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| **A close up of a sign  Description automatically generated** | **NORTH CAROLINA****DEPARTMENT OF INFORMATION TECHNOLOGY****STATEWIDE IT PROCUREMENT OFFICE**<https://it.nc.gov/resources/statewide-it-procurement-office>  |

**Solicitation Addendum**

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| **Solicitation Number:** |  |
| **Solicitation Description:** |  |
| **Solicitation Opening Date and Time:** |  |
| **Addendum Number:** |  |
| **Addendum Date:** |  |
| **Contract Specialist or Purchasing Agent:** | *[Name, Title]**[Enter email address | Telephone number]* |

1. Choose an item.
2. The solicitation is hereby modified as follows: *[If no modifications will be made in this addendum, delete this section.]*

*M1. [List modifications to be made to the solicitation. State applicable page numbers, item numbers, paragraphs, etc.]*

1. Following are questions received about the solicitation and the State’s answers to the questions. *[If no questions were received, delete this section.]*

*Q1.* [Question: List question received.

*A1:* Provide the State’s answer to the question.]

*Q2.* [Question: List question received.

*A2:* Provide the State’s answer to the question.]

*Q3.* [Question: List question received.

*A3:* Provide the State’s answer to the question.]

*Q4.* [Question: List question received.

*A4:* Provide the State’s answer to the question.]

*Q5.* [Question: List question received.

*A5:* Provide the State’s answer to the question.]

*Q6.* [Question: List question received.

*A6:* Provide the State’s answer to the question.]

*Q7.* [Question: List question received.

*A7:* Provide the State’s answer to the question.]

**Failure to acknowledge receipt of this addendum may result in rejection of the response.** [*If you have checked “This addendum does not need to be returned” in #1 above, then deleted this]*

Check ONE of the following options:

[ ]  Bid has not been mailed. Any changes resulting from this addendum are included in our bid response.

[ ]  Bid has been mailed. No changes resulted from this addendum.

[ ]  Bid has been mailed. Changes resulting from this addendum are as follows:

**Execute Addendum:**

|  |  |
| --- | --- |
| **Offeror:** |  |
| **Authorized Signature:** |  |
| **Name and Titled (Typed):** |  |
| **Date:** |  |