



**North Carolina 911 Board
Funding Committee Meeting
MINUTES**

**August 20, 2020
1:00pm – 3:00pm**

Microsoft Teams, Raleigh, NC

Meeting was Conducted via Use of Simultaneous Communications

<u>Members on Phone</u>	<u>Staff on Phone</u>	<u>Others on the Phone</u>
Randy Beeman	Ronnie Cashwell	Jeff Shipp
David Bone	Stephanie Conner	Ellis Frazier
Greg Coltrain	Kristen Falco	
Allen Cress	Tina Gardner	
Chuck Greene	Pokey Harris	
Len Hagaman <i>(Joined at 1:15pm)</i>	Gerry Means	
Del Hall	Stanley Meeks	
Melanie Neal	David Newberry	
Candy Miller	Marsha Tapler	
Stephanie Wiseman	Angie Turbeville	
<u>Members Not Present</u>	<u>Staff Not Present</u>	
Jason Barbour	Richard Bradford	

1. Roll Call –

The meeting was called to order at 1:00 pm by Mr. Bone. Mrs. Falco proceeded to call the roll.

2. Executive Director Opening Remarks –

Mrs. Harris gave an update on staff anticipating working in a telework state until at least December 31st. From that date, on site visits and field work at PSAPs would be evaluated, as well as the status of in-person Board meetings. She provided an update on staff’s recent work including the ESF2 coordination by the Regional Coordinators for Hurricane Isaias and

discussed the retirement of Ronnie Cashwell, which would be effective September 1st. Mrs. Harris thanked Ronnie for his years of service to the 911 Board.

3. Chairs Opening Remarks –

Mr. Bone expressed gratitude for Ronnie’s work with the 911 Board and hoped that everyone would be able to get together in person sometime soon.

4. Approval of July 2020 minutes (Vote Required)-

Mr. Bone requested a motion to approve the July 2020 Funding Committee Meeting minutes after no suggestions were made for revisions. Melanie Neal made the motion, seconded by Allen Cress. Motion carried.

Approval of July 2020 Minutes		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Chuck Greene	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

5. SIP Administrative Lines (Vote Required) -

Mr. Greene recused himself from the vote and discussion on the SIP administrative lines.

Mr. Means presented the concept and design of the SIP administrative lines for PSAPs utilizing the ESInet’s hosted platform. Converting the PSAPs to SIP admin lines offered many benefits to the PSAPs that were listed out in the SIP admin line proposal presented at the meeting. The concept and design had been vetted previously through the Technology Committee. Mr. Shipp expressed his excitement for the

potential of the project and the added value it would bring to the ESInet project, and commended Mr. Means and 911 Board staff. Mr. Coltrain echoed Mr. Shipps sentiments. Several other Funding Committee members expressed their support of the project.

Mrs. Harris advised this proposal was designed to maintain the one administrative line per answering position that was currently funded by the 911 Board.

Funding requested for approval from the Funding Committee totaled \$4,822.82 for the additional cost for the five pilot PSAPs including infrastructure. It was noted that another funding request in the amount of \$26,746.80 to add an additional 10 PSAPs may be requested in the future. The analysis completed by staff noted that converting the PSAPs to the SIP administrative lines could result in a potential cost reduction of \$138,023.00 per year at the current seat count expenditure levels.

Mr. Bone requested a motion for approval of the additional funding to move forward with the SIP administrative line pilot cost. Randy Beeman made the motion, seconded by Del Hall. Motion carried.

SIP Administrative Line Pilot Cost Approval		
Committee Member	Vote to Approve	Vote to Not Approve
Randy Beeman	X	
David Bone	X	
Greg Coltrain	X	
Allen Cress	X	
Len Hagaman	X	
Del Hall	X	
Melanie Neal	X	
Candy Miller	X	
Stephanie Wiseman	X	

6. PSAP Back Up Operations

Mrs. Harris advised the Regional Coordinators had pulled together data regarding their respective regions PSAP back up plans. Each Regional

Coordinator presented the data for their regions, which consisted of the different back up operations the PSAPs used and how many seats were sitting in back up centers empty that were being funded by Emergency Telephone System funds. Mr. Bone commended staff efforts for gathering the data for presentation to the Funding Committee. All Regional Coordinators expressed that the data they collected was eye opening.

7. FY2021 PSAP Funding Reconsideration Updates

Marsha Tapler gave an update for the pending funding reconsideration requests and information staff was waiting on before being able to present the requests to the Funding Committee for consideration.

8. PSAP Status Update

Mrs. Falco reported out financial staff's progress on completing reviews for all PSAPs for their FY2018 reporting period and current status of reviews for the FY2019 reporting period.

9. Executive Director's Closing Remarks

Mrs. Harris thanked everyone for another successful meeting. Mr. Bone thanked staff for the progress with all the work.

Meeting was adjourned at 2:30 pm.

APPROVED BY FUNDING COMMITTEE 09/17/2020