764,741
<b>Total Basis Differences</b>	<b>865,537</b>
<b>Fund Balance (GAAP Basis) June 30, 2018</b>	<b>\$ 81,281,501</b>

The accompanying notes to the required supplementary information are an integral part of this schedule.

**North Carolina 911 Fund**  
**Notes to Required Supplementary Information**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Budgetary Basis-Non-GAAP)**  
**For the Fiscal Year Ended June 30, 2018**

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**A. Budgetary Process**

The State's annual budget is prepared principally on the cash basis. The 1985 General Assembly enacted certain special provisions which state that the original budget as certified in the appropriations act is the legal budget for all agencies. These special provisions also state that agencies may spend more than was originally certified in various line items provided the over-expenditure meets certain criteria and is authorized by the Director of the Budget. The process of approving these over-expenditures results in the authorized budget amounts.

**B. Reconciliation of Budget/GAAP Reporting Differences**

*The Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Budgetary Basis-Non-GAAP)* presents comparisons of the legally adopted budget with actual data on a budgetary basis. Accounting principles applied to develop data on a budgetary basis differ significantly from those principles used to present financial statements in conformity with generally accepted accounting principles (GAAP). The following describes the major differences between budgetary financial data and GAAP financial data.

*Basis differences.* Budgetary fund balance is accounted for on the cash basis of accounting while GAAP fund balance is accounted for on the modified accrual basis of accounting. Accrued revenues and expenditures are recognized in the GAAP financial statements.



# **INDEPENDENT AUDITOR'S REPORT**

STATE OF NORTH CAROLINA  
**Office of the State Auditor**



**Beth A. Wood, CPA**  
State Auditor

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**INDEPENDENT AUDITOR'S REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

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North Carolina 911 Board  
North Carolina 911 Fund  
Raleigh, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the North Carolina 911 Fund (911 Fund), a special revenue fund of the State of North Carolina, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the 911 Fund's basic financial statements, and have issued our report thereon dated May 29, 2019.

As discussed in Note 1, the financial statements of the 911 Fund are intended to present the financial position and changes in financial position that are attributable to the transactions of the 911 Fund. They do not purport to, and do not, present fairly the financial position of the State of North Carolina as of June 30, 2018, or the changes in the financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the 911 Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the 911 Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the 911 Fund's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the 911 Fund's financial statements will not be

prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the 911 Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the 911 Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the 911 Fund's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Beth A. Wood, CPA  
State Auditor

Raleigh, North Carolina

May 29, 2019



# ORDERING INFORMATION

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For additional information contact:  
Brad Young  
Director of External Affairs  
**919-807-7513**



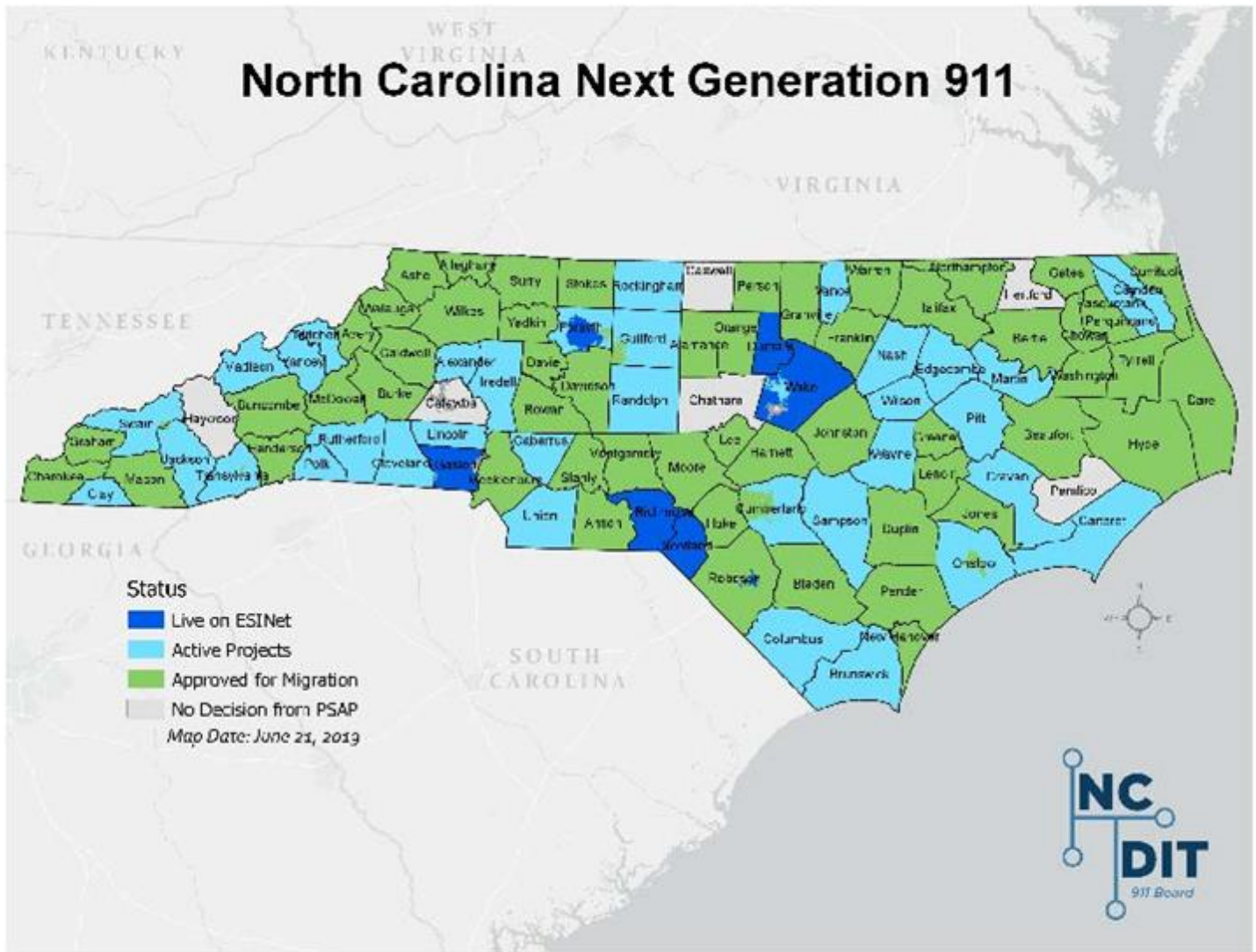
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This audit required 476 hours at an approximate cost of \$49,028.

5 b)

# NextGen 911 Migration Status

[NC NG911 Migration Status](#)

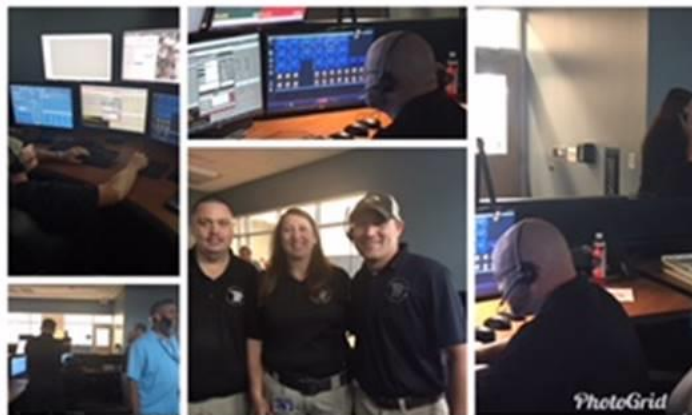


# 5 c)

## Richmond County 911 ESInet Migration - June 5, 2019

We are happy to announce the migration of the most recent PSAP to the statewide ESInet on June 5.....Richmond County!!! The PSAP also became part of the hosted call handling solution on the Viper platform. The project implementation team reported no significant issues during the migration.

Donna Wright, Director, Richmond County Emergency Services shared her thoughts saying, *“as a PSAP manager, I am so excited to see this technology in place to better serve the citizens of Richmond County. NG911 has been talked about for close to twenty years and it is finally here! As a 9-1-1 Board member, it is exciting to see all the planning, discussions, negotiations and actions of this Board come full circle and being able to witness the implementation of the next generation of 9-1-1. I would like to thank all of my fellow Board members and committee members who have worked very hard over the past several years to make this a reality in NC.”*



Please join us in congratulating Donna, her staff, and the County on the migration!!!

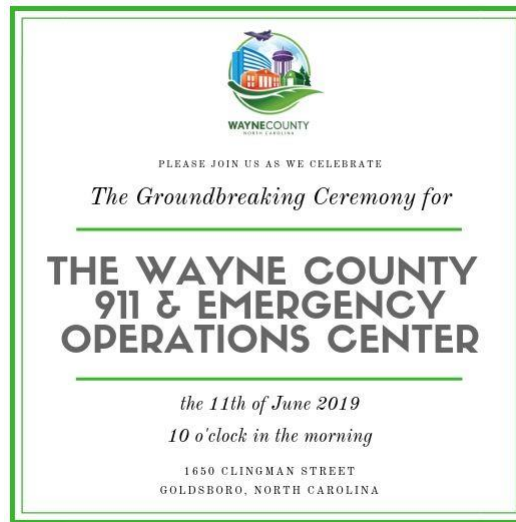
**5 d)**

**Guilford Metro 911**

**ESInet Migration – June 27,  
2019**

*Photos not available prior to  
publication of agenda book.*

# 5 e) Wayne County 911 Groundbreaking - June 11, 2019



**5 f)**

**NG911 GIS Roadshow**

**General Overview**

**Meetings/Data Input Work**

**Sessions**

**5 g)**

**Franklin County Grant**

**Extension**

**(Vote Required)**



**Emergency Communications**



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Louisburg, NC 27549  
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June 20, 2019

L.V. Pokey Harris, MPA, ENP  
Executive Director  
North Carolina 911 Board  
NC Department of Information Technology

2018 NC 911 Grant for Franklin County Extension Request

Ms. Harris,

On March 22, 2019 the North Carolina 911 Board approved an extension of the 2018 Franklin County 911 Grant until June 30, 2019. This extension was requested due to a delay in receiving filtering equipment from the manufacturer. At the time of the request, the vendor advised that cutover would be pushed until the beginning of June 2019 due to this delay.

Since this extension, work continued, and cutover was originally set for the week of June 3 – 7, 2019. On the morning of June 3, 2019, Franklin County was advised by the vendor that cutover would have to be postponed due to internal system issues that were discovered over the weekend. On June 4, 2019, the vendor advised that cutover would proceed the week of June 17-21, 2019, and they were confident that all issues would be resolved for a successful cutover.

As planned, the cutover process began on June 17, 2019, which included performing the Field Acceptance Test, converting one site on Tuesday prior to full cutover to address any potential issues that may arise, and full cutover on Wednesday, June 19, 2019. On Wednesday June 19, 2019, cutover began and upgrading of the remaining sites began. During the upgrade process it was determined that there was a firmware/software issue that was preventing the upgrade process from working. Several hours passed while troubleshooting and working to get the radio system online. Franklin County operated with only 2 channels for most of the day and several hours with only 1 channel. At approximately 3 am on June 20, 2019, all channels became operational. Originally, cutover was expected to be completed by 2 pm which would allowed for continued work to finish out the project. At this time, there is still several remaining open items to be handled as well as verification that the issues encountered and resolution that was found will be a lasting resolution and will not negatively impact future upgrades.

Due to these issues with the vendor, Franklin County is respectfully asking for a 60-day extension on the grant which would be through August 30, 2019. These issues were solely the vendor responsibility in which they should have been prepared for and/or addressed prior to cutover.

***“Equal Opportunity Employer”***

These unforeseen circumstances just occurred therefore the need for this extension was not known to allow for a request within 60-days prior to the expiration date. The 60-day extension should provide the necessary time to address these issues with the vendor, complete the project, and allow Franklin County's consultant, Tusa Consulting, the necessary time to ensure successful completion.

The remaining grant funds to be expended is \$177,732.10 which is part of the final payment of \$249,277.10. The difference of \$71,545 will be expended from the Franklin County 911 Fund as this amount is for eligible expenditures. Thank you in advance for your consideration. If you have any questions or need additional information, please let me know.

Respectfully,

A handwritten signature in black ink, appearing to read "Christy Shearin". The signature is fluid and cursive, with a small dot above the final letter.

Christy B. Shearin  
Director



**5 h)**

**Staffing Update**

**5 i)**

**Federal 911 Grant Program  
Status**

**5 j)**

**Website Enhancements**

**5 k)**

**Say Something Anonymous  
Reporting System (SS-ARS)  
Program**

## Say Something Anonymous Reporting System (SS-ARS) Program

The following information was submitted with a request for dissemination to the 911 Board and staff as introduction to the Say Something Anonymous Reporting System (SS-ARS) program. SS-ARS was recently introduced by NC State Superintendent, Mark Johnson, to support and deliver on NC General Statute § 115C-105.51 which mandates that the governing body of each public secondary school (serving at least one class of grade six or higher) shall make an anonymous safety tip line application available to students, school staff, parents, in coordination with local law enforcement and social services agencies, that receive anonymous information on internal or external risks to the school population, school buildings, and school-related activities. This program will launch in fall 2019.

PSAPs will receive triaged “life-safety tips” from the SS-ARS crisis center for impacted schools or the youth and/or adults who attend those schools that require local law enforcement support and assistance. The SS-ARS crisis center, lead by former law enforcement, qualifies all life-safety tips BEFORE contacting PSAPs to ensure local police are only involved in issues designated for law enforcement.

Attached are three (3) documents SS-ARS has provided:

1. SS-ARS Overview: Provides program overview with a video learning and impact link
2. PSAP Roles & Responsibilities (Draft): Outlines the roles and responsibilities of PSAPs
3. PSAP On-Boarding Needs and Steps (Draft): Outlines what/how PSAPs will on-board in the weeks ahead.

Though SS-ARS is not an initiative of the NC 911 Board nor one aligned with the approved use of funds list, we have been asked to provide messaging and feedback assistance to North Carolina Department of Instruction (DPI) and its program partner, Sandy Hook Promise (SHP), on how they may accomplish the state wide roll out of this program.

## Attachment I



### SS-ARS Overview

SS-ARS is a life-saving and changing school safety program that teaches students, educators, and administrators how: (1) to recognize the signs and signals of individuals who may be at risk of hurting themselves or others and (2) to anonymously report this information through the SS-ARS app, website, or 24/7 Crisis Center Hotline. The following provides an overview of program leadership, function and implementation:

- Pursuant to [NC General Statute § 115C-105.51](#), NC Department of Public Instruction will lead and manage the program. DPI has entered into a partnership with Sandy Hook Promise - the nation's #1 leader in anonymous reporting systems - to setup and deliver training to schools, students and 911 centers.
- SS-ARS works through 5 easy steps:
  1. A tip is submitted 24/7/365 via mobile app, website, or by calling the SS-ARS Crisis Center
  2. The tip is then triaged by certified Crisis Center counselors to gather enough information to act on it
  3. The tip is then delivered to the impacted school and, as needed, local 911 Center / law enforcement
  4. The school and, as needed, local law enforcement then assess and intervene with the at-risk individual
  5. The school, once all actions have been taken, then closes out the tip and reports on actions taken
- When a tip is submitted using the app, website or calling the crisis center, the tipster must associate themselves with the school impacted (99% of the time is the school the tipster attends). This ensures the tip is sent to the appropriate school and, when needed, supporting 911 center / local law enforcement.
- The submitted tip is then received into the SS-ARS Crisis Center, where trained counselors triage the tip to: (1) ensure there is enough information to act upon, (2) conduct 2-way anonymous dialog with tipsters to gather any missing information, (3) reach out to schools to collaborate on the tip (if needed), (4) categorize the tip into life-safety or non-life safety to quickly and easily distinguish between tips, and (5) deliver the tip to the impacted school district and school level teams via text, email and phone call (life safety only) and call the local associated 911 center for a verbal in-take only when local law enforcement are required.
- The tip lives on a web-based platform called "SS-ARS P3" which is used nationwide to manage tens of thousands of tips. SS-ARS P3 allows the official users (Crisis Center counselors, school teams, and 911 centers) to view and act against tips using their PC and/or mobile device. This allows users to:
  - Conduct real-time 2-way dialog with a tipster together additional information
  - View and review digital attachments (screen shots and videos) provided by the tipster
  - 911 Center to forward tip information / digital attachments to local law enforcement
  - Conduct real-time communication between all official users for real-time information sharing
- District, charter, lab and regional school-level (and their respective leadership) will form teams of 3-5 members to receive, view, and act upon the tip sent by the crisis center. These 3 to 5-member teams will be trained to view and act on tips using the SS-ARS P3 platform. School-level teams, along with their leadership 3-5 member team, will work with their local law enforcement on all life-safety tips ... otherwise non-life safety tips go directly to school-level teams (NOT 911 or law enforcement).

## Attachment I (Continued)



### SS-ARS Overview

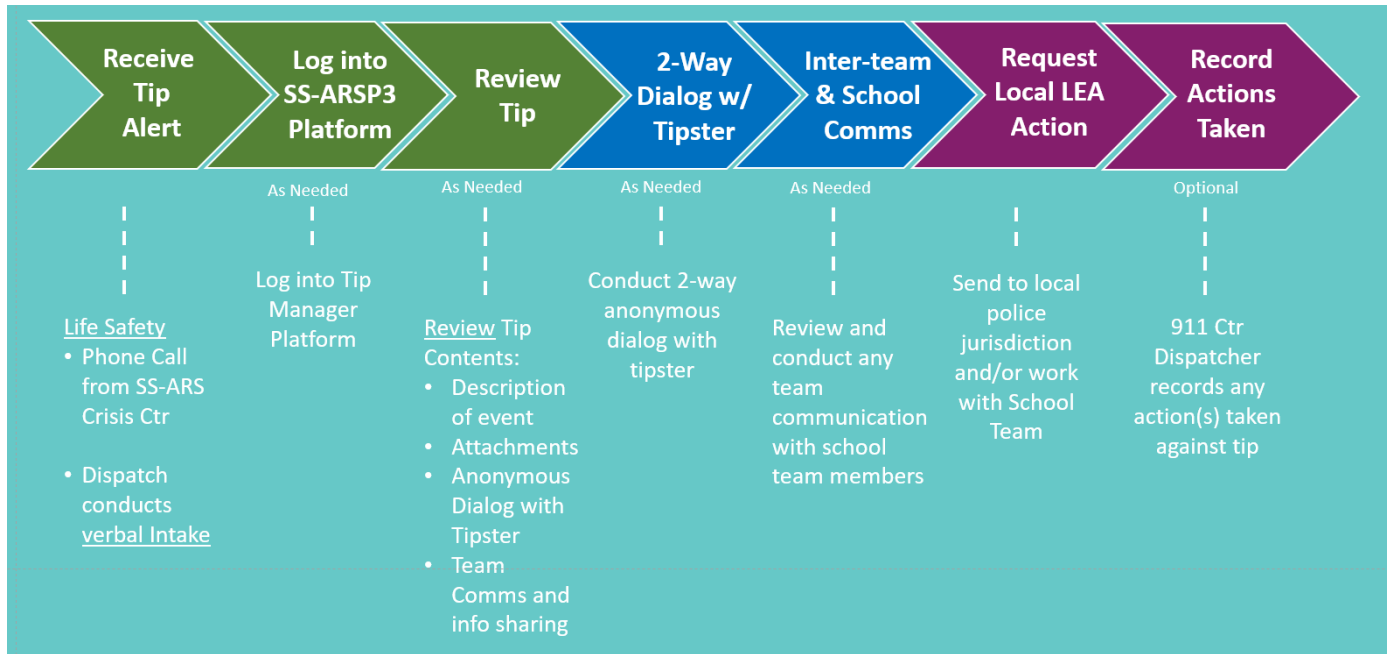
- PSAPs / 911 centers will, as needed, receive life safety tips from the Crisis Center via phone call/verbal in-take. 911 dispatchers or designated officials will disposition the tip to local law enforcement per their protocols they currently use today. If necessary, a 911 dispatcher or designated official can use the SS-ARS P3 platform to view and act upon the tip, conduct 2-way dialog with a tipster, communicate to impacted school teams and crisis center, and, importantly, forward the tip to the local law enforcement so they have access to details, videos, etc..
- Once a tip has been acted against, the 3-5 member school team will then close out the tip and briefly describe the actions taken. Schools can run reports to analyze the types, times, etc. of tips received and, over time, view trends to demonstrate where change is taking place or is needed.
- In order for school teams and PSAPs / 911 centers to learn about the program and how to use the SS-ARS P3 platform, the following must take place:
  - Each school and each 911 center establish a “SS-ARS Lead” to coordinate communications / onboarding
  - SS-ARS Lead attends a kickoff webinar to explain program, roles and responsibilities
  - SS-ARS Lead provides team member names who will receive and act upon tips
  - SS-ARS Lead works with SHP to schedule in-person and virtual trainings
  - SS-ARS Lead coordinates with SHP for a pre-launch statewide program test (takes less than 10 minutes)
- Students, educators and administrators will be trained to recognize the signs and signals of individuals who may be at risk of hurting themselves or others along with how to use the SS-ARS anonymous reporting system to submit tips of the signs and signals they observe. Student training will be made available via an interactive training video, the downloading of materials to self-lead and/or direct SS-ARS certified trainers. They are the last group to be trained – as, once trained, the system is LIVE!
- SS-ARS will be sustained via support by SHP’s team, in-school awareness materials (at no cost), annual training of new incoming classes and educators/administrators, and, critically, establishment of in-school student clubs (existing or new clubs) to empower students to create sustained change.
- SS-ARS will launch in Fall 2019 (detailed timeline available by end-June) – therefore trainings for schools and PSAPs / 911 centers will likely take place in between mid-August and end-September.
- Please view this SS-ARS video from SHP which gives a high-level overview and provides testimonies from schools, dispatches and local law enforcement - [SS-ARS Overview 0619](#).

## Attachment II



### PSAP / 911 Center Roles & Responsibilities (DRAFT)

The following provides an overview of the typical roles and responsibilities of a PSAP / 911 Center who is supporting the SS-ARS program. Generally – there are up to 7 steps with 2-3 primarily used:



## Attachment III



### PSAP On-Boarding Needs and Steps (DRAFT)

To onboard the program, all NC PSAP / 911 centers must establish a SS-ARS Lead to coordinate with the DPI / SHP team. The following outlines the roles and responsibilities of the PSAP / 911 center SS-ARS Lead:

- Provide their name and contact information to DPI / SHP (they will be prompted for this information)
- Attend a virtual LIVE webinar kickoff of the program – 1 hour in length.
- Provide the name, position and email for all individuals who will receive and action against a tip.
- Help DPI / SHP identify schools supported by the 911 Center (we are also working with schools).
- Coordinate the registration and attendance of either 911 Center train-the-trainer(s) OR actual dispatchers (by shift) to regional and virtual LIVE training sessions – 2.5 hours in length.
- Help and encourage your 911 Center dispatchers to practice and play with the SS-ARS P3 platform prior to launch to ensure comfort level in accessing and viewing tips.
- Communicate and coordinate the final “test” of the SS-ARS system prior to launch.
- Help maintain the program post-launch through partnership with DPI / SHP. This includes – sharing program updates, communication and reports. Additionally, contacting DPI / SHP with training date requests (for new members) and/or other questions / technical issues.
- ONGOING: Ensure all 911 dispatcher information is loaded and maintained in the SS-ARS P3 platform – including team member email/name changes and the addition/deletion of team members. Additionally, you may need, from time-to-time, re-send password when forgotten or lost
- IF THE SS-ARS LEAD CHANGES ROLES, S/HE MUST MAKE AND ASSIGN A NEW SS-ARS LEAD AND INFORM NC DPI AND SHP SO CORRESPONDENCE AND THE SS-ARS P3 PLATFORM CAN BE MODIFIED



## National 911 Dispatch Testimonial

### From the Pinellas County Schools Police Department:

"I feel the impact of our partnership with the Sandy Hook Promise has not only been a positive and great impact on us adults as a whole district but has made a very large and positive impact on our students.

It has allowed students to have a greater sense of confidence in themselves and their support team each and every day. In my personal experience as a teenage I wish I had a more confidential way to report the dangerous things my friends were doing to themselves, in fear they would not reach out to me if I "told on them."

As a trained member in this field, the reports continually restore my hope in humanity knowing that so many people care enough to step up and use this stepping stone to ensure the safety of themselves, their pupils, and the staff that surrounds them daily" **(Shannon McDonald – PCSPD Dispatcher)**

\*\*\*\*\*

"P3 Tips has been a useful tool in our Organization. I believe it has helped us make contacts, and assist students and families, whose problems we would not have otherwise known about. Most importantly we have been able to help save a few more lives thanks to P3..." **(Dean Humphries – PCSPD Dispatcher)**

\*\*\*\*\*

"In regards to the P3 Tip line. I believe that it is a great way for the children to reach out for help for their friends. Even if a few misuse it to start trouble, those are outweighed by the ones who truly need help. If it saves even one life or possibly stops a mass incident in the planning stage, then it is a success in my eyes. As for the staff monitors the tip line, they have always been very pleasant to me. I am sure they could use some appreciation for being available 24/7 to answer the lines when tips come in" **(Cynthia Lovejoy – PCSPD Dispatcher)**

\*\*\*\*\*

"The Say Something – Anonymous Reporting System is an excellent addition and tool for students, staff and parents to be able to report a multitude of concerns without fear of being identified. The ability to anonymously get someone assistance due to a concern or to report rumors / information about any acts of violence or acts that are criminal in nature is invaluable. The positive impact of this system has already been seen as many situations have been addressed and assistance has been provided since its inception at Pinellas County Schools. I am thankful that the system is in place that people are using it." **(Sergeant William Connell - PCSPD)**

If I can assist you any further please, let me know... Thanks.

Sergeant William "Bill" Connell  
Pinellas County Schools Police  
11111 South Belcher Road  
Largo, FL 33773  
Phone: (727) 547-7221

**From the Martinez United School District:**

"[The SS-ARS program] has been working out great! We are able to immediately follow-up on all tips as soon as they come in."

"I gotta tell you... the crisis counselors ask REALLY good questions. It was one of my main concerns going into the program, but they have completely gained my confidence. It's nice to see them ask questions that we normally would."  
**(Dispatch Supervisor, Jose London)**

\*\*\*\*\*

**From the Houston Independent School District:**

"I have enjoyed working with the system. It is very easy to use and access. As for the Crisis team, based on the tips that I have seen, they do a great job at asking as many questions as possible and gathering the facts from the tipster. I enjoy the team communications portion of the system because we are able to add our notes and view the notes of the school SRO which is our main point of contact. All in all I have had a great experience working with the team and this system."  
**(Dispatch Officer, Raycinda Buxton)**

\*\*\*\*\*

**From Captain Ron Springer, Stark County Sheriff's Office to Pokey Harris:**

Good afternoon Pokey,

Anathea Simpkins from Sandy Hook stated that you were looking for some feedback about SSARS. I tried to call your office but your voicemail is not accepting incoming messages. As you are well aware, the system is made to dump the calls into two buckets. There is a school administration bucket (kids smoking in the bathroom yesterday) versus the Law Enforcement bucket (Sally just posted she doesn't want to live anymore). Getting the school administrators to assist LE and working very closely with the Sandy Hook implementation team is vital to sorting these out correctly.

While we saw an influx of calls, for the lack of a better term, they quickly levelled off. Our Stark County Educational Services Center (ESC) supports 22 school districts, touching five counties. I was requested by the ESC to reach out to a neighboring county who they believed was reluctant to get on board. I made a few phone calls and may have ruffled some feathers slightly, but only because I believe in this cause. That call center implemented a few weeks later in two of their districts. That weekend I got a call from a school Superintendent. He told me that they just had their first save and thanked me for whatever I did to help. I could hear the shakiness in his voice. Not to sound sappy, but that hit a cord in me. I was able to be a very small cog in a very large machine that at that point in time worked the way it was meant to work.

When I was a kid phones had cords. Cell phones have changed the way they communicate now. From my experience with my children they use technology to communicate rather than a glass of tea on the porch. So, rewind about six months earlier. My youngest daughter was sitting at the counter doing homework, streaming a podcast and playing on her phone. She was reached out to by a troubled young man who stated he wanted to die. There was no SSARS at that time. My 15-year-old didn't know what to do or how to respond so she yelled for me. We got the local PD to do a wellbeing check, sent him some referrals (text hotline, Crisis phone number, and a listing of local resources), and advised the youth mobile crisis response team. After the police left his house, he sent a message back to her, probably snapchat or something and said thank you for being someone that actually cares.

At our agency we have chased some tales and tracked down rumors. We have been sent to the same house or two a couple of times which frustrated the parent. And we have had multiple saves that wouldn't have come in any other way. Saving just one is worth it!



SSARS is beyond another reporting system because it teaches the signs to be on the lookout for and how to respond. Staff is instructed on how to respond to the reports as well. We have taken this a step further by ensuring our field units contact the local SROs by email to let them know as well. Not just on a suicide threat or attempt but even if we responded and arrested mom or dad that evening for something else.

SSARS was implemented in our county just shortly after a youth suicide contagion struck our communities. The State Health Department and CDC were involved, and we are still in recovery. I sit on the local Suicide Prevention Coalition and am pleased at the progress our community has made along with the guidance from our Stark County School Safety Task Force. SSARS is one part of the complex operations that are occurring.

If I can be of any other assistance or can get you any other information, please do not hesitate to contact me. My office contact information is listed below. My personal cell is (330) 418-8962 (my phone no longer has a cord either).

Thank you,  
Ron S  
Captain Ron Springer U148  
Inspections and Standards  
Stark County Sheriff's Office  
4500 Atlantic Blvd. NE  
Canton, Ohio 44705

(330) 430-3800 option 0 (Dispatch)  
(330) 451-1331 direct line  
[148@starksheriff.org](mailto:148@starksheriff.org)

**5 l)**

**Legislative Update**

**Richard Bradford**

***Tab 6 (10 Minutes)***

**Education Committee Report**

**Mike Reitz/Angie Turbeville**

**6 a)**

**NC APCO Class Sponsorship  
for NC NENA/APCO Conference**

***(Vote Required)***

**6 b )**

**General Report**

***Tab 7 (10 Minutes)***

**Funding Committee Report**

**David Bone/Marsha Tapler**

***7 a)***

**Boone PD FY 2019**

**Reconsideration –\$79,627.36**

**(Vote Required)**

***7 b)***

**General Report**

## North Carolina 911 Board

PSAP Name: Town of Boone  
 Contact Name: Amy Davis  
 Contact Address: PO Drawer 192  
 City: Boone, NC  
 Zip: 28607  
 Contact Email: amy.davis@townofboone.net

**Instructions: All requests for review of PSAP Distribution amount must use this form with each request. Please do not change block descriptors, formulas or formatting.**  
**\*\*\*PLEASE SEE INSTRUCTIONS tab for further details\*\*\* All requests are due by Aug. 6, 2018. Email this form and all supporting documentation to marsha.tapler@nc.gov. If you have questions regarding this form or filing a request, please call Marsha Tapler at 919-754-6344 or email at marsha.tapler@nc.gov.**

As of 06/30/2018:

**June 30, 2017 Emergency Telephone System Fund Balance: \$ 95,952.80**

Expenditure	FY2019 (2018-2019) Requested Increase Amount ONE-TIME Capital Purchase Cost	FY2019 (2018-2019) Requested Increase Amount Recurring MONTHLY	FY2019 (2018-2019) Requested Increase Amount Recurring ANNUAL Cost	Comments
<b>Phone Systems - Furniture</b>				
Selective Rtnng/ALI Prov 9-1-1 trk line charges		2,378.25		AT&T (12 Month)
Selective Rtnng/ALI Prov 9-1-1 trk line charges		9,785.09		E+ invoices 4 months
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$12,163.34</b>	<b>\$0.00</b>	

**Hardware**

Voice logging server	11,948.00			Netclock stopped functioning.
<b>TOTAL</b>	<b>\$11,948.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**List expenditures to be applied to fund balance and submit quotes or invoices for review.:**

Total budget for FY2019 is \$255,805 - fund balance used leaving negative balance as noted on workshet.

**Total remaining Fund balance:**

**Expense Amount**

---

**\$0.00**

---

**Items below this cell are to be completed by 911 Board Staff**

<b>APPROVED FY2019 FUNDING</b>	\$133,134.73
<b>FY2019 Anticipated Capital Expenditures</b>	\$11,948.00
<b>FY2019 Anticipated Monthly Recurring</b>	\$67,679.36
<b>FY2019 Anticipated Annual Recurring</b>	\$0.00
<b>Requested FY2019 Funding</b>	<u>\$212,762.09</u>
<b>Maximum 20% carry forward amount:</b>	<u>\$24,059.02</u>
10% carry forward is current policy for reconsiderations	\$12,029.51

Staff recommendation is to increase funding \$79,627.36.

# TEMPLATE

## FY2020 Funding Reconsideration Worksheet:

PSAP Name:

Boone PD

---

<b>FY2018 Ending Fund Balance</b>	\$95,952.80
PSAP Funding Distribution for FY2019	\$133,134.73
Approved Budgeted Operational for fiscal year.	<b>-\$30,813.00</b>
Approved Budgeted Capital for fiscal year.	<b>-\$224,992.00</b>
Fund balance before carry forward:	<u>-\$26,717.47</u>

10% allowable carryforward: \$12,029.51  
(figured by taking prior two years distribution, averaging and then multiplying by 10%) For FY2020 distribution, use FY2017 and FY2018.

Total Remaining Fund Balance for Use: -\$38,746.98

If fund balance remains, apply funding reconsideration expenditure request against total to determine if additional funding is necessary.

Town of Boone  
 Actuals and Budget Comparison Without Encumbrance - FINAL BUDGET FORMAT 2  
 For All Revenue, Expense, Accounts - Zero Balance Accounts NOT Included

Account	Description	Actuals 2017 (Prd 01-12) 07/01/16 - 06/30/17	Approved 2018 (Prd 01-12) Normal	Actuals 2018 (Prd 01-08) 07/01/17 - 02/28/18	March - June 2018 (Prd 09-12) Normal	FY Estimate 2018 (Prd 01-12) Normal	Requested 2019 (Prd 01-12) Normal	Recommended 2019 (Prd 01-12) Normal	Approved 2019 (Prd 01-12)
<b>Fund 011: EMERGENCY 911</b>									
<b>Dept 500: PUBLIC SAFETY</b>									
<b>Div 000: NON-DIVISIONAL</b>									
<b>Account: Revenue</b>									
011-500-000-423003	E-911 SERVICE CHARGE	110,846.91-	120,629.00-	67,318.89-	0.00	67,318.89-	133,135.00-	133,135.00-	133,135.00-
011-500-000-423004	E-911 SERVICE CHARGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	93,500.00-	93,500.00-
011-500-000-461201	INTEREST EARNED ON INVEST	124.93-	100.00-	121.55-	0.00	121.55-	0.00	0.00	0.00
011-500-000-489900	MISCELLANEOUS REVENUE	0.00	100.00-	0.00	0.00	0.00	0.00	0.00	0.00
011-500-000-499900	APPROPRIATED FUND BALANCE	0.00	91,630.00-	0.00	0.00	0.00	122,671.00-	29,170.00-	29,170.00-
	NET Account Revenue:	110,971.84-	212,459.00-	67,440.44-		67,440.44-	255,806.00-	255,805.00-	255,805.00-
	TOTAL Div 000: NON-DIVISIONAL:	110,971.84-	212,459.00-	67,440.44-		67,440.44-	255,806.00-	255,805.00-	255,805.00-

Account	Description	Actuals 2017 (Prd 01-12) 07/01/16 - 06/30/17	Approved 2018 (Prd 01-12) Normal	Actuals 2018 (Prd 01-08) 07/01/17 - 02/28/18	March - June 2018 (Prd 09-12) Normal	FY Estimate 2018 (Prd 01-12) Normal	Requested 2019 (Prd 01-12) Normal	Recommended 2019 (Prd 01-12) Normal	Approved 2019 (Prd 01-12)
<b>Div 304: EMERGENCY 911 - WIRELESS</b>									
<b>Account: Expense</b>									
011-500-304-519900	MISCELLANEOUS SUPPLIES	0.00	6,867.00	1,102.43	698.00-	1,102.43	0.00	0.00	0.00
011-500-304-521101	TRAVEL & TRAINING	485.00	5,200.00	1,810.20	1,710.00-	1,810.20	11,000.00	11,000.00	11,000.00
011-500-304-522101	TELEPHONE SERVICES	14,300.50	42,000.00	2,548.21	5,376.20-	2,548.21	0.00	0.00	0.00
011-500-304-525201	MAINTENANCE - EQUIPMENT	135,578.39	126,454.00	97,947.04	9,538.13-	97,947.04	0.00	0.00	0.00
011-500-304-525203	DATABASE LICENSING / MAIN	14,349.00	6,375.00	0.00	0.00	0.00	19,000.00	19,000.00	19,000.00
011-500-304-574000	CAPITAL OUTLAY - OTHER EQ	0.00	0.00	0.00	0.00	0.00	9,992.00	9,992.00	9,992.00
011-500-304-574100	CAPITAL OUTLAY - HARDWARE	24,579.19	0.00	0.00	0.00	0.00	155,000.00	155,000.00	155,000.00
011-500-304-574101	CAPITAL OUTLAY - SOFTWARE	5,750.00	5,750.00	0.00	0.00	0.00	41,000.00	41,000.00	41,000.00
011-500-304-598010	TRANSFER TO GENERAL FUND	19,633.00	19,813.00	0.00	19,813.00-	0.00	19,813.00	19,813.00	19,813.00
	NET Account: Expense:	214,675.08	212,459.00	103,407.88	37,135.33-	103,407.88	255,805.00	255,805.00	255,805.00
	TOTAL Div 304: EMERGENCY 911 - WIRELESS:	214,675.08	212,459.00	103,407.88	37,135.33-	103,407.88	255,805.00	255,805.00	255,805.00
	TOTAL Dept 500: PUBLIC SAFETY:	103,703.24		35,967.44	37,135.33-	35,967.44	1.00-		
	TOTAL Fund 011: EMERGENCY 911:	103,703.24		35,967.44	37,135.33-	35,967.44	1.00-		





BILLING NUMBER 828 M03-0606 001  
 BILLING PERIOD APR 28, 2019 00018

**CLUB Service**

**SUMMARY OF CHARGES BILLED**

TOTAL AMOUNT OF LAST BILL	2,325.02	
PAYMENTS APPLIED THROUGH APR 29	2,325.02 <sup>0R</sup>	
ADJUSTMENTS APPLIED THROUGH APR 29	0.00	
ZERO BALANCE (THANK YOU FOR YOUR PAYMENT)		0.00
CURRENT CHARGES		
AT&T	2,303.56	2,303.56
TOTAL CURRENT CHARGES		
TOTAL AMOUNT DUE BY MAY 26.		2,303.56

THANK YOU FOR CHOOSING AT&T. WE SINCERELY APPRECIATE YOUR BUSINESS.  
 LOCAL SERVICES PROVIDED BY AT&T NORTH CAROLINA.

E-911 211390



00029

BILLING NUMBER 828 M03-0606 001  
BILLING PERIOD APR 28, 2019 00018  
PAGE 6

BILLING NUMBER CHARGES

TOTAL MONTHLY SERVICE			2,141.00
TOTAL FEDERAL SUBSCRIBER LINE CHARGE			9.27
TOTAL FEDERAL UNIVERSAL SVC FEE-MULT			2.17
TOTAL OTHER CHARGES AND CREDITS			0.13 <sup>CR</sup>
TOTAL RECURRING OC&C		.13 <sup>CR</sup>	
DEBITS	.00		
CREDITS	.13		
TOTAL NONRECURRING OC&C		.00	
DEBITS	.00		
CREDITS	.00		
DUAL PARTY RELAY SYSTEM FOR THE HEARING/SPEECH IMPAIRED SURCHARGE			0.08

TAXES AND FRANCHISE

COMPUTED AT THE SORT LEVEL			
NC - STATE/LOCAL TAX			150.52
TOTAL TAX APPLIED		150.52	
TOTAL NC STATE/LOCAL TAX		150.52	

EMERGENCY 911 SERVICE

9.EMERGENCY 911 SERVICE			0.65
-------------------------	--	--	------

TOTAL CURRENT CHARGES FOR AT&T 2,303.56

Approved for Payment

*be*

Date Paid MAY 10 2019

Check # 152510





**CHARGES FOR DEPARTMENT IDENTIFIER - E911**

**CHARGES FOR EARNING NUMBER 704 M37-5041**

(CIRCUIT NUMBER - 20.EMNT.500007.1.SB)

**MONTHLY SERVICE**

1. MONTHLY SERVICE - APR 28 THROUGH MAY 27 . . . . .		1,975.00
TOTAL MONTHLY SERVICE . . . . .	1,975.00	

**TAXES AND FRANCHISE**

2. NC - STATE/LOCAL TAX. . . . .		138.25
TOTAL TAX APPLIED. . . . .	138.25	
TOTAL FOR EARNING NUMBER 704 M37-5041 . . . . .		2,113.25





USOC SUMMARY - ITEMIZATION OF MONTHLY SERVICE

DEPARTMENT IDENTIFIER - E911

QUANTITY	USOC	DESCRIPTION	TAX CODES	RECURRING CHARGES
1	AH7	TELECOMMUNICATIONS RELAY SVC		0.08
1	FUJMX	FEDERAL UNIVERSAL SVC FEE-MULT		2.17
1	LNPCX	LNP END USER LINE CHARGE		0.00
1	NP3	NON PUBLISHED SERVICE		0.00
1	PBC	COMMUNITY CALLING PLUS INDIVIDUAL LINE COMPLEX	B	166.00
1	TTB	TOUCH-TONE		0.00
5	9US2X	ENH 911 (E911) NET SVC CHARGE	B	975.00 -
5	9U62X	E911 SERVICE FEATURES	B	1,000.00 -
1	9ZR	FEDERAL SUBSCRIBER LINE CHARGE	B	9.27
		<b>TOTAL MONTHLY SERVICE</b>		<b>2,152.52</b>





BILLING NUMBER 828 M03-0606 001  
 BILLING PERIOD APR 28, 2019 00018  
 INDEX SHEET 1

**INDEX OF CURRENT CHARGES BILLED**

AN ADDITIONAL CHARGE AT THE RATE OF 1% MAY APPLY TO ANY UNPAID BALANCE AS OF YOUR NEXT BILL DATE.

THANK YOU FOR BEING A VALUED CUSTOMER. PLEASE BE AWARE THAT ALL CHARGES MUST BE PAID EACH MONTH TO KEEP YOUR ACCOUNT CURRENT AND PREVENT COLLECTION ACTIVITIES. WE ARE REQUIRED TO INFORM YOU THAT CERTAIN CHARGES MUST BE PAID IN ORDER TO PREVENT INTERRUPTION OF BASIC LOCAL SERVICE. THESE CHARGES ARE ALREADY INCLUDED IN THE TOTAL AMOUNT DUE AND ARE \$2,303.56. ALSO, NEGLECTING TO PAY FOR REMAINING CHARGES MAY RESULT IN INTERRUPTION OR REMOVAL OF THESE REMAINING SERVICES OR FURTHER COLLECTION ACTION.

CHARGES BILLED FROM DEPARTMENT IDENTIFIER E911  
 CHARGES BILLED FROM EARNING NUMBER 704 M37-5041  
 AT&T  
 ADJUSTMENTS APPLIED (PAGE 1)  
 MONTHLY SERVICE (ITEM 1) 1,975.00  
 TAX (ITEM 2) 138.25  
 TOTAL BILLED FROM EARNING NUMBER 704 M37-5041 2,113.25

CHARGES BILLED FROM EARNING NUMBER 828 262-1392  
 AT&T  
 MONTHLY SERVICE (ITEMS 3-6) 177.52  
 OTHER CHARGES AND CREDITS (ITEM 7) 0.13<sup>CR</sup>  
 TAX (ITEM 8) 12.27  
 TOTAL BILLED FROM EARNING NUMBER 828 262-1392 189.66

AT&T  
 USOC SUMMARY (PAGE 4) E911  
 TOTAL 0.00  
 TOTAL BILLED FROM DEPARTMENT IDENTIFIER E911 2,302.91

BILLING NUMBER CHARGES  
 AT&T (SEE PAGE 6)  
 TAXES AND FRANCHISE 0.00  
 EMERGENCY 911 SERVICE (ITEM 9) 0.65  
 TOTAL CURRENT CHARGES 2,303.56

AT&T BILLING QUESTIONS OR TO PLACE AN ORDER:  
 1 877 438-0041 1 877 438-0041  
 AT&T REPAIR 1 866 620-6900

TAX CODES		RATE CODES	
A - FEDERAL	D - CITY	D - DAY	C - CALLING CARD
B - STATE	E - SALES & USE	E - EVENING	S - STATION
C - COUNTY	F - FRANCHISE	N - NIGHT/WEEKEND	P - PERSON
	G - GROSS RECEIPTS	R - STANDARD	X - CONFERENCE



TOWN OF BOONE E911  
PO BOX 192  
BOONE NC 28607-0192

Page 1 of 1  
Account Number 704 M37-5041 041 3190  
Billing Date May 1, 2019  
Web Site att.com

RECEIVED

MAY 03 2019

TOWN OF BOONE  
FINANCE OFFICE

011-500-304-525203

# Monthly Statement

## Bill-At-A-Glance

Previous Bill	190.00
Payment Received 4-18 Thank You!	190.00CR
Adjustments	.00
Balance	.00
Current Charges	190.00
<b>Total Amount Due</b>	<b>\$190.00</b>
Amount Due in Full by	May 29, 2019

## Plans and Services

### Monthly Service - May 1 thru May 31

1. ALI DB Enable PSAP to Query/ Retrieve Wireless Caller Loc	190.00
---	--------

**Total Plans and Services 190.00**

## News You Can Use

### PREVENT DISCONNECT

Thank you for being a valued customer. Please be aware that all charges must be paid each month to keep your account current and prevent collection activities. We are required to inform you that certain charges **MUST** be paid in order to prevent interruption of basic local service. These charges are already included in the Total Amount Due and are \$190.00. Also, neglecting to pay for remaining charges may result in interruption or removal of these remaining services or further collection action.

### COST ASSESSMENT CHRG

AT&T charges you this monthly per line amount to recover its ongoing costs incurred for property taxes and supporting the administration of local number portability, a government program that enables customers to retain their telephone number when changing service providers. This fee is not a tax or charge that the government requires AT&T to collect from its customers.

## Billing Summary

Online: att.com/myatt	Page	
<b>Plans and Services</b>	1	190.00
1 877 438-0041 PIN: 8901		
Repair Service: 1 866 620-6900		
<b>Total Current Charges</b>		<b>190.00</b>

Approved for Payment

Date Paid \_\_\_\_\_

Check # \_\_\_\_\_

## News You Can Use Summary

- PREVENT DISCONNECT
  - COST ASSESSMENT CHRG
- See "News You Can Use" for additional information.

Local Services provided by AT&T North Carolina.



AT&amp;T

TOWN OF BOONE  
PO BOX 192  
BOONE NC 28607-0192Page 1 of 2  
Account Number 828 262-4575 701 3196  
Billing Date Apr 28, 2019  
Web Site att.com

RECEIVED

MAY 08 2019

TOWN OF BOONE  
FINANCE OFFICECap of \$75.00 per approved  
funds list.

## Monthly Statement

011-500-304-525203

## Bill-At-A-Glance

Previous Bill	211.76
Payment Received 4-18 Thank You!	211.76CR
Adjustments	.00
Balance	.00
Current Charges	190.31
<b>Total Amount Due</b>	<b>\$190.31</b>
Amount Due in Full by	May 26, 2019

## Plans and Services

## Monthly Service - Apr 28 thru May 27

1. Community Calling Plus Individual Line Complex	166.00
--	--------

## Additions and Changes to Service

This section of your bill reflects charges and credits resulting from account activity.

Item	No.	Description	Quantity	Monthly Rate	Amount Billed
<b>Activity on Mar 31, 2019</b>					
<b>Charges for 028 262-4575</b>					
Your bill reflects a credit for a change in rates for: (Monthly Charges are prorated from Apr 1, 2019 through Apr 27, 2019)					
2. Federal Universal Service Fee	1			.14	.13CR

## Surcharges and Other Fees

Item	No.	Description	Quantity	Amount Billed
3. Federal Subscriber Line Charge	1			9.27
4. Federal Universal Svc Fee-Mult	1			2.17
<b>Total Surcharges and Other Fees</b>				<b>11.44</b>

## Government Fees and Taxes

Item	No.	Description	Quantity	Amount Billed
5. NC - State/Local Tax				12.27
6. Telecommunications Relay Svc	1			.08
7. Emergency 911 Service	1			.65
<b>Total Government Fees and Taxes</b>				<b>13.00</b>

## Total Plans and Services

190.31

## Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	190.31
1 877 438-0041 PIN: 0414		
Repair Service:		
1 866 620-6900		
<b>Total Current Charges</b>		<b>190.31</b>

Approved for Payment

Date Paid \_\_\_\_\_

Check # \_\_\_\_\_

## News You Can Use Summary

- PREVENT DISCONNECT
  - COST ASSESSMENT CHRG
  - CARRIER INFORMATION
- See "News You Can Use" for additional information.

## News You Can Use

## PREVENT DISCONNECT

Thank you for being a valued customer. Please be aware that all charges must be paid each month to keep your account current and prevent collection activities. We are required to inform you that certain charges **MUST** be paid in order to prevent interruption of basic local service. These charges are already included in the **Total Amount Due** and are \$190.31. Also, neglecting to pay for remaining charges may result in interruption or removal of these remaining services or further collection action.

## CARRIER INFORMATION

Our records indicate that you have selected AT&T Corp. or a company that resells their services as your primary local toll carrier and AT&T Corp. or a company that resells their services as your primary long distance carrier. Please contact us if this does not agree with your records.

Local Services provided by AT&amp;T North Carolina.

18723  
18069

Tel:(703) 984-8400  
Fax:(703) 984-8600

02/19/2019

Page 1 of 1

13595 DULLES TECHNOLOGY DRIVE  
HERNDON, VA 20171-3413



Invoice #

Customer #

570879

NCM141

Invoice Date

Due Date

11/15/2018

1/1/2019

Pay This Amount

\$5,182.17

INVOICE TO:

TOWN OF BOONE POLICE DEPT  
ATTN: BPD COMMUNICATIONS  
PO DRAWER 192  
BOONE, NC 28607-6108

REMIT TO:

EPLUS GROUP INC FOR BENEFIT OF  
PNC Bank, Escrow Agent  
P.O. Box 392458  
Cleveland, OH 44193

DESCRIPTION	FROM	THROUGH	AMOUNT
Lease #: NCM141-2 PO #:	COMPUTER EQUIPMENT		
Equipment Location: BOONE, NC	01/01/19	01/31/19	
5YR SVCS	NCM141-2-SVCS	5 YEARS FIELD SERVICES	\$917.91
ENGR-PROGRAM	NCM141-2-1	ENGINEERING AND PROGRAMMING	\$197.08
FREIGHT	NCM141-2-FREIGHT	FREIGHT	\$48.03
INSTALL	NCM141-2-INSTALL	INSTALL TRAINING & OPTIMIZ	\$499.46
J9623A#ABA	CN59DRR1CB	LAN SWITCH	\$456.02
L3358A	322CRY0092	CONSOLE ELECTRONICS SHELF	\$456.00
L3358A	322CRY0093	CONSOLE ELECTRONICS SHELF	\$456.00
L3358A	322CRY0094	CONSOLE ELECTRONICS SHELF	\$456.00
Z440	2UA5492VCG	CONSOLE SYSTEM DATABASE MANAGER	\$456.00
Z440	2UA5492VHP	CONSOLE SYSTEM DATABASE MANAGER	\$456.00
Z440	2UA5492YBY	CONSOLE SYSTEM DATABASE MANAGER	\$456.00
Rental Payment			\$4,854.50
SALES TAX - NC			\$327.67
	Total:		\$5,182.17
	Invoice Subtotal:		\$4,854.50
	Sales Tax:		\$327.67
	Total Invoice:		\$5,182.17

03/21/19

**PUBLIC SAFETY-EMERGENCY 911**

011-500-304

574100

DEPARTMENT HEAD SIGNATURE

*Public Console*

ANY COMMUNICATIONS CONCERNING DISPUTED DEBTS, INCLUDING ANY INSTRUMENT  
TENDERED AS FULL SATISFACTION OF THE DISPUTED DEBT, ARE TO BE SENT  
TO GENERAL COUNSEL, C/O EPLUS GROUP, INC., 13595 DULLES TECHNOLOGY DRIVE, HERNDON, VA 20171-3413

TERMS NET CASH ON DUE DATE  
PURSUANT TO CONTRACT, LATE CHARGES MAY APPLY FOR PAYMENTS NOT PAID WHEN DUE  
PLEASE REFER TO OUR INVOICE NO. ON YOUR REMITTANCE



18723  
18069

Tel:(703) 984-8400  
Fax:(703) 984-8600

02/19/2019

Page 1 of 1

13595 DULLES TECHNOLOGY DRIVE  
HERNDON, VA 20171-3413



Invoice #	Customer #
570878	NCM141
Invoice Date	Due Date
11/15/2018	1/1/2019
Pay This Amount	
\$4,930.59	

INVOICE TO:

TOWN OF BOONE POLICE DEPT  
ATTN: BPD COMMUNICATIONS  
PO DRAWER 192  
BOONE, NC 28607-6108

REMIT TO:

EPLUS GROUP INC FOR BENEFIT OF  
PNC Bank, Escrow Agent  
P.O. Box 392458  
Cleveland, OH 44193

DESCRIPTION	FROM	THROUGH	AMOUNT
-------------	------	---------	--------

Lease #: NCM141-1		COMPUTER EQUIPMENT	
PO #:			
Equipment Location: BOONE, NC		01/01/19	01/31/19
000015	FW60CM3G14001250	BOONE POLICE BLACK BOX KVMS	\$49.99
00010	FGT60D4615059386	BOONE POLICE DPT COMMAND POSTUNIT W/DOCKING	\$431.21
00012	2UA549378M	BOONE POLICE TURN KEY INSTALLATIO N	\$577.69
00014	PHBHB05795	BOONE POLICE 24X7 REMOTE MONITORI NG SERVICE	\$1,813.40
00016	CN59DRR0GZ	BOONE POLICE SMS TEXT TO 911 INTE GRATION	\$316.84
870899-0104R6.0	00225A	BOONE POLICE DPT VESTA 911 PHONE SYSTEM	\$1,429.70
RENTAL PAYMENT			\$4,618.83
SALES TAX - NC			\$311.76
Total:			\$4,930.59

Invoice Subtotal:	\$4,618.83
Sales Tax:	\$311.76
Total Invoice:	\$4,930.59

03/21/19

**PUBLIC SAFETY-EMERGENCY 911**

011-500-304 574100

*[Signature]*  
DEPARTMENT HEAD SIGNATURE

911 System

ANY COMMUNICATIONS CONCERNING DISPUTED DEBTS, INCLUDING ANY INSTRUMENT TENDERED AS FULL SATISFACTION OF THE DISPUTED DEBT, ARE TO BE SENT TO GENERAL COUNSEL, C/O EPLUS GROUP, INC., 13595 DULLES TECHNOLOGY DRIVE, HERNDON, VA 20171-3413

TERMS NET CASH ON DUE DATE  
PURSUANT TO CONTRACT, LATE CHARGES MAY APPLY FOR PAYMENTS NOT PAID WHEN DUE  
PLEASE REFER TO OUR INVOICE NO. ON YOUR REMITTANCE



MOBILE COMMUNICATIONS AMERICA, INC.  
 4800 REAGAN DR  
 CHARLOTTE, NC 28206  
 Phone: 704-597-5220  
 Fax:

**QUOTATION**  
**444000155**

Page 1

**Bill To:**  
 TOWN OF BOONE  
 Po Box 192  
 Boone, NC 28607-0192

**Ship To:**  
 BOONE POLICE DEPT  
  
 1500 BLOWING ROCK RD  
 BOONE, NC 28607-6142

Date: 03/28/2019		Customer Rep: Bruce Williams		Terms: NET 30 DAYS		
Qty	Item	Description	U/M	Unit Price	Extended	
1	GP934-NG911	PSAP Command Center package (compliant to NENA Master Clock specification 04-002)	EA	9,950.00	9,950.00	
1	55676	MOUNTING CLAMP KIT, 3-1/2", 2 EACH CommScopeMfr P/N: DB365-OS"	EA	65.00	65.00	
1	S&H	SHIPPING/ HANDLING	EA	43.00	43.00	
1	FT-FR	FIELD TECH LABOR FLAT RATE	EA	1,500.00	1,500.00	
1	SA-WARRANTY	1ST YEAR WARRANTY SERVICE	EA	390.00	390.00	

Quote valid for 30 days from date above

Please contact customer representative by phone or email with any questions:

Customer Rep: Bruce Williams  
 Phone #:  
 Email: [brucewilliams@callmc.com](mailto:brucewilliams@callmc.com)

Subtotal : \$11,948.00  
 Tax : \$806.49  
 Total Quote : \$12,754.49

Effective August 1, 2018, all credit card payments are subject to a 2% convenience fee

***Tab 8 (8 Minutes)***

**Finance Team Report**

**Marsha Tapler**

***Tab 9 (10 Minutes)***

**Grant Committee Report**

**Heather Campbell/Pokey Harris**

**9 a)**

**2020 Grant Program Status**

**9 b)**

**General Report**

***Tab 10 (8 Minutes)***

**Standards Committee Report**

**Donna Wright/Tina Gardner**

***Tab 11 (15 Minutes)***

**Technology Committee Report**

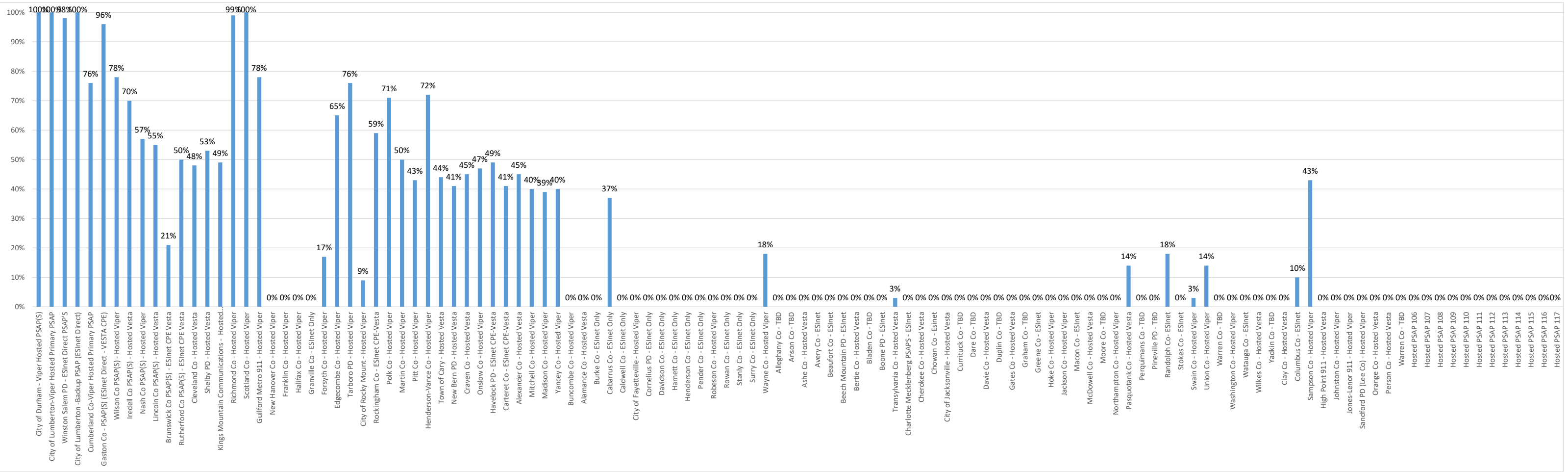
**Jeff Shipp/Gerry Means**

# NC NG911 PROGRAM OVERVIEW

% COMPLETE  
**26%**

TUE 1/2/18 - WED 6/16/21

PSAPS OVERALL STATUS % COMPLETE



Name	% Complete	Start	Finish	FSR Dependency
Winston Salem PD - ESInet Direct PSAP'S	98%	Tue 1/2/18	Wed 3/20/19	Century Link - Transfers
Cumberland Co-Viper Hosted Primary PSAP	76%	Thu 2/1/18	Tue 8/27/19	Century Link - Primary
Gaston Co - PSAP(S) (ESInet Direct - VESTA CPE)	96%	Tue 1/2/18	Mon 4/22/19	Frontier - Transfers
Wilson Co PSAP(S) - Hosted Viper	78%	Wed 5/2/18	Thu 8/22/19	Century Link - Primary
Iredell Co PSAP(S) - Hosted Vesta	70%	Wed 5/2/18	Wed 7/17/19	A911
Nash Co PSAP(S) - Hosted Viper	57%	Mon 4/2/18	Mon 9/30/19	Century Link - Primary
Lincoln Co PSAP(S) - Hosted Vesta	55%	Mon 6/4/18	Tue 11/5/19	Frontier - Transfers
Brunswick Co PSAP(S) - ESInet CPE Vesta	21%	Mon 6/4/18	Fri 11/1/19	Century Link & Frontier - Transfers
Rutherford Co PSAP(S) - ESInet CPE Vesta	50%	Mon 6/4/18	Mon 10/14/19	Frontier - Transfers
Cleveland Co - Hosted Vesta	48%	Mon 6/4/18	Thu 9/26/19	Frontier - Transfers
Shelby PD - Hosted Vesta	53%	Thu 7/5/18	Tue 10/15/19	Frontier - Transfers

	41%	Tue 10/2/18	Wed 9/2/19	Frontier - Transfers
<b>Martin Co - Hosted Viper</b>	50%	Tue 10/2/18	Mon 9/2/19	Century Link - Primary
	43%	Mon 6/3/19	Mon 1/6/20	Century Link - Primary
<b>Pitt Co - Hosted Viper</b>	43%	Mon 6/3/19	Mon 1/6/20	Century Link - Primary
	72%	Fri 11/2/18	Tue 9/17/19	Century Link - Transfers
<b>Henderson-Vance Co - Hosted Viper</b>	72%	Fri 11/2/18	Tue 9/17/19	Century Link - Transfers
	44%	Fri 11/2/18	Wed 11/13/19	Frontier - Transfers
<b>Town of Cary - Hosted Vesta</b>	44%	Fri 11/2/18	Wed 11/13/19	Frontier - Transfers
	41%	Tue 1/29/19	Tue 11/19/19	Century Link - Primary
<b>New Bern PD - Hosted Vesta</b>	41%	Tue 1/29/19	Tue 11/19/19	Century Link - Primary
	45%	Tue 1/29/19	Fri 11/29/19	Century Link - Primary
<b>Craven Co - Hosted Vesta</b>	45%	Tue 1/29/19	Fri 11/29/19	Century Link - Primary
	47%	Tue 1/15/19	Wed 10/16/19	Century Link - Primary
<b>Onslow Co - Hosted Viper</b>	47%	Tue 1/15/19	Wed 10/16/19	Century Link - Primary
	49%	Tue 1/15/19	Tue 11/12/19	Century Link - Primary
<b>Havelock PD - ESInet CPE-Vesta</b>	49%	Tue 1/15/19	Tue 11/12/19	Century Link - Primary
	41%	Mon 1/28/19	Fri 10/4/19	Century Link - Primary
<b>Carteret Co - ESInet CPE-Vesta</b>	41%	Mon 1/28/19	Fri 10/4/19	Century Link - Primary
	45%	Tue 2/12/19	Tue 1/14/20	None
<b>Alexander Co - Hosted Vesta</b>	45%	Tue 2/12/19	Tue 1/14/20	None
	40%	Tue 2/12/19	Mon 11/4/19	Frontier - Primary
<b>Mitchell Co - Hosted Viper</b>	40%	Tue 2/12/19	Mon 11/4/19	Frontier - Primary
	39%	Tue 2/12/19	Wed 10/30/19	Frontier - Primary
<b>Madison Co - Hosted Viper</b>	39%	Tue 2/12/19	Wed 10/30/19	Frontier - Primary
	40%	Tue 2/12/19	Wed 11/6/19	Frontier - Primary
<b>Yancey Co - Hosted Viper</b>	40%	Tue 2/12/19	Wed 11/6/19	Frontier - Primary
	0%	Tue 9/3/19	Fri 5/15/20	Frontier-Transfers
<b>Buncombe Co - Hosted Viper</b>	0%	Tue 9/3/19	Fri 5/15/20	Frontier-Transfers
	0%	Mon 10/7/19	Thu 6/25/20	Century Link - Transfers
<b>Alamance Co - Hosted Vesta</b>	0%	Mon 10/7/19	Thu 6/25/20	Century Link - Transfers
	0%	Tue 10/1/19	Wed 5/27/20	Frontier - Transfers
<b>Burke Co - ESInet Only</b>	0%	Tue 10/1/19	Wed 5/27/20	Frontier - Transfers
	37%	Mon 5/6/19	Tue 1/7/20	Frontier - Transfers
<b>Cabarrus Co - ESInet Only</b>	37%	Mon 5/6/19	Tue 1/7/20	Frontier - Transfers
	0%	Mon 11/4/19	Tue 7/14/20	None
<b>Caldwell Co - ESInet Only</b>	0%	Mon 11/4/19	Tue 7/14/20	None
	0%	Tue 10/1/19	Wed 6/17/20	Century Link-Transfers
<b>City of Fayetteville - Hosted Viper</b>	0%	Tue 10/1/19	Wed 6/17/20	Century Link-Transfers
	0%	Mon 12/2/19	Tue 8/25/20	None
<b>Cornelius PD - ESInet Only</b>	0%	Mon 12/2/19	Tue 8/25/20	None
	0%	Wed 1/1/20	Thu 9/3/20	Windstream - Primary
<b>Davidson Co - ESInet Only</b>	0%	Wed 1/1/20	Thu 9/3/20	Windstream - Primary
	0%	Wed 1/1/20	Thu 9/10/20	Century Link - Transfers
<b>Harnett Co - ESInet Only</b>	0%	Wed 1/1/20	Thu 9/10/20	Century Link - Transfers
	0%	Fri 11/1/19	Mon 7/20/20	Frontier-Transfers
<b>Henderson Co - ESInet Only</b>	0%	Fri 11/1/19	Mon 7/20/20	Frontier-Transfers
	0%	Fri 11/1/19	Mon 7/27/20	Century Link-Transfers
<b>Pender Co - ESInet Only</b>	0%	Fri 11/1/19	Mon 7/27/20	Century Link-Transfers
	0%	Tue 10/1/19	Mon 6/1/20	Century Link-Transfers
<b>Robeson Co - Hosted Viper</b>	0%	Tue 10/1/19	Mon 6/1/20	Century Link-Transfers
	0%	Thu 8/1/19	Wed 4/8/20	Century Link-Transfers
<b>Rowan Co - ESInet Only</b>	0%	Thu 8/1/19	Wed 4/8/20	Century Link-Transfers
	0%	Fri 11/1/19	Thu 7/16/20	Century Link-Transfers
<b>Stanly Co - ESInet Only</b>	0%	Fri 11/1/19	Thu 7/16/20	Century Link-Transfers

Cherokee Co - Hosted Vesta	0%	Fri 11/1/19	Mon 7/20/20	Frontier
Chowan Co - ESinet	0%	Mon 9/2/19	Fri 5/22/20	Century Link
City of Jacksonville - Hosted Vesta	0%	Tue 7/2/19	Tue 4/28/20	Century Link
Currituck Co - TBD	0%	Fri 11/1/19	Fri 7/3/20	Century Link
Dare Co - TBD	0%	Fri 11/1/19	Tue 7/7/20	A911
Davie Co - Hosted Vesta	0%	Wed 1/1/20	Wed 9/9/20	Century Link
Duplin Co - TBD	0%	Wed 1/1/20	Fri 9/11/20	Century Link
Gates Co - Hosted Vesta	0%	Tue 10/1/19	Tue 6/16/20	Century Link
Graham Co - TBD	0%	Tue 10/1/19	Thu 6/18/20	Frontier
Greene Co - ESinet	0%	Mon 1/6/20	Mon 9/28/20	Century Link
Hoke Co - Hosted Viper	0%	Tue 10/1/19	Thu 6/25/20	Century Link
Jackson Co - Hosted Viper	0%	Mon 7/1/19	Mon 3/30/20	Frontier
Macon Co - ESinet	0%	Mon 9/2/19	Fri 5/1/20	Frontier
McDowell Co - Hosted Vesta	0%	Mon 7/1/19	Wed 3/4/20	Frontier
Moore Co - TBD	0%	Tue 12/3/19	Mon 8/10/20	Century Link
Northampton Co - Hosted Viper	0%	Mon 2/3/20	Wed 10/14/20	Century Link
Pasquotank Co - Hosted Vesta	14%	Thu 6/13/19	Wed 2/26/20	Century Link
Perquimans Co - TBD	0%	Mon 1/13/20	Wed 9/30/20	Century Link
Pineville PD - TBD	0%	Mon 3/2/20	Fri 11/20/20	None
Randolph Co- ESinet	18%	Mon 5/20/19	Wed 2/12/20	Century Link
Stokes Co - ESinet	0%	Mon 2/3/20	Fri 10/30/20	Century Link
Swain Co - Hosted Viper	3%	Thu 6/13/19	Tue 3/3/20	Frontier
Union Co - Hosted Viper	14%	Tue 6/4/19	Mon 12/16/19	Frontier
Warren Co - TBD	0%	Mon 1/6/20	Mon 9/14/20	Century Link
Washington Co - Hosted Viper	0%	Mon 2/10/20	Wed 10/21/20	Century Link
Watauga Co - ESinet	0%	Mon 6/1/20	Mon 2/15/21	None
Wilkes Co - Hosted Vesta	0%	Mon 2/3/20	Wed 10/21/20	A911

Hosted PSAP 108	0%	Mon 11/4/19	Tue 7/14/20	
Hosted PSAP 109	0%	Mon 11/4/19	Thu 7/16/20	
Hosted PSAP 110	0%	Mon 11/4/19	Tue 7/21/20	
Hosted PSAP 111	0%	Mon 11/4/19	Thu 7/23/20	
Hosted PSAP 112	0%	Mon 11/4/19	Tue 7/28/20	
Hosted PSAP 113	0%	Mon 11/4/19	Thu 7/30/20	
Hosted PSAP 114	0%	Tue 12/3/19	Tue 8/4/20	
Hosted PSAP 115	0%	Tue 12/3/19	Thu 8/6/20	
Hosted PSAP 116	0%	Tue 12/3/19	Tue 8/11/20	
Hosted PSAP 117	0%	Tue 12/3/19	Thu 8/13/20	



***Tab 12*** (10 Minutes)

# 911 Regional Coordinator Reports

**Tina Gardner/Angie Turbeville**

***Tab 13*** (3 Minutes)

**Other**

***Adjourn***

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### **JULY 2019 COMMITTEE MEETINGS**

Phillips Building Training Room, 109 East North Street, Raleigh  
(Unless otherwise noted.)

- ❖ July 10 – Standards Committee
- ❖ July 11 – Education Committee
- ❖ July 16 – Technology Committee
- ❖ July 18 – Funding Committee

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### **JULY 2019 BOARD MEETING**

Friday, July 26, 2019 – 3514 Bush Street, Raleigh, NC

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\*\*\*LOGISTICS FOR FUTURE BOARD MEETINGS ARE UNDERWAY - WATCH INBOX AND/OR WEBSITE FOR DETAILS\*\*\*

