

NORTH CAROLINA 911 BOARD MEETING Friday, July 27, 2018 Crystal Coast Civic Center 3505 Arendell Street Morehead City, NC 10:00 AM – 12:00 PM

Call to Order Eric Boyette

Welcome to Carteret County
Tommy Burns
County Manager
or
Gene Foxworth
Assistant County Manager

Roll Call Pokey Harris

Tab 1 Chairman's Opening Remarks Eric Boyette

Tab 2 Ethics Awarness/Conflict of Interest Statement Eric Boyette

In accordance with G.S. 138A-15, It is the duty of every Board member to avoid both conflicts of interest and potential conflicts of interest. Does any Board member have any known conflict of interest or potential conflict of interest with respect to any matters coming before the Board today? If so, please identify the actual or potential conflict and refrain from any undue participation in the particular matter involved.

Tab 3 Public Comment Eric Boyette

The NC 911 Board welcomes comments from state and local government officials, first responders, finance directors, 911 directors, citizens and interested parties about any 911 issue(s) or concern(s). Your opinions are valued in terms of providing input to the NC 911 Board members. When addressing the Board, please state your name and organization for the record and speak clearly into the microphone.

Speakers:

Tab 4 Consent Agenda (Consent Vote Required) Pokey Harris

4 a) Minutes of Meeting June 22, 2018

North Carolina 911 Board Meeting MINUTES Banner Elk Room 3514 Bush Street, Raleigh, NC June 22, 2018 10:00 AM – 12:00 PM

Members Present	Staff Present	<u>Guests</u>
David Bone (NCACC) Martin County	Tina Bone (DIT)	Ron Adams, Southern Software
Heather Campbell (CMRS) Sprint	Richard Bradford (DOJ)	LaDonna Bethea (DIT Contractor, Onboarding)
Eric Cramer (LEC) Wilkes Communication	Ronnie Cashwell (DIT)	Lauren Earnhardt, NCSA
Chuck Greene (LEC) AT&T	Pokey Harris (DIT)	Greg Foster, Alex Co. 911
Len Hagaman (Sheriff) Watauga County	Danette Jernigan (DIT)	Greg Hauser, (NCSFA) Charlotte FD
Jeff Ledford (NCACP) City of Shelby PD - Phone	Gerry Means (DIT)	Josh Holloman, Johnston Co
John Moore (VoIP) Spectrum Communications	Marsha Tapler (DIT)	Bill Jeter, Iredell Co.
Mike Reitz (APCO) Chatham Co 911	Don Rice (DIT Contractor)	Jen Johnson, DIT
Jeff Shipp (LEC) Star Telephone		Jesus Lopez, DIT
Jimmy Stewart (NCAREMS) Hoke Co 911		Dominick Nutter, RWECC
Amy Ward (LEC) CenturyLink		Phil Penny, MCP
Donna Wright (NENA) Richmond Co Emergency Services		David Poston, CMPD
		Craig Schulz, MCP
Members Absent	Staff Absent	Brian Smith, AT&T
Secretary Eric Boyette (NC CIO) Board Chair	Niki Barnes (DIT)	Candy Strezinski, Iredell Co.
Niraj Patel (CMRS) Verizon		Bruce Williams, Wireless Connection
Slayton Stewart (CMRS) Carolina West Wireless		Jim Wright, CMPD

Call to order — Vice Chairman David Bone called the meeting to order at 10:00 AM and asked Pokey Harris to call the roll of attendees. Upon the calling of Andrew Grant's name Mr. Bone stated Mr. Grant recently transitioned to City Manager in Cornelius and to focus on this change, had submitted his resignation to this Board. The League of Municipalities has provided a name for replacement, W. Bowman "Bo" Ferguson, Deputy City Manager for the City of Durham, and that nomination is in the process of being considered. Mr. Ferguson plans to attend next month's Board meeting.

- **1. Chairman's opening remarks** Vice Chairman Bone welcomed everyone to the meeting and noted he hoped they were all having a great summer.
- **2. Ethics Awareness/Conflict of Interest Statement** Vice Chairman Bone read the Ethics Awareness/Conflict of interest statement printed in the agenda. There were no conflicts.

- **3. Public Comment** Vice Chairman Bone read the invitation to public comment printed in the agenda, but no one had pre-registered to speak. No one present or on the phone asked to speak.
- 4. Consent Agenda—Vice Chairman Bone asked Ms. Harris to proceed with the consent agenda.
 - **a)** Minutes of Previous Meeting Ms. Harris reported she had received corrections to the April meeting, which has been included in the packet for this meeting with corrected items highlighted. Included in the packet are the May minutes for the Board's consideration.
 - **b)** Grant Project Updates all documentation for the month is included in agenda packet. For any questions, please contact Ms. Harris.
 - c) Grant Fund Balance stands at \$6,472,794.87 unencumbered
 - 1) Grant Fund Encumbered \$28,839,012.88
 - d) NG911 Fund Balance \$23,312,904.01
 - 1) NC911 Fund Disbursements \$0
 - e) CMRS Fund Balance is \$6,234,804.20
 - 1) CMRS Disbursements \$181,445.11
 - f) PSAP Fund Balance \$15,872,014.04
 - 1) Prepaid CMRS Revenue \$1,170,271.67

Len Hagaman offered a motion to accept the consent agenda, as presented. Donna Wright seconded, and the motion carried unanimously.

5. Executive Director Report

- a) Western Data Center Tour on May 18 Ms. Harris noted she had a plethora of items to discuss. The Board members who attended the last meeting enjoyed their trip to the Western Data Center very much.
- **b)** Rutherford County PSAP Tour on May 18 Ms. Harris shared she and Danette Jernigan toured the Rutherford County PSAP later the same day of the May Board meeting.
- c) Franklin County PSAP Chairman's Tour on May 31 Secretary Boyette, Ms. Harris, Board Member Amy Ward and staff member Gerry Means toured the Franklin County PSAP. It was informative and productive.
- **d)** Richmond County New Facility Open House on June 6 Ms. Harris mentioned several people attended the Open House for the new facility in Richmond County with Secretary Boyette speaking at the event (*DIT Press Release on page 92 of Agenda Book*).
- **e)** Mitchell County Ground Breaking on June 8 Unfortunately, Ms. Harris and staff were unable to attend the ground breaking but plan to attend the dedication ceremony.
- **f)** Martin County Ground Breaking on June 20 Vice Chairman Bone expressed excitement to see the project begin and mentioned photos of the ground breaking are on Martin County's Facebook page (*Martin County Press Release on page 96 of Agenda Book*).
- **g)** 2018 NASNA Report June 16-17 Ms. Harris and Mr. Means attended the NASNA meeting, where around 41 states were represented, along with the National 911 office and the FCC. A one-page annual report of NC911 was provided to NASNA (*page 99 of Agenda Book*).
- h) 2018 NENA Conference Update June 17-20 Ms. Harris and Mr. Means attended the annual NENA Conference and had many productive meetings with vendors, as well as NC PSAP representatives.

- i) Update on State Plan Project While at NENA, Ms. Harris met with Barry Ritter, the contractor for the State 911 Plan. Mr. Ritter will be attending all the PSAP Managers meetings in July and the Board meeting in July.
- **j)** Current Grant Cycle Closed June 15 Ms. Harris is compiling information with help from the Finance team. An upcoming meeting is scheduled with Committee Member Heather Campbell to review the evaluation matrix. The Committee has a date set to begin review and scoring.
- **k)** Staffing Update Ms. Harris reported they were moving forward with their staffing goals and introduced NC911's new Administrative Assistant, LaDonna Bethea, who will official start on July 9. Ms. Harris is working with DIT HR to back-fill her previous position, since the job duties are being altered. She is also working with HR on the two analyst positions that were approved this year. Mr. Means has continued his work with HR on the Network Manager position for the NMAC. Ms. Harris said they were reorganizing and streamlining positions internally and are planning to institute PSAP Assistance Teams (PAT). This will consist of a network analyst with the title, "911 Regional Coordinator," and a finance team member, which will be assigned to each PSAP in the state. The PAT will be the first contact for operational and financial matters for the PSAP.
- I) Legislative Matters Richard Bradford reported a document that had been updated (*page 102 of Agenda Book*). Safer schools legislation seeks to provide better information to response agencies, while Section 37.4(a) is clarifying the present statute. The other bills on the list are in Committee at present. Mike Reitz mentioned that in the past, the Board had an ad hoc committee to assist PSAPs with changes implemented by new legislation. He asked if the committee should be brought back into service. Mr. Harris said other Board members had mentioned this to her, and both she and Mr. Bradford think it would be beneficial to the Board to do so. Ms. Harris asked Mr. Reitz if he were willing to take the initiative to help establish the committee, and he accepted.
- **m)** Upcoming PSAP Managers Meetings for July information about registering for the following meetings has been sent out to the board.
 - Western Regional PSAP Manager's Meeting Wednesday 7/11/2018, 10:00 AM to 3:00 PM Buncombe County Emergency Services Training Center 20 Canoe Lane Woodfin, NC
 - Northeastern Regional PSAP Manger's Meeting Tuesday 7/17/2018, 10:00 AM to 3:00 PM Garden Inn Hilton 111 Carolina Crossroads Parkway Roanoke Rapids, NC
 - 3) Central Regional PSAP Manager's Meeting Thursday 7/19/2018, 10:00 AM to 3:00 PM Rowan County Rescue Squad Training Center 1140 Julian Road Salisbury, NC
 - Southeastern Regional PSAP Manager's Meeting Thursday 7/26/2018, 10:00 am to 3:00 PM Crystal Coast Civic Center 3505 Arendell Street Morehead City, NC
- **n)** Recognition of Richard Taylor West's 50 Influential People in 911 (*press release on pages 107-108 of Agenda Book*)
- **o)** Recognition of Donna Platt West's 50 Influential People in 911 (*press release on pages 107-108 of Agenda Book*)

6. Grant Committee Report

- a) General Committee Report Heather Campbell stated the committee had met on June 12th, just before the grant cycle closed on June 15th. They spoke about the next cycle and if the grant review template covered all necessary items. They decided to schedule the grant reviews after the close date, which will be held in early August so they can be sure to have all the PSAP's year-end paperwork submitted and confirm the amount of grant funds available for allocation. They discussed the potential of having an impartial PSAP representative to assist in the grant review process. The committee thinks it will be beneficial to have their feedback during grant considerations. Ms. Harris mentioned that one suggestion was to reach out to the current presidents of APCO and NENA, which she did, and they are discussing it with their membership. She suggested they put forth a different member to participate in each grant cycle.
- **b)** Grant Program Draft Policy The committee discussed a policy recommendation that if a request comes in tied to an open grant, it would be referred to committee. Mr. Bradford was asked to prepare a policy draft and did research into discussions about this topic by the Board over the past year. The result is the Grant Program Policy Draft (page 110 of Agenda Book). He referenced paragraph A, where it states the Board may establish priorities for grants, and they must be published no less than 60 days in advance of a grant cycle. The number of days is a decision that needs to be made as is everything else in the document. Mr. Bradford has brought this draft to the Board for awareness and feedback, but not for decision. He asks that any Board member who has questions or input to the policy to forward these to the Board for discussion. The document will not come back to the Board for action until at least August. He also pointed out that this draft policy does not mention any type of training requirement for PSAPs requesting grants and that should also be discussed by the Board.

7. Funding Committee Report

a) Reconsiderations

- 1) Perquimans Co. 911 FY2018 Marsha Tapler stated that late yesterday Jonathan Nixon, Director of Perquimans County Emergency Services, had withdrawn their request for reconsideration. A recommendation had already been made by the committee to approve the Perquimans reconsideration. Mr. Bone asked to take the withdrawal into consideration for the vote. The motion from the Committee was to approve the Perquimans 911 reconsideration. The motion failed unanimously.
- 2) Raleigh-Wake FY2019 Raleigh Wake requests a funding reconsideration of \$225,689.13 to add Police Priority Dispatch System protocols to their center (page 120 of Agenda Book). They believe this will assist them in accuracy and speed when dispatching police, and increase their level of service to their citizens. Ms. Tapler said it would be a one-time cost for installation but will have a recurring fee of \$67,000 for maintenance. The Committee made a motion to approve the Raleigh-Wake reconsideration. The motion carried unanimously.
- 3) Bladen Co. FY2018 Bladen County's reconsideration of \$62,239.34 was submitted to the committee. There was a question about the date of the phone contract and if the installation had occurred prior to the September 2017 policy the Board put forth to pay only \$866.96 per approved Seat per month. The Committee put forth a motion to deny the reconsideration request. The motion carried unanimously.
- **b)** Buncombe County FY2018 Report Ms. Harris, Ms. Tapler and Mr. Bradford met with Buncombe County to discuss the reconciliation of their FY16/FY17 report, and discussed their FY2018 report, which was due. The Board previously approved to remove ineligible expenditures for FY16 and FY17. Buncombe County 911 plans to consolidate with the Sheriff's office on July 1, 2018 and will come to the Board for reconsideration to include approved seats for the Sheriff's office. Staff recommends the FY18 expenditure report be treated the same as FY16/FY17 in regards to ineligible expenditures. The Committee put forth a motion to accept Staff's recommendation, and the motion carried unanimously.

- c) Chair Purchase Pricing Eligibility The Committee evaluated the possibility of procuring chairs for PSAPs through Correction Enterprises. The chairs provided did not receive positive reviews for 24/7 continual use in the PSAP environment. Staff reviewed invoices for chairs over the last few years and recommended a cap of \$1,800 (plus shipping) per chair. The Committee plans to revisit the caps every few years to review inflation and suggestions by PSAPs. The Committee put forth the motion for a cap of \$1,800 plus shipping per chair. The motion carried unanimously. Ms. Tapler said this cap would be on the website, along with all the others on the Approved Use of Funds list, and it would also be sent out on the PSAP manager list-serve.
- **d)** Funding Committee Report David Bone reported the Committee and Staff continue to review opportunities to streamline the review and reimbursement of addressing and implemental functions. More time is needed to develop a recommendation on the items and the Committee will be coming to the Board with more information in the near future. Their continued goal is to make the review and reimbursement process easier for PSAPs and the 911 Board Staff, and to replace the reimbursement percentages in formulas with caps whenever possible.

8. Education Committee Report

- a) 911 Board Sponsor State Conference Class
- 1) SOP Development: Refining & Enhancing Your 911 Center (\$4,000) Jimmy Stewart reported that every year the 911 Board sponsors a class for the NC Public Safety Communications Conference, the annual joint NC APCO and NENA conference. NC NENA President Rachel Bello submitted a request for the Board to sponsor the class named SOP Development: Refining & Enhancing Your 911 Center for 35 attendees at a cost of \$4,000. The Committee made a motion for the Board to sponsor the class, and the motion carried unanimously.
- **b)** TC Certification Stakeholder Summit on July 31 in Greensboro Round 2 of the Stakeholder Summit will be held on July 31st in Greensboro, and all attendees of the first meeting will be invited to return. The Committee will bring back recommendations to the Board for their consideration. The Committee had discussed an updated task analysis for telecommunicator positions and was advised that a training standards for public safety communicators was made in 2015 through APCO and a task analysis was done as part of that. The Committee will try to obtain a copy of that report.
- c) Status Eligible Training List After discussion, the Committee decided to repost the list on the website for 90 days, so the Committee members can review it and make their recommendations to finalize the list.
- **d)** General Committee Report PSAP Manager's course is going well, and Mr. Stewart commends Tina Bone and Donna Wright for their work on that course. They are in the process of developing a "level 2" for the course.

9. Technology Committee Report

a) ESInet Deployment Update — Gerry Means reported they have 13 projects currently in progress that will proceed until the first part of January 2019, with one other group in the planning stages. Other groups have expressed their interest and will fill the remainder of the first quarter 2019. They discussed with the AT&T team how to work around situations in PSAPs that can impede a project. The plan is to partner with DIT structured cabling group as part of their implementation. He also is considering how they plan to bring sites onto the network. They have thought to group PSAPs by regional area, which led to a Regional meeting on June 7th, where many counties were represented. Talking through their concerns about funding and their understanding of the ESInet and how the hosting piece will work was very helpful. Another Regional meeting is planned in mid-July in Franklin County. There will be more Regional meetings in the coming months. As discussed in the past, some level of security assessment needs to occur before the service is installed in a PSAP. Mr. Means is working on a framework to establish what should be required in a security plan that would be a precursor to turning on the service. He feels we should do an assessment of each PSAP's physical network security, security policies and security awareness and training. Most importantly, they need a security recovery plan. Mr. Means thinks this initial security assessment should be funded by the Board. The report would reveal areas of deficiency that would need

to be ranked relative to their impact of the security of the ESINet and hosted call handling. Major severity would require immediate action while more minor issues would require remediation over some period of time.

- **b)** GIS RFP Update Next week begins an analysis of vendors who made it through the last round of evaluation. New information was heard at NENA about Rapid SOS. After discussion both Ms. Harris and Mr. Means think this would be an opportunity to introduce Rapid SOS as a potential augmentation of our GIS data. This will be a topic of discussion in the future, once a GIS vendor is selected.
- **c)** NMAC Update Mr. Means reported progress this month with a commitment for space at DIT. Mr. Means and Jesus Lopez, Project Manager, created a timeline (*page 178 of Agenda Book*) for bringing the NMAC to execution by the end of the year. They are working on space, staffing, process development and tools all at the same time. The NMAC could serve as a communication point from the federal level to the state for any service outage notification if it has an impact on 911.

10. Standards Committee Report

- **a)** Peer Reviewer Approval of Keena Heaton The Committee has a Peer Reviewer application from Kenna Heaton with Randolph County Emergency Services (*page 182 of Agenda Book*). Donna Wright stated he has good credentials and approval of his PSAP Manager. The Committee made a motion to approve Mr. Heaton as the newest Peer Reviewer. The motion carried unanimously.
- **b)** General Committee Report Ms. Wright reminded the Board that the Standards Committee would start working with the Technology Committee in July and is working with the Funding Committee to help them on their recommendation on caps for servers and other related eligible expenditures. They hope to determine the average cost and help meet the needs of all PSAPs. Ms. Wright said more Peer Reviewers are needed. Tina Bone estimates they currently have 21 approved, 12 of whom are active and around 5 who still need to go through training. Ideally, they would prefer a total of 30 active Reviewers.

11. Finance Team General Report

a) Reconsideration Process — Marsha Tapler reported the Finance team had done several WebEx meetings and conference calls to reconcile reports. They have also done in-person meetings which have gone very well. They are still working on addressing and the UPS/Server caps for the Funding Committee. Ms. Tapler and Danette Jernigan have set up workshops in coordination with the schedule for the PSAP Manager's meetings to complete Revenue Expenditure Reports for FY17 that are still outstanding. Several PSAPs have already committed to appointment times. Future WebEx meetings and conference calls are still an option for anyone who needs assistance. Ms. Tapler sent out a contact list to PSAP Managers to let them know which Review Specialist they could contact about eligibility to complete their reports. Ms. Tapler is creating a checklist/spreadsheet to give to PSAPs help with funding reconsiderations so they can plug in their numbers to determine their ending fund balance. This way they can see when this amount is depleted and they are eligible for funding reconsideration.

12. Network Analyst Report — Tina Bone greeted the people joining the meeting on Facebook Live.

- **a)** ESINet and HCH Regional Informational Meetings Tina Bone reported the first Regional meeting as a success. People seemed more receptive and open to asking questions in the smaller group.
- **b)** Upcoming PSAP Recognitions Ms. Bone says there are some people on hold for recognition in Rowan County, Madison County and Columbus County and High Point. There have been issues with getting recognitions scheduled during the summer months so they plan to start up again in the Fall.
- c) PSAP Peer Review Status Ms. Bone thinks the reviews are going well, with PSAPs being more relaxed and asking more questions. She mentioned again that they need more Peer Reviewers.
- **d)** Back Up Plan-Approved Seat Count Review Ms. Bone said they are scrutinizing the approved seat counts to ensure a more accurate listing can be produced.

- e) Other No other items.
- **13. Other items** Mr. Bone wanted to note that the Funding Committee meeting for July has been cancelled. Ms. Harris wanted to thank Danette Jernigan for her hard work and mentioned her 1-year anniversary with Staff will be June 30th. She takes on extra tasks when asked and is a great asset to her team. Ms. Harris also noted that Randy Beeman has been appointed the new Director of Durham County. Ms. Harris anticipates a continued working relationship with him. Randy has long been a supporter of the 911 Board and staff, and the NextGen project, as well as a valued member of the Funding Committee.

The next Board Meeting will be in Morehead City on July 27th.

Adjourn—Vice Chairman Bone adjourned the meeting at 11:31 AM.



4 b) NG911 Fund Balance

4 c)
PSAP Fund Balance

4 d)
CMRS Fund Balance

4 e)
Grant Fund Balance

NG 911 FUND	Revenue 10%	Interest	Grant Fund Transfer	NG 911 Disbursement	NG 911 Fund Balance
Beginning Fund Balance:					\$ 12,276,454.78
July 2017	\$ 767,527.04	\$ 11,349.93			13,055,331.75
August 2017	735,548.30	12,959.14		29,050.44	13,774,788.75
September 2017	683,334.10	13,281.38		1,020.00	14,470,384.23
October 2017	697,994.11	13,578.75		-	15,181,957.09
November 2017	696,644.95	15,722.33		340.00	15,893,984.37
December 2017	693,123.25	15,802.85		1,700.00	16,601,210.47
January 2018	761,506.86	17,515.71	3,000,000.00	510.00	20,379,723.04
February 2018	668,536.56	21,371.34		3,570.00	21,066,060.94
March 2018	712,745.41	20,989.06		1,870.00	21,797,925.41
April 2018	716,654.45	27,667.03		4,420.00	22,537,826.89
May 2018	748,882.98	26,194.14	·	-	23,312,904.01
June 2018	664,223.90	30,497.21	·	25,584.00	23,982,041.12

			Re	evenue			GRANT Allocation Transfer out	Monthly Expenditure	Fund Balance
PSAP FUND	PSAP 80%	Wireline	VOIP	Prepaid Wireless	Interest	Total	Transfer out	Expenditure	\$ 10,402,969.59
July 2017	\$ 2,963,700.11	\$ 864,766.43	\$ 1,056,727.57	\$ 1,430,465.78	\$ 9,617	84 \$ 6,325,277.73		\$4,723,549.30	12,004,698.02
August 2017	3,099,585.42	1,035,569.76	1,000,848.24	870,746.30	11,916	25 6,018,665.97		4,175,832.95	13,847,531.04
September 2017	2,959,564.07	726,316.75	960,087.77	920,262.03	13,351	53 5,579,582.15		4,184,655.41	15,242,457.78
October 2017	2,914,800.95	863,823.62	1,001,433.96	924,692.19	14,303	25 5,719,053.97	11,954,041.46	4,175,832.95	4,831,637.34
November 2017	2,800,631.55	962,833.66	997,700.11	951,711.98	5,003	61 5,717,880.91		4,152,229.85	6,397,288.40
December 2017	2,945,209.10	788,342.05	972,027.05	950,407.07	6,360	61 5,662,345.88		4,171,464.83	7,888,169.45
January 2018	3,132,597.49	805,588.00	974,884.19	1,319,145.22	8,322	70 6,240,537.60		4,542,443.49	9,586,263.56
February 2018	3,088,379.94	690,493.28	982,138.38	650,640.84	10,052	70 5,421,705.14		4,162,174.89	10,845,793.81
March 2018	2,944,807.87	789,055.47	964,987.86	1,132,038.30	10,806	15 5,841,695.65		4,166,062.81	12,521,426.65
April 2018	3,106,818.01	931,338.27	1,006,832.75	792,139.90	15,892	83 5,853,021.76		4,392,971.89	13,981,476.52
May 2018	3,162,817.84	796,617.25	984,696.08	1,170,271.67	16,249	69 6,130,652.53		4,240,115.01	15,872,014.04
June 2018	2,875,712.48	650,331.36	964,448.91	920,263.59	20,763	27 5,431,519.61		6,187,912.56	15,115,621.09

^{**}Report not certified through OSC

CMRS FUND: Revenue Interest Disbursement Allocation Balance Beginning Fund July 2017 \$ 523,005.90 \$ 5,338.79 \$ 147,406.38 6,155,541.90 August 2017 546,985.66 6,110.19 301,640.36 6,935,450.91 September 2017 522,276.02 6,177.50 - 6,935,450.91 October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50 December 2017 519,742.77 4,592.38 80,712.46 5,062,482.19
Balance: \$ 5,774,603.59 July 2017 \$ 523,005.90 \$ 5,338.79 \$ 147,406.38 6,155,541.90 August 2017 546,985.66 6,110.19 301,640.36 6,406,997.39 September 2017 522,276.02 6,177.50 - 6,935,450.91 October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50
July 2017 \$ 523,005.90 \$ 5,338.79 \$ 147,406.38 6,155,541.90 August 2017 546,985.66 6,110.19 301,640.36 6,406,997.39 September 2017 522,276.02 6,177.50 - 6,935,450.91 October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50
August 2017 546,985.66 6,110.19 301,640.36 6,406,997.39 September 2017 522,276.02 6,177.50 - 6,935,450.91 October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50
September 2017 522,276.02 6,177.50 - 6,935,450.91 October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50
October 2017 514,376.63 6,508.10 335,972.26 3,000,000.00 4,120,363.38 November 2017 494,229.10 4,267.02 - 4,618,859.50
November 2017 494,229.10 4,267.02 - 4,618,859.50
1,200
December 2017 519,742.77 4,592.38 80,712.46 5,062,482.19
January 2018 552,811.32 5,341.36 325,078.65 5,295,556.22
February 2018 545,008.23 5,553.22 476,236.74 5,369,880.93
March 2018 519,671.97 5,350.25 135,244.99 5,759,658.16
April 2018 548,261.99 7,310.45 463,926.19 5,851,304.41
May 2018 558,144.34 6,800.56 181,445.11 6,234,804.20
June 2018 507,478.67 8,156.18 503,880.79 6,246,558.26

PSAP Grant-Statewide 911 Projects Fund

 Jul-17
 Aug-17
 Sep-17
 Oct-17
 Nov-17
 Dec-17
 Jan-18
 Feb-18
 Mar-18
 Apr-18
 May-18
 May-18
 Jun-18

 \$33,346,207.35
 \$32,601,628.32
 \$31,686,797.44
 \$29,728,695.26
 \$44,285,631.6
 \$42,257,859.45
 \$41,431,405.11
 \$38,175,132.72
 \$36,897,818.83
 \$35,997,230.20
 \$35,311,807.75
 \$33,122,834.94

	Award	1													
FY2014	Amount														
Henderson County G2014-0		-3,433,293.71			-24,748.00										0.0
Hertford County G2014-05	4,250,000.00	-4,217,591.67			15,176.78	-324.53									0.00
	Award														
FY2016	Amount														
Graham County G2016-01	3,401,528.00	-188,671.78			-300,406.43		-683,819.80		-189,291.13		-301,251.17				1,738,087.69
Hyde County G2016-02	1,266,887.00	-493,006.64			-239,775.85									-327,079.90	0.00
Richmond County G2016-03	6,357,537.00	-559,364.47		-518,381.73	-324,279.26		-757,663.73	-331,264.47			-447,370.39		-1,075,046.42	-704,621.18	1,639,545.35
	Award														
FY2017	Amount														
Catawba G2017-1A	296,827.00	-92,094.42	-2,176.20		-56,925.25	-40,152.50			-48,709.95						56,768.68
Chowan G2017-2	409,917.00	0.00												-409,921.00	0.00
Forsyth G2017-3	1,085,000.00	-195,267.42								-213,576.42					676,156.16
Lincoln G2017-6	2,000,000.00	-17,253.44		-162,209.48									-217,493.40	-148,202.30	1,454,841.38
Martin G2017-7	5,196,315.00	0.00			-67,050.97		-104,229.99						-96,968.63		4,928,065.41
McDowell G2017-8A	63,822.00	-1,322.51	-50,656.58	50,656.58	-62,499.49										0.00
Mitchell G2017-9	3,163,000.00	-76,097.33			-51,742.70		-34,621.57	-15,139.01		-45,466.95			-26,183.91		2,913,748.53
Moore G2017-10	586,404.00	0.00		24 0 40 22	-279,910.32		21122 50	-258,701.67		-7,557.10				244 440 04	40,234.91
Pasquotank G2017-11	1,010,779.00	-150,825.50	102 (5(00	-31,969.32			-34,166.50							-314,619.01	479,198.67
Perquimans G2017-12A	176,206.00	-41,696.51 0.00	-103,656.00				-19,275.00								30,853.49
Rocky Mount G2017-13A Rowan G2017-14	166,749.00 862,905.00	0.00					-19,275.00							-862,905.00	147,474.00 0.00
Shelby G2017-15	920,993.00	0.00								-920,993.00				-802,903.00	0.00
Washington G2017-16	344,524.00	0.00								-920,993.00					344,524.00
Washington G2017-10 Wilson G2017-17	48,185.00	0.00			-48,185.00										0.00
	Award														
FY2018	Amount					· -									
Franklin G2018B-4	1,204,482.00	0.00													1,204,482.00
Robeson G2018-01 Wilson G2018-B3	339,065.00 157,913.00	0.00 0.00													339,065.00 157,913.00
Irdell G2014-B	2,361,230.00	0.00													2,361,230.00
nden G2014-B	2,301,230.00	0.00													2,301,230.00
STATEWIDE PROJECTS	Award														
E-CATS II	1,354,880.00	0.00	-80,153,63	-77.748.56	-72,964,58	-71.977.41	-76,117.53		-9.000.00	-66,600,00	0.00	-257,400,00	-66,600,00	-66,600,00	509,718.29
Interpretive Services	1,354,880.00	-99,481.50	-80,153.63 -13,209.75	-11,748.56 -14,268.00	-72,964.58 -13,898.43	-/1,9//.41 -13,601.63	-76,117.53 -15,036.00	-13,353.75	-9,000.00 -13,504.50	-13,869.75	-13,710.00	-257,400.00 -15,704.25	0.00	0.00	915,362.44
Ortho Project III Image 16	4,076,752.00	-3,216,180,92	-118,131.00	-62,968.68	-13,070.43	-13,001.03	-13,030.00	-13,333.73	-13,304.30	-13,007.73	-13,710.00	-13,704.23	0.00	0.00	713,302.44
Ortho Project III Image 17	3,815,129.00	-1,369,349,99	-407.425.40	-130,302.90	-461,769.20	-302,338.90	-318,500.30	-136,421.30	-30,174.56	-23,397.93	-43,899.21	-140,222.80	-101,322.69	-1,668.06	348,335.76
Ortho Project III Image 18	3,508,433.00	0.00	107,120.10	130,302.50	101,707.20	202,530.70	-27,132.00	-113,589.70	-9,305.97	-25,885.37	-131,120.80	-317,784.90	-646,398.20	-301,707.80	1,935,508.26
	A														
	Approved Transfer				224.52	14.054.265.00			2 000 000 00						
	from PSAP Fund Interest		30,829.53	32,361.41	324.53 30,551.79	14,954,365.99 27,896.88	45,858.71	42,015.56	-3,000,000.00 43,713.72	40,032.63	36,762.94	45,689.50	41,040.44	43,330.25	
	Total Ending		30,029.33	32,301.41	30,331.79	21,090.88	45,050.71	42,013.30	43,/13./2	40,032.03	30,702.94	45,009.50	41,040.44	45,550.25	
	Fund Balance	\$ 33,346,207.35	\$32,601,628.32	\$31,686,797.64	\$29,728.695.26	\$44,282.563.16	\$42,257,859.45	\$41,431,405.11 \$	38.175.132.72	836,897,818.83	\$35,997,230.20	\$35,311,807.75	\$33,122,834.94	\$30.028,840.94	
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															A 22 221 112 02

Remaining

Expenditures

Grant Balance

Total Disbursed

FY2011-2016

4 f) Grant Project Updates

CHOWAN COUNTY SHERIFF'S OFFICE

POST OFFICE BOX 78

EDENTON, NORTH CAROLINA 27932

DWAYNE GOODWIN SHERIFF OFFICE PHONE: (252) 482-8484 FAX NUMBER: (252) 482-5813

July 3rd, 2018

Pokey Harris, Executive Director N.C. 911 Board P.O. Box 17209 Raleigh, NC 27609

RE: July 2018 monthly report

Ms. Harris,

Reference Exhibit "A" paragraph four of the grant agreement between Chowan County and the North Carolina 911 Board, this letter is the monthly report for July 2018 highlighting the work completed up to the date of this letter.

The project is complete. The tower is fully constructed and operational. Perquimans is able dispatch via radio from their backup center in Chowan using this tower. The tower was completed on the schedule as agreed upon in the grant agreement amendment from January 2018.

Reference Exhibit "A" paragraph six of the grant agreement titled "Final Technical Report". Now that the tower is fully operational the return on investment would be that Perquimans and Chowan will be able to dispatch 911 calls simultaneously from the 911 center in Chowan where Perquimans uses the space and this tower for their backup center. We are currently in the process of compiling all technical documentation associated with the project. What information are you looking for in the final technical report?

Sincerely,

Cordell Palmer, Director Chowan Central Communications

Harris, Pokey

From: Christy Shearin <cshearin@franklincountync.us>

Sent: Tuesday, July 3, 2018 11:28 AM

To: Harris, Pokey

Subject: [External] Franklin County 911 Grant Update - July 2018

Importance: High

CAUTION: External email. Do not click links or open attachments unless verified. Send all suspicious email as an attachment to Report Spam.

Good Morning,

Pursuant to the Grant Agreement, I am providing the following update regarding the project:

- Equipment has been staged and tested All equipment passed the Factory Acceptance Test,
- FCC has granted the Microwave license for the Link on the Youngsville Tower,
- New VHF Frequencies have been identified and licensing of these new frequencies through FCC is in progress,
- Antenna and in-building cabling work will begin on July 9, 2018 at the 911 site inside the shelter to prepare for the new equipment to be installed.
- The new building for the Youngsville site is expected to be placed mid to late August, depending upon the issuance of the permit (This was an additional cost identified after the grant cycle; The current building at the site was not large enough to accommodate the additional equipment The County is covering the expense (\$71,200) for this building),

Everything is moving along smoothly at this point. If you need any additional information, let me know.

Thanks

Christy Shearin

Director
Franklin County Emergency Communications
287 T Kemp Rd
Louisburg, NC 27549
(919)340-4377 - Office
(919)291-9420 - Cell
cshearin@franklincountync.us



Graham County, NC

E911 Enhancement/Replacement

Monthly Progress Report – June, 2018

MCP Project Number 15-111

Activity	This Period	Next Period
1. Design	 No additional design work required in this period 	No additional design work is anticipated
2. Permits	 No permitting handled in this period 	No additional permitting anticipated
3. Construction	 Installed motorized shades in the Operations Room HVAC unit overflow corrected Surge protection added to electrical system 	Walk through / punch list
4. Communications Systems	 Network LAN/WAN installed ALI Circuits completed CAD Servers and desktop software installed CPE servers and cabling installed Fiber between facilities installed 	 Install wireless network Recording system installation CAD Admin training CPE Admin training Finalize backup plans including interconnectivity needs Install CPE clients Begin acceptance testing Office furniture installation Finalize grounding on Operations floor Review A/V proposals Install remaining monitors Install office phones in admin offices
5. Other Activity	 MCP held weekly conference calls with the County MCP participated in on-site meetings 	MCP will continue the weekly conference call schedule with the County



Iredell County PSAP Enhancement and Regional Backup Initiative

PSAP Grant Project

MCP Project Number 16-114

Monthly Progress Report – June, 2018

Activity	This Period	Next Period
1. Design	Modified drawings to provide clarification on grounding	No actions expected
2. Permits	No actions expected	No actions expected
3. Construction	 Roof rain water conductors installed Masonry between 80% and 100% Completed air barrier Installed exterior doors Storefront glass installed Begin painting Begin installing ceiling grid Begin security and communications wiring installation FM200 piping and control wiring installed Pre-Action System piping installed Fire Alarm rough-in Overhead and wall electrical rough-in begins 	 Install concrete curbing and sidewalks Add access road to tower site Install dumpster pad Masonry at 100% Install roof downspouts Install remaining doors and hardware Install sidelight glass on interior doors Begin painting of interior walls and door frames Finish FM200 piping and control wiring Finish Pre-Action System piping Finish electrical and fire alarm rough-in
4. Communications Systems	 Continue discussions with AT&T and the NC 911 Board on hosted call handling and ESInet Finalize design of dispatch furniture consoles Identify and begin procurement of video displays 	 Finalize AT&T paperwork and begin detailed implementation planning Procure dispatch furniture consoles Setup meetings with technology vendors to identify procurement and/or migration plans



Activity	This Period	Next Period
	 Identify locations of Netclock wall displays Solicit quotes for Netclock bundle Kickoff of radio assessment project Refine needs for recording system based on CPE and radio changes Continued discussions on network design and configuration Awaiting FCC approvals on tower Begin working with tower vendor on placement of tower and shelter 	 Begin design-work for Audio Visual system Finalize network design Plan rack layouts Begin tower foundation Continue radio assessment project
5. Other Activity	 MCP continued biweekly project meetings with the client Participate in other project meetings for both budget and construction needs 	MCP will continue biweekly project meetings with the client



Lincoln County PSAP, NC

PSAP Grant Project

Monthly Progress Report - June, 2018

MCP Project Number 17-125

	Activity	This Period	Next Period
1.	Design	 RFI on conduit locations and counts Continued submittal processes 	No actions expected
2.	Permits	Modification to zoning permit for tower installation/location	Zoning permit completed/approved
3.	Construction	 Completed modular retaining wall Continued site erosion control Continued site grading Continued storm water drainage Began site sewer installation Completed building layout Began footings Began exterior concrete 	 Complete grading Complete erosion control Complete storm water drainage Complete footings Begin ICF walls Complete site utilities (water/sewer) Begin mock-up panel Additional clearing for fencing and utility conduits
4.	Communications Systems	 Received approval from Board on monopole proposal Continued to review dispatch furniture proposals Completed and returned initial paperwork for hosted call handling and ESInet Had meetings with radio vendor to plan radio console project Continued internal coordination on technology procurement Continued biweekly discussions around technology 	 Award contract and kickoff the monopole project Begin work with AT&T project manager on call handling Begin coordination with computer-aided dispatch vendor Review needs assessment for a recording system Begin soliciting quotes on technology items



Activity	This Period	Next Period
5. Other Activity	 MCP continued biweekly project meetings with the client Lincoln County staff and MCP participated in monthly construction meeting 	 MCP will continue biweekly project meetings with the client Lincoln County staff will participate in the monthly construction meeting







Martin County PSAP and Regional Backup Facility, NC

PSAP Consolidation Project – Phase II – Grant Project

MCP Project Number 16-184

Monthly Progress Report – June, 2018

Act	ivity	This Period	Next Period
1. Design	•	Work through a couple value engineering items	No additional actions planned
2. Permits	•	Construction permits	Construction permits
3. Construc	ection •	Notice to proceed provided on June 11, 2018 First ground turned over on June 18, 2018 Contractor has graded the lot Construction trailer moved on site Site work begins	 Continue site work Have telecommunications and cable vendors verify entry facilities Deliver stone to the site Plan conduits and duct banks Create construction entrance Dig footings Begin receiving submittals on rebar and geofabric
4. Commun Systems	nications • • •	Meet with AT&T / NC 911 Board staff on CPE options Finalize AT&T / NC 911 Board required paperwork for hosted call handling and ESInet Continue to refine radio console quotes Begin planning of dispatch furniture procurement Evaluate radio / tower requirements for Bertie and Pasquotank Counties.	 Schedule meetings to finalize radio / tower requirements Review data center quotes with vendors Begin drafting requirements for dispatch furniture Obtain quote for NetClock Validate recording system needs based on radio and CPE systems.



Activity	This Period	Next Period
5. Other Activity	MCP conducted periodic conference calls with the clients	MCP will participate in project team meetings with the clients







Mitchell County, NC

PSAP Construction and Regional Backup

Monthly Progress Report – June 2018

MCP Project Number 16-173

Activity	This Period	Next Period	
1. Design	• N/A	No further activity	
2. Permits	Picked up by Hickory Construction	Dependent on Hickory Construction	
3. Construction	 Held groundbreaking ceremony Held pre-construction kick-off meeting Issued Notice to Proceed for July 16 	Begin on-site construction work	
4. Communications Systems	No activity this reporting period	 Continue to refine technology plan Schedule technology and budget meeting for early August 	
5. Other Activity	 Continued to track grant spending Updated budget tracking spreadsheet 	 Regular communications with project team, as needed Track grant budget, ongoing Determine construction review schedule 	



Pasquotank County PSAP, NC

PSAP Consolidation Project

Monthly Progress Report – June, 2018

MCP Project Number 16-185

Activity	This Period	Next Period
1. Design	No additional actions required	No additional actions planned
2. Permits	No action	No action
3. Construction	 Notice to proceed provided on June 11, 2018 First ground turned over on June 18, 2018 Contractor has graded the lot Construction trailer moved on site Site work begins 	 Continue site work Have telecommunications and cable vendors verify entry facilities Deliver stone to the site Plan conduits and duct banks Create construction entrance Dig footings Begin receiving submittals on rebar and geofabric
4. Communications Systems	 Participated in a meeting with AT&T / NC 911 Board on CPE needs in backup facility Issued an RFP for the South Mills tower structural upgrades Reviewing responses for all tower needs 	 Continue discussions on technology items in backup facility Monitor progress on tower upgrades Determine next steps for CPE in the backup facility Begin needs assessment for dispatch furniture
5. Other Activity	MCP conducted periodic project communications with the stakeholders	MCP will conduct periodic communications with the stakeholders



Richmond County, NC

PSAP Consolidation and Construction

Monthly Progress Report – June 2018

MCP Project Number 15-175

	Activity		This Period		Next Period
1.	Design	•	N/A	•	No further activity
2.	Permits	•	N/A	•	No further activity
3.	Construction	•	Closed out construction contract	•	No further activity
4.	Communications Systems	•	Completed fiber connectivity Completed technology implementations and connections - Radio consoles - Servers - CAD monitors Continued grounding Conducted grounding review Conducted acceptance testing of radio system Conducted radio console training Held final AT&T status call Held go-no go call Cutover to new systems	•	Complete 30-day burn-in period Complete access card system Conduct final grounding review Conduct acceptance testing Make minor adjustments to systems as needed Install directional antennas for Scotland County Schedule meeting to discuss mobile data terminals (MDTs) for responders
5.	Other Activity	•	Held dedication ceremony (June 6) Cutover to new facility (June 20) Continued to track grant budget Conducted calls between County and MCP regarding project needs and status updates Submitted invoices for reimbursement Held law enforcement meetings	•	Continue development of SOPs and training approach for consolidation Meet with law enforcement workgroup – ongoing Regular communications with project team, as needed – ongoing Continue to track grant budget Hold status meetings between County and MCP

Tab 5
Executive Director Report
Pokey Harris

5 a)
State 911 Plan Status

5 b)
Grant Review Status

5 c)
Staffing Update

5 d)
PSAP Managers Meetings
Update

5 e) Lincoln County Ground Breaking June 2018







5 f) Rowan County PSAP Tour 07/19/2018



5 g) Recognition Tammy Dyles City of High Point 911



Tammy Dyles 911 Supervisor

City of High Point 911

For Professionalism and Commitment to Public Safety As Demonstrated by You During Thirty-Four Years of Dedicated Service

December 1983 to July 2018

Thank You for Striving to Make North Carolina's 911 System Excellent



5 h)Legislative MattersRichard Bradford

Tab 6 Grant Committee Report Slayton Stewart (Heather Campbell)

Tab 7 Funding Committee Report David Bone

Tab 8
Education Committee Report
Jimmy Stewart

8 a)
TC Certification
Stakeholder Summit
July 31, Greensboro

8 b)
General Committee Report

Tab 9
Technology Committee Report
Jeff Shipp

9 a)
ESInet Deployment
Gerry Means

9 b)
GIS RFP Update
Gerry Means

9 c)
NMAC Update
Gerry Means

9 d)
General Committee Report
Jeff Shipp

Tab 10 Standards Committee Report Donna Wright

Tab 11
Finance Team Report
Marsha Tapler

11 a)
PSAP In-Person Work Sessions

11 b) General Report

Tab 12 Network Analyst Report Tina Bone

Tab 13 Davidson County 911 Ransom Attack Jamison Sears

Tab 14 North Carolina State 911 Plan Barry Ritter

*Tab 15*Other

Adjourn

Next 911 Board Meeting: September 12, 2018 Harrah's Cherokee Resort 777 Casino Way, Cherokee, NC

*Notifications will be made to coordinate lodging.

UPCOMING COMMITTEE MEETINGS

Meeting Location Unless Otherwise Noted: Phillips Building Training Room, 109 East North Street, Raleigh

- Education Committee TC Certification Summit, July 31, Greensboro
- ❖ Funding Committee August 15, 2:00 PM 4:00 PM
- ❖ Education Committee August 16, 10:00 AM Noon
- Technology/Standards Committee August TBD

