

NORTH CAROLINA DEPARTMENT OF INFORMATION TECHNOLOGY

IT STRATEGIC SOURCING OFFICE

https://it.nc.gov/resources/it-strategic-sourcing

Solicitation Addendum

Solicitation Number: Solicitation Description:	ITS-400096 Printer / Multifunction Device Equipment for Purchase or Lease wit Support					
Solicitation Opening Date and Time:	Changed to August 23, 2016 at 2:00 PM Eastern Time					
Addendum Number:	2					
Addendum Date:	August 9, 2016					
Purchasing Agent:	Debbie Patterson, Procurement Officer <u>debbie.patterson@nc.gov</u> 919-754-6619					

- 1. Return one properly executed copy of this addendum with bid response or prior to the Bid Opening Date/Time listed above.
- 2. The solicitation is hereby modified as follows:

M1. Page 1 & Page 3, The deadline to submit offers has been extended until 2:00 PM Eastern Time on August 23, 2016.

M2. Page 54, Attachment E is replaced in its entirety as follows:

The State has modified Step 16 on the Instructions worksheet and the Consumables Pricing Worksheet of Attachment E as follows:

The current calculations of Estimated Life Cycle Quantity (column J) on the Consumables Pricing worksheet in Attachment E applies the Estimated Page Volumes during the three-year period used for evaluation purposes to both Mono and Color Consumables proposed by the Vendor. To better estimate the cost of Consumables for proposed devices in color segments, the State has adjusted the Estimated Page Volumes used in the calculation of the Estimated Life Cycle Quantity column (column J) on the Consumables Pricing worksheet for all proposed color Consumables in Segments 1, 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 25, and 28 to assume that 38% of the total Estimated Page Volume over the three-year period is for color copies. Vendor should complete the Consumables Pricing worksheet as instructed in Step 16 of the Instructions worksheet in Attachment E.

			Vendor Input Check				
Applicable Worksheet	Step	Directions	Lot A	Lot B.1	Lot B.2	Lot C	Lot D
Consumables Pricing	16	On the worksheet labeled Consumables Pricing, Vendor shall indicate the Consumables that are required for the proposed Document Output Device listed in column E of the Pricing Sheet worksheet to fully function to help the State evaluate the total cost of the proposed Document Output Devices. Consumables are defined as toner or ink cartridges. <u>Vendor shall only list the toner or</u> <u>ink cartridge(s) that Vendor sells that provide the highest vield. Vendor shall only propose single pack toner or ink cartridges.</u> To estimate the quantity and pricing of all Consumables required to meet the estimated monthly page volumes over the assumed three year Life Cycle for each proposed Document Output Device, Vendor shall select the Document Output Device Segment (from drop down menu) in column B, and then select the Manufacturer's Name from drop down menu in column D. If the Manufacturer's Name is not listed in the drop down menu, Vendor shall select "Other". Vendor shall indicate the Consumables Part Number in column E, the Consumables Description in column F, whether the proposed Consumable is a Mono or Color cartridge by selecting the appropriate value from the drop down menu in column G, the Estimated Useful Life of Consumable Part (e.g., expected page yield of toner or ink cartridge) in column H, and the Consumables MSRP in column I. Since State Agencies purchase toner and ink cartridges from the North Carolina Department of Administration Division of Purchase & Contract's Office Supplies State Term Contract (615A), the estimated Consumable NC Discounted Purchase Price in column J will be automatically calculated by multiplying the Consumables MSRP by (1 minus the Consumables Minimum Discount % for the Manufacturer Name listed in column D from the Office Supplies State Term Contract). The Estimated Life Cycle Quantity in column K is calculated by dividing the estimated Life Cycle Page Volume by the Estimated Useful Life of Consumable Part, and then subtracting one (1) to account for the original Consumable Part includ	Missing	Missing	Missing	Missing	Missing

Vendor:	0										
Segment (select from drop down menu)	Manufacturer Model Number	Manufacturer's Name (select from drop down menu)	Consumables Part Number	Consumables Description	Mono or Color?	Estimated Useful Life of Consumable Part	Consumables MSRP	Consumables NC Discounted Purchase Price	Life Cycle	Estimated Consumables Purchases During 3 Year Lifecycle	All Required Information Provided?
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NOTE: Vendor shall obtain the updated, editable Excel version of Attachment E from the Procurement Officer listed on page 1 of the IFB.

Failure to acknowledge receipt of this addendum may result in rejection of the response.

Check ONE of the following options:

□ Bid has not been mailed. Any changes resulting from this addendum are included in our bid response.

- $\hfill\square$ Bid has been mailed. No changes resulted from this addendum.
- □ Bid has been mailed. Changes resulting from this addendum are as follows:

Execute Addendum:

Offeror:	
Authorized Signature:	
Name and Titled (Typed):	
Date:	