



**North Carolina 911 Board**  
**Funding Committee Meeting**  
**MINUTES**  
**February 20, 2020**  
**1:00pm – 3:00pm**  
**Phillips Building, Raleigh, NC**

<b>Members Present</b>	<b>Members on Phone</b>	<b>Staff Present</b>
	Randy Beeman	Richard Bradford
	Jason Barbour	Ronnie Cashwell
	David Bone	Kristen Falco
	Len Hagaman	Gerry Means
<b><u>Members Absent</u></b>	Del Hall	Stanley Meeks
Allen Cress	Stacey Gonyer	Marsha Tapler
Chuck Greene	Melanie Neal	
Candy Miller	Stephanie Wiseman	<b>Staff on the Phone</b>
		Stephanie Conner
<b>Others in Person:</b>	<b>Others on the Phone:</b>	Tina Gardner
Mike Edge	Mike Yaniero	Pokey Harris
Samantha Dutch	Patrick Traitor	David Newberry
	Chris Barnes	Angie Turbeville
	Michael Albertson	
	Johnny Horne	
	Captain Wright (CMPD)	

**1. Roll Call –**

The meeting was called to order at 1:00 pm by Mr. Bone. Ms. Falco preceded to call the roll.

**2. Executive Director Opening Remarks –**

Mrs. Harris remarked that most of those attending the meeting were doing so via conference call due to the impending weather and illness. She thanked staff members for working on the funding forecast and reconsiderations.

### 3. Chairs Opening Remarks –

Mr. Bone offered condolence to Ms. Harris on behalf of the funding committee for the loss of her sister, and also wished her a speedy recovery with her recent bout of the flu.

### 4. Approval January 2020 minutes – (Vote Required)

Mr. Bone requested a motion to approve the January 2020 minutes. Sheriff Hagaman made the motion, Mr. Hall seconded, and the motion carried.

### 5. Funding Reconsiderations-(Votes Required)

#### **Boone PD-**

Boone PD's FY19 report was finalized, however, there was a discrepancy with their fund balance as listed on their report. Staff is working with PSAP staff to clarify.

#### **Raleigh-Wake 911-**

Staff is waiting on documentation to complete Raleigh-Wake 911's FY19 revenue/ expenditure report in order to finalize.

#### **Scotland County Communications (Vote Required)-**

Ms. Tapler presented Scotland County's reconsideration request in the amount of \$114,010.02 for upgrading their radio, as the old system would become incompatible with the new radio tower being built by Verizon and Scotland County. Staff recommended approval of the reconsideration. Mr. Bone requested a motion to approve Scotland County's reconsideration. Ms. Neal made the motion, Mr. Beeman seconded, and the motion carried.

#### **CMPD-Charlotte Fire (Vote Required)-**

Ms. Tapler presented Charlotte Fire's reconsideration request in the amount of \$114,438. Charlotte Fire for the purchase a new phone system after the date of September 22, 2017. Based on Board policy, Charlotte Fire's phone expenditures would only be allowed at the \$866.96 per approved seat per month. The city of Charlotte did not budget for the increased phone cost that would not be eligible to pay out of their 9-1-1 fund. Charlotte Fire's call volume did not increase and although they had 130,000 calls for service, those are not eligible for consideration as related to funding. Staff did not recommend approval of the reconsideration. David Bone made a motion to accept the staff's recommendation to deny

the reconsideration request for Charlotte Fire; seconded by Stacy Gonyer. Motion to deny the reconsideration passed by a 5-2 vote.

#### **6. Jacksonville PD Seat Count Request (Vote Required)-**

Jacksonville PD requested to add two seats to their seat counts. Staff recommended one seat and an overflow position based on criteria submitted. Mr. Bone requested a motion to approve staff's recommendation of one additional seat for an approved seat count of five, with the one overflow they are allowed, for a total approved seat count to six. Mr. Barbour made the motion, Ms. Neal seconded, and the motion carried.

#### **7. Estimated 3-Year Forecast-Service Charge Rate (Vote Required)-**

Ms. Tapler presented the estimated 3-year forecast for the service charge and broke down each year's estimation for CMRS, PSAP distribution, administrative, grant, NG 911, and federal grant funds. The percentage change to the NG and/or grant fund will cause a decrease in funds for the administrative fund since those two funds come off the top of the total collection. It was noted that in the forecast, the percentage amount designated to the administrative fund would increase by half of one percent over the next three years as additional staff members are hired and with the costs of travel, however, that some of the travel expenses could go down. It was also noted that the NMAC staff and network engineer expenditures fall under the NextGen fund, and not the administrative fund. There is no anticipated reason to increase or decrease the service charge for next fiscal year. Mr. Bone requested a motion. Ms. Neal made the motion, Mr. Hall seconded, and the motion carried.

#### **8. Funding Model Talking Points**

Ms. Harris discussed the cost shift from a legacy 9-1-1 environment to a NextGen 9-1-1 environment. PSAPs will see the costs for selective routing, additional trunks, wireless Phase II routing, ANI per 1000, and DBMS per 1000 come off their phone bills as they are migrating to ESInet. Those charges do not go away, but will be billed directly to the Board by AT&T, and so the PSAPs will see a change in their distributions to reflect those amounts as they will now be paid directly by the 911 Board instead of PSAPs paying for them out of their fund. Financial staff will be meeting with PSAP managers and their finance directors to discuss this cost shift so

that the PSAP will have ample time to budget properly and know what to expect going forward.

Ms. Harris also introduced the PSAP Assistance Team (PAT) concept and what the PAT's roles will be in assisting PSAPs with their planning, future purchases, growth and changes in technology, assistance in creating a technology plan and assisting with best practices in creating a capital improvement plan to influence the amount of funding reconsiderations needed by the PSAPs.

In keeping engaged with APCO, NENA, and other key stakeholder leadership, a meeting is planned for March with the APCO and NENA respective Boards at a combined meeting. This is the first of expected meeting with the various stakeholder groups.

Staff is working on definitions for implemental functions to provide the PSAPs with a clearer understanding on what can be billed under the implemental functions section on the revenue expenditure reports.

In April, Board staff will be hosting a two-day PSAP managers meeting to discuss backup capabilities for the PSAPs in a NextGen environment and how to maximize those capabilities to the benefit of the PSAPs.

## **9. PSAP Status Update**

Ms. Falco reported out financial staff's progress on completing reviews for all PSAPs for their FY2018 reporting period, and current status of reviews for the FY2019 reporting period.

## **10. Executive Director's closing Remarks**

Ms. Harris welcomed the two new regional coordinators, David Newberry and Stephanie Conner. She thanked funding committee members for absorbing the information presented and for making difficult decisions during the funding committee meeting and shared her enthusiasm for the PAT concept.

The meeting was adjourned at 2:27pm