



North Carolina 911 Board
Funding Committee Meeting
MINUTES
January 23, 2020
1:00pm – 3:00pm
Phillips Building, Raleigh, NC

Members Present	Members on Phone	Staff Present
David Bone	Del Hall	Richard Bradford
Chuck Greene	Candy Miller	Pokey Harris
Randy Beeman	Stephanie Wiseman	Kristen Falco
Jason Barbour	Stacey Gonyer	Stanley Meeks
Allen Cress		Gerry Means
Len Hagaman	Others Present	Ronnie Cashwell
Melanie Neal	Grayson Gusa	Marsha Tapler
Amy Ward	Dominick Nutter	Angie Turbeville
	Brett Renfrow	
		Staff on Phone
	Others on Phone	Tina Bone
	Jeff Shipp	Stanley Meeks
	Billy Wynn	

1. Roll Call –

The meeting was called to order at 1:00 pm by David Bone, and Kristen Falco preceded to call the roll.

2. Executive Director Opening Remarks –

Pokey Harris welcomed guests attending the Funding Committee meeting and made mention that the 911 Board approved the bylaws at the December 911 Board meeting. She also reminded Funding Committee

members that members must attend 75% of committee meetings scheduled, and they must not miss more than two consecutive meetings. Pokey revisited the three goals from the Funding Committee that were approved by the 911 Board in December, with emphasis on development of a funding model to be completed by June 30, 2020. The other two goals were exploring a hosted CAD solution and determining a policy to investigate and explore options on how to manage excess PSAP fund balances.

Kristen Falco gave updates on PSAP revenue expenditure reports for fiscal year 2018 and fiscal year 2019.

Pokey Harris advised that once another Financial Review Specialist is hired, they will be paired with the Regional Coordinators to become a PSAP Assistance Team, or PAT. The state would be divided up into four regions, with each region being assigned a 911 Regional Coordinator and a Financial Review Specialist. Pokey announced David Newberry from Durham would be starting on February 3rd, and Stephanie Connor from Surry County would be starting on February 17th both as Regional Coordinators. Interviews have been scheduled for the next financial review specialist.

3. Chairs Opening Remarks –

David Bone emphasized again the tight timetable for meeting the deadline for developing a funding model that would take effect July of 2021, and expressed his appreciation for everyone's diligence and focus.

4. Approval of the Minutes -

David Bone requested a motion to approve the November 2019 minutes. Len Hagaman made the motion, Allen Cress seconded; motion carried.

5. Funding Reconsiderations– (Vote Required)

Boone PD-

Staff was still working on finalizing their FY19 report, Boone PD's finance person was out with a family illness and was unable to get documentation

submitted necessary to be on the agenda for the January funding committee meeting. Boone PD will be asking for an emergency reconsideration due to not having enough funds to cover their operational expenses for the fiscal year.

Gates County (vote required)-

Marsha Tapler presented Gates County Emergency reconsideration request in the amount of \$24,141.49, along with their budget. The reconsideration request was submitted to cover the costs of eligible expenses due to spending oversights that occurred during their implementation of EMD and outfitting their back up center with grant monies and their 911 fund balance. It was staff's recommendation to approve the funding reconsideration.

Billy Wynn elaborated further that they made the commitment to their back up center project and to use some of the fund balance, along with grant monies to make some capital purchases. The backup center is functioning with two positions. It is minimally equipped with borrowed furniture and no CAD, but they can receive calls and dispatch from the back up facility at the EOC. The previous supervisor was tasked with moving them to EMD and was charged with finding out if the implementation would be eligible for 911 funding and if there was enough money in the 911 fund for the implementation of EMD. There were some errors in judgement, and all the fund balance was spent.

David Bone requested a motion to accept the staff recommendation. Melanie Neal made the motion; Randy Beeman seconded; motion carried.

Charlotte Fire-

Charlotte Fire needed to make corrections on their FY19 revenue expenditure report and resubmit documentation for further clarification, as documentation previously submitted contained calls for service, which had been declined for Charlotte Medic's reconsideration request.

Scotland County-

Scotland county's reconsideration request will be ready for the February Funding Committee meeting, as staff did not receive the final piece of

documentation until Tuesday, which was less than five days prior to the Funding Committee meeting, and therefore, could not be added to the January Funding Committee meeting agenda.

Raleigh-Wake 911-

Staff met with Dominick Nutter and his IT staff to go over ineligible items as it pertains to their reconsideration request. Staff was also waiting on corrections to their FY19 revenue expenditure report to proceed with the request.

6. Forsyth Appeal-

Pokey Harris presented the Funding Committee members with a letter from Forsyth County's Deputy County Manager Damon L Sanders-Pratt that was sent to Secretary Eric Boyette with the intent of appealing the decision made by the 9-1-1 Board to deny reimbursement of expenditures made for debt service payments associated with a former Computer Aided Dispatch system after they had switched to a new CAD system. There was consensus of the Funding Committee for Ms. Harris to advise Forsyth County if they wish to officially appeal the decision, they may do so via the established procedure.

7. PSAP Funding Data Analysis Discussion-

Marsha Tapler presented the Funding Committee with an example of how costs would be shifted from PSAP distributions in order to cover their phone bill costs that AT&T is now billing directly to the 9-1-1 fund. Phone costs (that included selective routing, enhanced wireless, database provisioning, extra trunks for back-ups), along with any equipment purchase and maintenance charges, were pulled from the previous five years based on revenue expenditure reports for each PSAP that has migrated to the ESInet. The average cost based on those five years would be shifted from the PSAP's funding distribution, which would then go directly to the NG 911 costs since the PSAP's would no longer be paying phone costs directly. Before costs are shifted, Marsha will meet with each PSAP director and their finance director to compare the costs staff has pulled for phone expenses with the costs PSAP directors and finance

directors have pulled to ensure accuracy and to discuss the shift with the PSAP so everyone has clear understanding.

8. Estimated 5-Year Forecast

Pokey Harris advised Funding Committee members that staff is working on a forecasting spreadsheet; however, she noted it was not ready to present to the Funding Committee, due to some tweaks that needed to be made. She did not want to cause any confusion by presenting the spreadsheet at this time. She anticipated it may be ready by February's Committee meeting.

9. Funding Model Discussion

Staff needed to continue research and work on a funding model before presenting it to the Funding Committee for consideration.

10. Executive Director's Closing Remarks

Amy Ward announced her resignation from the 9-1-1 Board. Pokey Harris and David Bone both expressed their appreciation for her work and participation on both the 9-1-1 Board and the Funding Committee and congratulated her on her new endeavors.

The meeting was adjourned at 2:20pm.